

**SEMINOLE STATE COLLEGE  
BOARD OF REGENTS REGULAR MEETING  
March 27, 2014**

**I. Call to Order**

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:30 p.m. in the Enoch Kelly Haney Center Board Room.

**II. Roll Call of Members**

Roll call was conducted. Regents Donaho and Adams were absent.

**III. Introduction of Guests**

President Utterback introduced visitors, administrators, faculty, and staff present at the meeting. Special recognition was given to members of the Social Sciences Division. Members present included: Steve Hendrix, Dr. Steve Bolin, Bill Knowles, Jeffrey Christiansen, Carlene Armour, and Marta Osby. Others present were: Annette Troglin, Christal Stevenson, Courtney Jones, Kelli McBride, Yasmina Choate, Mona Ridley, Jessica Isaacs, Rayshell Clapper, Christian Morgan, Aaron Buchanan, Toni Wittmann, and Jim Wilson.

**IV. Minutes**

There being no additions or corrections to the minutes of the regular meeting held January 16, 2014; Regent James made a motion to approve the minutes as written and Regent Bradford seconded the motion. This motion was approved unanimously.

**V. Communications to the Board**

**Financial Report** – Ms. Katherine Benton, Vice President for Fiscal Affairs, presented a review of the College's revenue and expenses through February 28, 2013. Regent Bradford made a motion to approve the Financial Report as presented and Regent Morgan seconded the motion. This motion was approved unanimously.

- *E&G and Auxiliary Purchases over \$15,000 for January*
  - ✓ \$15,823.60 - Pearson Education, Purchase for Resale - Textbooks; Bookstore
  
- *E&G and Auxiliary Purchases over \$15,000 for February*
  - ✓ \$50,041.30 Pearson Education, Purchase for Resale; Textbooks, Bookstore
  - ✓ \$22,994.77 McGraw Hill Global Education, Purchase for Resale; Textbooks, Bookstore

**VI. Hearing of Delegations**

None

**VII. President's Report**

President Utterback discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Personnel Update – President Utterback informed the Board that Shaina Moon has been hired as the Talent Search Advisor, Jonea Rima has been hired as Head Volleyball Coach. Fred Bunyan, Professor of Business submitted a letter of retirement and Debbie Hammond, Admissions Clerk was honored at a retirement reception. Regent Mike Ervin has submitted a letter of resignation as Board member and Alfreda Paiva has resigned as Talent Search Advisor.

Campus Activities – President Utterback told the Board members about several recent and upcoming campus activities. These were:

- Southeast Oklahoma Legislative Tour, January 23<sup>rd</sup>
- 2014 Global Studies Scholarship Recipients – Cole Kilpatrick and Katie Scott
- Trojan Baseball Kick-Off Banquet, February 8<sup>th</sup>
- Women's Leadership Luncheon, February 4<sup>th</sup>
- Higher Education Day, February 11<sup>th</sup>
- 2014 Nigh Institute Scholar – Carson Sosbee
- Oklahoma Academic Mind Games Challenge
- Seminole Chamber of Commerce honored SSC Personnel – Dave Helseth and Chris Parsons
- Native American Literature Students visited the American Indian Cultural Center and Museum under Construction
- Black Heritage Month Observance – February
- Counselor's Workshop, February 27<sup>th</sup>
- President Utterback received the Big Bird Award from OETA
- Clayton Powell was selected for the All-Oklahoma Academic Team
- Ally Hanan was selected for the OACC Scholarship
- The President's Leadership Class visited the Oklahoma Weather Center and the OG+E Konawa Plant
- The SSC Educational Foundation purchased a property north of the campus
- The OSRHE Economic Development Partnership Award presentation was held on March 11<sup>th</sup>
- The Seminole Producer did a story about Lloyd Simmons and his legacy
- Bill Wantland donated the Seminole Junior College National Debate Trophy to the College
- The Danish students arrived for a two-week stay
- The SSC Nursing program received a renewed 5-year accreditation
- A student group visited New York City during spring break
- Edgar Cruz, guitarist and David B. Hooten, Trumpet Soloist will be performing on campus on March 31<sup>st</sup>

## **VIII. Business**

**Recommendation to Enter into Executive Session** – President Utterback gave the Regents the option of entering into executive session to discuss personnel matters. Regent James made a motion to enter into executive session and Regent Bradford seconded this motion.

**Consideration of Approval to Grant Tenure to Mrs. Mona Ridley**– President Utterback presented the Board with a copy of the tenure application for Mona Ridley and a letter of recommendation from Dr. Melanie Croy, Vice President for Academic Affairs. President Utterback recommended approval of her tenure. Regent Bradford made a motion to approve tenure for Mrs. Mona Ridley and Regent Morgan seconded this motion. This motion was approved unanimously.

**Consideration of Approval to Grant Tenure to Ms. Christal Stevenson** – President Utterback presented the Board with a copy of the tenure application for Ms. Christal Stevenson and a letter of recommendation from Dr. Melanie Croy, Vice President for Academic Affairs. President Utterback recommended approval of her tenure. Regent Bradford made a motion to approve tenure for Ms. Christal Stevenson and Regent Morgan seconded this motion. This motion was approved unanimously.

**Consideration of Approval to Grant Tenure to Mr. Jeffrey Christansen** – President Utterback presented the Board with a copy of the tenure application for Mr. Jeffrey Christansen and a letter of recommendation from Dr. Melanie Croy, Vice President for Academic Affairs. President Utterback recommended approval of his tenure. Regent Bradford made a motion to approve tenure for Mr. Jeffrey Christansen and Regent Morgan seconded this motion. This motion was approved unanimously.

**Consideration of Approval to Grant Tenure to Dr. Linda Goeller**– President Utterback presented the Board with a copy of the tenure application for Dr. Linda Goeller and a letter of recommendation from Dr. Melanie Croy, Vice President for Academic Affairs. President Utterback recommended approval of her tenure. Regent Bradford made a motion to approve tenure for Dr. Linda Goeller and Regent Morgan seconded this motion. This motion was approved unanimously.

**Approval of Increase in Room and Board** – President Utterback presented the Board with a memo from Vice President Benton which recommended a 2.61% increase in room and board for FY2014-2015. President Utterback stated that this increase will cover an increase in Sodexo's contract. Regent James made a motion to approve the increase in room and board and Regent Morgan seconded this motion. This motion was approved unanimously.

**Discussion and Vote on Bid for the Construction of the Dan and Andrea Boren Center** – President Utterback presented the Board with information about the bids received for the construction of the Dan and Andrea Boren Center. President Utterback

recommended tabling this item to pursue other options in the construction process. This item was tabled.

**IX. Adjournment**

There being no further business or discussion the meeting was adjourned at 2:26 p.m.

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David Wilson, Chair