

Minutes

SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING May 16, 2013

I. Call to Order

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:30 p.m. in the Enoch Kelly Haney Center Board Room.

II. Roll Call of Members

Roll call was conducted. Regent Donaho and Regent Adams were absent.

III. Introduction of Guests

President Utterback introduced visitors, administrators, faculty, and staff present at the meeting. Special recognition was given to incoming Faculty President Kendall Rogers.

IV. Minutes

There being no additions or corrections to the minutes of the regular meeting held February 21, 2013, Regent Wilson made a motion to approve the minutes as written and Regent James seconded the motion.

V. Communications to the Board

Financial Report – Katherine Benton, Vice President for Fiscal Affairs presented a review of the College's revenue and expenses through April 30, 2013. Regent Bradford made a motion to approve the Financial Report as presented and Regent Ervin seconded the motion. This motion was approved unanimously.

- *E&G and Auxiliary Purchases over \$15,000 for February - None*
- *E&G and Auxiliary Purchases over \$15,000 for March – None*
- *E&G and Auxiliary Purchases over \$15,000 for April - None*

VI. Hearing of Delegations

None

VII. President's Report

President Utterback discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Personnel Update – President Utterback updated the Board members on several personnel changes since the February meeting. Alfreda Pavia has been hired as the Talent Search Advisor.

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Donny Tuley has been hired as the Head Men's Basketball Coach. Jeannie Nix has transferred to GEAR UP Project Director and letters of resignation have been received from Dr. Brad Walck, Jonna Bunyan and Debbie Hammond.

Campus Activities – President Utterback told the Board members about several campus activities. These were:

- ✚ Upward Bound hosted an ACT workshop on February 23rd
- ✚ Seminole State College was given the award, “Healthy Oklahoma Business” on February 28th
- ✚ New Regents James and Morgan were confirmed at the State Capitol on March 4th
- ✚ PLC attended an event on social etiquette on March 5th, visited Tinker Air Force Base on March 12th,
- ✚ The Board was given information on the George Barr Baseball collection display in Guthrie
- ✚ Dr. Linda Goeller presented at the National Association of Developmental Education Conference
- ✚ Callie Kirk and Haley Perry was selected for the SSC Phi Theta Kappa Academic Team and Tayler Short was awarded the Phi Theta Kappa scholarship for Fall 2013
- ✚ Clayton Powell was selected for the Nigh Institute Scholar
- ✚ The Phi Theta Kappa induction was held on March 12th
- ✚ The Psi Beta induction was held on April 22nd
- ✚ The Sigma Kappa Delta induction was held April 17th
- ✚ The Board was presented information on the Denmark student visit in April
- ✚ Jeffrey Christiansen, Dr. Steve Bolin and Marta Osby attended the “Teach In” event on April 5th
- ✚ Regent Bradford was honored by the Salvation Army with the Don Bodard “Friend of Youth” award
- ✚ SSC employees Lanita Haynes and Dr. Linda Goeller were selected as the Support Staff of the Month and Educator of the Month by the Seminole Chamber of Commerce
- ✚ The SSC Classified Staff awarded scholarships to Brittney Owens and Jacqueline Sims
- ✚ Trisha Kingsbury was selected to serve on the Oklahoma State Regents for Higher Education Student Advisory Board
- ✚ The SSC Educational Foundation Spring Banquet was held on May 2nd
- ✚ GEAR Up held a Knowledge Bowl for their students and learned about agriculture on May 3rd
- ✚ The Seminole State College baseball team helped with “A League of their Own”
- ✚ The Mu Alpha Theta induction was held in May.
- ✚ Seminole State College Native American Student Association read to Seminole Nation head start classes
- ✚ The partnership between SSC and UpSource was recognized at the Economic Development Program on April 29th
- ✚ SSC Phi Theta Kappa raised money for Relay for Life in May
- ✚ The Board was given an update on sports
- ✚ A retirement reception was held for Gerhard Laule and Pam Koenig on May 8th
- ✚ Commencement was held on May 10th
- ✚ Several SSC faculty was awarded tenure re-approval and Marta Osby was awarded tenure re-approval and was promoted to Professor

VIII. Business

Consideration of Approval proposed Board Policy III-1-6 – President Utterback presented the Board with a copy of Policy III-1-6 concerning food, beverage and gift expenses. President Utterback recommended approval. Regent James made a motion to approve policy III-1-6 as presented and Regent Wilson seconded this motion. This motion was approved unanimously.

Consideration of Approval of agreement with Coca-Cola Bottling Company – President Utterback presented the Board with information from Coca-Cola Bottling Company for vending services on campus and he recommended approval. Regent Wilson made a motion to approve the agreement with Coca-Cola Bottling Company as presented and Regent Ervin seconded this motion. This motion was approved unanimously.

Consideration of Approval of FY13 Internal Audit – President Utterback presented the Board with a copy of the internal audit of the bursar's office, credit card purchases, fixed assets and miscellaneous claims from BKD, LLP. The audit committee met before the Board meeting to discuss these audits. No exceptions were found. Regent Bradford commended Katherine Benton and her staff on a job well done. President Utterback recommended approval of this audit. Regent Bradford made a motion to approve these audits and Regent Wilson seconded this motion. This motion was approved unanimously.

IX. Consent Agenda

Regents were presented information concerning items on the Consent Agenda. President Utterback recommended approval of these items. Regent Wilson made a motion to approve the Consent Agenda items and Regent Ervin seconded the motion. This motion was approved unanimously.

The Consent Agenda was as follows:

- Approval of the FY14 Campus Master Plan Projects for Annual Submission to the Oklahoma State Regents for Higher Education
- Approval of the 2013-2014 Events and Employee Holiday Schedule
- Program Modification to the following degree programs:
 - Associate in Science in Business
 - Associate in Science in Computer Science
 - Associate in Science in Health, Physical Education & Recreation
 - Associate in Arts in Art
 - Associate in Arts in Language Arts and Humanities
 - Associate in Science in Elementary Education
 - Associate in Arts in Language Arts and Humanities (Speech Option)
 - Associate in Arts in Language Arts and Humanities (Spanish Option)
 - Associate in Arts in Language Arts and Humanities (Journalism Option)
 - Associate in Arts in Language Arts and Humanities (Sign Language Option)

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- Associate in Science in Health Related
- Associate in Science in Life Sciences
- Associate in Science in Mathematics
- Associate in Science in Physical Sciences
- Associate in Science in Pre-Engineering
- Associate in Arts in Social Science
- Associate in Arts in Social Science (ADD Government Option)
- Associate in Arts in Social Science (ADD History Option)
- Associate in Arts in Social Science (ADD Psychology Option)
- Associate in Arts in Social Science (ADD Sociology Option)
- Associate in Science in Social Science (Criminal Justice Option)

X. Adjournment

There being no further business or discussion the meeting was adjourned at 2:05 p.m.

Jeff Miller, Chair