

## Minutes

### SEMINOLE STATE COLLEGE BOARD OF REGENTS SPECIAL MEETING March 27, 2023

#### **I. Call to Order**

The Seminole State College Board of Regents' regular monthly meeting was called to order at 12:00 p.m. in the Utterback Ballroom of the Enoch Kelly Haney Center.

#### **II. Roll Call of Members**

Roll call was conducted. Regent Cain and Regent Pitts were absent. Regents present were Morgan, Ready, Hyden, Franklin and Donaho.

#### **III. Introduction of Guests**

President Reynolds introduced administrators and staff present at the meeting. Special recognition was given to Crystal Bray, Chair of the Nursing Division.

#### **IV. Minutes**

There being no additions or corrections to the minutes of the regular meeting held February 16, 2023; Regent Donaho made a motion to approve the minutes as written and Regent Morgan seconded the motion. Roll call was as follows: Morgan, yes; Donaho, yes; Franklin, yes; Ready, yes; and Hyden, yes.

#### **V. Communications to the Board**

**Financial Report** – Ms. Melanie Rinehart, Vice President for Fiscal Affairs, presented a review of the College's revenue and expenses through February 28, 2023 via Zoom from the Higher Learning Commission Conference in Chicago. Regent Morgan made a motion to approve the Financial Report as presented and Regent Donaho seconded the motion. Roll call was as follows: Morgan, yes; Donaho, yes; Franklin, yes; Ready, yes; and Hyden, yes.

*Purchases over \$15,000 for February - none*

#### **VI. Hearing of Delegations**

None

#### **VII. President's Report**

President Reynolds discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Personnel Update – President Reynolds informed the Board that Erin Medley has been hired as the Human Resources Associate and Shelby Parsons has been hired as an Assistant Professor of Nursing. A letter of resignation has been received from Kim Owen, Foundation Advancement Coordinator.

Campus Activities – President Reynolds gave the Board members information about the following campus activities:

- Paul Juhasz, Yasmina Choate, and Dr. Andrew Davis presented at the 2023 Southwest Popular and American Culture Conference – February 21-25
- Regent Bryan Cain was one of 2023 Oklahoma's Most Admired CEO's & Financial Stewardship award recipients
- SSC Nursing students held a disaster training on February 22
- Seminole Nation Chief Lewis Johnson visited campus on March 6
- A lecture on Harry S. Truman was held in observance of President's Day
- SSC Nursing Students presented at Wewoka High School on general wellness and personal care
- President Reynolds and PLC student Hailey Wallace read at Seminole's Wilson Elementary in observance of Dr. Seuss' birthday
- SSC Professors Jeffrey Christiansen and Marta Osby volunteered their time to judge the first History Fair held by the Academy of Seminole
- The SSC PLC class toured the Oklahoma Bureau of Narcotics and Dangerous Drugs headquarters in Oklahoma City
- Paul Juhasz held a poetry reading on campus on March 21
- President Reynolds gave the Regents an update on spring sports and reported on the SSC Men's Basketball team traveled to the national tournament in Hutchinson, KS
- Men's Head Basketball Coach Don Tuley was named District Coach of the Year
- SSC freshman baseball player Gio DeGraauw from the Netherlands hosted his family for a week long visit to Seminole
- Twelve SSC students were inducted into the PTK International Honor Society on March 22
- An Interscholastic Meet was held on campus on March 23
- SSC employees attended a free seminar held by First United Bank regarding "Creating Your Monthly Spending Plan"
- The SSC Shooting Team competed in the ACUI Nationals in San Antonio, TX
- The SSC Educational Foundation Spring Recognition Banquet will be held on April 27
- Commencement will be held on May 5

## **VIII. Business**

**Consideration of Approval of Bid from Midwest Commercial, LLC** – President Reynolds presented the Board with bid information from Midwest Commercial, LLC for repairs to the Walkingstick Student Services Center and a memo of support from Dr. Bill Knowles, Vice President for Student Affairs and Melanie Rinehart, Vice President for Fiscal Affairs. This bid was in the amount of \$121,603. President Reynolds recommended approval. Regent Morgan made a motion to approve the bid from Midwest Commercial, LLC and Regent Franklin seconded this motion. Roll call was as follows: Morgan, yes; Donaho, yes; Franklin, yes; Ready, yes; and Hyden, yes.

**Approval of 2023-2028 Strategic Plan** – President Reynolds presented the Board with a copy of a revised and updated 2023-2028 Strategic plan and recommended approval. Regent Donaho made a motion to approve the revised Strategic Plan as presented and Regent Morgan seconded this motion. Roll call was as follows: Morgan, yes; Donaho, yes; Franklin, yes; Ready, yes; and Hyden, yes.

## **IX. Consent Agenda**

Regents were presented information concerning items on the Consent Agenda. President Reynolds recommended approval of these items. Regent Morgan made a motion to approve the Consent Agenda items and Regent Ready seconded the motion. Roll call was as follows: Morgan, yes; Donaho, yes; Franklin, yes; Ready, yes; and Hyden, yes.

Approval of the following items:

- Ratification of Contract with TransAct for Student Payment Services - \$4,000 for implementation, \$27,146 per year (6% increase each year for 4 years)
- Degree Program Modification – Associate in Science in Health Sciences (207)
- Degree Program Modification – Associate in Child Development (228)
- Degree Program Deletion – Early College Certificate (232)
- Degree Program Modification – Associate in Applied Science in Physical Therapy Assistant (233)
- Degree Program Modification – Associate in Science in Enterprise Development (Business Administration) (676)
- Degree Program Modification – Associate in Enterprise Development (General Studies) (675)
- Degree Program Modification for most degrees to add AGRI 2144 – Fundamentals of Soil Science as a general education requirement/option for Physical Science

**X. Adjournment**

There being no further business or discussion Regent Donaho made a motion to adjourn the meeting at 12:42 p.m. Regent Morgan seconded the motion. This motion was approved unanimously.

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Kim Hyden, Vice Chair