

Federal Compliance
Meeting Minutes

Jan. 28, 2008 – 10 a.m. – Human Resource Office, Tanner Hall

Members Present: Mona Ridley Chris Lindley

- Discussed revision of Time Line due to Kathy's absences because of major surgery.
- Approved postponing Kathy's portion of the rough draft until she returned but still submitting the remaining portions by Feb. 1.
- Discussed Rough Draft format. Agreed on bullet points.
- Discussed that Mona met with Dr. Kennedy to clarify off-campus site portion of Federal Compliance.
- Discussed that Mona contacted PR Office, HLC coordinator Pam Koenig regarding the need to include references to HLC's address and phone number in publications and website.