

SEMINOLE STATE COLLEGE
Residential Living Center
STUDENT HOUSING/FOOD SERVICES APPLICATION
(Side 1)

Application Process: Please complete all requested information and return this application with your \$100.00 room reservation and damage deposit (check or money order, made out to Seminole State College). *Please note that you will not be considered for room placement until the application and deposit have been received.*

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| THIS APPLICATION IS FOR: FALL SEMESTER ____ SPRING SEMESTER ____ |
|--|

NAME _____ **ID#** _____

SEX: Male ____ Female ____ **DATE OF BIRTH:** _____ **AGE:** _____

CONTACT INFORMATION

HOME ADDRESS _____
Street City State Zip

PHONE NUMBER: _____ **E-MAIL:** _____

ALTERNATE CONTACT: _____ **PHONE #:** _____

MISSING PERSON CONTACT (optional): _____
PHONE # _____ **ADDRESS#** _____

Special Requests:

Roommate Request (Roommate preference will be given priority if space is available):

Name _____

- Housing Facility Request:** Roesler Residential Living Center
 Seminole Nation Residential Living Center
 Handicap room request.

Private Room Preference: Please check if you wish to have a private room should one be available

- Single Private Room-- Additional fee of \$250 per semester.
 Semi-Private Room—Additional fee \$100 per semester.

Please circle classification: Golf Basketball Softball Baseball
 Tennis Volley Ball Non-Athlete

| | | |
|--------------------|-------|--------------|
| ***Office Use*** | | |
| Scholarship: | Full | Self-Pay |
| Date Received: | _____ | Room # _____ |
| Assigned Roommate: | _____ | |

SEMINOLE STATE COLLEGE
Residential Living Center
Room and Board Rates
(Side 2)

Per Semester Charges:

19 Meals Per Week-Double Occupancy.....\$3175.00*

Note: Rates subject to change.

*In addition, there is a \$100.00 room reservation and damage deposit (paid in advance), refundable at the end of contract period, if eligible. See Contract for details. Deposit may be carried over from the previous semester. **Single Private Room**, if available, will have an additional charge (contact Housing Office for details). This amount must be paid at the time of application. If a single room is unavailable, this amount will be refunded upon request.

PAYMENT OPTIONS (please check one)

_____ **OPTION I--TOTAL PAYMENT IN ADVANCE:** You may pay the total amount due for the entire semester in advance.

_____ **OPTION II--INSTALLMENT PLAN:** This option allows you to make four equal installments of \$793.75 per month*. Payments are due on the first of the month beginning in August of the Fall semester (ending in November) and January of the Spring semester (ending in April).

Payments do not include deposit or additional single room charge*

_____ **OPTION III--(Specify):** _____
(See Contract for details.)

****If you have not made the installment payment within five (5) days past the due date, you are subject to removal from the residential living center and the forfeiture of the right to take meals in the cafeteria. There may also be other disciplinary action, such as the placing of a "hold" on your academic transcript. If an emergency arises which prohibits you from meeting the scheduled installment payment, you must request an extension and make updated payment arrangements through the Housing Office.**

Immunization waiver provided.

I have received and understand the contents of the contract.

Signature of Applicant

Date

If under 18 years of age, signature of parent or guardian:

Signature of Applicant

Date

SEMINOLE STATE COLLEGE
Residential Living Centers
HOUSING & FOOD SERVICE CONTRACT

Terms and Conditions

This contract is an agreement between Seminole State College, hereinafter referred to as the College, and the student. If the student is under 18 years of age, this contract is also an agreement between the College and his/her parent(s) or guardian(s). Residing in College-owned residential living centers is considered a fundamental part of the student's education. Therefore, such residency is only a license to occupy and use the residence space assigned for limited purposes and is not a lease of College property. Seminole State College maintains two residential living centers, Roesler Residential Living Center and Seminole Nation Residential Living Center. The College reserves the right to assign rooms to students. This contract does not guarantee students will be assigned any particular residential living center. The Residential Life Clerk will attempt to accommodate student's requests.

The parties to this contract, in consideration of the mutual covenants and stipulations set out herein, agree as follows:

- 1. Eligibility**-Residents must be admitted students and currently enrolled in Seminole State College. Acceptance of this contract by the College does not constitute admission to the College.
- 2. Period of Contract**-Beginning the first day of the academic semester and will terminate at 5:00 p.m. on the day following the last day of classes for each semester. The student agrees to vacate the assigned room by the above time, unless other arrangements are made.
- 3. Holiday/Break Housing (Terms of Occupancy)**-This contract is for room and board during those periods of the academic year when College classes are in session, or when the student is required by the College academic calendar to be on campus. Any student wishing to stay during breaks or holidays will have to be approved through the Housing Office. Additional fees may apply.
- 4. Initial Payment and Monthly Payment**-An application fee, room cleaning and damage deposit of \$100.00, must accompany the Housing Application. **Residents may choose to pay the entire semester payment in one advance payment, or 4 equal payments due the 1st day of each month (August through November for the fall semester and January through April for the Spring semester). Summer Semester or Intersession must be paid in advance unless other payment arrangements are made.** The current semester cost is available on the Student Housing/Food Service Application and Agreement Form. The College reserves the right to notify the student's parent(s) or guardian(s) of payments past due and/or contract violations.
- 5. Contract Release/Refund/Termination of Contract**-The contract is for the full period indicated and a student cannot be released or refunded any part of the payments except as in the following:
 - a.** Withdrawal or Dismissal from the College or dismissal from the residential living center for the balance of a contract period, at which time the student will be charged for service accrued on the basis of a one-semester contract. The College reserves the right to terminate a student's contract if found at any time during the semester not to be enrolled or has ceased to attend classes at Seminole State College.
 - b.** If a student is not required by College policy to live in College-owned housing, this contract may be terminated upon payment of any accrued services at the one semester rate.
 - c.** Students who fail to properly check out of the halls at the end of the contract period will forfeit their \$100.00 damage/cleaning deposit. Check Out forms are available in the Housing Office.
 - d.** The College reserves the right to terminate this contract after reasonable notice to the student in the interest of health, order, discipline, maximum utilization of facilities or disaster.
- 6. Transferring of Contract**-This contract is personal and may not be assigned or otherwise transferred, nor may the student's space be sublet or otherwise placed in the occupancy, control or care of another person or entity.

7. Consolidation/Assignment of Rooms-Housing is defined as a furnished space (desk, bed, chair, etc.) in College-owned housing and not a specific room or space in a specific residential living center. In order to maximize occupancy, it is occasionally necessary to re-assign a student. Should a student's roommate move, the remaining student may be required to move or share his/her room with another student.

8. Access to Rooms-The College reserves the right to allow authorized College personnel to enter students' rooms without consent to perform necessary maintenance and service or inventory College property, for purposes of inspection with regard to health or safety, to verify occupancy, to correct problems within the room which are disturbing other residents, or if either probable cause and/or an emergency situation is believed to exist.

9. Food Service-There is one meal plan available which provides 19 meals per week. All residents are required to purchase the meal plan. ID cards are required to be handed to the cashier at each meal.

10. Incorporation of Rules and Regulations-Rules and regulations appearing in the most recent Residence Hall section of the SSC Student Handbook and the Student Code of Conduct section are made part of this contract. All residents are responsible for their knowledge of the handbook. Handbooks are available on the internet, in the Housing Office and the Admissions Office. Please make note of the following rules and regulations:

a. In the case of double-occupancy rooms in an assigned residential living center, you share equal responsibility for the condition of all furnishings in the room and shall share equally in the responsibility of reimbursing Seminole State College for any damage to or loss of these accommodations and furnishings, unless individual responsibility is determined at the time the damage occurs. In the event individual responsibility is determined, you will bear sole responsibility for reimbursement of damage costs. You may also be required to share the expense of repair or replacement of any property in areas commonly used by residents and their guests.

b. Lost hard key charge is \$50.00 and lost key card charge is \$10.00.

c. You are responsible for maintaining the cleanliness of your rooms. If there are outside charges incurred by the College for cleaning over and above the damage deposit, the amount of room deposits will be assessed equally against all residents in a room by the College and must be paid promptly. The College at its sole discretion shall make determination of the amount of such cleaning cost. Failure to pay this assessment will result in a hold on your registration, grade reports, or issuance of a transcript.

d. Single rooms with private bathrooms, when available, are extra at a rate of \$250.00 per semester. Single bedrooms without private bathrooms are extra at a rate of 100.00 per semester. These rooms are on a first/come, first/serve basis.

e. Although precautions are taken to maintain adequate security, Seminole State College does not assume any legal obligation to pay for injury to persons (including death) or loss of or damage to items of personal property which occur in its buildings or on its grounds prior to, during, or subsequent to the period of the contract. You and your parents or guardians are advised to carry appropriate insurance to cover such losses.

11. Convicted of a Felony-If you have been convicted of a felony, your housing will be held until you meet with the Vice President for Student Affairs. The VPSA reserves the right to deny College housing to any student.

NON-DISCRIMINATION STATEMENT

Seminole State College, in compliance with Title VI of the Civil Rights Act of 1964, Executive Order 11246 as amended, Title IX of the Education Amendments of 1972, and other Federal laws and regulations, does not discriminate on the basis of race, color, national origin, sex, age, religion, handicap, or status as a veteran in any of its policies or procedures. This includes, but is not limited to admissions, employment, financial aid and educational services. The college is in compliance with Section 22 of the Drug Free Schools and Communities Amendments of 1989, Public Law 101-542. Seminole State College is also in compliance with Student Right-to-Know and Campus Security Act of 1990; Public Law 101-542.

