

HLC Self Study Report / Writing – Editing Committee / SSC

Meeting Minutes

Email Meeting for February 2008

Respondees: Jessica Isaacs, chair; Kelli McBride; Mary Ann Hill; Yashanda Scruggs

- I. Isaacs will attend February HLC Assessment Conference
- II. Writing Team received first round of submissions from criteria subcommittees / Isaacs beginning first draft of report
- III. Isaacs wrote Introduction for report / Hill and McBride reviewed it
- IV. Hill collecting information for the History of College section of report
- V. Isaacs wrote Introduction to Website / McBride proofed it
- VI. Writing Team continues to research fonts for report.
- VII. Next month's meeting will be email.