

**Criterion Three Subcommittee Meeting**  
**December 5, 2007**  
**2:15 pm**  
**Room 122 Haney Center**  
**Seminole State College**  
**Minutes**

Members present: Marta Osby, Paula Rutledge, Rayshell Palmer, Marguerite Hearod, Annette Troglin, and Perthena Latchaw

- I. Marta Osby directed discussions about finding evidence. She suggested looking at the writing committee's format for guidance about how to submit information.
- II. Committee members broke into subcommittee's for discussion
- III. Team members were reminded that a preliminary list of examples of evidence are due to the Co-Chairs by January 22, 2008 so that the examples can be compiled into one document.
- IV. The next meeting was set for January 9, 2008 at 3:00 pm in Seminar B of the Boren Library.
- V. The meeting adjourned at 3:10 pm