

Agenda

SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING Thursday, October 20, 2022

Audit Committee – 9:00 A.M.
Via Zoom

Lunch – 12:00 P.M.
Utterback Ballroom – In conjunction with the
Seminole Chamber of Commerce Forum

Business Session
Enoch Kelly Haney Center – Board Room
1:00 P.M.

- I. **CALL TO ORDER**
- II. **ROLL CALL OF MEMBERS**
- III. **INTRODUCTION OF GUESTS**
- IV. **READING AND APPROVAL OF MINUTES**
[Regular Meeting July 21, 2022](#)
[Special Meeting August 18, 2022](#)
- V. **COMMUNICATIONS TO THE BOARD**

[Financial Report – September 30, 2022](#)

Purchases over \$15,000 for July – None

Purchases over \$15,000 for August

✓ Central Sheet Metal LLC	\$19,788.00
✓ Streater Construction LLC	\$20,506.25
✓ Village Tours LLC	\$30,315.00

Purchases over \$15,000 for September –

✓ Dell Marketing	\$32,407.36
✓ Crawford & Associates	\$22,794.12
✓ Ramona Munsell & Associates	\$25,264.00
✓ Dell Marketing	\$19,265.52

VI. HEARING OF DELEGATIONS

None at the time of filing of the agenda.

VII. PRESIDENT'S REPORT

- ✓ Personnel Update
- ✓ Honors and Awards
- ✓ Grant Renewals
- ✓ Campus Activities

VIII. BUSINESS ITEMS

A. Review and consider approval of the FY22 external audit conducted by Hinkle & Company

Board Action: Approve/Reject Audit

B. Review and consider approval of Board Policy regarding responsible use of information technology

Board Action: Approve/Reject/Revise

C. Consideration of any matter not known about, or which could not have been reasonably foreseen prior to the posting of the agenda

Board Action: As Appropriate

IX. CONSENT AGENDA

Approval of the following items:

- ✚ Program Modification – Childhood Development Certificate (229)
- ✚ Revised 2022-2023 - Holiday Schedule
- ✚ Memorandum of Understanding with Canadian Valley Electric Cooperative for Micro-Credentialing Program
- ✚ Hunter Mechanical Controls Change Order #1

X. ADJOURNMENT

*If you need a disability-related accommodation or wheelchair access information, please contact:
Office of ADA compliance at 405-382-9216. Requests should be made by October 19, 2022.*

Minutes

SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING July 21, 2022

I. Call to Order

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:00 p.m. in the Board Room of the Enoch Kelly Haney Center.

II. Roll Call of Members

Roll call was conducted. Regents Cain, Hyden, and Franklin were absent. Members present were Curtis Morgan, Marci Donaho, Ryan Pitts, and Robyn Ready.

Senator Zack Taylor administered the Oath of Office to newly appointed member, Robyn Ready. President Reynolds welcomed Regent Ready and thanked her for her service to Seminole State College.

III. Introduction of Guests

President Reynolds introduced administrators, guests and staff present at the meeting. Special recognition was given to Edie Cathey, Financial Aid Director; Julie Hix, Comptroller; Brooks Nickel, Marketing and Web Coordinator and Dr. Amanda Estey, Vice President for Academic Affairs.

IV. Minutes

There being no additions or corrections to the minutes of the meeting held June 15, 2022; Regent Morgan made a motion to approve the minutes as written and Regent Donaho seconded the motion. Roll call was as follows: Morgan, yes; Donaho, yes; Ready, yes; and Pitts, yes.

V. Communications to the Board

Financial Report – Melanie Rinehart, Interim Executive Director of Business Services presented a review of the College's revenue and expenses through June 30, 2022. Regent Donaho made a motion to approve the Financial Report as presented and Regent Morgan seconded the motion. Roll call was as follows: Morgan, yes; Donaho, yes; Ready, yes; and Pitts, yes.

Purchases over \$15,000 for June –

- Labster - \$15,200.00
- Explore Colleges - \$43,800.00
- Ready Education - \$20,000.00

VI. Hearing of Delegations

None

VII. President's Report

President Reynolds discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Personnel Update – President Reynolds informed the Board that a letter of resignation has been received from Dr. Kenneth Roe, Professional Development/Communication Coordinator for the GEAR UP program. Greg Dockery has been hired as the Physical Therapy Assistant. Several employees have been given new positions and new titles. Jonathan Bennett is now the GEAR UP Director. Jessica Johnson is now the Student Accounts Specialist and Shakira Stafford is the Interim PTA Program Director.

Campus Activities – President Reynolds told the Board members about several campus activities. These were:

- ✓ A retirement reception was held for Dr. Linda Goeller on June 21st
- ✓ Kid's On Campus events were held from June 13th to June 23rd
- ✓ Upward Bound held summer camps on May 30th through June 30th
- ✓ GEAR UP held summer campus from June 10th to June 27th
- ✓ A welcome reception was held on June 23rd for newly hired Vice President for Academic Affairs Dr. Amanda Estey
- ✓ Talent Search held summer camps from June 29th to July 14th
- ✓ The Small Business Administration and FEMA have set up offices in the Haney Center to assist local resident who suffered damage during the May 2022 tornado
- ✓ Britney Honsinger was recognized for the completion of the Council on Student Affairs Leadership Academy
- ✓ SSC's Public Relations team (Josh Hutton and Brooks Nickell) won three awards at the OCPRA conference on July 11th
- ✓ GEAR UP employees and students attended a conference in Washington, D.C. July 15th through July 21st
- ✓ President Reynolds hosted the OACC President's planning retreat
- ✓ Peek into Engineering camp built a "Tiny House" on campus
- ✓ USDA State Director Kenneth Corn visited campus
- ✓ President Reynolds gave the Regents an update on plans to remodel the natatorium area

- ✓ Regent Morgan donated sand for the outdoor volleyball court in Henderson Park

VIII. Business

Election of Officers– President Reynolds presented the Board with a section of the Board Policy regarding the election of officers and information about current members’ terms. Prior to the meeting, an issue was discovered with an SSC policy requiring the Chair to have served three full academic years. Regent Pitts filled the seat vacated by Paige Sherry and therefore has only completed two full years of service. This item was tabled until the next meeting to allow for consultation with our legal counsel. Regent Donaho made a motion to table this item until the next meeting and Regent Ready seconded this motion. Roll call was as follows: Morgan, yes; Donaho, yes; Ready, yes; and Pitts, yes.

Approval of revision to Board Policy II-4-18 regarding Other Employee Benefits – President Reynolds presented a proposed revision to Board Policy II-4-18 regarding Other Employee Benefits – Tuition Waiver. This revision will clean up redundant language and clarify information and guidelines for this waiver. President Reynolds recommended approval of this revision. Regent Donaho recommended approval of this revision as presented and Regent Ready seconded this motion. Roll call was as follows: Morgan, yes; Donaho, yes; Ready, yes; and Pitts, yes.

Motion to Enter into Executive Session to discuss the position of Vice President for Fiscal Affairs –The Board retired into executive session to discuss the position of the Vice President for Fiscal Affairs. Regent Morgan made a motion to enter into executive session and Regent Ready seconded this motion. Roll call was as follows: Morgan, yes; Donaho, yes; Ready, yes; and Pitts, yes.

Motion to Enter into Open Session – Regent Morgan recommended that the Board go back into open session to present a motion on the item discussed in executive session. Regent Morgan made a motion to enter back into open session and Regent Ready seconded this motion. Roll call was as follows: Morgan, yes; Donaho, yes; Ready, yes; and Pitts, yes.

Motion on the position of Vice President for Fiscal Affairs – Vice Chairman Pitts stated that he was impressed with Ms. Melanie Rinehart and felt confident in recommending her for the position of Vice President for Fiscal Affairs. Regent Donaho made a motion to appoint Ms. Melanie Rinehart as Vice President for Fiscal Affairs and Regent Morgan seconded this motion. Roll call was as follows: Morgan, yes; Donaho, yes; Ready, yes; and Pitts, yes.

IX. Consent Agenda

Regents were presented information concerning one item related to athletic insurance on the Consent Agenda. President Reynolds recommended approval of this item. Regent Morgan made a motion to approve the Consent Agenda item and Regent Ready seconded the motion. Regents were presented information concerning one item on the Consent Agenda. President Reynolds recommended approval of this item. Regent Pitts made a motion to approve the Consent Agenda items and Regent Morgan seconded the motion. Roll call was as follows: Pitts, yes; Morgan, yes; Cain, yes; Donaho, yes; Hyden, yes; and McQuiston, yes.

Approval of the following item:

Ratification of 2022-2023 Intercollegiate Sports Accident Insurance Consortium Agreement - \$47,531

X. Adjournment

There being no further business or discussion the meeting was adjourned at 2:00 p.m.

Ryan Pitts, Vice Chair

Minutes

SEMINOLE STATE COLLEGE BOARD OF REGENTS SPECIAL MEETING September 7, 2022

I. Call to Order

The Seminole State College Board of Regents' special meeting was called to order at 12:00 p.m. in the Enoch Kelly Haney Center Board Room.

II. Roll Call of Members

Roll call was conducted. Regents Marci Donaho and Ryan Franklin were absent. Regents present were: Curtis Morgan, Bryan Cain, Kim Hyden, Robyn Ready, and Ryan Pitts.

III. Introduction of Guests

Special recognition was given to Mark Schell and Lance Wortham representing the SSC Educational Foundation Executive Committee, and Danny Morgan, Rural Business and Resources Director.

IV. Business

Approval of Revision to Board Policy II-1-2 – President Reynolds presented the Board with information about a possible revision to Board Policy II-1-2 regarding bylaws and rules of procedure for the election of officers for the Seminole State College Board of Regents. These revisions would remove wording requiring a Regent to serve a three-year term before being elected Board Chair. After consultation with and approval from the Oklahoma Attorney General's Office, President Reynolds recommended approval of the proposed changes to this policy. Regent Kim Hyden made a motion to approve the changes as presented to Board Policy II-1-2 and Regent Cain seconded this motion. Roll call was as follows: Morgan, yes; Cain, yes; Hyden, yes; Ready, yes; and Pitts, yes.

Election of Officers – President Reynolds presented the Board with a revised section of the Board Policy regarding the election of officers and information about current members' terms. Regent Morgan made a motion to elect the following Regents as officers: Ryan Pitts, Chair; Kim Hyden, Vice Chair; and Bryan Cain, Secretary. Regent Hyden seconded this motion. Roll call was as follows: Morgan, yes; Cain, yes; Hyden, yes; Ready, yes; and Pitts, yes.

Approval of Lease-Purchase Agreement with the SSC Educational Foundation – President Reynolds presented the Board with proposed revisions to the Lease-Purchase agreement with the SSC Educational Foundation for the use of the Brian Crawford Memorial Sports Complex. These revisions clarify wording regarding the leasing for purchase of the two main fields and a soccer field. Mark Schell and Lance Wortham representing the SSC Educational Foundation Executive Committee gave the Regents information about progress of the completion of the complex. Regent Cain thanked Mr. Schell and Mr. Wortham for their extensive work on the completion of the construction of the sports complex. Regent Cain made a motion to approve the revisions to the Lease-Purchase Agreement for the fields at the Brian Crawford Memorial Sports

Minutes

SSC Board of Regents Special Meeting

September 7, 2022

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Complex with the SSC Educational Foundation as presented and Regent Morgan seconded this motion. Roll call was as follows: Morgan, yes; Cain, yes; Hyden, yes; Ready, yes; and Pitts, yes.

V. Adjournment

There being no further business or discussion Regent Cain made a motion to adjourn the meeting and Regent Morgan seconded this motion. Roll call was as follows: Morgan, yes; Cain, yes; Hyden, yes; Ready, yes; and Pitts, yes.

The meeting was adjourned at 12:29 p.m.

Ryan Pitts, Chair

**Seminole State College
Combining Statement of Net Assets
As of July 31, 2022**

	Education and General Fund	Auxiliary and Restricted Fund	Capital Projects Fund	Payroll Withholding Fund	OKHEEI Trust Fund	Federal Restricted Fund	CARES Act Fund	Capital Assets and Long-Term Debt Fund	Total All Funds
Cash and Cash Equivalents Current	\$ 3,717,012	\$ 444,598	\$ 990,855	\$ 2,705	\$ (5,244)	\$ 70,500	\$ 678	\$ -	\$ 5,221,104
Accounts Receivable, net	1,934,604	259,610	-	-	-	-	-	-	2,194,214
Capital Assets, net	-	-	-	-	-	-	-	16,270,335	16,270,335
Total Assets	5,651,616	704,208	990,855	2,705	(5,244)	70,500	678	16,270,335	23,685,653
Accounts Payable	(21,744)	71,272	-	-	-	-	-	-	49,527
Other Accrued Expenses	-	-	-	2,705	-	-	-	-	2,705
Due To/From Other Funds	45	-	-	-	-	-	-	-	45
Unearned Revenue	1,934,604	259,610	-	-	-	-	-	-	2,194,214
Current Portion of Noncurrent Liabilities	-	-	-	-	-	-	-	675,296	675,296
Premiums	-	-	-	-	-	-	-	582,609	582,609
Capital Lease Obligations Payable to State Agencies	-	-	-	-	-	-	-	11,633,834	11,633,834
Total Liabilities	1,912,905	330,882	-	2,705	-	-	-	12,891,739	15,138,231
Beginning Net Position	3,791,176	373,299	1,016,194	-	(5,244)	75,062	678	3,378,596	8,629,759
Change in Net Position	(52,464)	28	(25,339)	-	-	(4,561)	0	-	(82,337)
Ending Net Position	\$ 3,738,712	\$ 373,326	\$ 990,855	\$ -	\$ (5,244)	\$ 70,500	\$ 678	\$ 3,378,596	\$ 8,547,422

Seminole State College
Combining Statement of Revenues, Expenses and Changes in Net Assets
For the Period July 1 through July 31, 2022

	Education and General Fund	Auxiliary and Restricted Fund	Capital Projects Fund	Payroll Withholding Fund	OKHEEI Trust Fund	Federal Restricted Fund	CARES Act Fund	Capital Assets and Long-Term Debt Fund	Total All Funds
Operating Revenues									
Tuition and fees, net	\$ 108,391	\$ 15,207	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 123,599
Federal grants and contracts	11,124	278,608	-	-	-	-	20,209	-	309,940
State and private grants and contracts	-	35,636	-	-	-	-	-	-	35,636
Auxiliary enterprise charges:	-	-	-	-	-	-	-	-	-
Housing	-	702	-	-	-	-	-	-	702
Food Service	-	910	-	-	-	-	-	-	910
Bookstore	-	20,837	-	-	-	-	-	-	20,837
Student Union	-	800	-	-	-	-	-	-	800
Athletics	-	-	-	-	-	-	-	-	-
All other	-	-	-	-	-	-	-	-	-
Other operating revenues	114,909	964	-	-	-	-	-	-	115,873
Total operating revenues	234,424	353,665	-	-	-	-	20,209	-	608,297
Operating Expenses									
Compensation and benefits	677,547	312,058	-	-	-	3,810	20,209	-	1,013,624
Contractual services	4,875	-	-	-	-	-	-	-	4,875
Supplies and materials	5,102	-	-	-	-	751	-	-	5,853
Scholarships and fellowships	1,040	106,474	-	-	-	-	-	-	107,514
Communications	-	-	-	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-	-
Other	460	(30)	25,339	-	-	-	-	-	25,769
Total Operating Expenses	689,024	418,502	25,339	-	-	4,561	20,209	-	1,157,635
Operating income (loss)	(454,600)	(64,837)	(25,339)	-	-	(4,561)	-	-	(549,337)
Non-operating Revenues (Expenses)									
State appropriations	402,136	-	-	-	-	-	-	-	402,136
Federal grants - non-operating	-	64,327	-	-	-	-	-	-	64,327
State grants - non-operating	-	-	-	-	-	-	-	-	-
Contributions and other nonoperating revenues	-	-	-	-	-	-	-	-	-
Investment revenue	-	538	-	-	-	-	-	-	538
Net non-operating revenue (expenses)	402,136	64,865	-	-	-	-	-	-	467,001
Income (loss) before other revenues, expenses, gains, losses and transfers	(52,464)	28	(25,339)	-	-	(4,561)	-	-	(82,337)
Capital appropriations - state	-	-	-	-	-	-	-	-	-
Contributed capital-donated capital asset	-	-	-	-	-	-	-	-	-
Transfers from (to)	-	-	-	-	-	-	-	-	-
Change in Net Position	(52,464)	28	(25,339)	-	-	(4,561)	-	-	(82,337)
Net Assets, Beginning of Year	3,791,176	373,299	1,016,194	-	(5,244)	75,062	678	3,378,596	8,629,759
Net Assets, End of Year	\$ 3,738,712	\$ 373,326	\$ 990,855	\$ -	\$ (5,244)	\$ 70,500	\$ 678	\$ 3,378,596	\$ 8,547,422

Seminole State College
Combining Statement of Changes in Cash and Cash Equivalents
For the Period July 1 through July 31, 2022

	Education and General Fund	Auxiliary and Restricted Fund	Capital Projects Fund	Payroll Withholding Fund	OKHEEI Trust Fund	Federal Restricted Fund	CARES Act Fund	Capital Assets and Long-Term Debt Fund	Total All Funds
Cash and Cash Equivalents, Beginning	\$ 3,691,698	\$ 518,254	\$ 1,016,194	\$ 2,457	\$ -	\$ 75,062	\$ 90	\$ -	\$ 5,303,755
Change in Net Position	(52,464)	28	(25,339)	-	-	(4,561)	-	-	(82,337)
Changes not providing (using) cash:									
Change in other non-cash items									-
Changes in interfund receivables	77,778	(73,684)		248	(5,244)		588		(314)
Cash and Cash Equivalents, Ending	<u>\$ 3,717,012</u>	<u>\$ 444,598</u>	<u>\$ 990,855</u>	<u>\$ 2,705</u>	<u>\$ (5,244)</u>	<u>\$ 70,500</u>	<u>\$ 678</u>	<u>\$ -</u>	<u>\$ 5,221,104</u>

Seminole State College
Education and General - Statement of Budgeted Revenues and Expenditures
For the Period Ended July 31, 2022

	<u>ACTUAL</u>		<u>BUDGET</u>	
	<u>CURRENT</u>	<u>YEAR-TO-DATE</u>	<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
<u>REVENUE</u>				
State Appropriations	\$ 402,136	\$ 402,136	5,156,388	\$ 429,699
Tuition	74,383	74,383	3,238,082	116,571
Non-Resident Tuition Fees	5,210	5,210	350,000	12,600
Remedial Course Fee	534	534	39,400	1,418
Tuition	80,127	80,127	3,627,482	130,589
STEM Academic Excellence Fee	2,651	2,651	124,200	4,471
LAH Academic Excellence Fee	630	630	53,700	1,933
Bus & Ed Academic Excellence Fee	690	690	66,200	2,383
Health Science Academic Excellence Fee	115	115	15,000	540
Social Science Academic Excellence Fee	784	784	53,600	1,930
Physical Therapist Assistance Fee	-	-	6,600	238
Technology Service Fee	3,806	3,806	276,500	9,954
Bus And Ind Additional Fees	-	-	-	-
Nursing Fee	440	440	87,400	3,146
Laboratory Fees	1,484	1,484	79,900	2,876
Medical Lab Tech Fee	-	-	10,900	392
Electronic Academic Access Fee	1,407	1,407	84,500	3,042
Dist Education/Outreach Fee	6,794	6,794	265,700	9,565
Academic Course Fees	18,801	18,801	1,124,200	40,471
Other Student Fees	9,463	9,463	622,601	22,414
Total Tuition and Fees	108,391	108,391	5,374,283	193,474
Other Income	126,032	126,032	500,544	18,020
Total Revenue	636,560	636,560	11,031,215	641,193
<u>EXPENDITURES</u>				
Instruction	370,626	370,626	5,095,586	458,603
Research	-	-	-	-
Public Service	-	-	-	-
Academic Support	17,785	17,785	439,314	39,538
Student Services	87,848	87,848	1,206,846	108,616
Institutional Support	128,794	128,794	1,993,046	179,374
Physical Plant	82,931	82,931	2,115,460	190,391
Scholarships and Tuition Waivers	1,040	1,040	900,000	81,000
Total Expenditures	689,024	689,024	11,750,252	1,057,523
Total Revenue Over (Under) Expenditures	\$ (52,464)	\$ (52,464)	\$ (719,037)	\$ (416,330)

Seminole State College
Auxiliary Summary Statement of Revenue and Expenditures
For the Period Ended July 31, 2022

	CURRENT MONTH	YEAR TO DATE	BUDGET	
			ANNUAL	YEAR-TO-DATE
<u>REVENUES</u>				
Contractual Food Service	\$ 910	\$ 910	\$ 664,530	\$ 13,955
Bookstore	20,837	20,837	960,000	14,400
Institutional Support	10,703	10,703	679,637	15,632
Seminole/Roesler Residential Centers	702	702	1,049,100	420
Student Activities	5,568	5,568	366,267	8,424
Total Revenues	38,720	38,720	3,719,534	52,831
<u>EXPENDITURES</u>				
Contractual Food Service	-	-	617,900	-
Bookstore	10,821	10,821	859,730	61,041
Institutional Support	312	312	1,067,800	2,685
Seminole/Roesler Residential Centers	-	-	706,448	60,755
Student Activities	26,640	26,640	767,589	12,281
Total Expenditures	37,773	37,773	4,019,467	136,762
Revenue Over (Under) Expenditures	\$ 947	\$ 947	\$ (299,933)	\$ (83,931)

Seminole State College
Food Service - Statement of Revenue and Expenditures
For the Period Ended July 31, 2022

	ACTUAL		BUDGET	
	<u>CURRENT</u>	<u>YEAR-TO-DATE</u>	<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
Meals revenue	\$ 910	\$ 910	\$ 662,530	\$ 13,913
Other revenue	-	-	2,000	42
Total revenue	<u>910</u>	<u>910</u>	<u>664,530</u>	<u>13,955</u>
Travel	-	-	-	-
Supplies	-	-	-	-
Miscellaneous Expenditures	-	-	42,850	-
Contractual Service	-	-	575,000	-
Sponsorships	-	-	-	-
Advertising	-	-	-	-
Telephone	-	-	-	-
Postage	-	-	50	-
Equipment	-	-	-	-
Total expenditures	<u>-</u>	<u>-</u>	<u>617,900</u>	<u>-</u>
Net profit (loss)	<u>\$ 910</u>	<u>\$ 910</u>	<u>\$ 46,630</u>	<u>\$ 13,955</u>

Seminole State College
Bookstore Statement of Revenue and Expenditures
For the Period Ended July 31, 2022

	ACTUAL		BUDGET	
	CURRENT	YEAR-TO-DATE	ANNUAL	YEAR-TO-DATE
Sales revenue	19,429	19,429	\$ 950,000	\$ 14,250
Other revenue	1,408	1,408	10,000.00	\$ 150
Total revenue	20,837	20,837	960,000	14,400
Purchase For Resale	-	-	693,872	49,265
Professional Salaries, F.T.	3,325	3,325	42,245	2,999
Classified Salaries, F.T.	2,432	2,432	38,049	2,701
Classified Salaries, P.T.	1,608	1,608	1,295	92
Student Wages	-	-	5,000	355
Professional Services	-	-	-	-
Fringe Benefits	3,455	3,455	45,769	3,250
Compensation expenditures	10,821	10,821	132,358	9,397
Travel	-	-	1,500	107
Supplies	-	-	5,000	355
Bookstore Supplies	-	-	-	-
Miscellaneous Expenditures	-	-	1,000	71
Contractual Service	-	-	24,800	1,761
Sponsorships	-	-	-	-
Advertising	-	-	-	-
Telephone	-	-	-	-
Postage	-	-	1,200	85
Equipment	-	-	-	-
Other expenditures	-	-	33,500	2,379
Total expenditures	10,821	10,821	859,730	61,041
Net profit (loss)	\$ 10,017	\$ 10,017	\$ 100,270	\$ (46,641)

Seminole State College
Institutional Support- Statement of Budgeted Revenues and Expenditures
For the Period Ended July 31, 2022

	<u>ACTUAL</u>		<u>BUDGET</u>	
	<u>CURRENT</u>	<u>YEAR-TO-DATE</u>	<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
<u>REVENUE</u>				
Student Service Fee	\$ 4,588	\$ 4,588	\$ 298,994	6,877
Infrastructure Fee	5,052	5,052	328,893	7,565
Student Fees	<u>9,639</u>	<u>9,639</u>	<u>627,887</u>	<u>14,441</u>
Other Income-Overpayment	-	-	15,000	345
Other Income-Overpayment	-	-	-	-
Refunds / Reimbursements	-	-	35,000	805
Seminar fees	-	-	-	-
Vending machine commissions	263	263	1,250	29
Photocopy revenue	-	-	-	-
Repair and replacement, damaged property	-	-	-	-
Haney Center	800	800	500	12
Other income	<u>1,063</u>	<u>1,063</u>	<u>51,750</u>	<u>1,190</u>
Total Revenue	<u>10,703</u>	<u>10,703</u>	<u>679,637</u>	<u>15,632</u>
<u>EXPENDITURES</u>				
Professional Salaries, F.T.	-	-	-	-
Classified Salaries, F.T.	-	-	-	-
Classified Salaries, P.T.	-	-	-	-
Student Wages	-	-	-	-
Professional Services	-	-	105,000	1,680
Fringe Benefits	-	-	-	-
Personnel expenditures	<u>-</u>	<u>-</u>	<u>105,000</u>	<u>1,680</u>
Travel	-	-	9,000	144
Supplies	-	-	15,000	240
Bookstore Supplies	-	-	-	-
Miscellaneous Expenditures	-	-	32,800	525
Lease Payments	-	-	-	-
Contractual Service	-	-	-	-
Sponsorships	-	-	-	-
Advertising	-	-	-	-
Telephone	-	-	-	-
Postage	-	-	-	-
Equipment	-	-	-	-
Housing and book scholarships	312	312	900,000	-
Haney Center	-	-	6,000	96
Total Expenditures	<u>312</u>	<u>312</u>	<u>1,067,800</u>	<u>2,685</u>
Total Revenue Over (Under) Expenditures	<u>\$ 10,391</u>	<u>\$ 10,391</u>	<u>\$ (388,163)</u>	<u>12,947</u>

Seminole State College
Housing - Statement of Revenue and Expenditures
For the Period Ended July 31, 2022

	ACTUAL		BUDGET	
	<u>CURRENT</u>	<u>YEAR-TO-DATE</u>	<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
Rental revenue - Dorms	\$ -	\$ -	\$ 1,044,100	418
Other revenue	702	702	5,000	2
Total revenue	<u>702</u>	<u>702</u>	<u>1,049,100</u>	<u>420</u>
Professional Salaries, F.T.	-	-	-	-
Classified Salaries, F.T.	-	-	-	-
Classified Salaries, P.T.	-	-	-	-
Student Wages	-	-	-	-
Professional Services	-	-	-	-
Fringe Benefits	-	-	-	-
Personnel expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Travel	-	-	-	-
Supplies	-	-	20,883	1,796
Miscellaneous Expenditures	-	-	90,439	7,778
Lease Payments	-	-	502,126	43,183
Contractual Service	-	-	7,000	602
Sponsorships	-	-	-	-
Advertising	-	-	-	-
Telephone	-	-	1,000	86
Utilities	-	-	85,000	7,310
Postage	-	-	-	-
Equipment	-	-	-	-
Other expenditures	<u>-</u>	<u>-</u>	<u>706,448</u>	<u>60,755</u>
Total expenditures	<u>-</u>	<u>-</u>	<u>706,448</u>	<u>60,755</u>
Net profit (loss)	<u>\$ 702</u>	<u>\$ 702</u>	<u>\$ 342,652</u>	<u>\$ (60,335)</u>

Seminole State College
Student Activities - Statement of Revenue and Expenditures
For the Period Ended July 31, 2022

	ACTUAL		BUDGET	
	<u>CURRENT</u>	<u>YEAR-TO-DATE</u>	<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
Student activity fee	\$ 4,988	\$ 4,988	\$ 328,893	\$ 7,565
Cultural & recreation fee	580	580	37,374	860
Athletic Administration	-	-	-	-
Golf-Women	-	-	-	-
Golf-Men	-	-	-	-
Womens Soccer	-	-	-	-
Men's Basketball	-	-	-	-
Women's Basketball	-	-	-	-
Volleyball	-	-	-	-
Baseball	-	-	-	-
Softball	-	-	-	-
Total Revenue	<u>5,568</u>	<u>5,568</u>	<u>366,267</u>	<u>8,424</u>
Athletic Administration	16,759	16,759	216,915	3,471
National Tournaments	-	-	46,756	748
Golf-Women	776	776	29,403	470
Golf-Men	776	776	27,232	436
Womens Soccer	-	-	57,614	922
Men's Basketball	3,010	3,010	47,974	768
Women's Basketball	-	-	48,169	771
Volleyball	-	-	37,614	602
Baseball	2,333	2,333	126,889	2,030
Softball	2,987	2,987	92,023	1,472
Student Government	-	-	12,000	192
Livestock Judging Team	-	-	10,000	160
PLC	-	-	15,000	240
SSC Aggie (AFAC)	-	-	-	-
Phi Theta Kappa (AFAC)	-	-	-	-
NASA (AFAC)	-	-	-	-
Student Nurse Association(AFAC)	-	-	-	-
Total Expenditures	<u>26,640</u>	<u>26,640</u>	<u>767,589</u>	<u>12,281</u>
Revenue Over (Under) Expenditures	<u>\$ (21,072)</u>	<u>\$ (21,072)</u>	<u>\$ (401,322)</u>	<u>\$ (3,857)</u>

Seminole State College
Restricted Funds - Statement of Revenue and Expenditures
For the Period Ended July 31, 2022

	<u>Revenue</u>	<u>Expenditures</u>	<u>Net</u>
PELL	\$ 41,536	\$ 39,101	\$ 2,435
PELL Recovery	-	-	-
SEOG	-	-	-
Direct Loans	22,791	21,970	821
Student loan repayment	-	-	-
College Work Study	3,782	3,782	-
SSC Foundation	-	-	-
Private Scholarships	14,922	6,496	8,426
Private Loans	-	-	-
Cherokee Student Grants	-	-	-
Shawnee Tribe Student Grants	188	188	-
Citizen Pottawatomie Stud Grnt	750	2,750	(2,000)
Chickasaw Tribe Stdt Grants	2,012	1,162	850
OHLAP	-	27,040	(27,040)
Misc Indial Tribal Grants	3,500	-	3,500
Oklahoma Tuition Aid Grant	-	-	-
Subtotal Financial Aid	<u>89,480</u>	<u>102,489</u>	<u>(13,008)</u>
Title III Engaging Students in Science	-	-	-
Ub Math/Science #2	30,250	30,250	-
Ub Math/Science #1	32,118	32,118	-
Upward Bound #2	33,535	33,535	-
Upward Bound #1	37,753	37,113	640
Talent Search West	17,493	17,478	15
Talent Search Central	26,232	26,217	15
Dream Catcher Gear Up	40,010	40,010	-
STEM Student Support	11,472	14,122	(2,650)
Student Support Serices	19,680	21,480	(1,800)
NASNTI Grant	13,036	13,036	-
Scholars for Excellence	-	6,011	(6,011)
Carl Perkins	13,886	-	13,886
Subtotal Federal Grants	<u>275,466</u>	<u>271,371</u>	<u>4,096</u>
Care Bears	75	-	75
Nursing Student'S	19	-	19
Residential Deposits	6,000	-	6,000
Professional Staff Council	-	-	-
Upward Bound #2 Fund Raiser	-	-	-
Upward Bound M/S Fund Raiser	-	-	-
Ub Ms #2 Fund Raiser	-	-	-
Upward Bound #1 Fundraiser	300	-	300
Subtoal Other Restricted	<u>6,394</u>	<u>-</u>	<u>6,394</u>
Total	<u>\$ 371,340</u>	<u>\$ 373,859</u>	<u>\$ (2,519)</u>

Seminole State College
Campus Organizations - Statement of Revenue and Expenditures
For the Period Ended July 31, 2022

	<u>Revenue</u>	<u>Expenditures</u>	<u>Net</u>
CARE BEARS	\$ 75	\$ -	\$ 75
UB #1 SUMMER FOOD PROGRAM	296	-	296
UBMS SUMMER FOOD PROGRAM	225	-	225
UB M/S #2 SUMMER FOOD PROGRAM	405	-	405
UB2 SUMMER FOOD PROGRAM	239	-	239
NURSING STUDENT'S	19	-	19
UPWARD BOUND #1 FUNDRAISER	300	-	300
P.R.I.D.E.	61	-	61
	<u>\$ 1,621</u>	<u>\$ -</u>	<u>\$ 1,621</u>

Seminole State College
Combining Statement of Net Assets
As of August 31, 2022

	Education and General Fund	Auxiliary and Restricted Fund	Capital Projects Fund	Payroll Withholding Fund	OKHEEI Trust Fund	Federal Restricted Fund	CARES Act Fund	Capital Assets and Long-Term Debt Fund	Total All Funds
Cash and Cash Equivalents Current	\$ 3,402,495	\$ 495,779	\$ 1,795,317	\$ 2,639	\$ (5,244)	\$ 52,614	\$ 5,937	\$ -	\$ 5,749,537
Accounts Receivable, net	1,740,409	233,296	-	-	-	-	-	-	1,973,705
Capital Assets, net	-	-	-	-	-	-	-	16,270,335	16,270,335
Total Assets	5,142,904	729,075	1,795,317	2,639	(5,244)	52,614	5,937	16,270,335	23,993,577
Accounts Payable	(21,744)	81,568	-	-	-	-	-	-	59,823
Other Accrued Expenses	-	-	-	2,639	-	-	-	-	2,639
Due To/From Other Funds	45	-	-	-	-	-	-	-	45
Unearned Revenue	1,740,409	233,296	-	-	-	-	-	-	1,973,705
Current Portion of Noncurrent Liabilities	-	-	-	-	-	-	-	675,296	675,296
Premiums	-	-	-	-	-	-	-	582,609	582,609
Capital Lease Obligations Payable to State Agencies	-	-	-	-	-	-	-	11,633,834	11,633,834
Total Liabilities	1,718,710	314,864	-	2,639	-	-	-	12,891,739	14,927,952
Beginning Net Position	3,791,176	373,299	1,016,194	-	(5,244)	75,062	678	3,378,596	8,629,759
Change in Net Position	(366,981)	40,913	779,123	-	-	(22,447)	5,259	-	435,866
Ending Net Position	\$ 3,424,195	\$ 414,211	\$ 1,795,317	\$ -	\$ (5,244)	\$ 52,614	\$ 5,937	\$ 3,378,596	\$ 9,065,625

Seminole State College
Combining Statement of Revenues, Expenses and Changes in Net Assets
For the Period July 1 through August 31, 2022

	Education and General Fund	Auxiliary and Restricted Fund	Capital Projects Fund	Payroll Withholding Fund	OKHEEI Trust Fund	Federal Restricted Fund	CARES Act Fund	Capital Assets and Long-Term Debt Fund	Total All Funds
Operating Revenues									
Tuition and fees, net	\$ 275,781	\$ 46,701	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 322,481
Federal grants and contracts	18,226	585,851	-	-	-	-	479,151	-	1,083,228
State and private grants and contracts	-	187,086	-	-	-	-	-	-	187,086
Auxiliary enterprise charges:									
Housing	-	4,299	-	-	-	-	-	-	4,299
Food Service	-	6,919	-	-	-	-	-	-	6,919
Bookstore	-	186,608	-	-	-	-	-	-	186,608
Student Union	-	800	-	-	-	-	-	-	800
Athletics	-	-	-	-	-	-	-	-	-
All other	-	-	-	-	-	-	-	-	-
Other operating revenues	179,407	9,579	-	-	-	-	-	-	188,986
Total operating revenues	473,414	1,027,843	-	-	-	-	479,151	-	1,980,407
Operating Expenses									
Compensation and benefits	1,275,794	530,610	-	-	-	18,470	14,950	-	1,839,823
Contractual services	178,113	24,536	-	-	-	416	-	-	203,065
Supplies and materials	48,017	117,852	-	-	-	1,966	-	-	167,835
Scholarships and fellowships	728	175,412	-	-	-	-	-	-	176,140
Communications	6,537	120	-	-	-	1,229	-	-	7,886
Depreciation	-	-	-	-	-	-	-	-	-
Utilities	87,027	19,559	-	-	-	-	-	-	106,585
Other	160,997	184,642	220,877	-	-	366	458,942	-	1,025,825
Total Operating Expenses	1,757,213	1,052,731	220,877	-	-	22,447	473,892	-	3,527,159
Operating income (loss)	(1,283,799)	(24,888)	(220,877)	-	-	(22,447)	5,259	-	(1,546,752)
Non-operating Revenues (Expenses)									
State appropriations	916,818	-	-	-	-	-	-	-	916,818
Federal grants - non-operating	-	64,327	-	-	-	-	-	-	64,327
State grants - non-operating	-	936	-	-	-	-	-	-	936
Contributions and other nonoperating revenues	-	-	-	-	-	-	-	-	-
Investment revenue	-	538	-	-	-	-	-	-	538
Net non-operating revenue (expenses)	916,818	65,801	-	-	-	-	-	-	982,619
Income (loss) before other revenues, expenses, gains, losses and transfers	(366,981)	40,913	(220,877)	-	-	(22,447)	5,259	-	(564,134)
Capital appropriations - state	-	-	1,000,000	-	-	-	-	-	1,000,000
Contributed capital-donated capital asset	-	-	-	-	-	-	-	-	-
Transfers from (to)	-	-	-	-	-	-	-	-	-
Change in Net Position	(366,981)	40,913	779,123	-	-	(22,447)	5,259	-	435,866
Net Assets, Beginning of Year	3,791,176	373,299	1,016,194	-	(5,244)	75,062	678	3,378,596	8,629,759
Net Assets, End of Year	\$ 3,424,195	\$ 414,211	\$ 1,795,317	\$ -	\$ (5,244)	\$ 52,614	\$ 5,937	\$ 3,378,596	\$ 9,065,625

Seminole State College
Combining Statement of Changes in Cash and Cash Equivalents
For the Period July 1 through August 31, 2022

	Education and General Fund	Auxiliary and Restricted Fund	Capital Projects Fund	Payroll Withholding Fund	OKHEEI Trust Fund	Federal Restricted Fund	CARES Act Fund	Capital Assets and Long-Term Debt Fund	Total All Funds
Cash and Cash Equivalents, Beginning	\$ 3,691,698	\$ 518,254	\$ 1,016,194	\$ 2,457	\$ -	\$ 75,062	\$ 90	\$ -	\$ 5,303,755
Change in Net Position	(366,981)	40,913	779,123	-	-	(22,447)	5,259	-	435,866
Changes not providing (using) cash:									
Change in other non-cash items									-
Changes in interfund receivables	77,778	(63,388)		182	(5,244)		588		9,916
Cash and Cash Equivalents, Ending	<u>\$ 3,402,495</u>	<u>\$ 495,779</u>	<u>\$ 1,795,317</u>	<u>\$ 2,639</u>	<u>\$ (5,244)</u>	<u>\$ 52,614</u>	<u>\$ 5,937</u>	<u>\$ -</u>	<u>\$ 5,749,537</u>

Seminole State College
Education and General - Statement of Budgeted Revenues and Expenditures
For the Period Ended August 31, 2022

	<u>ACTUAL</u>		<u>BUDGET</u>	
	<u>CURRENT</u>	<u>YEAR-TO-DATE</u>	<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
<u>REVENUE</u>				
State Appropriations	\$ 514,682	\$ 916,818	5,156,388	\$ 859,398
Tuition	123,592	165,409	3,238,082	301,142
Non-Resident Tuition Fees	8,097	13,307	350,000	32,550
Remedial Course Fee	825	1,359	39,400	3,664
Tuition	<u>132,514</u>	<u>180,075</u>	<u>3,627,482</u>	<u>337,356</u>
STEM Academic Excellence Fee	5,660	8,311	124,200	11,551
LAH Academic Excellence Fee	1,362	1,992	53,700	4,994
Bus & Ed Academic Excellence Fee	2,306	2,996	66,200	6,157
Health Science Academic Excellence Fee	410	525	15,000	1,395
Social Science Academic Excellence Fee	1,515	2,299	53,600	4,985
Physical Therapist Assistance Fee	18	18	6,600	614
Technology Service Fee	8,465	12,271	276,500	25,715
Bus And Ind Additional Fees	-	-	-	-
Nursing Fee	2,555	2,995	87,400	8,128
Laboratory Fees	2,673	4,157	79,900	7,431
Medical Lab Tech Fee	136	136	10,900	1,014
Electronic Academic Access Fee	3,132	4,539	84,500	7,859
Dist Education/Outreach Fee	17,807	24,601	265,700	24,710
Academic Course Fees	<u>46,038</u>	<u>64,839</u>	<u>1,124,200</u>	<u>104,551</u>
Other Student Fees	<u>21,403</u>	<u>30,866</u>	<u>622,601</u>	<u>57,902</u>
Total Tuition and Fees	<u>199,956</u>	<u>275,781</u>	<u>5,374,283</u>	<u>499,808</u>
Other Income	<u>71,601</u>	<u>197,633</u>	<u>500,544</u>	<u>46,551</u>
Total Revenue	<u>786,238</u>	<u>1,390,232</u>	<u>11,031,215</u>	<u>1,405,757</u>
<u>EXPENDITURES</u>				
Instruction	369,631	740,257	5,095,586	871,345
Research	-	-	-	-
Public Service	-	-	-	-
Academic Support	28,128	45,913	439,314	75,123
Student Services	239,541	327,389	1,206,846	206,371
Institutional Support	181,033	309,827	1,993,046	340,811
Physical Plant	250,169	333,100	2,115,460	361,744
Scholarships and Tuition Waivers	728	728	900,000	-
Total Expenditures	<u>1,069,229</u>	<u>1,757,213</u>	<u>11,750,252</u>	<u>1,855,393</u>
Total Revenue Over (Under) Expenditures	<u>\$ (282,991)</u>	<u>\$ (366,981)</u>	<u>\$ (719,037)</u>	<u>\$ (449,636)</u>

Seminole State College
Auxiliary Summary Statement of Revenue and Expenditures
For the Period Ended August 31, 2022

	<u>CURRENT</u> <u>MONTH</u>	<u>YEAR</u> <u>TO</u> <u>DATE</u>	<u>BUDGET</u>	
			<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
<u>REVENUES</u>				
Contractual Food Service	\$ 6,009	\$ 6,919	\$ 664,530	\$ 25,917
Bookstore	165,080	185,918	960,000	227,520
Institutional Support	20,750	31,452	679,637	47,575
Seminole/Roesler Residential Centers	3,597	4,299	1,049,100	54,553
Student Activities	11,660	17,228	366,267	25,639
Total Revenues	207,096	245,816	3,719,534	381,203
<u>EXPENDITURES</u>				
Contractual Food Service	15,059	15,059	617,900	108,750
Bookstore	82,953	93,774	859,730	139,276
Institutional Support	6,036	6,660	1,067,800	12,082
Seminole/Roesler Residential Centers	127,185	127,185	706,448	173,786
Student Activities	53,849	80,489	767,589	55,266
Total Expenditures	285,082	323,167	4,019,467	489,161
Revenue Over (Under) Expenditures	\$ (77,986)	\$ (77,351)	\$ (299,933)	\$ (107,958)

Seminole State College
Food Service - Statement of Revenue and Expenditures
For the Period Ended August 31, 2022

	ACTUAL		BUDGET	
	CURRENT	YEAR-TO-DATE	ANNUAL	YEAR-TO-DATE
Meals revenue	\$ 6,009	\$ 6,919	\$ 662,530	\$ 25,839
Other revenue	-	-	2,000	78
Total revenue	6,009	6,919	664,530	25,917
Travel	-	-	-	-
Supplies	-	-	-	-
Miscellaneous Expenditures	1,125	1,125	42,850	7,542
Contractual Service	13,934	13,934	575,000	101,200
Sponsorships	-	-	-	-
Advertising	-	-	-	-
Telephone	-	-	-	-
Postage	-	-	50	9
Equipment	-	-	-	-
Total expenditures	15,059	15,059	617,900	108,750
Net profit (loss)	\$ (9,050)	\$ (8,140)	\$ 46,630	\$ (82,834)

Seminole State College
Bookstore Statement of Revenue and Expenditures
For the Period Ended August 31, 2022

	ACTUAL		BUDGET	
	CURRENT	YEAR-TO-DATE	ANNUAL	YEAR-TO-DATE
Sales revenue	165,020	184,450	\$ 950,000	\$ 225,150
Other revenue	60	1,468	10,000.00	\$ 2,370
Total revenue	165,080	185,918	960,000	227,520
Purchase For Resale	72,074	72,074	693,872	112,407
Professional Salaries, F.T.	3,325	6,650	42,245	6,844
Classified Salaries, F.T.	2,432	4,864	38,049	6,164
Classified Salaries, P.T.	1,463	3,071	1,295	210
Student Wages	-	-	5,000	810
Professional Services	-	-	-	-
Fringe Benefits	3,444	6,900	45,769	7,415
Compensation expenditures	10,665	21,485	132,358	21,442
Travel	-	-	1,500	243
Supplies	-	-	5,000	810
Bookstore Supplies	-	-	-	-
Miscellaneous Expenditures	-	-	1,000	162
Contractual Service	214	214	24,800	4,018
Sponsorships	-	-	-	-
Advertising	-	-	-	-
Telephone	-	-	-	-
Postage	-	-	1,200	194
Equipment	-	-	-	-
Other expenditures	214	214	33,500	5,427
Total expenditures	82,953	93,774	859,730	139,276
Net profit (loss)	\$ 82,127	\$ 92,144	\$ 100,270	\$ 88,244

Seminole State College
Institutional Support- Statement of Budgeted Revenues and Expenditures
For the Period Ended August 31, 2022

	ACTUAL		BUDGET	
	CURRENT	YEAR-TO-DATE	ANNUAL	YEAR-TO-DATE
<u>REVENUE</u>				
Student Service Fee	\$ 9,529	\$ 14,117	\$ 298,994	20,930
Infrastructure Fee	10,304	15,356	328,893	23,023
Student Fees	19,833	29,472	627,887	43,952
Other Income-Overpayment	690	690	15,000	1,050
Other Income-Overpayment	209	209	-	-
Refunds / Reimbursements	1	1	35,000	2,450
Seminar fees	-	-	-	-
Vending machine commissions	17	280	1,250	88
Photocopy revenue	-	-	-	-
Repair and replacement, damaged property	-	-	-	-
Haney Center	-	800	500	35
Other income	917	1,980	51,750	3,623
Total Revenue	20,750	31,452	679,637	47,575
<u>EXPENDITURES</u>				
Professional Salaries, F.T.	-	-	-	-
Classified Salaries, F.T.	-	-	-	-
Classified Salaries, P.T.	-	-	-	-
Student Wages	-	-	-	-
Professional Services	1,427	1,427	105,000	7,560
Fringe Benefits	-	-	-	-
Personnel expenditures	1,427	1,427	105,000	7,560
Travel	-	-	9,000	648
Supplies	3,060	3,060	15,000	1,080
Bookstore Supplies	-	-	-	-
Miscellaneous Expenditures	554	554	32,800	2,362
Lease Payments	-	-	-	-
Contractual Service	-	-	-	-
Sponsorships	-	-	-	-
Advertising	-	-	-	-
Telephone	-	-	-	-
Postage	-	-	-	-
Equipment	-	-	-	-
Housing and book scholarships	996	1,620	900,000	-
Haney Center	-	-	6,000	432
Total Expenditures	6,036	6,660	1,067,800	12,082
Total Revenue Over (Under) Expenditures	\$ 14,713	\$ 24,792	\$ (388,163)	35,493

Seminole State College
Housing - Statement of Revenue and Expenditures
For the Period Ended August 31, 2022

	ACTUAL		BUDGET	
	<u>CURRENT</u>	<u>YEAR-TO-DATE</u>	<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
Rental revenue - Dorms	\$ 3,267	\$ 3,267	\$ 1,044,100	54,293
Other revenue	330	1,032	5,000	260
Total revenue	<u>3,597</u>	<u>4,299</u>	<u>1,049,100</u>	<u>54,553</u>
Professional Salaries, F.T.	-	-	-	-
Classified Salaries, F.T.	-	-	-	-
Classified Salaries, P.T.	-	-	-	-
Student Wages	-	-	-	-
Professional Services	-	-	-	-
Fringe Benefits	-	-	-	-
Personnel expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Travel	-	-	-	-
Supplies	11,620	11,620	20,883	5,137
Miscellaneous Expenditures	4,972	4,972	90,439	22,248
Lease Payments	91,034	91,034	502,126	123,523
Contractual Service	-	-	7,000	1,722
Sponsorships	-	-	-	-
Advertising	-	-	-	-
Telephone	-	-	1,000	246
Utilities	19,559	19,559	85,000	20,910
Postage	-	-	-	-
Equipment	-	-	-	-
Other expenditures	<u>127,185</u>	<u>127,185</u>	<u>706,448</u>	<u>173,786</u>
Total expenditures	<u>127,185</u>	<u>127,185</u>	<u>706,448</u>	<u>173,786</u>
Net profit (loss)	<u>\$ (123,588)</u>	<u>\$ (122,886)</u>	<u>\$ 342,652</u>	<u>\$ (119,233)</u>

Seminole State College
Student Activities - Statement of Revenue and Expenditures
For the Period Ended August 31, 2022

	ACTUAL		BUDGET	
	<u>CURRENT</u>	<u>YEAR-TO-DATE</u>	<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
Student activity fee	\$ 10,505	\$ 15,493	\$ 328,893	\$ 23,023
Cultural & recreation fee	1,155	1,735	37,374	2,616
Athletic Administration	-	-	-	-
Golf-Women	-	-	-	-
Golf-Men	-	-	-	-
Womens Soccer	-	-	-	-
Men's Basketball	-	-	-	-
Women's Basketball	-	-	-	-
Volleyball	-	-	-	-
Baseball	-	-	-	-
Softball	-	-	-	-
Total Revenue	<u>11,660</u>	<u>17,228</u>	<u>366,267</u>	<u>25,639</u>
Athletic Administration	16,759	33,519	216,915	15,618
National Tournaments	-	-	46,756	3,366
Golf-Women	1,176	1,952	29,403	2,117
Golf-Men	3,259	4,035	27,232	1,961
Womens Soccer	5,808	5,808	57,614	4,148
Men's Basketball	4,974	7,984	47,974	3,454
Women's Basketball	2,490	2,490	48,169	3,468
Volleyball	1,863	1,863	37,614	2,708
Baseball	13,149	15,482	126,889	9,136
Softball	3,699	6,685	92,023	6,626
Student Government	-	-	12,000	864
Livestock Judging Team	-	-	10,000	720
PLC	671	671	15,000	1,080
SSC Aggie (AFAC)	-	-	-	-
Phi Theta Kappa (AFAC)	-	-	-	-
NASA (AFAC)	-	-	-	-
Student Nurse Association(AFAC)	-	-	-	-
Total Expenditures	<u>53,849</u>	<u>80,489</u>	<u>767,589</u>	<u>55,266</u>
Revenue Over (Under) Expenditures	<u>\$ (42,189)</u>	<u>\$ (63,261)</u>	<u>\$ (401,322)</u>	<u>\$ (29,628)</u>

Seminole State College
Restricted Funds - Statement of Revenue and Expenditures
For the Period Ended August 31, 2022

	<u>Revenue</u>	<u>Expenditures</u>	<u>Net</u>
PELL	\$ 41,536	\$ 42,749	\$ (1,213)
PELL Recovery	59	-	59
SEOG	-	7,000	(7,000)
Direct Loans	22,791	26,920	(4,129)
Student loan repayment	-	-	-
College Work Study	13,529	6,529	7,000
SSC Foundation	-	-	-
Private Scholarships	81,030	27,836	53,194
Private Loans	-	-	-
Cherokee Student Grants	14,000	-	14,000
Sac & Fox Student Grants	8,277	-	8,277
Creek Tribe Student Grants	500	-	500
Shawnee Tribe Student Grants	3,438	188	3,250
Choctaw Tribe Student Grants	5,544	2,644	2,900
Citizen Pottawatomie Stud Grnt	12,250	3,500	8,750
Chickasaw Tribe Std't Grants	24,830	1,162	23,668
OHLAP	936	27,976	(27,040)
Misc Indial Tribal Grants	7,400	-	7,400
Oklahoma Tuition Aid Grant	-	-	-
Subtotal Financial Aid	<u>236,119</u>	<u>146,503</u>	<u>89,616</u>
Title III Engaging Students in Science	-	-	-
Ub Math/Science #2	66,357	65,757	600
Ub Math/Science #1	62,780	62,620	160
Upward Bound #2	61,295	60,815	480
Upward Bound #1	68,498	67,858	640
Talent Search West	36,148	36,704	(556)
Talent Search Central	52,825	52,332	494
Dream Catcher Gear Up	95,033	95,034	(1)
STEM Student Support	27,819	30,469	(2,650)
Student Support Serices	43,412	45,212	(1,800)
NASNTI Grant	45,507	45,507	-
Scholars for Excellence	-	12,022	(12,022)
Carl Perkins	13,886	-	13,886
Subtotal Federal Grants	<u>573,562</u>	<u>574,330</u>	<u>(768)</u>
Care Bears	260	-	260
Nursing Student'S	113	-	113
Residential Deposits	9,300	-	9,300
Professional Staff Council	180	-	180
Upward Bound #2 Fund Raiser	554	-	554
Upward Bound M/S Fund Raiser	-	-	-
Ub Ms #2 Fund Raiser	-	-	-
Upward Bound #1 Fundraiser	300	-	300
Subtoal Other Restricted	<u>10,707</u>	<u>-</u>	<u>10,707</u>
Total	<u>\$ 820,388</u>	<u>\$ 720,834</u>	<u>\$ 99,554</u>

Seminole State College
Campus Organizations - Statement of Revenue and Expenditures
For the Period Ended August 31, 2022

	<u>Revenue</u>	<u>Expenditures</u>	<u>Net</u>
NURSING COPY MACHINE	-	-	-
NATIVE AMERICAN STNDT ASSOCIA	-	-	-
VA REPORT FEE	-	-	-
ART FUND	-	-	-
CARE BEARS	\$ 260	\$ -	\$ 260
FACULTY SENATE	320	-	320
SEMINOLE STATE AGGIE CLUB	-	-	-
PERMANENT ISSUE BAND	-	-	-
SSC STUDENT PTA ASSOCIATION	20	-	20
NURSING STUDENTS MAILBOXES	-	-	-
BURGESS MEMORIAL GARDEN	-	-	-
STUDENT SENATE ORGANIZATION	-	-	-
UB #1 SUMMER FOOD PROGRAM	4,698	-	4,698
PHI THETA KAPPA	133	-	133
UBMS SUMMER FOOD PROGRAM	3,546	-	3,546
UB M/S #2 SUMMER FOOD PROGRAM	5,246	-	5,246
SCIENCE FAIR	-	-	-
UB2 SUMMER FOOD PROGRAM	3,728	-	3,728
DANCE PROGRAM	-	-	-
GEAR-UP MATCH	-	-	-
GEAR-UP BOOK SCHOLARSHIP MATCH	-	-	-
CAMPUS ACTIVITIES BOARD	-	-	-
MEN'S & WOMEN'S TENNIS PROGRAM	-	-	-
WOMENS SOCCER	-	-	-
MEN'S & WOMEN'S GOLF PROGRAM	-	-	-
OPEN	-	-	-
MEN'S BASKETBALL PROGRAM	-	-	-
WOMEN'S BASKETBALL PROGRAM	-	-	-
VOLLEYBALL PROGRAM	-	-	-
BASEBALL PROGRAM	-	-	-
SOFTBALL PROGRAM	-	-	-
NURSING STUDENT'S	113	-	113
NURSING EDUCATION FUND	-	-	-
NURSING BACKGROUND CHECK	-	-	-
ATHLETIC INSURANCE	-	-	-
MLT BOC FEE	-	-	-
PHOTOGRAPHY CLUB	-	-	-
ADMIN PROGRAM ATHLETICS	-	-	-
DEPOSITS HELD	-	-	-
BETA BETA BETA	-	-	-
PROFESSIONAL STAFF COUNCIL	180	-	180
CLASSIFIED STAFF ASSOCIATION	-	-	-
SHAWNEE TRIBE STUDENT GRANTS	-	-	-
MU ALPHA THETA (MATH HONORS)	-	-	-
PSI BETA	-	-	-
BASKETBALL CAMP/MEN	-	-	-
UPWARD BOUND #2 FUND RAISER	554	-	554
UPWARD BOUND M/S FUND RAISER	-	-	-
SIGMA SIGMA GAMMA	-	-	-
UB MS #2 FUND RAISER	-	-	-
UPWARD BOUND #1 FUNDRAISER	300	-	300
GLOBAL STUDIES	-	-	-
OKHEE1 REIMBURSEMENTS	-	-	-
OACC	-	-	-
NATIVE AMERICAN DAY	-	-	-
SSC MATCH FOR GEARUP	-	-	-
HOWLERS & YAWPERS	-	-	-
SIGMA KAPPA DELTA	420	-	420
SSC TROJAN SPEECH & DEBATE TOURNAMENT	-	-	-
BOOSTER CLUB-TRAVEL-BUS DRIVER	-	-	-
INTERNATIONAL STDT ORGANIZATIO	-	-	-
SSC VETERANS FRATERNITY	-	-	-
THEATRE ACCOUNT	-	-	-
NJCAA REGION II WOMENS DIV.	-	-	-
FBLA FUTURE BUSINESS LEADERS	-	-	-
ART CLUB	-	-	-
BI-STATE ATHLETIC CONFERENCE	-	-	-
SHOTGUN SHOOTING TEAM	-	-	-
P.R.I.D.E.	61	-	61
ANNUITY HELD	-	-	-
	<u>\$ 19,579</u>	<u>\$ -</u>	<u>\$ 19,579</u>

**Seminole State College
Combining Statement of Net Assets
As of September 30, 2022**

	Education and General Fund	Auxiliary and Restricted Fund	Capital Projects Fund	Payroll Withholding Fund	OKHEEI Trust Fund	Federal Restricted Fund	CARES Act Fund	Capital Assets and Long-Term Debt Fund	Total All Funds
Cash and Cash Equivalents Current	\$ 4,773,592	\$ 660,649	\$ 1,682,906	\$ 223	\$ (5,244)	\$ 43,618	\$ 19,266	\$ -	\$ 7,175,008
Accounts Receivable, net	2,833,264	499,769	-	-	-	-	-	-	3,333,033
Capital Assets, net	-	-	-	-	-	-	-	16,270,335	16,270,335
Total Assets	7,606,856	1,160,418	1,682,906	223	(5,244)	43,618	19,266	16,270,335	26,778,377
Accounts Payable	(17,419)	88,836	-	-	-	-	-	-	71,417
Other Accrued Expenses	-	-	-	223	-	-	-	-	223
Due To/From Other Funds	45	-	-	-	-	-	-	-	45
Unearned Revenue	2,833,264	499,769	-	-	-	-	-	-	3,333,033
Current Portion of Noncurrent Liabilities	-	-	-	-	-	-	-	675,296	675,296
Premiums	-	-	-	-	-	-	-	582,609	582,609
Capital Lease Obligations Payable to State Agencies	-	-	-	-	-	-	-	11,633,834	11,633,834
Total Liabilities	2,815,891	588,605	-	223	-	-	-	12,891,739	16,296,458
Beginning Net Position	3,791,176	373,299	1,016,194	-	(5,244)	75,062	678	3,378,596	8,629,759
Change in Net Position	999,790	198,514	666,712	-	-	(31,444)	18,588	-	1,852,160
Ending Net Position	\$ 4,790,965	\$ 571,813	\$ 1,682,906	\$ -	\$ (5,244)	\$ 43,618	\$ 19,266	\$ 3,378,596	\$ 10,481,919

Seminole State College
Combining Statement of Revenues, Expenses and Changes in Net Assets
For the Period July 1 through September 30, 2022

	Education and General Fund	Auxiliary and Restricted Fund	Capital Projects Fund	Payroll Withholding Fund	OKHEEI Trust Fund	Federal Restricted Fund	CARES Act Fund	Capital Assets and Long-Term Debt Fund	Total All Funds
Operating Revenues									
Tuition and fees, net	\$ 2,008,048	\$ 313,404	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,321,453
Federal grants and contracts	18,226	902,431	-	-	-	-	527,667	-	1,448,324
State and private grants and contracts	-	386,307	-	-	-	-	-	-	386,307
Auxiliary enterprise charges:									
Housing	-	381,762	-	-	-	-	-	-	381,762
Food Service	-	214,186	-	-	-	-	-	-	214,186
Bookstore	-	481,984	-	-	-	-	-	-	481,984
Student Union	-	4,670	-	-	-	-	-	-	4,670
Athletics	-	-	-	-	-	-	-	-	-
All other	-	-	-	-	-	-	-	-	-
Other operating revenues	301,662	18,332	-	-	-	-	-	-	319,994
Total operating revenues	2,327,937	2,703,076	-	-	-	-	527,667	-	5,558,679
Operating Expenses									
Compensation and benefits	1,931,013	644,612	-	-	-	20,143	13,333	-	2,609,101
Contractual services	254,500	192,983	-	-	-	781	1,100	-	449,364
Supplies and materials	83,239	278,839	-	-	-	4,322	31,230	-	397,630
Scholarships and fellowships	529,046	2,984,966	-	-	-	-	-	-	3,514,012
Communications	10,592	545	-	-	-	1,229	-	-	12,366
Depreciation	-	-	-	-	-	-	-	-	-
Utilities	88,300	20,547	-	-	-	-	-	-	108,847
Other	181,335	409,238	333,288	-	-	4,969	463,416	-	1,392,246
Total Operating Expenses	3,078,025	4,531,730	333,288	-	-	31,444	509,079	-	8,483,566
Operating income (loss)	(750,088)	(1,828,654)	(333,288)	-	-	(31,444)	18,588	-	(2,924,886)
Non-operating Revenues (Expenses)									
State appropriations	1,749,878	-	-	-	-	-	-	-	1,749,878
Federal grants - non-operating	-	1,744,022	-	-	-	-	-	-	1,744,022
State grants - non-operating	-	281,662	-	-	-	-	-	-	281,662
Contributions and other nonoperating revenues	-	-	-	-	-	-	-	-	-
Investment revenue	-	1,485	-	-	-	-	-	-	1,485
Net non-operating revenue (expenses)	1,749,878	2,027,169	-	-	-	-	-	-	3,777,047
Income (loss) before other revenues, expenses, gains, losses and transfers	999,790	198,514	(333,288)	-	-	(31,444)	18,588	-	852,160
Capital appropriations - state	-	-	1,000,000	-	-	-	-	-	1,000,000
Contributed capital-donated capital asset	-	-	-	-	-	-	-	-	-
Transfers from (to)	-	-	-	-	-	-	-	-	-
Change in Net Position	999,790	198,514	666,712	-	-	(31,444)	18,588	-	1,852,160
Net Assets, Beginning of Year	3,791,176	373,299	1,016,194	-	(5,244)	75,062	678	3,378,596	8,629,759
Net Assets, End of Year	\$ 4,790,965	\$ 571,813	\$ 1,682,906	\$ -	\$ (5,244)	\$ 43,618	\$ 19,266	\$ 3,378,596	\$ 10,481,919

Seminole State College
Combining Statement of Changes in Cash and Cash Equivalents
For the Period July 1 through September 30, 2022

	Education and General Fund	Auxiliary and Restricted Fund	Capital Projects Fund	Payroll Withholding Fund	OKHEEI Trust Fund	Federal Restricted Fund	CARES Act Fund	Capital Assets and Long-Term Debt Fund	Total All Funds
Cash and Cash Equivalents, Beginning	\$ 3,691,698	\$ 518,254	\$ 1,016,194	\$ 2,457	\$ -	\$ 75,062	\$ 90	\$ -	\$ 5,303,755
Change in Net Position	999,790	198,514	666,712	-	-	(31,444)	18,588	-	1,852,160
Changes not providing (using) cash:									
Change in other non-cash items									-
Changes in interfund receivables	82,104	(56,120)		(2,234)	(5,244)		587		19,093
Cash and Cash Equivalents, Ending	<u>\$ 4,773,592</u>	<u>\$ 660,649</u>	<u>\$ 1,682,906</u>	<u>\$ 223</u>	<u>\$ (5,244)</u>	<u>\$ 43,618</u>	<u>\$ 19,265</u>	<u>\$ -</u>	<u>\$ 7,175,008</u>

Seminole State College
Education and General - Statement of Budgeted Revenues and Expenditures
For the Period Ended September 30, 2022

	ACTUAL		BUDGET	
	CURRENT	YEAR-TO-DATE	ANNUAL	YEAR-TO-DATE
<u>REVENUE</u>				
State Appropriations	\$ 1,347,742	\$ 1,749,878	5,156,388	\$ 1,289,097
Tuition	996,206	1,186,973	3,238,082	1,194,852
Non-Resident Tuition Fees	249,724	263,031	350,000	129,150
Remedial Course Fee	15,489	16,848	39,400	14,539
Tuition	1,261,419	1,466,853	3,627,482	1,338,541
STEM Academic Excellence Fee	30,724	39,035	124,200	45,830
LAH Academic Excellence Fee	14,578	16,570	53,700	19,815
Bus & Ed Academic Excellence Fee	14,505	17,501	66,200	24,428
Health Science Academic Excellence Fee	3,198	3,723	15,000	5,535
Social Science Academic Excellence Fee	14,798	17,097	53,600	19,778
Physical Therapist Assistance Fee	1,020	1,038	6,600	2,435
Technology Service Fee	76,005	88,276	276,500	102,029
Bus And Ind Additional Fees	-	-	-	-
Nursing Fee	20,679	23,674	87,400	32,251
Laboratory Fees	20,589	24,746	79,900	29,483
Medical Lab Tech Fee	1,780	1,916	10,900	4,022
Electronic Academic Access Fee	23,975	28,514	84,500	31,181
Dist Education/Outreach Fee	79,900	104,501	265,700	98,043
Academic Course Fees	301,750	366,590	1,124,200	414,830
Other Student Fees	143,739	174,606	622,601	229,740
Total Tuition and Fees	1,706,909	2,008,048	5,374,283	1,983,110
Other Income	122,255	319,888	500,544	184,701
Total Revenue	3,176,906	4,077,815	11,031,215	3,456,908
<u>EXPENDITURES</u>				
Instruction	391,293	1,131,549	5,095,586	1,289,183
Research	-	-	-	-
Public Service	-	-	-	-
Academic Support	24,122	70,035	439,314	111,146
Student Services	95,404	422,793	1,206,846	305,332
Institutional Support	138,590	448,416	1,993,046	504,241
Physical Plant	143,086	476,186	2,115,460	535,211
Scholarships and Tuition Waivers	529,046	529,046	900,000	450,000
Total Expenditures	1,321,540	3,078,025	11,750,252	3,195,114
Total Revenue Over (Under) Expenditures	\$ 1,855,366	\$ 999,790	\$ (719,037)	\$ 261,794

Seminole State College
Auxiliary Summary Statement of Revenue and Expenditures
For the Period Ended September 30, 2022

	<u>CURRENT</u> <u>MONTH</u>	<u>YEAR</u> <u>TO</u> <u>DATE</u>	<u>BUDGET</u>	
			<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
<u>REVENUES</u>				
Contractual Food Service	\$ 207,393	\$ 214,186	\$ 664,530	\$ 180,752
Bookstore	194,980	481,294	960,000	446,400
Institutional Support	170,700	202,152	679,637	233,115
Seminole/Roesler Residential Centers	377,463	381,762	1,049,100	325,221
Student Activities	100,111	117,339	366,267	130,757
Total Revenues	1,050,648	1,396,733	3,719,534	1,316,246
<u>EXPENDITURES</u>				
Contractual Food Service	107,502	122,561	617,900	176,102
Bookstore	107,331	201,105	859,730	304,344
Institutional Support	529,926	537,314	1,067,800	513,428
Seminole/Roesler Residential Centers	60,926	188,111	706,448	229,596
Student Activities	54,951	135,440	767,589	290,149
Total Expenditures	860,636	1,184,531	4,019,467	1,513,619
Revenue Over (Under) Expenditures	\$ 190,012	\$ 212,203	\$ (299,933)	\$ (197,373)

Seminole State College
Food Service - Statement of Revenue and Expenditures
For the Period Ended September 30, 2022

	ACTUAL		BUDGET	
	CURRENT	YEAR-TO-DATE	ANNUAL	YEAR-TO-DATE
Meals revenue	\$ 207,393	\$ 214,186	\$ 662,530	\$ 180,208
Other revenue	-	-	2,000	544
Total revenue	<u>207,393</u>	<u>214,186</u>	<u>664,530</u>	<u>180,752</u>
Travel	-	-	-	-
Supplies	-	-	-	-
Miscellaneous Expenditures	1,609	2,734	42,850	12,212
Contractual Service	105,894	119,827	575,000	163,875
Sponsorships	-	-	-	-
Advertising	-	-	-	-
Telephone	-	-	-	-
Postage	-	-	50	14
Equipment	-	-	-	-
Total expenditures	<u>107,502</u>	<u>122,561</u>	<u>617,900</u>	<u>176,102</u>
Net profit (loss)	<u>\$ 99,891</u>	<u>\$ 91,626</u>	<u>\$ 46,630</u>	<u>\$ 4,651</u>

Seminole State College
Bookstore Statement of Revenue and Expenditures
For the Period Ended September 30, 2022

	ACTUAL		BUDGET	
	CURRENT	YEAR-TO-DATE	ANNUAL	YEAR-TO-DATE
Sales revenue	194,873	479,719	\$ 950,000	\$ 441,750
Other revenue	107	1,575	10,000.00	\$ 4,650
Total revenue	194,980	481,294	960,000	446,400
Purchase For Resale	96,819	168,894	693,872	245,631
Professional Salaries, F.T.	3,325	9,975	42,245	14,955
Classified Salaries, F.T.	2,432	7,296	38,049	13,469
Classified Salaries, P.T.	1,292	4,363	1,295	458
Student Wages	-	-	5,000	1,770
Professional Services	-	-	-	-
Fringe Benefits	3,431	10,331	45,769	16,202
Compensation expenditures	10,480	31,966	132,358	46,855
Travel	-	-	1,500	531
Supplies	-	-	5,000	1,770
Bookstore Supplies	-	-	-	-
Miscellaneous Expenditures	-	-	1,000	354
Contractual Service	32	246	24,800	8,779
Sponsorships	-	-	-	-
Advertising	-	-	-	-
Telephone	-	-	-	-
Postage	-	-	1,200	425
Equipment	-	-	-	-
Other expenditures	32	246	33,500	11,859
Total expenditures	107,331	201,105	859,730	304,344
Net profit (loss)	\$ 87,649	\$ 280,189	\$ 100,270	\$ 142,056

Seminole State College
Institutional Support- Statement of Budgeted Revenues and Expenditures
For the Period Ended September 30, 2022

	ACTUAL		BUDGET	
	CURRENT	YEAR-TO-DATE	ANNUAL	YEAR-TO-DATE
<u>REVENUE</u>				
Student Service Fee	\$ 80,577	\$ 94,694	\$ 298,994	102,555
Infrastructure Fee	86,016	101,371	328,893	112,810
Student Fees	166,593	196,065	627,887	215,365
Other Income-Overpayment	-	690	15,000	5,145
Other Income-Overpayment	50	259	-	-
Refunds / Reimbursements	-	1	35,000	12,005
Seminar fees	-	-	-	-
Vending machine commissions	187	468	1,250	429
Photocopy revenue	-	-	-	-
Repair and replacement, damaged property	-	-	-	-
Haney Center	3,870	4,670	500	172
Other income	4,107	6,087	51,750	17,750
Total Revenue	170,700	202,152	679,637	233,115
<u>EXPENDITURES</u>				
Professional Salaries, F.T.	-	-	-	-
Classified Salaries, F.T.	-	-	-	-
Classified Salaries, P.T.	-	-	-	-
Student Wages	-	-	-	-
Professional Services	33,264	34,691	105,000	39,690
Fringe Benefits	-	-	-	-
Personnel expenditures	33,264	34,691	105,000	39,690
Travel	-	-	9,000	3,402
Supplies	755	3,815	15,000	5,670
Bookstore Supplies	-	-	-	-
Miscellaneous Expenditures	3,853	4,407	32,800	12,398
Lease Payments	-	-	-	-
Contractual Service	-	-	-	-
Sponsorships	-	-	-	-
Advertising	-	-	-	-
Telephone	-	-	-	-
Postage	-	-	-	-
Equipment	-	-	-	-
Housing and book scholarships	492,053	494,401	900,000	450,000
Haney Center	-	-	6,000	2,268
Total Expenditures	529,926	537,314	1,067,800	513,428
Total Revenue Over (Under) Expenditures	\$ (359,225)	\$ (335,162)	\$ (388,163)	(280,313)

Seminole State College
Housing - Statement of Revenue and Expenditures
For the Period Ended September 30, 2022

	ACTUAL		BUDGET	
	<u>CURRENT</u>	<u>YEAR-TO-DATE</u>	<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
Rental revenue - Dorms	\$ 377,033	\$ 380,300	\$ 1,044,100	323,671
Other revenue	430	1,462	5,000	1,550
Total revenue	<u>377,463</u>	<u>381,762</u>	<u>1,049,100</u>	<u>325,221</u>
Professional Salaries, F.T.	-	-	-	-
Classified Salaries, F.T.	-	-	-	-
Classified Salaries, P.T.	-	-	-	-
Student Wages	-	-	-	-
Professional Services	-	-	-	-
Fringe Benefits	-	-	-	-
Personnel expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Travel	-	-	-	-
Supplies	5,143	16,764	20,883	6,787
Miscellaneous Expenditures	9,277	14,249	90,439	29,393
Lease Payments	45,517	136,551	502,126	163,191
Contractual Service	-	-	7,000	2,275
Sponsorships	-	-	-	-
Advertising	-	-	-	-
Telephone	-	-	1,000	325
Utilities	989	20,547	85,000	27,625
Postage	-	-	-	-
Equipment	-	-	-	-
Other expenditures	<u>60,926</u>	<u>188,111</u>	<u>706,448</u>	<u>229,596</u>
Total expenditures	<u>60,926</u>	<u>188,111</u>	<u>706,448</u>	<u>229,596</u>
Net profit (loss)	<u>\$ 316,537</u>	<u>\$ 193,651</u>	<u>\$ 342,652</u>	<u>\$ 95,625</u>

Seminole State College
Student Activities - Statement of Revenue and Expenditures
For the Period Ended September 30, 2022

	ACTUAL		BUDGET	
	<u>CURRENT</u>	<u>YEAR-TO-DATE</u>	<u>ANNUAL</u>	<u>YEAR-TO-DATE</u>
Student activity fee	\$ 90,217	\$ 105,710	\$ 328,893	\$ 117,415
Cultural & recreation fee	9,894	11,629	37,374	13,343
Athletic Administration	-	-	-	-
Golf-Women	-	-	-	-
Golf-Men	-	-	-	-
Womens Soccer	-	-	-	-
Men's Basketball	-	-	-	-
Women's Basketball	-	-	-	-
Volleyball	-	-	-	-
Baseball	-	-	-	-
Softball	-	-	-	-
Total Revenue	<u>100,111</u>	<u>117,339</u>	<u>366,267</u>	<u>130,757</u>
Athletic Administration	16,759	50,278	216,915	81,994
National Tournaments	-	-	46,756	17,674
Golf-Women	3,279	5,231	29,403	11,114
Golf-Men	2,297	6,332	27,232	10,294
Womens Soccer	5,106	10,914	57,614	21,778
Men's Basketball	3,590	11,575	47,974	18,134
Women's Basketball	1,404	3,893	48,169	18,208
Volleyball	1,470	3,333	37,614	14,218
Baseball	5,714	21,196	126,889	47,964
Softball	15,124	21,810	92,023	34,785
Student Government	-	-	12,000	4,536
Livestock Judging Team	-	-	10,000	3,780
PLC	207	878	15,000	5,670
SSC Aggie (AFAC)	-	-	-	-
Phi Theta Kappa (AFAC)	-	-	-	-
NASA (AFAC)	-	-	-	-
Student Nurse Association(AFAC)	-	-	-	-
Total Expenditures	<u>54,951</u>	<u>135,440</u>	<u>767,589</u>	<u>290,149</u>
Revenue Over (Under) Expenditures	<u>\$ 45,160</u>	<u>\$ (18,100)</u>	<u>\$ (401,322)</u>	<u>\$ (159,391)</u>

Seminole State College
Restricted Funds - Statement of Revenue and Expenditures
For the Period Ended September 30, 2022

	<u>Revenue</u>	<u>Expenditures</u>	<u>Net</u>
PELL	\$ 1,237,204	\$ 1,234,769	\$ 2,435
PELL Recovery	59	-	59
SEOG	34,826	41,826	(7,000)
Direct Loans	471,992	470,179	1,813
Student loan repayment	-	-	-
College Work Study	17,541	10,541	7,000
SSC Foundation	2,000	22,627	(20,627)
Private Scholarships	176,663	246,476	(69,814)
Private Loans	37,111	-	37,111
Cherokee Student Grants	17,000	14,000	3,000
Sac & Fox Student Grants	8,277	8,277	-
Creek Tribe Student Grants	500	-	500
Shawnee Tribe Student Grants	3,438	3,438	-
Choctaw Tribe Student Grants	13,844	8,544	5,300
Citizen Pottawatomie Stud Grnt	18,750	20,250	(1,500)
Chickasaw Tribe Std't Grants	39,239	36,483	2,756
OHLAP	165,662	191,668	(26,006)
Misc Indial Tribal Grants	32,960	29,201	3,758
Oklahoma Tuition Aid Grant	116,000	116,000	-
Subtotal Financial Aid	<u>2,393,064</u>	<u>2,454,278</u>	<u>(61,215)</u>
Title III Engaging Students in Science	-	-	-
Ub Math/Science #2	100,548	99,653	896
Ub Math/Science #1	91,380	90,982	398
Upward Bound #2	93,281	92,545	736
Upward Bound #1	126,134	125,064	1,070
Talent Search West	58,428	58,624	(196)
Talent Search Central	84,961	71,207	13,754
Dream Catcher Gear Up	163,130	163,131	(1)
STEM Student Support	34,943	37,570	(2,627)
Student Support Serices	52,044	53,844	(1,800)
NASNTI Grant	67,393	65,243	2,151
Scholars for Excellence	-	20,625	(20,625)
Carl Perkins	13,886	-	13,886
Subtotal Federal Grants	<u>886,130</u>	<u>878,488</u>	<u>7,642</u>
Care Bears	3,160	-	3,160
Nursing Student'S	677	-	677
Residential Deposits	9,200	-	9,200
Professional Staff Council	540	-	540
Upward Bound #2 Fund Raiser	554	-	554
Upward Bound M/S Fund Raiser	830	-	830
Ub Ms #2 Fund Raiser	200	-	200
Upward Bound #1 Fundraiser	300	-	300
Subtoal Other Restricted	<u>15,460</u>	<u>-</u>	<u>15,460</u>
Total	<u>\$ 3,294,654</u>	<u>\$ 3,332,766</u>	<u>\$ (38,113)</u>

Seminole State College
Campus Organizations - Statement of Revenue and Expenditures
For the Period Ended September 30, 2022

	<u>Revenue</u>	<u>Expenditures</u>	<u>Net</u>
CARE BEARS	\$ 3,160	\$ -	\$ 3,160
FACULTY SENATE	660	246	414
SSC STUDENT PTA ASSOCIATION	20	-	20
NURSING STUDENTS MAILBOXES	25	-	25
UB #1 SUMMER FOOD PROGRAM	4,698	-	4,698
PHI THETA KAPPA	133	-	133
UBMS SUMMER FOOD PROGRAM	3,546	-	3,546
UB M/S #2 SUMMER FOOD PROGRAM	5,246	-	5,246
UB2 SUMMER FOOD PROGRAM	3,728	-	3,728
NURSING STUDENT'S	677	-	677
PROFESSIONAL STAFF COUNCIL	540	-	540
PSI BETA	100	-	100
UPWARD BOUND #2 FUND RAISER	554	-	554
UPWARD BOUND M/S FUND RAISER	830	-	830
UB MS #2 FUND RAISER	200	-	200
UPWARD BOUND #1 FUNDRAISER	300	-	300
GLOBAL STUDIES	4,550	-	4,550
SIGMA KAPPA DELTA	420	-	420
SHOTGUN SHOOTING TEAM	100	-	100
P.R.I.D.E.	61	-	61
	<u>\$ 29,548</u>	<u>\$ 246</u>	<u>\$ 29,302</u>

Human Resources
Seminole State College
2701 Boren Blvd
Seminole, OK 74868

Good Morning,

I would like to notify you that I am resigning from my position as the Upward Bound I Coordinator at Seminole State College on August 12, 2022.

Thank you so much for the opportunity you've given me to be part of such an amazing community and team. I have enjoyed this season working at Seminole State College and with the students in the program.

Sincerely,

Paige Hannabass

Heather Heard
36416 EW 1330
Wewoka, Ok 74884

October 5, 2022

Holly Wilson-Byrd
Seminole State College
Human Resources, Director

Dear Holly,

Please accept this letter as my official resignation for the HR Associate Position with Seminole State College. My last day will be October 28th, 2022. I would be happy to assist you in the transition process in anyway you feel best.

I sincerely wish to thank you for the opportunity to learn and grow more in the profession. I wish you the best of luck in the future.

Sincerely,

A handwritten signature in black ink, appearing to read "Heather Heard", written in a cursive style.

Heather Heard

Desirea J. Coon, B.S.W.

314 W. Walnut Ave., Seminole OK, 74868 | (405)584-3859 |desirea061996@gmail.com

Objective

- I am passionate about helping others. To do this, I strive to further my education and career in social work. My goal is to use my knowledge, experiences, and skills to help assist others as necessary.

Education

BACHELOR | MAY 12TH , 2020 | EAST CENTRAL UNIVERSITY

- Major: Social Work
- Minor: Criminal Justice

ASSOCIATE'S | DECEMBER 5TH, 2016 | SEMINOLE STATE COLLEGE

- Major: Liberal Arts
- Minor: Psychology

DIPLOMA | MAY 2014 | PADEN HIGH SCHOOL

- Graduated with honors as salutatorian

Skills, Experience, & Abilities

I am certified by the Oklahoma Department of Mental Health as a Case Manager II, Behavioral Health Rehabilitation Specialist, and a wellness coach. I completed over 340 hours of interning for Shawnee CREOKS Mental Health services and shadowed case managers, care coordinators, peer specialist, and therapist. During my current employment at Project: Safe, I have completed over forty Victims Assistance Training Online courses, as well as a course on Counseling on Access to Lethal Means, QPR Suicide Prevention Gatekeeper Program, and a three-credit course on domestic violence. I was president for one year of my university's Social Work Student Association and have experience in managing an organization and fundraisers. I have many skills/ qualities such as:

- critical thinking
- punctuality
- reliable
- polite
- empathetic
- trained in interviewing techniques and crisis situations
- eager to learn
- self-motivated
- ambitious
- honest
- organized
- and able to use most Microsoft programs.

Work History

HOUSEKEEPER | PARKLAND MANOR ASSISTED LIVING FACILITY | MARCH 2014-JULY 2014; MAY 2016-AUGUST 2016

- Sanitize the facility and maintain a healthy living environment, but the most rewarding variable of this job was working with the faculty and residents. By keeping the facility in top cleanliness, I could provide a rewarding service to those who needed it and provide a home for those who reside.

LEAD SALES ASSOCIATE | DOLLAR GENERAL STORE | MARCH 2015 – JUNE 2015

- Manage store, run the register and responsible for store revenue count and deposits, manage stock and shelves, train others, lead fellow employees if acting manager for shift, however getting to work with others and see local and new faces everyday was the best part of my job

PERSONAL CARE AID | MAYS PLUS INC. | OCTOBER 2018 – DECEMBER 2018

- Provide personal care to members, such as light housekeeping, laundry, prepare, plan and cook meals, assist with hygiene care such as bathing, skin care, nail and hair care as well as run errands for the member.

HOTLINE ADVOCATE | PROJECT SAFE | AUGUST 2019-AUGUST 2020

- Available to answer the crisis hotline, work crisis calls seeking resources or shelter, assist victims of domestic violence with everyday living if necessary, provide referrals or resources, case management, interviews, manage files, report codes to O.A.G. and V.O.C.A., light housekeeping, active listening, and much more depending on the day.

CMII/BHRS/Wellness Coach |CREOKS BEHAVIORAL HEALTH| NOVEMBER 2020-November 2021

- Teach adults and children skills necessary towards their treatment such as but not limited to: organizing, coping with stress, anger management, parenting, how to set boundaries with others, and money management. Provide case management support to adults and children so they can be successful in their treatment plan for mental health wellness. Provide education and training for clients about overall wellness.

Truitt James Eubank
125 Crosswood St.* Lufkin, Texas 75904
~~(936-875-5031)~~* eubanktruitt@hotmail.com
(936) 414-2679

Objective

Deputy Director

Education

Stephen F. Austin State University Nacogdoches, TX
Master of Science Natural Science, Chemistry
Stephen F. Austin State University Nacogdoches, TX
Master of Education/Minor Biology
Texas A&M University College Station, TX
Bachelor of Science, Agronomy
Howard Payne University Brownwood, TX
Bachelor of Science, Pre-Med
Henderson County Jr. College Athens, TX
Associate of Arts

Skills Summary

- 26 Graduate Hours in Education
- 21 Graduate Hours in Biology
- 21 Graduate Hours in Chemistry
- Chemistry Teacher
- AP Environmental Science Instructor
- Adjunct Biology Professor
- MS Office/Internet Literate
- Excel Proficient
- Blackboard Trained
- Presentations
- Research experienced

Professional Experience

Cohort I Master Science Teacher Academy-Stephen F. Austin State University-Summer 2009-Summer 2012 to obtain MST certification through the State of Texas, and MSNS in Chemistry.

Cohort II Master Teacher ITS Institute Texas A&M University- Summers of 2003 and 2004.

- Brainstorm and Implement Educational Research
- Perform Research and Data collection
- Disaggregate Data for analysis
- Prepare and deliver presentation of results

Relevant Experience

1/22-8/22

Lufkin High School

STEM 2 Instructor and Advanced Chemistry Teacher-\$ 67,000

Supervisor- Dr. Andre Emmons

- Taught Chemistry Principles for STEM use
- Worked with Stephen F. Austin State University in Chemistry Labs for students
- Taught advanced Chemistry students

6/19-8/21

College of the Muscogee Nation- \$ 52,000

Dr. Monte Randall

Natural Resources Coordinator and Instructor

- Built the A.S. Degree Program for Natural Resources
1. Built Eight Class Curriculums
 2. Oversaw the design and building of Natural Resource Building
 3. Worked with students to grow indigenous food crops for on campus CAFÉ consumption
 4. Worked to build Heirloom Seed Inventory
 5. Worked with students in utilizing on-campus greenhouse production
 6. Worked with Langston University and Oklahoma State University on field research project

9/89-2019

Lufkin High School- \$ 62,000

Brandon Boyd

Chemistry AP and Pre-AP Teacher

- Chemistry I Pre-AP
1. Enhance student understanding of basic chemical principles
 2. Prepare students to move on to more demanding chemistry courses
- Chemistry II-AP
1. Enhance student understanding of advanced chemical principles
 2. Prepare students for rigors of college coursework
 3. Allow students the possibility of sitting for an AP placement test

Environmental Science AP Teacher

1. Enhance student understanding of Man's effect upon the environment
2. Prepare students for rigors of college coursework
3. Allow students the possibility of sitting for an AP test to obtain college credit

9/07-Present

Angelina College-\$1400/month

Dr. Stacy Pfluger

Adjunct Biology and Ecology Instructor

Biology 1408 and 1409

3 hrs lecture

1 hr lab

4 hr credit courses

Summers 1992-1995- G4 Government Forester- \$ 9,000/summer

Forest Ranger

Angelina National Forest

East Texas Pineywoods

1/89-8/89

Ciba-Geigy Chemical Corporation- \$ 30,000/yr

H. Ray Smith

Research and Development Tech

- Researched and Analyzed latest Agricultural Pesticides
- Performed residual and efficacy tests of research plots
- Attended and assisted County Extension Agency meetings as chemical advisor

9/84-5/87

Brownwood High School- \$ 25,000/yr

Jim West

Physical Science and Chemistry Teacher

Awards and Accomplishments

- 1984- Student Teacher of the Year- Howard Payne University
- 1995- Campus Teacher of the Year- Lufkin High School
- 1995- Alumni Teacher of the Year- Lufkin Alumni Association
- 1995- County Teacher of the Year- Angelina County
- 1996- Nominated State of Texas Teacher of the Year
- 2007- Angelina County Wal-Mart Teacher of the Year
- 2007- Nominated State of Texas Wal-Mart Teacher of the Year

Publishing's

- 1991- et. al contributor Northern Arizona article in *Desert News*
- 2002- Co-wrote middle school and high school lab manual published in cohort with the Partnership of Angelina Business through Angelina College.
- 2004- Action Research Report on Science TAKS strategies as a Masters of Education candidate through Stephen F. Austin State University.
- 2014- Co-writer STEM II Curriculum to be implemented at the high school level. Stephen F. Austin State University.

References:

1. David Willis- Science Department Head
309 S. Medford dr. Lufkin, Texas 75901 (936) 630-4118
2. Dr. Monte Randall-President of College of the Muscogee Nation
2170 Raven Circle- Okmulgee, Ok. 74447
(918) 549-2801

3. Dr. Stacy Pfluger-Dean of Math and Science-Angelina College
3500 South First Street- Lufkin, Tx. (936) 633-5210

Teaching Philosophy

Truitt J. Eubank

Candidate for

Instructor of Educational Studies

Students need to put concepts into action! A good lesson should incorporate multiple facets of learning styles. The kinesthetic is as vital to a proper lesson as the fact-based component of the lesson. Embedding the facts of a concept is totally enhanced with application of the concept. The classroom is thought to be a one-sided affair of knowledge dump upon minds, but in reality, the collegial interaction of the concept shared by many visions of the information enhances knowledge and understanding. With this, the classroom needs to be an eclectic gathering of information. To this end, utilizing the laboratory, the field, and discussion among peers often leads to better obtainment of knowledge of the concept being offered by the teacher. An example of this occurred three years ago in AP-Environmental Science. A lesson of the impact of invasive species was followed by a trip into the forest surrounding the school. One of the invasive species described in the lesson was found to exist by the score within the forest. A student questioned the impact that this particular species could have upon the indigenous species within the forest. After learning the particulars of the invasive species could have, he set up an eradication plan of the invasive species. His plan was picked up by a local business with forest interest. They funded a grant to support his eradication plan of the invasive species. His project eventually led to a career decision by the student, and he now is pursuing a degree with the Natural Resource and Soil Conservation field. Furthermore, his project that started in high school will be his Thesis research for his advanced degree.

It is hypercritical for the nation to understand the value of an education for all students. History shows that nations that undergo a demographic transition from a less developed country to a more developed country exhibit one common theme, and that is enlightenment for the people. Education is the vehicle for enlightenment. Conversely, the transition from a developed country to an undeveloped, oppressed country sees the restriction or prohibition of education for the masses. History shows a pattern of regression as countries lose power and are usurped by dictators or other countries. The diminishing of education directly leads to the country's downfall. We must, for the preservation of our country, continue to lead the fight for a quality education for the masses. Failure to do so will lead to dire consequences.

VITA

Eubank, Truitt J.

Instructor of Natural Resources
2800 N. Osage Apt. 17
Okmulgee, Oklahoma 74447

1. Academic Degrees

1984 B.S. Howard Payne University
1988 B.S. Texas A&M University
2004 M.Ed. Stephen F. Austin State University
2015 MSNS Stephen F. Austin State University

2. Professional Experience

2019-Present; Instructor of Natural Resources, College of the Muscogee Nation
1989-2019; Chemistry and Environmental Science Teacher, Lufkin High School
1988-1989; R&D Ciba-Geigy Chemical Corporation
1984-1987; Science Teacher, Brownwood High School

3. Selected Collegiate Assignments

Cultural Garden Committee
Criterion 5 Committee
NIFA Grants Committee
AISES Conference Committee
Tri-School Collaborative Committee
Course Assessment Committee

4. Publishing's

1991- et. al contributor Northern Arizona article in *Desert News*
2002- Co-wrote middle school and high school lab manual published
In cohort with the Partnership of Angelina Business through Angelina
College.
2004- Action Research Report on Science TAKS strategies as a Masters of
Education candidate through Stephen F. Austin State University.
2014- Co-writer STEM II Curriculum to be implemented at the high school level.
Stephen F. Austin State University.

5. Honors

1984- Student Teacher of the Year- Howard Payne University
1995- Campus Teacher of the Year- Lufkin High School
1995- Alumni Teacher of the Year- Lufkin Alumni Association
1995- County Teacher of the Year- Angelina County
1996- Nominated State of Texas Teacher of the Year
2005- Angelina County Wal-Mart Teacher of the Year

2005- Nominated State of Texas Wal-Mart Teacher of the Year

2016- Campus Teacher of the Year-Lufkin High School/District Teacher of the Year-Lufkin

2019- Campus Teacher of the Year-Lufkin High School/District Teacher of the Year-Lufkin

2019-Region 7 Finalist- Teacher of the Year

2019-Nominee -Texas State Teacher of the Year

Scarlet Figueroa

405-380-6549

Holly Wilson-Byrd

HR Team

Seminole State College

Seminole OK 74868

Seminole, Ok 74868

07/18/2022

RE: Business and Industry Training Coordinator

Dear Ms. Wilson-Byrd and Ms. Heard,

I am writing to apply for the position of Business and Industry Training Coordinator. With hands-on experience in education and training, academic advisement, and career coaching; I possess a comprehensive skill set and the hands-on understanding necessary to affect positive, comprehensive outcomes in this role. I am passionate about the Seminole State College mission of empowering people for academic success, personal development, and lifelong learning.

During my tenure as Career Navigator, I worked a caseload that averaged 60 active and 35 follow-up cases. My responsibilities included making initial contact with job seekers, determining eligibility, and placing individuals into training and transitional job opportunities. I worked with the local team to conduct outreach both to local schools and to businesses for placement opportunities. I monitored all aspects of training and the subsequent job search to ensure they achieved successful program completion. I managed a remote office and was responsible for the day-to-day operation as well as overarching goals and metrics for that office. I was often called on to work in unique situations such as remotely enrolling a client and handling all assessments and documentation requirements.

I also have experience as a Master Resiliency Trainer. I taught classes to military groups in Vilseck and Grafenwoehr, Germany. I taught everything from goal setting to structured breathing and test-taking skills. I helped soldiers and their families to learn to manage crises before they occurred. This gave me insight into the unique challenges that deployed service members and those stationed far from home deal with. Their unique situations never failed to remind me that we must work as a community to succeed. I took this knowledge into the corporate sphere as a trainer and leader.

I have experience with MS Office, Database Management, SaaS systems such as Salesforce as well as Virtual Job Shadow and Coursera. I am very realistic about the demands of technology and the learning curve that some students experience and have the knowledge and resources to get them additional assistance as needed.

The variety and depth of experience I can offer is a great fit for your team's needs as a Business and Industry Training Coordinator. I look forward to having a chance to learn more about this opportunity and to discuss how I can contribute my strengths to the mission of Seminole State College. I appreciate your taking the time to review my credentials and experience. I have attached a letter, my resume, transcripts, and 3 professional references to this email for your consideration.

Sincerely,

Scarlet Figueroa

Scarlet Ann Figueroa

Mobile: (405)380-6549

E-mail: scarletn@gmail.com

Work Experience

Shelter Advocate

Family Resource Center Seminole

02/2022-Present

- Provides support, advocacy and case management services to adult and child survivors of domestic violence, primarily within the residential shelter facility.
- Answers the crisis hotline and provides guidance and assistance to ensure callers are provided with necessary resources, guidance, and safety plans. Ensure relevant community resources and communication techniques are utilized to provide effective crisis intervention with individuals requesting assistance.
- Multi tasks while covering the shelter front desk by monitoring security and safety of the shelter and campus, administering intakes for new clients, and providing immediate requests for clients in shelter.
- Thoroughly completes intakes for new clients and ensures that proper information is documented accurately.
- Participates in continuous quality improvement activities such as maintaining QA standards and ensuring accurate and timely data entry and reporting

WIOA Career Navigator

Dynamic Work Force Solutions

05/2021 to 01/2022

- Maintain a case load of approximately 90 including active and follow up status clients.
- Aid customers in developing, evaluating, and effectively initiating and implementing plans to find employment and/or attain employment skills.
- Help customers engage in self-assessment; obtain occupational information; explore the full range of employment opportunities and/or training; and present themselves effectively as candidates.
- Identify and remove barriers for employment and retention. Implement prescribed program-related procedures and provide effective case management.
- Provide guidance and other assistance to help the participant retain employment. Accurately document case records and prepare reports.

Adult Protective Services Specialist 1

Lincoln County Department of Human Services

03/2019 to 09/2019

- Provided vulnerable adults protection from abuse, neglect or exploitation and offers services.
- Helped clients obtain services to ensure access to proper medical care, self-maintenance skills, personal hygiene, adequate food, shelter and protection.

Master Resilience Trainer Level 1 Volunteer

15th Engineer Battalion Headquarters Company

03/2016 to 10/2018

- Supported the Comprehensive Soldier and Family Fitness (CSF2) program at multiple locations.
- Taught mental skills, resilience, and job performance enhancement techniques to Army Soldiers, Families, and DA Civilians.
- Conducted instruction in group and individual settings and included general education in human performance along with personalized training on how to acquire and apply specific mental skills and techniques that cultivate the mental and emotional strength necessary to thrive in an era of overwhelming demands and persistent conflict.
- The mental skills and techniques taught include: Building Confidence, Goal Setting, Attention Control, Energy Management, Integrating Positive Imagery, and Team Building.

FRG Treasurer Volunteer

15th Engineer Battalion Headquarters Company FRG

01/2016 to 08/2018

- Maintained accounting books for company FRG bank account using Microsoft Excel.
- Assisted in all fundraising and purchasing decisions.
- Oversaw the budget for company picnics and holiday parties for 130 soldiers and their families.
- Presented status and treasury reports to Command team.
- Conducted Semiannual informal funds audits.
- Conducted Annual and Change of Command Formal Funds Audits.
- Participated in Army wide funding and procedure audit.

FRG Co- Leader – Treasurer Volunteer

576 Engineer Company
05/2013

05/2012 to

- Lead FRG meetings of up to 50 people.
- Coordinate events for FRG and Company functions.
- Assist in fundraising and purchasing decisions.
- Contact FRG members regarding important dates and information for deployment and other FRG activities.
- Present monthly status and treasury reports to Battalion Command team.

Team Leader Volunteer

USO Fort Carson

07/2011 - 11/2013

- Supervise 3 to 8 individuals in the running of the center.
- Maintain logs of incoming soldiers.
- Monitor checkout of high value items such as laptops, games system controllers and games.
- Track food consumption and ensure minimal waste occurs.
- Preserve cleanliness of center.

Education

Bachelor of Art Degree. 05/10/2016
Northeastern State University, Tahlequah, OK.
Major: Sociology Minor: Social Welfare
Associates Degree 12/15/2007
Seminole State College, Seminole, OK

Training

Information Technology/Networking Technical Certification 5/2001
Gordon Cooper Technology Center, Shawnee, OK 1350 hour course

Master Resiliency Trainer Level 1 ASI: 8R certification, 03/2016
CSF2 Vilseck, Germany 80 Hour training course

Professional References For Scarlet Figueroa

Jaclyn Bailey Mentee and Co-worker 714-321-5434

Jessica Joseph Coworker 405-706-3750

Terri Jacobs Trainer 405-694-0014

ELIZABETH D. FLOYD, MS

emccarn@outlook.com • 405.201.1141 • 2600 Malloy Road Seminole, OK 74868

EDUCATION

Master of Science in Management, East Central University July 2020
Notable coursework: Strategic Planning, Organizational Behavior

Bachelor of Science in Biology, East Central University May 2017

PROFESSIONAL DEVELOPMENT

Priority 6: New Director Training September 2021
Sonoma State/Department of Education

Advanced Level Professional Academic Coach November 2019
The National Tutoring Association

EXPERIENCE

Student Support Services, Ada, OK 2019 to Present
Academic Coach

- Oversee student progress and outcomes
- Select, hire and train Peer Tutors
- Coordinate workshops and student activities
- Maintain accurate student files and assist with the Annual Performance Report to the Department of Education

Morphis Veterinary Services Inc, Seminole, OK 2018 to Present
Veterinary Assistant

- Triage patients and administer treatments
- Communicate with clients
- Maintain accurate patient files

Student Support Services, Ada, OK 2014 to 2017
Senior Tutor

- Tutor participants in courses successfully completed
- Complete accurate summaries to document student progress
- Maintain SSS Resource Lab
- Ensure all duties assignments of other tutors are completed

Leadership

SWASAP Representative for ODSA April 2021 to Present

ODSA Scholarship Chair April 2021 to Present

SWASAP Committees – Ethics (Chair), Nominations and Elections (Co-chair), By-Laws, Strategic Planning, Technology

ODSA Emerging Leaders Institute 2020-2021

SWASAP Emerging Leaders Institute 2021-2022

REFERENCES

Dannie J. Patton, MS

Former Director of Student Support Services

918.470.6605

dpatton@ecok.edu

Dannie has been a great mentor from the time I started as a student worker for SSS in 2014 and then became my supervisor once I was hired to be an academic coach with the program.

Tristan Wood, BS

Participant and Peer Tutor of Student Support Services

405.380.3042

triawoo@email.ecok.edu

Tristan transferred from SSC and immediately signed up for my SSS program. Soon after, I hired him as a peer tutor and he did an excellent job!

Jill Williamson, MS

Retired Director of Veterans Student Support Services

580.235.3180

jwilliam@ecok.edu

Jill began as an acquaintance when Veterans SSS first got funded in 2015. I provided some tutoring to VSS students during my undergrad and she allowed me and my partner to set mosquito traps on her land for our undergraduate research. I enjoyed working with her and her staff at VSSS anytime we can help each other.

CURRICULUM VITAE

NEWMAN, PEGGY DeCELLE

Married-Three Children

ADDRESS: 12413 S. Land Ave
Oklahoma City, Ok 73170
Cell: #405-501-4714
Peggy.d.newman@college.occc.edu

EDUCATION

1988 UNIVERSITY OF OKLAHOMA
Norman, Oklahoma
Master of Human Relations

1983 UNIVERSITY OF OKLAHOMA HEALTH SCIENCES CENTER
Oklahoma City, Oklahoma
Bachelor of Science in Physical Therapy with Special Distinction

POST-GRADUATE EDUCATION

1990 GEORGETOWN UNIVERSITY, Kennedy Institute of Ethics
Intensive Bioethics Course XVI

1989 UNIVERSITY OF OKLAHOMA
Instructional Strategies for the Health Professions Educator
EDHE 5940; B.Fox, Ph.D.

LICENSURE

1983 REGISTERED PHYSICAL THERAPIST
State of Oklahoma, License No. 1110

ACADEMIC POSITIONS

2013 -2021 PROFESSOR PTA/ACADEMIC COODINATOR CLINICAL EDUCATION
Retired May 31, 2021
Physical Therapist Assistant Program
Oklahoma City Community College

2009-2012 DIRECTOR OF CLINICAL EDUCATION
Department of Rehabilitation Sciences
University of Oklahoma Health Sciences Center

2007-2012 ADJUNCT ASSISTANT PROFESSOR&
CONTINUING EDUCATION PROGRAM DIRECTOR
Department of Rehabilitation Sciences
University of Oklahoma Health Sciences Cente

2008-2009 INTERIM COORDINATOR OF CLINICAL EDUCATION
Department of Rehabilitation Sciences
University of Oklahoma Health Sciences Center

1995- 2006 PROFESSOR/PROGRAM DIRECTOR
Physical Therapist Assistant Program
Oklahoma City Community College

1993-2006 ADJUNCT ASSISTANT PROFESSOR
Department of Physical Therapy
University of Oklahoma Health Sciences Center

1990-1993 ASSISTANT PROFESSOR
Department of Physical Therapy
University of Oklahoma Health Sciences Center
Clinical Professor – Clinical Reasoning I & II (2006)

1989-1993 ASSOCIATE FACULTY MEMBER
Graduate College

1988-1990 INSTRUCTOR
Department of Physical Therapy
University of Oklahoma Health Sciences Center

1988-1993 ACADEMIC COORDINATOR OF CLINICAL EDUCATION
Department of Physical Therapy
University of Oklahoma Health Sciences Center

1988 INSTRUCTOR
Physical Therapist Assistant Program
Oklahoma City Community College

CLINICAL POSITIONS

2021 - Staff Therapist PRN
Orthopedic & Sports Center, Norman

2021 - Staff Therapist PRN
RPT Physical Therapy (PT Owned Practice – Mike Renderman, PT)

2019 - 2021 Staff Therapist PRN
360 Physical Therapy (formerly Human Performance Centers), Okc

2018 – Senior Staff Therapist PRN
Valir Health Outpatient Division

2008 -2018 Senior Staff Therapist PRN
Select Physical Therapy

2010 - 2011 Senior Staff Therapist PRN
Physical Therapy Central

2007-2009 Staff Physical Therapist PRN
OU Medical Center

2007-2009 Contract PT – PRN
Complete Rehab, Inc

2007-2009 Contract PT
CareerStaff OKC

2006 -2007 Area Manager
Rehabsource

2005 -2007 Interim Director, Rehab Services
Moore Medical Center

2000 -2006 Health South Outpatient – Staff PT

1999-2000 Physical Therapist
Oklahoma Sports Science & Orthopedics

1995-1998 Physical Therapist
O.U. Rehab Resources

1995-1999 Physical Therapist (per diem)
Deaconess Hospital

1997-1998 Consultant
Presbyterian Center for Restorative Care

1995-1997 Rehab Services Liaison
Deaconess Home Care

1995 Rehabilitation Services Director (Interim)
Deaconess Hospital

1994-1995 Area Director for Oklahoma
NovaCare Contract Services

1993- 1994 Director Clinical Management
Medical Contract Services (Sold to NovaCare)

PUBLICATION/SCHOLARLY WORK

2020 *Clinical Reasoning & Decision-Making in Physical Therapy: Facilitation, Assessment & Implementation*; Author: *Capturing Teachable Moments: Developing Clinical Problem-Solving of the PTA* (Ch19) & Co-Author: *Developing a Successful Clinical Approach: The Collaborative Partnership of the PT-PTA Team* (Ch20), Slack Publishing Co

2015 *PTA Handbook: Keys to Success in School & Career; 2nd edition*
Co-author, Slack Publishing Co

2011 *Perspectives Magazine, Build Strong Teams.*
American Physical Therapy Association, Alexandria Va; 22-23 (Sept 2011)

- 2010 *Physical Therapist Assistant's Examination*
Contributing Author, Chapter 8 "Standards of Care"
Learning Express, LLC, New York
- 2010 *GERIATRIC REHABILITATION: A Textbook for the Physical Therapist Assistant*, Jennifer Bottomly, PT, MS, PhD
Contributing Author, SLACK Publishing Co
- 2005 *PTA Handbook: Keys to Success in School & Career*
Co-author, Slack Publishing Co
- 2001 Invited Text Reviewer
Prentice-Hall Publishing
Oklahoma City Community College - OU OT: OTA/PT: PTA
Collaborative Learning Experience (1996-2000)
- 1991 "Basic Elements of Clinical Teaching" (Videotape)
Writer and executive producer, OUHSC Media Productions
in conjunction with the Regional Associates of Kansas,
Oklahoma, Missouri, and Arkansas
- 1989 "Physical Therapist - Patient Interaction Scenarios" (videotape)
Writer and producer
- 1988 "Aseptic Technique in Hydrotherapy & Wound Care" (videotape)
Co-producer and actress; OUHSC Medical Productions

PRESENTATIONS (2010 – present)

- 2022 "Is There A Connection Between "Passion" & Ethical Practice?" – Murray State College, Hybrid Presentation, April 2nd
- 2021 "So, What's A Therapist To Do - Navigating These Uncharted Waters One Day At A Time" – *multiple venues fulfills required ethics CEUs*
- 2018 - 2019 "Ethical Considerations Through the Multifaceted Lens of Interprofessional Collaboration" – *multiple venues for ethics requirement for OT, PT, SLP's*
- 2017, March Providing Feedback & Setting Clear Expectations: Ensuring Everyone is on the Same Page, 3rd Annual Central ACCE Consortium's Physical Therapy Course, Okc with broadcast to Tulsa (co-presenter)
- 2016-2017 Project Professionalism: Are You "Walking the Walk" - *multiple venues for ethics requirement for Oklahoma PT/PTA Licensure requirement*
- 2015 Oxford Debator: "PTA Entry-Level Should Be A Bachelor's Degree", ELC, Oct 3
2015 Leadership Transforming Society: Integrating the New Vision, LDC presentation at APTA CSM & NEXT 2015

- 2014, Oct “The Teachable Moment - Explicitly Modeling Clinical Reasoning Skills in Clinical Education” at APTA Section for Education Educational Leadership, Kansas City
- 2013-2015 Moral Courage in a Culture of Moral Distress, *multiple venues for ethics requirement for Oklahoma PT/PTA Licensure requirement*
- 2012 Clinical Practice Questions Explored, OUHSC Dept Rehab Sciences CEU Program
- 2012 Clinical Practice Questions Explored, OPTA State Meeting, Tulsa
- 2011 New Code – Who Cares, multiple businesses July – Sept.
- 2011 New Code – Who Cares, OPTA Fall Meeting, Tulsa
- 2011 New Code – Who Cares, OUHSC Dept Rehab Sciences CEU Program
- 2010 New Code – Who Cares, OKC Public Schools
- 2010 New Code – Who Cares, St. Francis Hospital, Tulsa
- 2010 Enhancing the PT: PTA Partnership, APTA Annual Conference, Boston Assistants, Oklahoma City, OK

PROFESSIONAL MEMBERSHIPS AND SERVICE

- 2012 - 2014 FEDERATION OF STATE BOARDS OF PHYSICAL THERAPY
Appointed to Continued Competency Certification Reviewer – Core Member
Invited/Appointed “Final Reviewer” CCE Reviewer
- 2002-2020 SLACK PUBLISHING COMPANY
Therapy Advisory Board (Invited Member)
- 2005 -2007 FEDERATION OF STATE BOARDS OF PHYSICAL THERAPY
Appointed to Oversight Panel for PT & PTA Analysis of Practice
- 2007 Test Design Subject Matter Expert for “Proficiency Rating Tool”

AMERICAN PHYSICAL THERAPY ASSOCIATION

- 2022- APTA Political Action Trustee (Appointed by APTA Board of Directors: Term 1/1/23-12/31/25)
- 2022 - APTA Political Action Committee – “Double Eagle” donor
- 2020 – 2021 APTA Academy of Education – Centennial Founders Day Celebration Committee
- 2019 - 2021 APTA Workshop for New Faculty, Invited Member (July 2020, Chicago)
- 2018 - APTA Political Action Committee – “Eagle” Donor (donor & active participant contacting legislators & attending rallies/advocacy training & events in DC since 2000)
- 2018 - APTA Academy of Education/ACAPT *Clinical Education Uniform Terminology* Work Group
- 2016-2020 APTA NEXT Planning Committee
- 2016-2018 National Awards Committee - Subcommittee on Lectures(Board Appointment)
- 2014-2016 Leadership Development Committee (Board appointee)
- 2013-2016 Nominating Committee Member (elected position)
- 2012 Candidate, Nominating Committee
- 2005-2006 Candidate, Board of Directors
- 2004 – 2005 Investigation Task Force – Regional Caucus Structure(Invited member)

2003 -2006 Advisory Panel on Public Relations (Invited member, Board of Directors)
National Assembly Task Force “PT/PTA Collaboration
2001-2002 Project” & Invited Project Reviewer
2000-present Section on Orthopedics
1999-present Section on Health Policy
1993-2001 Section on Geriatrics
1993-1996 Section on Administration
1988-1993 Section on Geriatrics for Clinical Site Development, Consultant
1988-present Section on Education
2010-2012 Strategic Planning Work Group
2005 -2007 PTA Educators SIG Chair
1995-2009 PTA Educators Special Interest Group
1988 -1993 Clinical Education Special Interest Group
2009-present Clinical Education Special Interest Group
1995-2007 Academic Administrators Special Interest Group
1988-2010 International Society of Behavioral Science in Physical Therapy
1997-2003 Member Consultant “Curriculum & Content”
APTA Education Division “Coalition for Consensus”
PTA Education
1997- 2006 On Site Team Leader Commission on Accreditation for PTA Education (CAPTE)

AMERICAN PHYSICAL THERAPY ASSOCIATION OKLAHOMA (formerly OPTA)

2003 Founding Member Oklahoma Physical Therapy Foundation
1990 Political Action Committee – “Scissortail” Donor, Advocacy Ambassador

State Offices (elected positions)

2018 – Delegate (Elected 2nd term: 2021-2024)
2012 – 2015 Nominating Committee
2007-2012 Chief Delegate
2007- 2011 Co-chair Membership Committee
2005- 2007 Delegate
2001- 2005 Chief Delegate
2000-2001 Delegate
1998-2000 President
1996-1998 Vice President for Public Relations
1994-1996 Secretary

Western District (elected positions)

2020 - Director (Voting Member – APTA Oklahoma)
2004-2006 Nominating Committee
1986-1989 Treasurer
1988-1990 Future Trends in Physical Therapy Committee
1985-1989 Sports Medicine Section
1985-1987 Founders Award Committee, Chairman
1984-1985 Student Liaison Committee, Chairman

- 1990-present Legislative Committee
- 1990-present Membership Committee
- 1992 -present Political Action Committee – Life Member
- 1998-2000 Healthcare Information Advisory Committee,
Physical Therapy Representative to Legislatively Appointed Taskforce.

COMMUNITY ACTIVITIES

- 2019 - Special Olympics Booster Club President, Westmoore H.S.
- 2018 - Special Olympics Fundraising Moms, Westmoore H.S.
- 2014 - 2018 Health Advisory Board, St. James Parish
- 2015 - 2018 Special Olympics Fundraising Moms, Moore West Jr. High
- 2012 – 2013 SouthMoore High School Varsity Pom Captain’s Mom
- 2009-2010 Fisher Elementary Home Room Mom
- 2010-present SouthMoore High School PTSA Scholarship Chair
- 2009-2011 SouthMoore High School PTSA Scholarship Chair
- 2009-2012 SouthMoore High School Pom Mom
- 2007 Region IV Youth Soccer Regionals Tournament, Volunteer
- 2005-2008 Westmoore High School PTA Executive Committee
- 2003-2005 Brink Junior High, Copy Assistant
- 2000-present Health Advisory Board, St. Andrews Parish
- 1998-2005 Adult Life Group Facilitator, St. Andrew’s Parish
- 1998-present Earlywine, Bonds & Fisher Elementary Homeroom Mom
- 1998-1999 U-Can-Ski Clinic, Lake Arcadia
- 1998-1999 Vacation Bible School Site Coordinator/Teacher, St. Andrew’s Parish
- 1996-present RCIA Sponsor, St. Andrew’s Parish
- 1995 Volunteer for Massage Clinic for Relief Workers (OKC Bombing)
- 1994-1995 L.I.F.E. Respite Weekend Volunteer
- 1992-present Brandywine Neighborhood Association Executive Board Member
- 1991-1992 Heatherfield Estates Homeowner’s Association Executive Board Secretary
- 1990-1997 Adult Senior Ministry, St. Thomas More Parish
- 1989 Unites States Olympic Festival-Shift Supervisor for Athletic Departure

AMERICAN RED CROSS

- 1985 Sports Prevention & Injury for Coaches/Referees
Assisted with planning and development
- 1979-present Certified CPR
- 1979-1984 Water Safety Instructor

**OKLAHOMA CITY COMMUNITY COLLEGE
COMMITTEE MEMBERSHIP AND SERVICE**

Faculty Association

- 2018 - 2019 President
- 2017-2018 President-elect

2013-	Member
2013 -	Student Scholarship Fundraising Volunteer
2002- 2003	President
2001-2002	President-elect
1995 -2006	Member
2006	Coke Wagon/Make-It Bake-It Volunteer

College Committees

2020 - 2021	General Education Committee, Health Professions Representative
2020 - 2021	General Education Committee, Outcomes Assessment Writing Rubric Work Group
2015 - 2020	Grade Appeal Committee
1999- 2011	North Central Accreditation Sub-Committee
1996-2006	College Mentor
1999-2006	Faculty Development Committee
1997-2001	Task Force Member “College Priorities 2002” Health Programs Initiative
1995- 2006	Physical Therapist Assistant Program Student Association Faculty Advisor
1995-1997	College Curriculum Committee Health, Social Science & Human Services Representative

Health Professions

2013 -	Physical Therapist Assistant Student Association Faculty Co-sponsor
2000	Division Dean Interview Committee
1996- 2006	Faculty Liaison Francis Tuttle Orthotic-Prosthetic Assistant Program
1995- 2006	Physical Therapist Assistant Program Student Association Faculty Advisor

Physical Therapist Assistant Program

2020	Central ACCE Consortium Uniform Terminology WorkGroup with ACAPT
2013 -2021	Central ACCE Consortium Bylaws Chair
2007-2010	CAPTE Accreditation Self-study Report, Onsite Visit Progress Report <i>CONSULTANT</i>
2007-2013	PTA Program Advisory Board, OU Faculty Representative

UNIVERSITY OF OKLAHOMA HEALTH SCIENCES CENTER COMMITTEE MEMBERSHIP AND SERVICE

OUHSC

1990 – 1993	Bioethics Journal Club Member
1990 – 1994	Bioethics Faculty Development Advisory Committee

College of Allied Health

2010-2012	Faculty Board - Division Rehab Sciences Representative
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2007-2012 Clinical Education Committee
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Department of Rehabilitation Sciences
 2007 - 2012 Continuing Education Committee, Chair
 2007 - 2012 Advisement Task Force
 2007- 2012 Musculoskeletal Planning Group
 2007- present Central ACCE Consortium
 2010- present Bylaws Chair
 1988-1993 Regional ACCE Consortium of Ks, Ok, Mo, Ark
 1990-1993 Chair, Southern Group
 1988-1991 Member and Chairperson of Videotape Production Committee

HONORS AND AWARDS

2011 Oklahoma Physical Therapy Foundation – Community Grant Recipient \$1,000
 2010 American Physical Therapy Association - Lucy Blair Service Award
 2009 VALIR Health Community Award

University of Oklahoma Health Sciences Center

2012 HSC Student Association Dr. Robert Magarian Faculty Award Nominee

Oklahoma Physical Therapy Association

2017 Oklahoma Physical Therapy Association – Mark Acker Memorial Mentor Award
 2001 Chapter Founder’s Award
 1983 W.K. West Award

College of Allied Health

2011 Outstanding Faculty Service Award
 1998 Alumni of the Year
 1992 Outstanding Junior Faculty Creative Achievement Award
 1992 Outstanding Teacher of the Year, Nominee by Student Council
 1990 Outstanding Teacher of the Year, Nominee by student Council
 1990 Outstanding Junior Faculty Teaching Award, Recipient
 1983 Banner Carrier, University Spring Graduation Ceremony
 1983 Alpha Eta Honor Society – Inductee charter class Oklahoma Chapter
 1982 Outstanding Senior, University of Oklahoma Dad’s Association

Oklahoma City Community College

2021 OCCC Foundation – Annual Scholarship Established: *The Peggy DeCelle Newman Annual Scholarship for Clinical Excellence*
 2016 Outstanding Faculty Member, Health Professions, Division Recipient-NISOD Award
 2004 Outstanding Faculty Member, Health Professions, Division Recipient-NISOD Award
 2000 President’s Excellence in Teaching Award - finalist
 1999 President’s Excellence in Teaching Award - finalist
 2000 Sponsor of the Year Nominee

1999 Sponsor of the Year Nominee

FACULTY SCHOLARSHIP

2005 Who's Who of America's Teachers
2004 Who's Who of America's Teachers
2000 Who's Who of America's Teachers
1998 Oklahoma City Community College, Economic Development Grant Recipient
1990 Intensive Bioethics Course XVI, Kennedy Institute of Ethics, Georgetown University

CONTINUING EDUCATION (2013 –)

2022 APTA Combined Sections Meeting, San Antonio, Tx, Feb 2- 5
2021 APTA Centennial Lecture Series – Pain Science, April 2021
2021 APTA Combined Sections Meeting, Virtual Throughout Feb
2020 OPTA Annual State Meeting, Tulsa, September 19
2020 APTA NEXT Conference, Virtual Meeting June 3-6
2020 APTA Combined Sections Meeting, Denver Feb 12-15
2019 Personalized Blood Flow Restriction Rehabilitation, Owens Recovery Science Certification Course, Plano, Tx, Sept 28
2019 APTA NEXT Conference, Chicago, June 12-15
2019 OPTA State Meeting, Soft Tissue & Foot/Ankle, Tulsa, April 5-6
2019 APTA Combined Sections Meeting, Washington DC, Jan 23 - 26
2018 “Upper Spine & TMJ: Differential Diagnosis & Interventions”, Steve Forbush, Rogers, Ark. Dec 14 & 15
2018 Kinetacore Functional Dry Needling 1, Okc, Aug 24 - 25
2018 Central ACCE Consortium Annual CI Forum, UCA, March 3
2018 “Mindfulness in clinical education”, Tiffany Huitt, UCA, March 2
2018 “A Pathomechanical Model of PF Pain”, Chris Powers, OUHSC, April 9
2018 APTA CSM & Annual Conference Programming, OPTA courses
2017 APTA CSM & Annual Conference Programming, OPTA courses
2016 “Value of Simulated Learning”/Managing the Post-Concussion Client” – CAC – Kansas City, March 5
2016 “The Next Generation of Joint Replacements for a New Generation of Patients”, Paul Jacob, DO, W. District OPTA – Okc, Feb 4
2016 “Capturing Confidence: Make an Impressive Impression” - OCCC Prof Development Course, Jan 28
2015 “Using Technology/Database Management to Aggregate & Analyze Student Outcomes”, Greg Awarksi/”Accommodations in the Clinic”, Carol Beckel, PT, Central ACCE Consortium – St Louis, March 6
2015 “Balance Strategies in the Elderly”, North American Seminars- Chicago, April 1-3
2014 “Gait Training – An Evidence Based Course Combining Manual Therapy, Ex & Functional Activities, Kimberly Contryman, PT - Chicago, Aug 23 - 24
2014 “The Stiff Elbow” Dr. Jennifer Cogar, W. District OPTA - Okc, March 13
2013 “A Dynamic Systems Approach to Neurological Rehabilitation: An Integrated Evidence- Based Approach”, Jennifer Goff, PT - Milwaukee, Sept 28 - 29

TEACHING RESPONSIBILITIES

Oklahoma City Community College – January 2013 – May 2021

Fall First Year

PTA 1013 Introduction to Physical Therapy

Spring First Year

PTA 1224 Therapeutic Exercise

PTA 2012 Clinical Prep I – Core Documents, Advocacy, Engagement

Summer First Year

PTA 1312 Initial Practicum

Fall Second Year

PTA 2113 Systems/Problems in PT

Spring Second Year

PTA 2034 Practicum I

PTA 2134 Practicum II

References Available Upon Request



Faith Rogers

I N F O R M A T I O N T E C H N O L O G Y

P: (918) 268-0938 **E:** faithcheyenne13@gmail.com

A: 96062 N 3710 Rd, Castle OK 74833

Dear Seminole State College

I am writing in order to submit my resume for the position of the Information Technology Technician. With a Bachelor's of Applied Technology in Cybersecurity & Information Assurance and Associates Degree in Computer Science, I have the skills I need to be a valuable member of your team.

In my professional career, I worked for Sabra Groom at Body Progression, as a Social Media/Technology Manager. In this role, I was responsible for overseeing and implementing their door security system, making sure barcodes were working correctly, and making sure all billing systems were working correctly. In addition to my dedication to quality and respect for my employer's standards, I believe that I will make an impact at Seminole State College..

The following are some of my key skills and achievements:

- Graduated from Rogers State University with a Bachelors of Applied Technology in Cybersecurity & Information Assurance. GPA: 3.83
- Certificate in Cybersecurity & Information Assurance from Rogers State University
- Graduated from Seminole State College with a Associates in Science in Computer Science. GPA: 3.81
- Honors at Rogers State University: Alpha Chi - Magna Cum Laude
- Honors at Seminole State College: Phi Theta Kappa - Mu Alpha Theta - Sigma Kappa Delta - Psi Beta

My mental flexibility is one of the characteristics that sets me apart from other candidates. While I am capable of applying logic and reasoning to solve complex problems, I am also capable of using creative thinking. I have experience with using SAP GUI, SAP Fiori, C++ Programming, Office 365, and Enterprise Resource Management Systems. If you believe I would make an excellent fit for your organization, please do not hesitate to contact me for an interview. I thank you in advance for your consideration.

Sincerely,

Faith Rogers

FAITH ROGERS

INFORMATION TECHNOLOGY

PROFESSIONAL OVERVIEW

Hard-working, self-motivated, ambitious recent college graduate looking for a entry-level position or internship in the Information Technology and Cybersecurity field, to gain experience and grow with a great company.

SKILLS AND ABILITIES

- Excellent Communication Skills
- C++ programming
- Java programming
- Network security
- SAP GUI
- SAP Fiori
- Office 365
- Enterprise resource management systems
- Cybersecurity investigations
- Web Page Design Using - HTML

CONTACT DETAILS

Cell: (918) 268 - 0938
Email: faithcheyenne13@gmail.com
Address: 96062 N 3710 Road Castle OK, 74833

MY REFERENCES

Mechell Downey, Executive Assistant, Seminole State College
(405) 380 - 5474 (*Co-worker*)
m.downey@sscok.edu

Lana Reynolds, President of Seminole State College
(405) 380 - 8981 (*Employer*)
l.reynolds@sscok.edu

Neal Michael Neal, Federal Aviation Administration
Management Analyst
(405) 826 - 9123 (*Mentor*)
neal.neal@cox.net

WORK EXPERIENCE

Office Assistant

SEMINOLE STATE COLLEGE
2019 - 2020

- Answered phones
- Faxed papers
- Set up for board meetings
- Set up for events
- Worked with Microsoft Word/PowerPoint
- Kept office organized and clean

Social Media/Technology Manager

BODY PROGRESSION
MARCH 2022 - AUGUST 2022

- Update social media pages
- Implemented security system
- Trouble shoot/solve computer problems
- Oversee all business Facebook pages
- Make online submission forms using JotForm
- Make sure billing systems are working correctly
- Schedule appointments
- Answer phone calls/take messages
- Schedule personal training consultations

ACADEMIC BACKGROUND

Seminole State College

ASSOCIATES DEGREE - COMPUTER SCIENCE

- Cumulative GPA of (3.81)
- Mu Alpha Theta
- Phi Theta Kappa
- Sigma Kappa Delta
- Psi Beta

Rogers State University

BACHELORS OF APPLIED TECHNOLOGY -
CYBERSECURITY AND INFORMATION ASSURANCE

- Cumulative GPA of (3.83)
 - Alpha Chi
 - Magna Cum Laude
-



Amanda Soward

1001 Jefferson Cir
Shawnee, OK 74801
618.593.8074
ajvineyard@gmail.com

5 May 2021

Jason Cook | STEM Division Chair
Seminole State College
2701 Boren Blvd
Seminole, OK 74868

Dear Mr. Cook,

I am excited to apply for the Life Sciences Assistant Professor position. I attended graduate school at the University of Oklahoma Health Sciences Center where I worked under Dr. Judith James and received a master's degree in pathology. After graduation, I entered the education sector, and I have taught high school level courses in the life sciences field since 2013. My higher education began at a community college in Illinois, and that time in my life was deeply valuable for me both personally and professionally. I desire to provide similar enriching, challenging, and fulfilling experiences for students at Seminole State College.

As a graduate student, my research was based heavily on the human immune response to vaccinations, and the coursework covered all aspects of biomedical science including molecular and cellular biology, virology, and immunology. While working in the lab during graduate school, I was responsible for maintaining cell culture lines, and my research often utilized bacterial vectors to produce the proteins we were investigating. I also enjoyed the privilege of working with undergraduate level summer interns, educating and training them on lab techniques and the process of scientific research. My experiences in graduate school have prepared me to run a lab as well as help students feel comfortable working in that environment.

As an educator, I have high expectations for my students, and I strive daily to design engaging and effective lessons to help them meet those expectations. I have participated in regular professional development opportunities to continue growing in my field. Also, I often help my students navigate the difficult decision-making processes surrounding their education. Working with high school students stretched me and broadened my approach to education; I am confident that will be an asset when teaching at the college level. I have had the opportunity to work with students from all backgrounds and abilities, and I enjoy the challenge of getting them excited about biology.

I have included my resume for your consideration. I look forward to hearing from you about possibly joining the STEM department at Seminole State College. Thank you for your time.

Sincerely,



Amanda Soward



Amanda Soward

1001 Jefferson Circle
Shawnee, Oklahoma | 74801
(618) 593-8074
ajvineyard@gmail.com

Work Experience

Aug 2008 - Jul 2010

Oklahoma Medical Research Foundation - Oklahoma City, OK

Graduate Research Assistant

Designed and conducted experiments to further the understanding of the human immune response to immunizations. Analyzed data, wrote papers, and gave presentations based on the experiments.

Aug 2011 - Jul 2013

SMIC Private School Beijing - Beijing, China

Oral English Teacher

Created lessons to teach English based on the All of Us curriculum. Taught and managed 2nd and 4th grade English Classes.

Aug 2013 – Jul 2016

Meeker Public Schools - Meeker, OK

Middle School and High School Science Teacher

Taught and chose curriculum for Life Science and Earth Science classes.

Jun 2015 – Jul 2017

Seminole State College - Seminole, OK

Upward Bound Science Teacher

Taught science classes for the Upward Bound summer program at Seminole State College for three summers.

Aug 2016 - Present

Meeker Public Schools - Meeker, OK

High School Biology and Environmental Science Teacher

Teaching and choosing curriculum for High School Biology I/II, Honors Biology, and Environmental Sciences. Leading Academic Team from 2014-2020.

Published Works

Humoral responses to independent vaccinations are correlated in healthy boosted adults

Submitted to:

Vaccine. Author manuscript; available in PMC 2015 Sep 29.

Published in final edited form as:

Vaccine. 2014 Sep 29; 32(43): 5624–5631.

Published online 2014 Aug 17. doi: 10.1016/j.vaccine.2014.08.005

Authors:

Lori Garman¹, Amanda J Vineyard², Sherry R Crowe², John B Harley³, Christina E Spooner⁴, Limone C Collins⁴, Michael R Nelson⁴, Renata J M Engler⁴, Judith A James⁵

Awards

Teacher of the Year | 2018-2019

Meeker Public Schools

Teacher of Today | 2014-2015

Meeker Public Schools

Certification/Licensure

May 2011	Oklahoma General Education Test Score: 291 Passed - Oklahoma
May 2011	Oklahoma Professional Teaching Examination Score: 281 Passed - Oklahoma
Jul 2011	Certification Examinations for Oklahoma Educators Biological Sciences Score: 271
Jan 2020 - Jun 2025	Oklahoma State Department of Education Teaching Credential 6050 Biological Sciences (6-12)(=Anatomy/Physiology, Biology, Botany, General Science and Zoology)

Education

Aug 2003 - May 2005

Southwestern Illinois College - Belleville, IL

Associate of Science (A.S.) **credit transferred towards B.S. prior to A.S. completion*

Major: Science

GPA: 3.9

Aug 2005 - May 2008

Oklahoma Baptist University - Shawnee, OK

Bachelor of Science (B.S.)

Major: Biology

GPA: 3.7

Aug 2008 - Jul 2010

University of Oklahoma Health Sciences Center - Oklahoma City, OK

Master of Science (M.S.)

Major: Pathology

GPA: 4.0

References

work relationship

Department Head

Judith James, MD, PhD

OMRF Vice President of Clinical Affairs

Oklahoma Medical Research Foundation

Oklahoma City, OK

jamesj@omrf.org

405.271.4987

Principal

Mike Hedge

Federal Programs/History/Athletics

Prague High School

Prague, OK

mhedge@prague.k12.ok.us

405.818.6236

Coworker

Becki Powell

High School Science Teacher

Meeker High School

Meeker, OK

bpowell@meeker.k12.ok.us

405.517.7927

Save The Date

**2ND ANNUAL
SSC
SPORTING CLAY
TOURNAMENT**



11/04/2022

**CLAY BIRD SPORTS- BETHEL ACRES, OK
HOSTED BY SEMINOLE STATE SHOOTING SPORTS CLUB**

REP
REGENTS EDUCATION PROGRAM

**ANNUAL
CONFERENCE**

**NOVEMBER
14
2022**

**Presbyterian Health Foundation
Conference Center
655 Research Parkway
Oklahoma City**

8 a.m. - 2 p.m.
Check-in begins at 7:30 a.m.

SAVE THE DATE

TITLE:

RESPONSIBLE USE OF INFORMATION TECHNOLOGY

Purpose

The purpose of this policy is to delineate the responsible use of information technology at Seminole State College (SSC). Information technology includes but is not limited to computer networks, network servers, personal computers, workstations, voice and video networks, cloud (internet-based) services, transmission systems, mobile apps, software, and digital information provided by SSC.

Policy

SSC provides information technology resources to students, employees, contractors, and third parties in support of the College's mission of teaching and learning and to conduct official College business. The College, however, may limit, restrict, or extend computing/information network privileges and access to its resources as it may determine appropriate. As with all College assets, information technology is to be used in ways consistent with federal and state law, as well as College policy.

Responsible use of information technology requires that you:

Respect the rights of others by complying with all College policies regarding sexual, racial, and other forms of harassment, and by preserving the privacy of personal data to which you have access. College resources, from any location, may not be used to transmit content that is discriminatory, defamatory, fraudulent, or obscene; or which is considered hate speech and violates any federal or state law.

Use only accounts and communication facilities which you are duly authorized to use and for the purposes for which they were intended; for example, you should not use College information technology to run a private business for financial gain or to solicit others for commercial ventures, religious or political causes or outside organizations.

Respect all pertinent licenses (including software licenses), copyrights, contracts, and other restricted or proprietary information. Use only legal versions of copyrighted software in compliance with vendor license requirements.

Respect the integrity of computing systems and data; for example, by not intentionally developing programs or making use of already existing programs that harass other users, or infiltrate a network or computing system, and/or damage or alter the components of a network or computing system or gain unauthorized access to other facilities accessible via the network.

Respect and adhere to any state or federal law which may govern the use of information technology or communication networks.

Acknowledge that the privacy and confidentiality of electronic information transmissions cannot be guaranteed; for example, electronic mail is generally not secured and is vulnerable to unauthorized access and modification.

Acknowledge that authorized College personnel may examine computing resources and data. Examples include but are not limited to communication systems, files, email, learning management systems, cloud services, databases, and other software applications or services for reasons including but not limited to troubleshooting hardware and software problems, preventing or investigating unauthorized access and system misuse, response to cybersecurity threats, assuring compliance with software copyright and distribution policies, campus safety, cyberbullying, academic continuity, and complying with legal and regulatory requests for information.

Enforcement

Information technology users who violate this policy may be subject to College disciplinary and student code of conduct procedures. Privileges to use information technology may also be revoked. Illegal acts may also subject users to criminal prosecution and civil liability.

DATE OF ADOPTION:
REVISION DATE (S):

LEGAL REFERENCE:

RELATED ADMINISTRATIVE RULES AND REGULATIONS:

Seminole State College
Institution Submitting Proposal

Childhood Development Certificate (229)

To request approval for an existing program to be offered through online delivery or other computer-mediated format, the President must send a Letter of Intent to the Chancellor. (NOTE: new programs must be requested through the *Academic Program Approval* policy)

Date of Letter of Intent: 9/12/2022

(The letter of intent must have been submitted to the Chancellor prior to submitting the proposal)

Date of Governing Board Approval:

Signature of President: _____ **Date:** [Click here to enter a date.](#)

Complete this form ONLY if the requesting institutions HAS gone through the electronic delivery approval process and has been approved to offer electronically delivered programs.

3.17.12 Approval of Subsequent Online Programs

1. Delivery Method

Clearly describe the delivery method that will be used to deliver the program content (e.g., Blackboard, Desire2Learn, etc.) including the major features that will facilitate learning. (3.17.11.B.2)

All 18 credit hours will be offered online using Desire2Learn Brightspace as the Learning Management System for synchronous learning. The faculty have willingly learned to use Zoom, Microsoft Team, and GoTo Meeting for synchronous learning and to ensure quality student learning. Seminole State College (SSC) currently uses Jenzabar as its SIS, maintains the bandwidth, and is fully functional in providing student support. The online certificate will have a negligible (if any) impact upon the physical facilities and equipment currently in use.

2. Demand for the Program

The proposed delivery method of the existing program must respond to the needs of the larger economic and social environment. Thus, the institution must demonstrate that the demand for electronic delivery of the existing program extends access to place bound and non-traditional students, facilitates Oklahoma's economic development by strengthening pathways to academic degree and certificate attainment, and enhances institutional resource efficiency.

1. **Student Demand:** Clearly describe all evidence of student demand, normally in the form of surveys of potential students and/or enrollments in related programs at the institution, which should be adequate to expect a reasonable level of productivity. If applicable, provide evidence of survey responses or other data collected indicating student interest in electronic delivery of this program. The response should also explain how approval for online delivery will better serve current and/or prospective students.

This degree program has a moderate demand level. Relative to the number of students declaring Child Development as a major, the graduation rate is 27.5%. The average graduation rate across all degree programs at SSC is 27%. The results from the 2020-2021 Child Development Degree Program Review show 26 students select the program each year and about 7 successfully complete the program annually. This data shows that the Child Development Degree Program exceeds the minimum standards of productivity for Majors Enrolled (25) and Degrees Conferred (5).

Currently, the Child Development AA is offered only online (although, composition can be taken face-to-face), so the certificate will be offered completely online as a stand-alone option for students who do not wish to seek the AA. This program and certificate are easily accessible to working adults. SSC also has The Scholars for Excellence in Childcare Program on its campus. This program was initiated by the State Regents and funded through DHS with a purpose of having a Scholars Coordinator at each of the community colleges to recruit childcare providers to attend college to work toward a Certificate of Mastery (15 hours of child development & English Comp) or associate degree in child development, making a sizable percentage of students being working adults who need online coursework.

The enrollment for fall 21 for the online AA degree was 12 students and grew to 21 in the spring with a 95% pass rate. There are currently 59 students enrolled for fall 22. We anticipate the numbers to increase over the next few years with active recruitment from the Scholars Coordinator and faculty within the program.

2. Employer Demand: Clearly describe all evidence of sufficient employer demand, especially in the five workforce ecosystems developed by the State Department of Commerce that includes aerospace and defense, energy, agriculture and biosciences, information and financial services, and transportation and distribution. This demand can be demonstrated in the form of anticipated openings in an appropriate service area and in relation to existing production of graduates for the institution's service area and/or state. Such evidence may include employer surveys, current labor market analyses, and future manpower projections. The following websites may provide useful information: <https://oklahomaworks.gov/oklahoma-workforce-data/critical-occupations/> and <https://oklahoma.gov/oesc/labor-market/employment-projections.html>. Additionally, workforce demand with corresponding degree production data be obtained by contacting Ms. Cass Minx, Workforce and Economic Development Coordinator at (cminx@osrhe.edu). Where appropriate, provide evidence, normally in the form of letters of support or copies of advisory board minutes, that demonstrate employers' preferences for graduates of the proposed program over persons having alternative existing credentials and employers' willingness to pay higher salaries to graduates of the proposed program. The response should clearly identify positions that graduates will be prepared for after completing this program.

The state budget crisis has hit the Child Development AA degree program hard because of the loss of its full-time instructor and coordinator. Since then, the AA transitioned completely online, and classes are taught by a rotation of instructors. Currently, Oklahoma has started the Care for

Kids campaign to combat the current childcare worker shortage. This campaign offers a \$1,000 employment incentive to licensed childcare professionals.

The Scholars Coordinator spends a lot of time out in the field working with employers to partner with and recruit students, and the same is said for SSC's academic recruiters as not all students who enroll are part of the Scholars Program. Due to the online Child Development AA program becoming more successful, SSC would like to take the embedded certificate that is already part of the program as a stand-alone option for students to achieve if they do not want to pursue the AA degree. The certificate is also needed to meet the objectives for The Scholars for Excellence in Childcare Program.

Data from the Occupational Employment Statistics Program states that demand for Childcare Workers will increase by 11.1% in our area over the next ten years which is faster than the nationwide estimated projection of 6.9%.

3. Cost and Funding of the Proposed Program

The resource requirements and planned sources of funding of the proposed learning mode must be detailed in order to assess the adequacy of the resources to support a quality program. This assessment is to ensure that the program will be efficient in its resource utilization and to assess the impact of this proposed learning mode on the institution's overall need for funds. (3.17.11.B.7)

The online degrees will have a negligible (if any) impact upon the physical facilities and equipment currently in use. The new initiative will have no impact upon faculty workload, as (beginning in Fall 2023) Academic Affairs has already expanded the faculty team accordingly. The online certificate degree will have a negligible (if any) impact upon the physical facilities and equipment currently in use. The new certificate will have no impact upon faculty workload. Courses are taught in a rotation by a group of faculty in the Business and Education Division. Each faculty member is contracted to teach 30 credit hours within the academic year. Supplemental teaching loads during the summer are optional and at the faculty's discretion.

Provide productivity goals related to the cost and funding of the proposed program.

SSC's mission is to create expert teachers in child development. The objective of the Child Development Certificate is to prepare students for employment in early childhood programs. The certificate meets the employment requirement for early childhood and infant and toddler programs in Oklahoma. Due to the complex and extensive brain development that occurs from birth to three, educated teachers are vital to this field. Numerous initiatives have been started statewide to encourage professional development, higher education requirements and retention of staff in the field.

SSC has a goal of providing students, customers, and the community with a state-of-the-art technological experience. Our strategic plan states that we will implement offerings of 100% online programs. At the close of each academic year, Academic Affairs engages in an annual review process. The annual review measures the overall effectiveness of each program regarding student retention, graduation, enrollment, credit hour production and satisfaction. In the 2020-21 Degree Program Review for the Child Development AA, the Business Education Division stated that Child Development faculty plan to increase student and faculty awareness of the articulation agreements between colleges and universities in the state system and alert them to the advantage of receiving an associate degree and/or certificate before transferring to a four-year institution. Increased contact between faculty in the major area and students

enrolled in the degree program will result from a faculty mentor program in progress. A degree program mentor will continue to educate both faculty advisors and students about the advantages of choosing the Child Development degree program or certificate. Specifically, the degree program mentor will meet with faculty advisors during August in-service and meet with students in the first-year experience classes early each semester. The program hopes in expanding the program by 10% or about 5 students per year to provide opportunities in our community for the graduates.

IPEDS has expanded the required reporting information regarding distance education regarding degree programs and now requires information on three aspects of degree programs based on CIP code and degree level groupings. For more information regarding IPEDS reporting, go to the following website: <https://nces.ed.gov/ipeds/use-the-data/distance-education-in-ipeds>.

Note: The following responses addressing distance education are **separate from** the program's **electronic delivery approval**.

For the proposed program, ***including*** general education courses, please select the statement that describes the program's distance education availability:

- ALL of the courses in the proposed program can be completed entirely online.
- SOME of the courses in the proposed program can be completed entirely online.
- NONE of the courses in the proposed program can be completed entirely online.

For the proposed program, ***including*** general education courses, please select the appropriate response to each of the following statements:

The program has a mandatory* onsite** component: Yes No

The program has a non-mandatory* onsite component: Yes No

* For the purposes of these questions, a mandatory onsite component refers to a course requirement or activity in which a student **MUST** be physically on campus, such as orientation, laboratory requirements, meeting with faculty and is a part of the student's overall class performance and grade. A non-mandatory onsite component refers to an activity in which the student is **NOT REQUIRED** to participate, such as tutoring, attending events, meeting with advisor and will not impact the student's overall class performance and grade.

** For the purposes of these questions, onsite refers to the physical campus and **NOT** off-campus locations for internships, practica, clinicals, etc.

Revised

2022-23 SSC EVENTS AND EMPLOYEE HOLIDAY SCHEDULE

HOLIDAYS

<i>DATE</i>		<i># OF DAYS</i>
JULY 4	INDEPENDENCE DAY OBSERVANCE	(1)
SEPT 5	LABOR DAY	(1)
OCT 13-15	FALL BREAK	(2)
NOV 23-26	THANKSGIVING	(3)
DEC 19 – JAN 2	WINTER HOLIDAY BREAK	(11)
JAN 16	MARTIN L. KING, JR. DAY	(1)
FEB 20	PRESIDENTS' DAY	(1)
MAR 13-18	SPRING BREAK	(5)
MAY 29	MEMORIAL DAY	(1)
JUNE 19	JUNETEENTH	(1)

SPECIAL ACADEMIC EVENTS

JAN 6	FACULTY PROF. DEVELOPMENT DAY	All employees work. Professional development sessions will be scheduled.
MAR 23	SSC INTERSCHOLASTIC MEET	Classes cancelled; all employees work. Faculty not involved in the meet will be assigned a school-related activity by their Division Chair.
MAY 5	COMMENCEMENT (Friday)	This is a work day. Offices closed to the public until 1:30 p.m. faculty, Administrators and Professional staff are required to participate in commencement unless exempted by the president.

October 20, 2022

Memorandum of Understanding

between

Seminole State College

and

Canadian Valley Electric Cooperative

THIS MEMORANDUM OF UNDERSTANDING (MOU) is made and entered into this _____ day of _____, 2022 by and between **CANADIAN VALLEY ELECTRIC COOPERATIVE**, hereinafter referred to as "**CVEC**", and **SEMINOLE STATE COLLEGE**, hereinafter referred to as "**SSC**".

1. Purpose. This Agreement facilitates a cooperative agreement to offer a program consisting of a series of Micro-Credentials tailored to the needs of CVEC ("Program"). All courses and micro-credentials will be under the direct institutional control of SSC.
2. Term. The term of the Agreement shall be for the period beginning November 1, 2022 and ending October 31 2023 ("Term"), unless terminated earlier as provided in this Agreement. On or before June 15th of the preceding fiscal year, SSC and CVEC shall review the agreement and determine whether to continue the Program for an additional year. This MOU may be modified, during the Agreement period, and/or renewed for successive one (1) year periods by annual mutual consent of authorized officials from SSC and CVEC and their respective governing boards.
3. Mutual Responsibilities.
 - a) The Business & Industry Coordinator ("B&I Coordinator"), faculty and CVEC Staff, inasmuch as possible, will abide by the policies, rules, regulations, and directives of both CVEC and SSC.
 - b) Beginning on or before fall 2022, the following courses for the Program will be made available to CVEC.
 - Conflict Management
 - Workplace Communications
 - Microsoft 365 Fundamentals
 - Business Leadership Basics
 - Six Sigma Yellow (Beginner)
 - Six Sigma Green (Intermediate)
 - Six Sigma Black (Advanced)
 - *Any other course as determined by SSC and CVEC.
 - c) Adherence to the policies, academic regulations, and academic calendars of SSC, OSRHE, and HLC will be required by both parties. SSC will communicate relevant regulations and calendars to CVEC representatives on at least an annual basis.

- d) Oversight of the program will be the responsibility of the B&I Coordinator and Vice President for Academic Affairs in consultation with the CVEC.

4. Responsibilities of CVEC.

- a) CVEC will pay SSC an agreed upon amount per student per course.
 - SSC will share 50% of the cost with CVEC through student scholarships.
- b) SSC must receive payment before the student is enrolled in the course. No refunds will be issued after the student starts the first course.
- c) CVEC will be responsible for the direct and indirect costs associated with the technology required for the program including, but not limited to, equipment, supplies, and teaching materials.
- d) CVEC will have responsibility for recruiting students into the program.
- e) CVEC will attempt to maintain a minimum enrollment of 5 individuals per course with 75% completion rate.

5. Responsibilities of SSC.

- a) The B& I Coordinator and the faculty will be employees of SSC.
- b) All employment issues that may arise surrounding any aspect of the employees after the initial date of hiring shall be the responsibility of SSC.
- c) Upon the completion of all levels of each course, SSC will issue the student an official SSC course micro-credential. These courses do not count toward collegiate credits.
- d) SSC will provide monthly progress reports detailing the number of enrolled and completed students by course
- e) Administrative costs relating to compliance with SSC Board Policy, OSRHE policy, and HLC accreditation will be the responsibility of SSC.
- f) SSC will provide academic advice to new or current students wanting to enter the Program. SSC will enroll and transcript all students.

6. Termination. Either party may terminate this contract upon sixty (60) days written notice prior to October 31 of each year of the Agreement at any time and for any reason. CVEC and SSC will make every effort to avoid termination of this Agreement if the effective date of the termination would disrupt Students' completion of the program in progress at the time termination is initiated by CVEC or SSC.

7. Entire Agreement. This Agreement constitutes the entire understanding and agreement of the parties with respect to its subject matter and cannot be changed or modified except by another agreement in writing signed by the parties.

IN WITNESS WHEREOF, the parties hereunto set their hand, the day and year first above written.

**SEMINOLE STATE COLLEGE
SEMINOLE COUNTY, OKLAHOMA**

**CANADIAN VALLEY
ELECTRIC COOPERATIVE
SEMINOLE COUNTY, OKLAHOMA**

Lana Reynolds, President

(Name), (Title), CVEC

ATTEST:

(Name), (Title)



Hunter Mechanical & Controls, Inc.
 5305 N. Santa Fe. Ave.
 Oklahoma City OK 73118
 405-525-2110

Change Order

Order#: 1

Order Date: 07/20/2022

To: SEMINOLE STATE COLLEGE
 2701 BOREN BLVD
 SEMINOLE OK 74868

Project: 7951
 SEMINOLE STATE MAIN CAMPUS COOLII
 2701 BOREN BLVD

The contractor agrees to perform and the owner agrees to pay for the following changes to this contract.

Plans Attached

Ordered By: 3155 CONNOR FINKHOUSE

Customer Order:

Specifications Attached

Description of Work	Amount
Increase Pipe Size and Add Basket Strainer Increase Pipe Size in Mechanical Room on Suction Side of Pumps and Add an 8" Basket Strainer	10,182.94

Notes

Negative changes will lower the overall contract price requiring no additional payment by owner.

Requested Amount of Change

10,182.94

The original Contract Sum was	536,000.00
Net change by previous Change Orders	0.00
The Contract Sum prior to this Change Order	536,000.00
The Contract Sum will be changed by this Change Order	10,182.94
The new Contract Sum including this Change Order will be	546,182.94
The Contract Time will be changed by	0 Days

Owner: Melanie Rinehart

Date: 7/26/2022

Contractor: Josh A. [Signature]

Date: 7-28-2022