

## Minutes

### SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING July 21, 2022

#### **I. Call to Order**

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:00 p.m. in the Board Room of the Enoch Kelly Haney Center.

#### **II. Roll Call of Members**

Roll call was conducted. Regents Cain, Hyden, and Franklin were absent. Members present were Curtis Morgan, Marci Donaho, Ryan Pitts, and Robyn Ready.

Senator Zack Taylor administered the Oath of Office to newly appointed member, Robyn Ready. President Reynolds welcomed Regent Ready and thanked her for her service to Seminole State College.

#### **III. Introduction of Guests**

President Reynolds introduced administrators, guests and staff present at the meeting. Special recognition was given to Edie Cathey, Financial Aid Director; Julie Hix, Comptroller; Brooks Nickel, Marketing and Web Coordinator and Dr. Amanda Estey, Vice President for Academic Affairs.

#### **IV. Minutes**

There being no additions or corrections to the minutes of the meeting held June 15, 2022; Regent Morgan made a motion to approve the minutes as written and Regent Donaho seconded the motion. Roll call was as follows: Morgan, yes; Donaho, yes; Ready, yes; and Pitts, yes.

#### **V. Communications to the Board**

**Financial Report** – Melanie Rinehart, Interim Executive Director of Business Services presented a review of the College's revenue and expenses through June 30, 2022. Regent Donaho made a motion to approve the Financial Report as presented and Regent Morgan seconded the motion. Roll call was as follows: Morgan, yes; Donaho, yes; Ready, yes; and Pitts, yes.

*Purchases over \$15,000 for June –*

- Labster - \$15,200.00
- Explore Colleges - \$43,800.00
- Ready Education - \$20,000.00

**VI. Hearing of Delegations**

None

**VII. President's Report**

President Reynolds discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Personnel Update – President Reynolds informed the Board that a letter of resignation has been received from Dr. Kenneth Roe, Professional Development/Communication Coordinator for the GEAR UP program. Greg Dockery has been hired as the Physical Therapy Assistant. Several employees have been given new positions and new titles. Jonathan Bennett is now the GEAR UP Director. Jessica Johnson is now the Student Accounts Specialist and Shakira Stafford is the Interim PTA Program Director.

Campus Activities – President Reynolds told the Board members about several campus activities. These were:

- ✓ A retirement reception was held for Dr. Linda Goeller on June 21<sup>st</sup>
- ✓ Kid's On Campus events were held from June 13<sup>th</sup> to June 23<sup>rd</sup>
- ✓ Upward Bound held summer camps on May 30<sup>th</sup> through June 30<sup>th</sup>
- ✓ GEAR UP held summer campus from June 10<sup>th</sup> to June 27<sup>th</sup>
- ✓ A welcome reception was held on June 23<sup>rd</sup> for newly hired Vice President for Academic Affairs Dr. Amanda Estey
- ✓ Talent Search held summer camps from June 29<sup>th</sup> to July 14<sup>th</sup>
- ✓ The Small Business Administration and FEMA have set up offices in the Haney Center to assist local resident who suffered damage during the May 2022 tornado
- ✓ Britney Honsinger was recognized for the completion of the Council on Student Affairs Leadership Academy
- ✓ SSC's Public Relations team (Josh Hutton and Brooks Nickell) won three awards at the OCPRA conference on July 11<sup>th</sup>
- ✓ GEAR UP employees and students attended a conference in Washington, D.C. July 15<sup>th</sup> through July 21<sup>st</sup>
- ✓ President Reynolds hosted the OACC President's planning retreat
- ✓ Peek into Engineering camp built a "Tiny House" on campus
- ✓ USDA State Director Kenneth Corn visited campus
- ✓ President Reynolds gave the Regents an update on plans to remodel the natatorium area

- ✓ Regent Morgan donated sand for the outdoor volleyball court in Henderson Park

## VIII. Business

**Election of Officers**– President Reynolds presented the Board with a section of the Board Policy regarding the election of officers and information about current members’ terms. Prior to the meeting, an issue was discovered with an SSC policy requiring the Chair to have served three full academic years. Regent Pitts filled the seat vacated by Paige Sherry and therefore has only completed two full years of service. This item was tabled until the next meeting to allow for consultation with our legal counsel. Regent Donaho made a motion to table this item until the next meeting and Regent Ready seconded this motion. Roll call was as follows: Morgan, yes; Donaho, yes; Ready, yes; and Pitts, yes.

**Approval of revision to Board Policy II-4-18 regarding Other Employee Benefits** – President Reynolds presented a proposed revision to Board Policy II-4-18 regarding Other Employee Benefits – Tuition Waiver. This revision will clean up redundant language and clarify information and guidelines for this waiver. President Reynolds recommended approval of this revision. Regent Donaho recommended approval of this revision as presented and Regent Ready seconded this motion. Roll call was as follows: Morgan, yes; Donaho, yes; Ready, yes; and Pitts, yes.

**Motion to Enter into Executive Session to discuss the position of Vice President for Fiscal Affairs** –The Board retired into executive session to discuss the position of the Vice President for Fiscal Affairs. Regent Morgan made a motion to enter into executive session and Regent Ready seconded this motion. Roll call was as follows: Morgan, yes; Donaho, yes; Ready, yes; and Pitts, yes.

**Motion to Enter into Open Session** – Regent Morgan recommended that the Board go back into open session to present a motion on the item discussed in executive session. Regent Morgan made a motion to enter back into open session and Regent Ready seconded this motion. Roll call was as follows: Morgan, yes; Donaho, yes; Ready, yes; and Pitts, yes.

**Motion on the position of Vice President for Fiscal Affairs** – Vice Chairman Pitts stated that he was impressed with Ms. Melanie Rinehart and felt confident in recommending her for the position of Vice President for Fiscal Affairs. Regent Donaho made a motion to appoint Ms. Melanie Rinehart as Vice President for Fiscal Affairs and Regent Morgan seconded this motion. Roll call was as follows: Morgan, yes; Donaho, yes; Ready, yes; and Pitts, yes.

**IX. Consent Agenda**

Regents were presented information concerning one item related to athletic insurance on the Consent Agenda. President Reynolds recommended approval of this item. Regent Morgan made a motion to approve the Consent Agenda item and Regent Ready seconded the motion. Regents were presented information concerning one item on the Consent Agenda. President Reynolds recommended approval of this item. Regent Pitts made a motion to approve the Consent Agenda items and Regent Morgan seconded the motion. Roll call was as follows: Pitts, yes; Morgan, yes; Cain, yes; Donaho, yes; Hyden, yes; and McQuiston, yes.

Approval of the following item:

Ratification of 2022-2023 Intercollegiate Sports Accident Insurance Consortium Agreement - \$47,531

**X. Adjournment**

There being no further business or discussion the meeting was adjourned at 2:00 p.m.

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Ryan Pitts, Vice Chair