

**SEMINOLE STATE COLLEGE  
BOARD OF REGENTS REGULAR MEETING  
Thursday, January 19, 2023**

**Lunch  
Enoch Kelly Haney Center – Room #204  
12:15 p.m.**

**Business Session  
Enoch Kelly Haney Center – Utterback Ballroom  
1:00 P.M.**

**I. CALL TO ORDER**

**II. ROLL CALL OF MEMBERS**

**IV. INTRODUCTION OF GUESTS**

**V. READING AND APPROVAL OF MINUTES**

[Regular Meeting December 15, 2022](#)

**VI. COMMUNICATIONS TO THE BOARD**

[Financial Report – December 31, 2022](#)

*Report on Purchases over \$15,000 for December:*

➤ Alertus Technologies	\$79,142.47
➤ Hunter Mechanical	\$55,331.69
➤ Waggoners Heating and Cooling	\$84,964.08

**VII. HEARING OF DELEGATIONS**

None at the time of filing of the agenda.

**VIII. PRESIDENT'S REPORT**

- [Personnel Update](#)
- [Summer Academy](#)
- Damages from Winter Freeze
- Update on Natatorium Renovation
- Campus Activities
- Legislative Activities
- 2022 Year-In-Review

**IX. BUSINESS**

- A. Discussion regarding repairs to the north and south entrances of the Ben and Bonnie Walkingstick Student Services Center

**Board Action: As Appropriate**

B. Executive Session

Pursuant to Policy II-4-1 the Board may vote to convene into executive session to discuss the employment of the President pursuant to Section 307(b)(1) of the Oklahoma Open Meeting Act, 25 O.S.2011, 301-314, *“discussing the employment, hiring, appointment, promotion, disciplining or resignation of any individual salaried public officer or employee”*

1. Review and consider terms of employment of Ms. Lana Reynolds as President of Seminole State College
2. Vote to Return to Open Session

**Board Action: As Appropriate**

C. Consideration and possible action regarding terms of employment and compensation of Ms. Lana Reynolds as President of Seminole State College

**Board Action: As Appropriate**

D. Consideration of any matter not known about, or which could not have been reasonably foreseen prior to the posting of the agenda

**Board Action: As Appropriate**

X. **ADJOURNMENT**

If you need a disability-related accommodation or wheelchair access information, please contact: Office of ADA compliance at 405-382-9216. Requests should be made by January 18, 2023.

## Minutes

### SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING December 15, 2022

#### **I. Call to Order**

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:00 p.m. in the Board Room of the Enoch Kelly Haney Center.

#### **II. Roll Call of Members**

Roll call was conducted. Regent Ryan Franklin and Regent Bryan Cain were absent. Members present were Curtis Morgan, Marci Donaho, Ryan Pitts, Robyn Ready and Kim Hyden.

#### **III. Introduction of Guests**

President Reynolds introduced administrators, guests and staff present at the meeting. Special recognition was given to members of the Business and Education Division. Members present were Tammy Kasterke, Brad Schatzel, and Stephen Brooks. Members of the President's Leadership Class attended the meeting as well. The members were: Alivia Wiley, Jordan Long and Brent White.

#### **IV. Minutes**

There being no additions or corrections to the minutes of the meeting held October 20<sup>th</sup>; Regent Morgan made a motion to approve the minutes as written and Regent Hyden seconded the motion. Roll call was as follows: Morgan, yes; Donaho, yes; Hyden, yes; Ready, yes and Pitts, yes.

#### **V. Communications to the Board**

**Financial Report** – Melanie Rinehart, Vice President for Fiscal Affairs presented a review of the College's revenue and expenses through November 30, 2022. Regent Donaho made a motion to approve the Financial Report as presented and Regent Hyden seconded the motion. Roll call was as follows: Morgan, yes; Donaho, yes; Hyden, yes; Ready, yes and Pitts, yes.

##### ○ *Report on Purchases over \$15,000 for October:*

✓	Dell Marketing	\$19,265.52
✓	College Board/ PowerFaid	\$16,143.99
✓	Winsupply of Oklahoma	\$15,800.34

✓	Bytespeed	\$31,663.00
✓	KiwiCo, Inc.	\$24,656.00
✓	Ramona Munsell & Associates	\$25,264.00

○ ***Report on Purchases over \$15,000 for November:***

✓	Carolina Biological Supply	\$19,583.88
✓	Jenzabar	\$34,295.00
✓	Hinkle & Company	\$23,000.00
✓	Pinnacle Evaluation Services	\$18,500.00

**VI. Hearing of Delegations**

None

**VII. President's Report**

President Reynolds discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Personnel Update – President Reynolds informed the Board that a letter of intent to retire had been received from Ronnie Williamson, Upward Bound Coordinator. New hires and new appointments since the Board's regular meeting were as follows: Caitlin Brown, ODO – Student Navigator; Jacey Allen, Upward Bound I Coordinator; Marc Hunter, Information Technology Director/Chief Information Security Officer; Cullen Birney, Assistant Professor of Math; Miranda Stewart, Assistant Professor of Nursing.

2023 Board Meeting Dates – President Reynolds presented the Board with a list of proposed meeting dates for 2023.

Update on Sports Complex – President Reynolds gave an update on the construction of the BCM Sports Complex and showed the Regents a short video from the Sports Complex ribbon cutting.

Campus Activities – President Reynolds told the Board members about several campus activities. These were:

- ✓ Three SSC Freshmen volleyball players were named to the All-Region Team for 2022
- ✓ Peter Simon held a concert in the Haney Center on October 25<sup>th</sup>
- ✓ A Business Skills Seminar was hosted by the Business Division on October 27<sup>th</sup>
- ✓ The Trick-or-Treat Trail was held on October 27<sup>th</sup>
- ✓ The President Leadership Class visited the First American Museum, volunteered at the Regional Food Bank and visited the Prague light display.

## Minutes

### SSC Board of Regents Regular Meeting

December 15, 2022

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- ✓ President Reynolds was named one of the 55 over 55 Inspiring Oklahoma honorees.
- ✓ The SSC Women's Soccer team traveled to nationals
- ✓ A Chili Cook-Off was held on November 18<sup>th</sup> to help support the Classified Staff Association scholarship.
- ✓ SSC Theatre class students attended a One-Act Play Festival at East Central University.
- ✓ The Nursing Division held a Health Fair on November 30<sup>th</sup>
- ✓ SSC grant programs observed National Native American Heritage Month by hosting a Tribal Fest.
- ✓ Faculty and Staff participated in a "Get Moving Challenge" presented by the Wellness Committee.
- ✓ SSC students, faculty, staff, community supporters, and administration participated in a holiday card drive for veterans in the VA Hospital in Oklahoma City.
- ✓ De-Stressor week was full of activities for students, faculty and staff November 28<sup>th</sup> through December 2<sup>nd</sup>.
- ✓ The Leadership Class coordinated a Food Drive to support the campus food pantry.
- ✓ SSC Athletes helped wrap gifts for the annual Rotary Christmas Dinner.
- ✓ An SSC Retiree Luncheon was held on December 1<sup>st</sup>.
- ✓ "Twas the Night Before Finals" event was held in the library on December 4<sup>th</sup>.
- ✓ SSC Night at the Lights was held on December 5<sup>th</sup> at the City of Seminole light display
- ✓ SSC Employees provided gifts to angel tree children provided by the Salvation Army and DHS. The event was organized by the Classified Staff Association.
- ✓ The SSC Shooting Sports Club hosted its Second Annual Fundraiser Shoot on December 2<sup>nd</sup>.
- ✓ President Reynolds presented to the Oklahoma State Regents for Higher Education on December 8<sup>th</sup> as they highlighted Seminole State College.
- ✓ The Seminole Chamber of Commerce honored two SSC employees at the December Forum. Kay Wallace was Professional Staff of the Month and Lynette Atchley was Faculty Member of the Month.
- ✓ The SSC Fall Nursing Pinning ceremony was held on December 8<sup>th</sup>.
- ✓ The SSC Educational Foundation Holiday Event was held on December 9<sup>th</sup>.
- ✓ President Reynolds gave the Regents an update on enrollment for the spring semester.
- ✓ President Reynolds discussed the Gramm-Leach-Bliley Act and the Governors Executive Order banning TikTok.

Upcoming Activities – President Reynolds told the Regents about several upcoming activities. These were: the SSC Planning Retreat for January 13<sup>th</sup>, The Southeast Oklahoma Legislative Tour for January 12<sup>th</sup>, and Higher Education Day at the Capitol on February 14<sup>th</sup>.

President Reynolds ended the President's Report with a Holiday video.

**VIII. Business – non presented**

**IX. Consent Agenda**

Regents were presented information concerning items on the Consent Agenda. President Reynolds recommended approval of these items. Regent Donaho made a motion to approve the Consent Agenda items and Regent Ready seconded the motion. Roll call was as follows: Morgan, yes; Donaho, yes; Hyden, yes; Ready, yes and Pitts, yes. Items included were:

Approval of the following items:

- Ratification of the 2023-2024 Academic Calendar
- Jenzabar Maintenance Contract Renewal
- Great Western Dining Contract Revision
- Memorandum of Understanding - BancFirst - Employees
- Memorandum of Understanding – BancFirst – Student Bank Board
- Memorandum of Understanding – Enviro Systems Incorporated
- Memorandum of Understanding – Meeker Public Schools
- Annual Report of Student Assessment Activity
- Degree Program Review for the Associate in Arts in Liberal Studies (205)
- Degree Program Review for the Associate in Applied Science for Nursing (110)
- Degree Program Review for the Associate in Science for Health Sciences (207)
- Degree Program Review for the Associate in Science in Biology (210)
- Degree Program Review for the Associate in Science for Criminal Justice (225)
- Degree Program Review for the Associate in Arts in Child Development (228)
- Degree Program Review for the Certificate in Child Development (Mastery) (229)

**X. Adjournment**

There being no further business or discussion the meeting was adjourned at 2:05 p.m.

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Ryan Pitts, Chair

**Seminole State College  
Combining Statement of Net Assets  
As of December 31, 2022**

	Education and General Fund	Auxiliary and Restricted Fund	Capital Projects Fund	Payroll Withholding Fund	OKHEEI Trust Fund	Federal Restricted Fund	CARES Act Fund	Capital Assets and Long-Term Debt Fund	Total All Funds
Cash and Cash Equivalents	\$ 4,173,504	\$ 322,395	\$ 1,473,471	\$ (3,696)	\$ (5,244)	\$ 26,011	\$ (2,800)	\$ -	\$ 5,983,642
Accounts Receivable, net	-	-	-	-	-	-	-	-	-
Other Accrued Income	49,921.15	-	-	-	-	-	-	-	49,921.15
Capital Assets, net	-	-	-	-	-	-	-	16,195,130	16,195,130
<b>Total Assets</b>	<b>4,223,425</b>	<b>322,395</b>	<b>1,473,471</b>	<b>(3,696)</b>	<b>(5,244)</b>	<b>26,011</b>	<b>(2,800)</b>	<b>16,195,130</b>	<b>22,228,693</b>
Accounts Payable	\$ -	\$ 717	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	717
Other Accrued Expenses	-	-	-	(3,696)	-	-	-	-	(3,696)
Due To/From Other Funds	-	-	-	-	-	-	-	-	-
Long-Term Debt	-	-	-	-	-	-	-	12,216,443	12,216,443
<b>Total Liabilities</b>	<b>-</b>	<b>717</b>	<b>-</b>	<b>(3,696)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>12,216,443</b>	<b>12,213,464</b>
Beginning Net Position	\$ 3,797,846	\$ 366,674	\$ 1,016,194	\$ -	\$ (5,244)	\$ 75,062	\$ 678	\$ 3,978,687	9,229,896
Change in Net Position	425,579	(44,995)	457,278	-	-	(49,050)	(3,478)	-	785,334
<b>Ending Net Position</b>	<b>\$ 4,223,425</b>	<b>\$ 321,678</b>	<b>\$ 1,473,471</b>	<b>\$ -</b>	<b>\$ (5,244)</b>	<b>\$ 26,011</b>	<b>\$ (2,800)</b>	<b>\$ 3,978,687</b>	<b>\$ 10,015,229</b>

**Seminole State College**  
**Combining Statement of Revenues, Expenses and Changes in Net Assets**  
**For the Period July 1 through December 31, 2022**

	Education and General Fund	Auxiliary and Restricted Fund	Capital Projects Fund	Payroll Withholding Fund	OKHEEI Trust Fund	Federal Restricted Fund	CARES Act Fund	Capital Assets and Long-Term Debt Fund	Total All Funds
<b>Revenues</b>									
Tuition and fees, net	\$ 2,641,905	\$ 477,449	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,119,354
State appropriations	3,058,116	-	1,000,000	-	-	-	-	-	4,058,116
Federal grants and contracts	-	3,808,524	-	-	-	-	911,763	-	4,720,287
State and private grants and contracts	270	848,824	-	-	-	-	-	-	849,094
Housing & Food Service	-	489,277	-	-	-	-	-	-	489,277
Bookstore	-	722,551	-	-	-	-	-	-	722,551
Other revenues	427,460	488,053	-	-	-	-	-	-	915,514
Total operating revenues	6,127,751	6,834,679	1,000,000	-	-	-	911,763	-	14,874,193
<b>Expenditures</b>									
Compensation and benefits	4,046,083	1,630,221	-	-	-	21,508	24,733	-	5,722,545
Contractual services	414,306	427,647	-	-	-	-	2,800	-	844,753
Supplies and materials	173,466	2,524,456	149,281	-	-	2,957	714,185	-	3,564,344
Scholarships and fellowships	553,043	1,507,736	-	-	-	-	-	-	2,060,779
Communications	24,731	2,086	-	-	-	1,628	-	-	28,445
Depreciation	-	-	-	-	-	-	-	-	-
Utilities	215,851	60,809	-	-	-	-	-	-	276,659
Other expenditures	274,692	726,720	393,442	-	-	22,958	173,522	-	1,591,333
Total Operating Expenses	5,702,172	6,879,674	542,722	-	-	49,050	915,241	-	14,088,859
Operating income (loss)	425,579	(44,995)	457,278	-	-	(49,050)	(3,478)	-	785,334
Transfers from (to)	-	-	-	-	-	-	-	-	-
Change in Net Position	425,579	(44,995)	457,278	-	-	(49,050)	(3,478)	-	785,334



**Seminole State College**  
**Combining Statement of Changes in Cash and Cash Equivalents**  
**For the Period July 1 through December 31, 2022**

	<b>Education and General Fund</b>	<b>Auxiliary and Restricted Fund</b>	<b>Capital Projects Fund</b>	<b>Payroll Withholding Fund</b>	<b>OKHEEI Trust Fund</b>	<b>Federal Restricted Fund</b>	<b>CARES Act Fund</b>	<b>Capital Assets and Long-Term Debt Fund</b>	<b>Total All Funds</b>
Cash and Cash Equivalents	\$ 3,330,994	\$ 828,894	\$ 990,855	\$ 2,705	\$ -	\$ 70,500	\$ 90	\$ -	\$ 5,224,038
Change in Net Position	425,579	(44,995)	457,278	-	-	(49,050)	(3,478)	-	785,334
Changes not providing (using) cash	416,931	(461,503)	25,339	(6,402)	(5,244)	4,561	588	-	(25,730)
Cash and Cash Equivalents, Ending	<u>\$ 4,173,504</u>	<u>\$ 322,395</u>	<u>\$ 1,473,471</u>	<u>\$ (3,696)</u>	<u>\$ (5,244)</u>	<u>\$ 26,011</u>	<u>\$ (2,800)</u>	<u>\$ -</u>	<u>\$ 5,983,642</u>

**Seminole State College**  
**Education and General - Statement of Budgeted Revenues and Expenditures**  
**For the Period July 1 through December 31, 2022**

	<u>ACTUAL</u>		<u>BUDGET</u>	
	<u>CURRENT</u>	<u>YEAR-TO-DATE</u>	<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
<b><u>REVENUE</u></b>				
<b>State Appropriations</b>	\$ 402,136	\$ 3,058,116	5,156,388	\$ 2,784,450
Tuition	67,213	1,460,698	3,238,082	1,790,659
Non-Resident Tuition Fees	25,290	340,820	350,000	193,550
Remedial Course Fee	1,153	22,829	39,400	21,788
<b>Tuition</b>	<u>93,657</u>	<u>1,824,348</u>	<u>3,627,482</u>	<u>2,005,998</u>
STEM Academic Excellence Fee	5,059	57,245	124,200	68,683
LAH Academic Excellence Fee	1,950	24,559	53,700	29,696
Bus & Ed Academic Excellence Fee	4,472	30,876	66,200	36,609
Health Science Academic Excellence Fee	1,345	6,201	15,000	8,295
Social Science Academic Excellence Fee	2,231	26,279	53,600	29,641
Physical Therapist Assistance Fee	340	1,718	6,600	3,650
Technology Service Fee	8,069	129,748	276,500	152,905
Bus And Ind Additional Fees	-	-	-	-
Nursing Fee	6,584	38,270	87,400	48,332
Laboratory Fees	4,270	39,325	79,900	44,185
Medical Lab Tech Fee	934	3,676	10,900	6,028
Electronic Academic Access Fee	3,927	42,353	84,500	46,729
Dist Education/Outreach Fee	15,121	150,407	265,700	146,932
<b>Academic Course Fees</b>	<u>54,302</u>	<u>550,656</u>	<u>1,124,200</u>	<u>621,683</u>
Late Payment Fees	200	3,357	10,100	5,585
Application For Admission Fees	592	8,587	14,900	8,240
Assessment Fee	2,947	42,957	92,000	50,876
Refund Per Legal Settlement	-	-	-	-
Ace Testing Fees	770	2,310	-	-
Hybrid Course Fee	-	-	-	-
Sr Citizens Discount	-	-	-	-
Enrollment Seminars	-	79	-	-
Clep Testing Fees	30	160	-	-
Library Automation Fee	2,457	39,595	84,500	46,729
Clearing Other Special Enrollment	-	-	84,501	46,729
Records Fee	1,846	28,727	61,400	33,954
Parking Fees	1,461	20,911	35,700	19,742
Student Id Fee	1,160	11,716	19,700	10,894
Accident Shield Fee	5,167	48,163	101,400	56,074
Special Testing Fees	195	1,625	-	-
International Student Fee	1,400	5,178	3,000	1,659
Compliance Fee	2,053	28,622	61,100	33,788
Safety Fee	1,841	24,914	54,300	30,028
<b>Other Student Fees</b>	<u>22,118</u>	<u>266,901</u>	<u>622,601</u>	<u>344,298</u>
<b>Total Tuition and Fees</b>	<u>170,077</u>	<u>2,641,905</u>	<u>5,374,283</u>	<u>2,971,978</u>
<b>Other Income</b>	<u>116,016</u>	<u>427,730</u>	<u>500,544</u>	<u>276,801</u>
<b>Total Revenue</b>	<u>688,229</u>	<u>6,127,751</u>	<u>11,031,215</u>	<u>6,033,229</u>
<b><u>EXPENDITURES</u></b>				
Instruction	421,787	2,388,939	5,095,586	2,603,844
Research	-	-	-	-
Public Service	-	-	-	-
Academic Support	27,978	147,103	439,314	224,489
Student Services	141,813	751,011	1,206,846	616,698
Institutional Support	180,086	941,917	1,993,046	1,018,447
Physical Plant	128,225	939,343	2,115,460	1,081,000
Scholarships and Tuition Waivers	1,649	533,858	900,000	450,000
<b>Total Expenditures</b>	<u>901,539</u>	<u>5,702,172</u>	<u>11,750,252</u>	<u>5,994,479</u>
<b>Total Revenue Over (Under) Expenditures</b>	<u>\$ (213,310)</u>	<u>425,579</u>	<u>\$ (719,037)</u>	<u>\$ 38,750</u>

**Seminole State College**  
**Auxiliary Summary Statement of Revenue and Expenditures**  
**For the Period July 1 through December 31, 2022**

	CURRENT MONTH	YEAR TO DATE	BUDGET	
			ANNUAL	YEAR-TO-DATE
<b><u>REVENUES</u></b>				
Contractual Food Service	\$ 30,959	\$ 335,576	\$ 664,530	\$ 344,891
Bookstore	40,660	724,334	960,000	539,520
Institutional Support	22,362	311,401	679,637	368,363
Seminole/Roesler Residential Centers	26,219	490,171	1,049,100	513,010
Student Activities	11,547	176,353	366,267	198,517
<b>Total Revenues</b>	<b>131,747</b>	<b>2,037,835</b>	<b>3,719,534</b>	<b>1,964,301</b>
<b><u>EXPENDITURES</u></b>				
Contractual Food Service	110,448	346,849	617,900	357,764
Bookstore	106,400	397,126	859,730	567,422
Institutional Support	21,407	606,931	1,067,800	538,431
Seminole/Roesler Residential Centers	14,450	334,139	706,448	372,298
Student Activities	102,155	372,431	767,589	404,519
<b>Total Expenditures</b>	<b>354,859</b>	<b>2,057,477</b>	<b>4,019,467</b>	<b>2,240,434</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$ (223,112)</b>	<b>\$ (19,641)</b>	<b>\$ (299,933)</b>	<b>\$ (276,133)</b>

**Seminole State College**  
**Food Service - Statement of Revenue and Expenditures**  
**For the Period July 1 through December 31, 2022**

	<b>ACTUAL</b>		<b>BUDGET</b>	
	<b>CURRENT</b>	<b>YEAR-TO-DATE</b>	<b>ANNUAL</b>	<b>YEAR-TO-DATE</b>
Meals revenue	\$ 30,959	\$ 335,260	\$ 662,530	\$ 343,853
Other revenue	-	316	2,000	1,038
<b>Total revenue</b>	<u>30,959</u>	<u>335,576</u>	<u>664,530</u>	<u>344,891</u>
Travel	-	-	-	-
Supplies	-	744	-	-
Miscellaneous Expenditures	659	4,679	42,850	24,810
Contractual Service	109,788	341,426	575,000	332,925
Sponsorships	-	-	-	-
Advertising	-	-	-	-
Telephone	-	-	-	-
Postage	-	-	50	29
Equipment	-	-	-	-
<b>Total expenditures</b>	<u>110,448</u>	<u>346,849</u>	<u>617,900</u>	<u>357,764</u>
<b>Net profit (loss)</b>	<u>\$ (79,489)</u>	<u>\$ (11,273)</u>	<u>\$ 46,630</u>	<u>\$ (12,873)</u>

**Seminole State College**  
**Bookstore Statement of Revenue and Expenditures**  
**For the Period July 1 through December 31, 2022**

	<b>ACTUAL</b>		<b>BUDGET</b>	
	<b>CURRENT</b>	<b>YEAR-TO-DATE</b>	<b>ANNUAL</b>	<b>YEAR-TO-DATE</b>
Sales revenue	\$ 40,660	\$ 722,551	\$ 950,000	\$ 533,900
Other revenue	-	1,784	10,000.00	\$ 5,620
<b>Total revenue</b>	<b>40,660</b>	<b>724,334</b>	<b>960,000</b>	<b>539,520</b>
Purchase For Resale	92,350	324,669	693,872	457,956
Professional Salaries, F.T.	3,325	19,950	42,245	27,882
Classified Salaries, F.T.	2,432	14,592	38,049	25,112
Classified Salaries, P.T.	1,490	8,874	1,295	855
Student Wages	102	102	5,000	3,300
Professional Services	-	395	-	-
Fringe Benefits	3,446	20,674	45,769	30,208
<b>Compensation expenditures</b>	<b>10,795</b>	<b>64,587</b>	<b>132,358</b>	<b>87,356</b>
Travel	-	219	1,500	990
Supplies	-	1,098	5,000	3,300
Bookstore Supplies	-	-	-	-
Miscellaneous Expenditures	-	-	1,000	660
Contractual Service	3,254	6,772	24,800	16,368
Sponsorships	-	-	-	-
Advertising	-	-	-	-
Telephone	-	-	-	-
Postage	-	-	1,200	792
Equipment	-	-	-	-
<b>Other expenditures</b>	<b>3,254</b>	<b>7,870</b>	<b>33,500</b>	<b>22,110</b>
<b>Total expenditures</b>	<b>106,400</b>	<b>397,126</b>	<b>859,730</b>	<b>567,422</b>
<b>Net profit (loss)</b>	<b>\$ (65,740)</b>	<b>\$ 327,209</b>	<b>\$ 100,270</b>	<b>\$ (27,902)</b>

**Seminole State College**  
**Institutional Support- Statement of Budgeted Revenues and Expenditures**  
**For the Period July 1 through December 31, 2022**

	<u>ACTUAL</u>		<u>BUDGET</u>	
	<u>CURRENT</u>	<u>YEAR-TO-DATE</u>	<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
<b><u>REVENUE</u></b>				
Student Service Fee	\$ 9,732	\$ 144,074	\$ 298,994	162,055
Infrastructure Fee	12,465	157,022	328,893	178,260
<b>Student Fees</b>	<u>22,197</u>	<u>301,096</u>	<u>627,887</u>	<u>340,315</u>
Other Income-Overpayment	-	2,020	15,000	8,130
Refunds / Reimbursements	15	20	35,000	18,970
Interest Income	-	1,485	-	-
Seminar fees	-	-	-	-
Vending machine commissions	-	809	1,250	678
Photocopy revenue	-	-	-	-
Repair and replacement, damaged property	-	-	-	-
Haney Center	150	5,970	500	271
<b>Other income</b>	<u>165</u>	<u>10,304</u>	<u>51,750</u>	<u>28,049</u>
<b>Total Revenue</b>	<u>22,362</u>	<u>311,401</u>	<u>679,637</u>	<u>368,363</u>
<b><u>EXPENDITURES</u></b>				
Professional Salaries, F.T.	250	250	-	-
Classified Salaries, F.T.	-	-	-	-
Classified Salaries, P.T.	-	-	-	-
Student Wages	-	-	-	-
Professional Services	-	86,955	105,000	55,335
Fringe Benefits	74	74	-	-
<b>Personnel expenditures</b>	<u>324</u>	<u>87,278</u>	<u>105,000</u>	<u>55,335</u>
Travel	-	-	9,000	4,743
Supplies	230	5,661	15,000	7,905
Bookstore Supplies	-	-	-	-
Miscellaneous Expenditures	6,398	16,946	32,800	17,286
Lease Payments	-	-	-	-
Contractual Service	-	-	-	-
Sponsorships	-	-	-	-
Advertising	-	-	-	-
Telephone	-	-	-	-
Postage	-	-	-	-
Equipment	-	-	-	-
Housing and book scholarships	14,455	497,046	900,000	450,000
Haney Center	-	-	6,000	3,162
<b>Total Expenditures</b>	<u>21,407</u>	<u>606,931</u>	<u>1,067,800</u>	<u>538,431</u>
<b>Total Revenue Over (Under) Expenditures</b>	<u>\$ 955</u>	<u>\$ (295,530)</u>	<u>\$ (388,163)</u>	<u>(170,067)</u>

**Seminole State College**  
**Housing - Statement of Revenue and Expenditures**  
**For the Period July 1 through December 31, 2022**

	<b>ACTUAL</b>		<b>BUDGET</b>	
	<b><u>CURRENT</u></b>	<b><u>YEAR-TO-DATE</u></b>	<b><u>ANNUAL</u></b>	<b><u>YEAR-TO-DATE</u></b>
Rental revenue - Dorms	\$ 25,549	485,417	\$ 1,044,100	510,565
Other revenue	670	4,754	5,000	2,445
<b>Total revenue</b>	<b><u>26,219</u></b>	<b><u>490,171</u></b>	<b><u>1,049,100</u></b>	<b><u>513,010</u></b>
Professional Salaries, F.T.	-	-	-	-
Classified Salaries, F.T.	-	-	-	-
Classified Salaries, P.T.	-	-	-	-
Student Wages	-	-	-	-
Professional Services	-	-	-	-
Fringe Benefits	-	-	-	-
<b>Personnel expenditures</b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>
Travel	-	-	-	-
Supplies	54	17,169	20,883	11,005
Miscellaneous Expenditures	5,323	28,522	90,439	47,661
Lease Payments	-	227,586	502,126	264,620
Contractual Service	-	-	7,000	3,689
Sponsorships	-	-	-	-
Advertising	-	-	-	-
Telephone	-	54	1,000	527
Utilities	9,073	60,809	85,000	44,795
Postage	-	-	-	-
Equipment	-	-	-	-
<b>Other expenditures</b>	<b><u>14,450</u></b>	<b><u>334,139</u></b>	<b><u>706,448</u></b>	<b><u>372,298</u></b>
<b>Total expenditures</b>	<b><u>14,450</u></b>	<b><u>334,139</u></b>	<b><u>706,448</u></b>	<b><u>372,298</u></b>
<b>Net profit (loss)</b>	<b><u>\$ 11,769</u></b>	<b><u>156,032</u></b>	<b><u>\$ 342,652</u></b>	<b><u>\$ 140,712</u></b>

**Seminole State College**  
**Student Activities - Statement of Revenue and Expenditures**  
**For the Period July 1 through December 31, 2022**

	<b>ACTUAL</b>		<b>BUDGET</b>	
	<b>CURRENT</b>	<b>YEAR-TO-DATE</b>	<b>ANNUAL</b>	<b>YEAR-TO-DATE</b>
Student activity fee	\$ 10,289	\$ 158,491	\$ 328,893	\$ 178,260
Cultural & recreation fee	1,258	17,862	37,374	20,257
Athletic Administration	-	-	-	-
Golf-Women	-	-	-	-
Golf-Men	-	-	-	-
Womens Soccer	-	-	-	-
Men's Basketball	-	-	-	-
Women's Basketball	-	-	-	-
Volleyball	-	-	-	-
Baseball	-	-	-	-
Softball	-	-	-	-
<b>Total Revenue</b>	<b>11,547</b>	<b>176,353</b>	<b>366,267</b>	<b>198,517</b>
Athletic Administration	19,912	118,478	216,915	114,314
National Tournaments	16,250	16,250	46,756	24,640
Golf-Women	1,176	13,645	29,403	15,495
Golf-Men	2,636	19,426	27,232	14,351
Womens Soccer	12,612	36,049	57,614	30,363
Men's Basketball	6,182	30,637	47,974	25,282
Women's Basketball	7,537	16,232	48,169	25,385
Volleyball	1,971	19,146	37,614	19,823
Baseball	17,957	48,909	126,889	66,871
Softball	13,693	46,309	92,023	48,496
Student Government	206	1,632	12,000	6,324
Livestock Judging Team	-	-	10,000	5,270
PLC	2,023	5,719	15,000	7,905
SSC Aggie (AFAC)	-	-	-	-
Phi Theta Kappa (AFAC)	-	-	-	-
NASA (AFAC)	-	-	-	-
Student Nurse Association(AFAC)	-	-	-	-
<b>Total Expenditures</b>	<b>102,155</b>	<b>372,431</b>	<b>767,589</b>	<b>404,519</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$ (90,608)</b>	<b>\$ (196,079)</b>	<b>\$ (401,322)</b>	<b>\$ (206,003)</b>



**Seminole State College**  
**Restricted Funds - Statement of Revenue and Expenditures**  
**For the Period July 1 through December 31, 2022**

	<u>Revenue</u>	<u>Expenditures</u>	<u>Net</u>
PELL	\$ 1,328,516	\$ 1,326,081	\$ 2,435
PELL Recovery	59	-	59
SEOG	34,826	41,826	(7,000)
Direct Loans	607,245	601,245	6,000
Student loan repayment	-	-	-
College Work Study	34,127	27,127	7,000
SSC Foundation	24,780	23,627	1,153
Private Scholarships	343,199	357,084	(13,884)
Private Loans	43,111	-	43,111
Cherokee Student Grants	22,200	20,200	2,000
Sac & Fox Student Grants	8,277	8,277	-
Creek Tribe Student Grants	1,500	1,000	500
Shawnee Tribe Student Grants	3,438	6,646	(3,208)
Choctaw Tribe Student Grants	23,980	23,980	-
Citizen Pottawatomie Stud Grnt	24,500	28,400	(3,900)
Chickasaw Tribe Std Grants	44,739	42,189	2,550
OHLAP	178,823	204,936	(26,113)
Misc Indial Tribal Grants	47,758	46,500	1,258
Oklahoma Tuition Aid Grant	116,000	116,000	-
<b>Subtotal Financial Aid</b>	<u>2,887,077</u>	<u>2,875,117</u>	<u>11,960</u>
Title III Engaging Students in Science	-	-	-
Ub Math/Science #2	144,226	142,888	1,338
Ub Math/Science #1	151,876	151,160	716
Upward Bound #2	153,359	152,305	1,054
Upward Bound #1	182,008	180,364	1,645
Talent Search West	150,642	151,332	(690)
Talent Search Central	218,246	217,615	630
Dream Catcher Gear Up	326,562	365,394	(38,832)
STEM Student Support	119,502	120,608	(1,106)
Student Support Serices	153,683	155,333	(1,650)
NASNTI Grant	191,701	191,225	475
NASNTI Grant	-	-	-
Scholars for Excellence	-	40,513	(40,513)
Carl Perkins	13,886	-	13,886
<b>Subtotal Federal Grants</b>	<u>1,805,690</u>	<u>1,868,737</u>	<u>(63,047)</u>
Care Bears	19,862	11,371	8,491
Nursing Student'S	1,109	2,030	(921)
Residential Deposits	9,600	-	9,600
Professional Staff Council	1,280	448	832
Upward Bound #2 Fund Raiser	554	1,046	(492)
Upward Bound M/S Fund Raiser	1,238	1,046	192
Ub Ms #2 Fund Raiser	200	384	(184)
Upward Bound #1 Fundraiser	300	716	(416)
<b>Subtoal Other Restricted</b>	<u>34,144</u>	<u>17,041</u>	<u>17,102</u>
<b>Total</b>	<u>\$ 4,726,910</u>	<u>\$ 4,760,895</u>	<u>\$ (33,984)</u>

**Seminole State College**  
**Campus Organizations - Statement of Revenue and Expenditures**  
**For the Period July 1 through December 31, 2022**

	<u>Revenue</u>	<u>Expenditures</u>	<u>Net</u>
NURSING COPY MACHINE	11	-	11
VA REPORT FEE	-	336	(336)
CARE BEARS	19,862	11,371	8,491
FACULTY SENATE	1,440	2,996	(1,556)
SEMINOLE STATE AGGIE CLUB	-	240	(240)
SSC STUDENT PTA ASSOCIATION	20	1,372	(1,352)
NURSING STUDENTS MAILBOXES	25	-	25
UB #1 SUMMER FOOD PROGRAM	4,698	1,904	2,794
PHI THETA KAPPA	494	305	189
UBMS SUMMER FOOD PROGRAM	3,546	3,663	(117)
UB M/S #2 SUMMER FOOD PROGRAM	5,246	5,872	(626)
UB2 SUMMER FOOD PROGRAM	3,728	1,032	2,696
NURSING STUDENT'S	1,109	2,030	(921)
MLT BOC FEE	-	430	(430)
RESIDENTIAL DEPOSITS	9,600	-	9,600
PROFESSIONAL STAFF COUNCIL	1,280	448	832
CLASSIFIED STAFF ASSOCIATION	492	625	(133)
PSI BETA	100	-	100
OTHER ORGANIZATIONS	18,281	28,680	(10,399)
	<u>\$ 69,933</u>	<u>\$ 61,303</u>	<u>\$ 8,630</u>

DEAR SIR OR MADAM,

Are you looking for a full-time or adjunct IT Professor?

- 20+ years of creating software and teaching programming (C++, Java, C#, etc.), web-design, database, gaming, computer applications and many other subjects including MERN (full stack Web development)
- I keep up with the latest technology and in all aspects of the Information Technology arena by reading and building applications.
- I graduated with a 4.0 GPA from Hodges University in 2006 and thus I am versed in various skills.
- In the world of IT, to stand still, is to go backwards, so I am constantly thirsting for better ways to do everything in my life.

If so, then you need look no further. You will see from my enclosed resume that I meet all of these qualifications and more.

I would very much like to discuss opportunities with a CSU representative. To schedule an interview, please call me at 239 788 4213. The best time to reach me is between 9:00 AM – 7:00 PM EST but you can email me anytime at rikstick@yahoo.com and I get back to you ASAP!

Thank you for taking the time to review my resume. I look forward to talking with you.  
Sincerely,

James R. Bass

Adjunct at Abilene Christian University (online)

Free-lance software developer

## ▶ James Bass

15090 Richmond St. Apt 2  
Phone: 239 788 4213  
E-mail: rikstick@yahoo.com  
Website: <https://mygedmath.com>

### Objectives

To teach as a full time professor or adjunct in the field of Information Systems Technology.

### Education

**AS (CIT emphasis)** (2002)

**BS (CIT emphasis)** (2003)

**MS (ISM emphasis)** (2006)

In addition to my MS degree, I have 21 applied computer science credits from Northcentral University at the doctorate level and 9 applied math credits at the graduate/post graduate level.

### Experience

Hodges University (4501 Colonial Blvd. Fort Myers, FL)

Free-lance Software Developer

Abilene Christian University 1600 Campus Court Abilene, Texas, 79601

**Adjunct Professor** (2003 – 2006)

**Assistant Professor** (2006 – 2016)

**Adjunct Professor** (2018 – 2021)

Abilene Christian University 1600 Campus Court Abilene, Texas, 79601

**Adjunct Professor** (2018 – present)

I have taught classes using the following programming languages: Visual Basic, C#, Java, C++, Powershell, Python, GameMaker, Scratch, Php and I have taught an introduction class to Ubuntu.

I have taught the following Web languages: MERN (full stack), HTML 4.0, XHTML, CSS, Ajax, XML, JavaScript, React.js, JQuery, and coded extensively with Dreamweaver and HTML5

I have taught the following database languages/applications: MySQL, SQL Server, Oracle, and MS Access.

I have taught Basic Mathematics, College Mathematics and College Algebra.

I have taught Computer Applications using MS Word, MS PowerPoint, MS Excel and MS Access.

I have also worked as a tutor teaching various mathematics courses and computer applications.

**Freelance Software Developer** (2004 – present)

In 2005, I developed a software program that was Web-based for J&R Real-Estate that allowed its agents to zoom in on a property location down to the street level. It uses the Google Map API as the engine to accomplish this. Here is a variation of this program that I developed that uses zip code information instead of addresses:

In 2007, I developed a software/hardware device for Hodges University that allows someone using PowerPoint to display the notes that they created in "NotePane View" to view their notes via an external LCD. I use to sell this product on the Web:

In 2009, I wrote a book entitled, "XHTML. Essentials". This book walks a reader through the fundamentals of XHTML and also covers the basics of JavaScript and CSS. Here is a link to the book: <http://www.ecampus.com/xhtml-essentials-1st-james-bass/bk/9781111033491>

In 2011, I developed an Android app that allows a person to hear the most popular Hispanic surnames being pronounced by a native speaker of Spanish:

In 2014, I developed a software program for Dr. Brian Thornburg in Naples, Florida for his pediatrician practice. This program allowed him to perform all of his daily tasks involved with patient care. The front-end of the program was developed with C# and the back-end uses Microsoft Access.

In 2020 I developed a math course that helps students obtain their GED. I built it using HTML5, JQuery, Ajax, php and MySQL. <https://mygedmath.com>

I believe that I am morally indebted to enter the classroom with only the highest of expectations for every student. Therefore, I always try to maximize the innate ability of each student.

It is my goal that no student is left behind and I will always find a way to bring out the best in each and every student!

Teaching is both an art and a science—especially when you are teaching Information Technology classes. No two students learn the same way. For example, during my lectures, I've noticed that there is always at least one student who can follow my logic with no problem at all. However, the students who are shy may never give an indication if they understand what I am saying or not. So, I make it a point to get the class use to answering questions during my lectures. Why? Well, if they know that I might call upon them to answer a question then they are much more likely to pay attention.

I also encourage students to stop me if they don't understand anything that I say. In programming, to be successful, you have to understand every word of the code. It does not suffice to just say you need to do this for the program to work.

For example, in C++ the first line most programs use is: `#include <iostream>`. What does that mean? Well, to start with it stands for input/output stream. This is a library which contains thousands of lines of code so that the student can use the keyboard and output data/information to the screen. The compiler appends this information (invisibly) to the top of the program as if the programmer wrote the code his or herself.

In summary, I make sure that no student is left behind. Inevitably there will be students that struggle. Then I take time to work with them one-on-one and if I explain something and they still don't get it, I think of another way to explain it. I like to use a lot of analogies that students are familiar with. For example, when I start talking about pseudo code, I like to use the analogy of a cooking recipe. Then I explain that pseudo code is a form of shorthand writing for programmer where the logic is explained but the details of the programming language are left out.



Damon Styles Cravens

11919 NS 3660 Wewoka, OK 74884

January 13<sup>th</sup>, 2023

To whom it may concern,

I would like to inform you that I will be resigning my position as Student Support Services advisor here at Seminole State College, effective January 13<sup>th</sup>, 2023

It has been a pleasure working for such a great institution/program and I believe I have grown a lot in my time here as a professional. Seminole State College has prepared me to have a successful career, wherever that may lead me.

Once again, thank you for the opportunity and I am forever thankful for the relationships I have built at SSC.

Thank you,

A handwritten signature in black ink, appearing to read 'Damon Cravens', is written over a horizontal line. The signature is stylized and somewhat illegible.

Damon Cravens



# OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

*Improving our future by degrees*

December 19, 2022

President Lana K. Reynolds  
Seminole State College  
2701 Boren Boulevard  
Seminole, Oklahoma 74868-0361  
[l.reynolds@ssc.edu](mailto:l.reynolds@ssc.edu)

Dear President Reynolds:

Re: 2023 Summer Academies for Science, Technology, Engineering and Mathematics

At their December 9, 2022 meeting, the State Regents approved funding for the 2023 summer academy listed below:

### **One Year Funding**

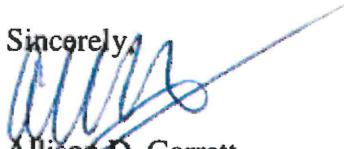
Peek Into Engineering

\$44,000.00

For future academies, awards will be contingent on continued state funding of the Summer Academies Program, as well as program efficacy and appropriate use of resources as evidenced by internal and external review of your 2023 academy program.

Enclosed is the agreement for this academy. Please sign and return via email to [summeracademies@osrhe.edu](mailto:summeracademies@osrhe.edu) by **Friday, January 13, 2023**. We appreciate Seminole State College's participation in the Summer Academies Program and express our appreciation to project directors, staff and all involved for serving the children and youth of Oklahoma. If you have any questions, please contact us at [summeracademies@osrhe.edu](mailto:summeracademies@osrhe.edu).

Sincerely,



Allison D. Garrett  
Chancellor

ADG/cb

Enclosure

cc: Mr. Jarrod Tollett, [j.tollett@sscok.edu](mailto:j.tollett@sscok.edu)  
Dr. Wendy Slusher-Rich, [w.rich@sscok.edu](mailto:w.rich@sscok.edu)