

**Higher Learning Commission**  
of the North Central Association of Schools and Colleges

**Self Study Steering Committee Minutes**

November 6, 2008

**PRESENT:** Pam Koenig, Tracy Jacomo, Larry Vickers, Dave Helseth, Donna Chambers, Patricia Cokeley, Yashanda Scruggs, Lana Reynolds

**ABSENT:** Kathy Hoover, Tina Jones, Cynthia Yerby, Dr. Tom Mills, Jessica Isaacs, Jeff Cox, Paula Rutledge, Marta Osby, Dianna O'Connell, Dr. Paul Gasparro, Dr. Brad Walck

**GUESTS:** Donna Hawm (for Rita-Story Schell)

**I. CALL TO ORDER**

Pam Koenig called the meeting to order at 3:08

**II. MINUTES**

Due to a lack of quorum, approval of the minutes of the October 27, 2008, meeting was set aside for the next meeting.

**III. UPDATES**

A. Koenig informed the members that the Punch List was nearing completion.

**IV. OLD BUSINESS**

The members finished their review of the "Response to 2000 Concerns Document." Details are:

10. Could add IETV within rooms on campus as a possibility. Have increased intercession offerings. Hope to update "plans for remodeling Tanner Hall" to details in 4-1-09 final data update to report. By fall, will probably implement a 4-day class schedule, and perhaps include Friday-Saturday as well (important, stress this). Mention new fast-track plan being developed by B&IS. New grant will also bring technology to more classrooms, making them more usable, as well as support a recording studio.

11. Yashanda mentioned considering advertising job openings at "minority-rich institutions." Koenig added minority student offices at colleges and universities as well.

12. Nothing added.

13. Nothing added.

14. Nothing added.

15. Nothing added.

16. Nothing added.

17. Modify St. Kitt's statement to reflect it as not active. Add international understanding efforts in curriculum. Add atmospheric assets, including flags in BLIB. Add further data from Lana (note: received) reference delegation from China and male student from China. Add Perthena's travels to Africa and her sharing same with Faculty, Staff, Community. Ask Walcott about his background and if he shares it with students and/or employees. Brad's Oxford experience and colloquium. Investigate LAH employees in England (could look at professional development document).

**V.** The meeting was adjourned at 2:50.