

## **Minutes for HLC Criterion #1 Meeting #3**

Date of meeting: December 12<sup>th</sup>, 2007, 2:00, Boren 100

Attendees: Steve Bolin, Mona Griffin, Kelly D. Kirk, Fred H. Bunyan, Travis Qualls, Dave Helseth, Steve Cotner, and Karen Romine

Absent: Jeff Shaffer, Larry Smith, Cynthia Yerby, Ashley Greene, Carmen Nortaro

### Agenda

1. A review of Pam Koenig's was undertaken.
2. Dave Helseth, joined the committee as Rusty Beene's replacement, made several comments and interpretations of some possible direction for the committee members to take as they write and research their areas.
3. Steve Cotner was welcomed as a new member and assigned section 1e. That is the section Braden was on and Steve is Braden's replacement.
4. The committee noted that some of the parts of Criterion #1 had no representation at the meetings and this was a concern as those parts, primarily section 1e, was behind the other sections as to writing and research. It was mentioned by several committee members that noting the absent members might be advisable as their absences are causing other members to do their work....it was noted that all committee members had many other responsibilities but the HLC committee work was important.
5. Travis asked members to review their work, to this point, over the break.
6. The meeting adjourned after ninety minutes.