

Minutes

SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING August 23, 2007

I. Call to Order

The Seminole State College Board of Regent's regular monthly meeting was called to order at 1:30 p.m. in the Enoch Kelly Haney Center Board Room.

II. Roll Call of Members

Roll call was conducted. Regent Bill Huser was absent.

III. Introduction of Guests

President Utterback introduced visitors, administrators, faculty, and staff present at the meeting. Special recognition was given to members of the Business/Information Systems Division. Members present were: Patricia Cokeley, Division Chair; Dr. Joy Epperly, Business Instructor; Dawn Hamm, Business/Accounting Instructor; Fred Bunyan, Business Instructor; and Michael Schnell, Computer Science Instructor. Rusty Beene, Athletic Director; Marta Osby, Faculty Senate President; and Jeff Cox, Language Arts and Humanities Division Chair were also recognized.

IV. Minutes

There being no additions or corrections to the minutes of the regular meeting held June 21, 2007, Regent Flowers made a motion to approve the minutes as written and Regent Harrison seconded the motion. This motion was approved unanimously.

There being no additions or corrections to the minutes of the special meeting held June 29, 2007, Regent Flowers made a motion to approve the minutes as written and Regent Harrison seconded the motion. This motion was approved unanimously.

V. Communications to the Board

Financial Report – Ms. Katherine Benton, Vice President for Fiscal Affairs presented a review of the College's revenue and expenses through July 31, 2007. Regent Donaho made a motion to approve the Financial Report as presented and Regent Miller seconded the motion. This motion was approved unanimously.

- *Report on Purchases over \$15,000 for June – None*
- *Report on Purchases over \$15,000 for July – \$23,929 – Auto Purchase*

VI. Hearing of Delegations

None

VII. President's Report

President Utterback discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Personnel Update – President Utterback informed the Board of two new hires at Seminole State College. Loretta Rush has been hired as a Life Sciences Instructor and Nyree Cunningham has been hired as the Veterans Upward Bound Adviser. Dr. Rebecca Kennedy has been re-appointed to the Oklahoma Commission on the Status of Women. Additionally, Cynthia Yerby has won her 6th Kansas state championship in arm wrestling.

Campus Activities– President Utterback told the Board members about several recent campus activities. These were the City of Seminole's 4th of July celebration, "Peek Into Engineering (PIE) Summer Academy, 2007 In-Service Program on August 13th and 14th, a Luau celebration on August 16th to welcome back students and a Fun Day held on campus August 22nd.

SSC Educational Foundation Golf Tournament– President Utterback informed the Board that the SSC Educational Foundation Golf Tournament will be held on Friday, August 31st at the Jimmie Austin Golf Course. Tee off time will be at 8:00 a.m. This tournament is hosted by U.S. Congresswoman Mary Fallin, State Senator Harry Coates and State Representative Ryan Kiesel.

Construction Update– President Utterback updated the Board on campus construction projects. President Utterback stated that the softball complex is nearing completion. This site had some damage from the heavy rains. A block wall collapsed under the pressure of the rainwater. President Utterback informed the Board that engineers have been contacted to examine the wall to determine the best course of action and the safety of the construction. The maintenance facility is also on the verge of completion. The residence hall construction is approximately two months behind schedule. President Utterback stated that he would like to occupy the residence hall by December 2007. A new sidewalk has been constructed on the campus pond peninsula to the Guardian Statue. President Utterback informed the Board of plans to install a sand volleyball court and a pavilion to create a small park area for students.

Report from NJCAA – President Utterback informed the Board that he has received a report from the NJCAA concerning the women's golf program. A student athlete, Kayla Hobbs, dropped a course that made her ineligible to play golf. She did not realize that dropping this course made her ineligible. She then played in a tournament after dropping that class. This was reported to the NJCAA. Their report to us states that they are putting the SSC Women's Golf program on probation for a year. Also, other SSC athletic programs will be audited for eligibility.

Seminole State College Annual Report – President Utterback presented the Board members with a copy of the 2006-2007 Annual Report publication.

VIII. Business

Election of Officers – President Utterback presented the Board with the section of the Seminole State College Board Policy regarding the election of officers and a list of the SSC Board of Regents with their appointment dates. Regent Donaho made a motion to elect the following Regents as officers: William Harrison, Jr., Chair; Roger Nansel, Vice Chair; Jon Flowers, Secretary. Regent Miller seconded this motion. This motion was approved unanimously.

Special Presentation: President Utterback presented Board Chairman David Wilson with a gift to express the college's appreciation for his last seven-year term as a Seminole State College Board Member. Utterback complimented Regent David Wilson on his service as chair during the past year. Chairman Wilson responded that the eight years he has served as a Regent have been very enjoyable and he is looking forward to the next seven years.

Consideration of Approval of FY07 Internal Audit – President Utterback presented the Board with a memo from Katherine Benton, Vice President for Fiscal Affairs that presented the findings of the FY07 Internal Audit of the Global Studies/Art Programs and a copy of the audit. Regent Nansel stated that the Audit Committee has reviewed the audit and he stated that the suggested changes are clear and he made a recommendation to implement these changes. Regent Nansel made a motion to approve the FY07 Internal Audit as presented and Regent Flowers seconded this motion. This motion was approved unanimously.

Consideration of Approval of Bus Purchase – President Utterback presented the Board with information about two 24-passenger buses for purchase utilizing an existing state contract with Oklahoma State University from National Bus Sales in Marietta, Georgia. President Utterback recommended approval of this purchase. This purchase will help supplement the college's transportation fleet. Regent Wilson made a motion to approve the purchase of two buses and Regent Nansel seconded this motion. This motion was approved unanimously.

Consideration of Approval of Entering into a Master Lease Agreement – President Utterback presented the Board with information about entering into a master lease agreement to finance the purchase of two buses. President Utterback recommended approval. Regent Donaho made a motion to authorize the President to enter into a Master Lease agreement to finance the purchase of two buses and Regent Nansel seconded this motion. This motion was approved unanimously.

IX. Consent Agenda

Regents were presented information concerning items on the Consent Agenda. President Utterback recommended approval of these items. Regent Nansel made a motion to

Minutes

SSC Board of Regents Regular Meeting

August 23, 2007

Page 4

approve the Consent Agenda items and Regent Wilson seconded the motion. This motion passed unanimously.

The Consent Agenda was as follows:

Approval of Summit Insurance Agency Athletic Insurance Continuation
Agreement - \$91,696.00

X. Adjournment

There being no further business or discussion the meeting was adjourned at 2:00 p.m.

William Harrison, Jr., Chair