

Seminole State College
Criterion 3 Subcommittee Meeting
November 14, 2007
Haney Center Room 122, 2:15 p.m.
Minutes

Members present were: Marta Osby, Paula Rutledge, Susan McLaughlin, Marguerite Hearod, and Annette Troglin.

- I. **Computer Website:** Paula told us about the Self-Study –Located in drive s – in our computers. Folders – where we can hide things or working documents for all team members can share their work. Only chairman can save files. We are to use our initials when posting to the site. We will also post the minutes of our meeting in the open area.
- II. **Professional Development:** Discussed possibility of \$6000 for professional development. Ad hoc committee established to bring to Faculty Senate – Guidelines for spending the money.
- III. **Promotional Kick-Off:** Reported that there would be some kind of event in February
- IV. Committee members were reminded to provide a list of examples for each core component by January 25
- V. Since the team discussed 3(a) in detail in the last meeting, we started today's session brainstorming 3(b).

3(b) The organization values and supports effective teaching.

Faculty Recognition; Professional Development – Stipend; Evaluations – students; Curriculum development; Foreign Studies; PIE; Service Learning; Permanent Issue

3(c) The organization creates effective learning environments.

Library; Study Library; Media Resources; New Computers; Services – tutors to assist students; Student Success Center; Distance Education – IETV; Library usage workshops with teachers; Advisement; Freshmen Orientations
Track # of Students using Library and for what reason; Learning Resources

3(d) The organization's learning resources support student learning and effective teaching.

OK – share cards; EBSCO; Partnerships to support learning; Concurrent – high school partnerships; High School classes come in and use library PASS class; Talk to Johanna – Quest – Trio programs – we need their input for this section.

- VI. For the next meeting, members were encouraged to bring copies of other institutions Self Study Reports to help with the brainstorming process. In addition, at the next meeting groups would work within their respective subcommittees brainstorming.
- VII. The next meeting was scheduled for December 5, 2007 in the Haney Center for 2:15 pm.