

Site Visit Resource Committee

Meeting Minutes
February 19, 2008

Opening:

The regular meeting of the **SSC Self Study 2009-2010 Sub-Committee for Site Visit Resources and Arrangements** was called to order at 1:00 on February 19, in the Booster Room.

Present:

Those present were Rita Story-Schell, Cindy Guinn, Tracy Lucas, Bill Knowles, and Dawna Hamm,

A. Approval of Minutes

The minutes from our October 9, 2007 meeting were approved,

B. Open Issues

Cindy Guinn is going to reserve the hotel rooms and check on a meeting room in hotel, if needed.

C. New Business

Set timelines for completion of tasks.

D. Agenda for Next Meeting

Cement plans and check progress of all projects.

Adjournment:

Meeting was adjourned at 2:00 PM by Rita Story-Schell.

Minutes submitted by: Priscilla Freeman