

Minutes

SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING October 24, 2019

I. Call to Order

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:00 p.m. in the Enoch Kelly Haney Center Board Room.

II. Roll Call of Members

Roll call was conducted. Regents Cain and Franklin were absent. Regents present were: Morgan, Sherry, Hyden, Donaho and McQuiston.

III. Introduction of Guests

President Reynolds introduced administrators, and staff present at the meeting. Special recognition was given to representatives from Finley & Cook Dan Bledsoe and Qihua Zheng. Members from the Social Sciences Division were also recognized. Members present included: Dr. Steve Bolin, Tina Morris, Christal Knowles, Sam Rivera, Jeffrey Christiansen, and Marta Osby.

IV. Minutes

There being no additions or corrections to the minutes of the regular meeting held August 15, 2019; Regent Hyden made a motion to approve the minutes as written and Regent Donaho seconded the motion. Donaho, yes; Sherry, yes; Hyden, yes; McQuiston, yes; and Morgan, yes.

V. Communications to the Board

Financial Report – Mr. Tony Crouch, Vice President for Fiscal Affairs, presented a review of the College's revenue and expenses through August 31, 2019. Regent Sherry made a motion to approve the Financial Report as presented and Regent McQuiston seconded the motion. Roll call was as follows: Donaho, yes; Sherry, yes; Hyden, yes; McQuiston, yes; and Morgan, yes.

Purchases over \$15,000 for August –

- Relation Insurance, \$24,132.00, E&G, Annual Athletic Insurance
- Affinity Corporation, \$66,339.00, Section 13, Haney ADA Parking - Bid by Board
- Village Tours, \$15,990.00, Upward Bound Grant, Student Trip

Purchases over \$15,000 for September –

- High Pointe Scientific, \$32,856.80, Telescopes, Title III Grant/UB Grant
- Microsoft Corporation, \$110,921.11, Surface Pro, UB Grant/Talent Search Grant

VI. Hearing of Delegations

None

VII. President's Report

President Reynolds discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Personnel Update – President Reynolds informed the Board of the following new hires:

- Bobbie Coon, NASNTI Coaching Specialist
- Dr. Krystle Lane, Employment Readiness Director
- Damon Cravens, SSS STEM Advisor
- Matt Kappelle, Upward Bound Math & Science II Coordinator
- Cynthia Tainpeah, Assistant Professor of Nursing

A resignation letter has been received from Crystal Bray, Assistant Professor of Nursing.

Campus Activities – President Reynolds told the Board members about several recent and upcoming campus activities. These were:

- President Reynolds told the Regents about several PLC activities. These were: Parents' Reception at the Jasmine Moran Children's Museum, completion of the St. Crispin's Challenge Course, visiting with Brent Kisling from ODOC at the monthly Chamber Forum, PLC attended the JMCM Tribute to Jane Jayroe Gamble
- A Booster Club Cookout was held for student athletes
- Miss Indian World Cheyenne Kippenberger visited campus
- Seminole Chamber of Commerce honored two SSC employees: Amber Flores, Faculty Member of the Month and Donny Coblenz, Classified Staff Member of the Month
- District Attorney Paul Smith gave a Constitution Day presentation
- The SSC Art Club visited the Oklahoma City Museum of Art
- A Retirees Breakfast was held on campus
- Regents Hyden and Donaho attended the Oklahoma State Regents for Higher Education Program
- Phi Theta Kappa honor society held their induction ceremony
- The Baptist Collegiate Ministry held a Dodge Ball Tournament
- The SSC Educational Foundation held their annual golf tournament
- Several SSC Classified Staff members attended the annual OACC Staff Conference in Midwest City
- Three SSC employees were honored at the annual OACC Conference. These were: Robin Crawford, Edie Cathey and Marta Osby
- Several students and employees attended an SSC Day at the Arrows Family Farm
- Melinda Sims participated in the State Regents Council of Student Activities Mentoring Initiative
- The Pottowatomie County Health Department and the SSC Nursing students gave free flu shots
- Tijah Johnson, SGA President attended the Student Government Association annual conference in Washington, DC

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- Kimberly Cotter, SSC Ag Student represented SSC while running barrels independently with the National Intercollegiate Rodeo Association
- President Reynolds shared a video from the Oklahoma Department of Education about Elevate: College Career Math Ready – featuring Dr. Linda Goeller
- President Reynolds reminded the Regents of the upcoming HLC visit and the recent ACEN accreditation visit
- President Reynolds told the Board about several food pantry donations and reminded them of the ribbon cutting for the SSC Food Pantry and the SSC Help Center
- President Reynolds told the Board about a showing of the movie “Resilience”
- Mechell Downey, Executive Assistant to the President attended the annual ACCT conference and the Professional Board Staff Network workshop in San Francisco.
- President Reynolds gave an update on sports
- Danish students from Silkeborg, Denmark arrived on campus for a weeklong stay
- President Reynolds shared a new SSC promotional video

Upcoming Activities:

- Classy Piano Favorites by Peter Simon – Concert to be held on November 18th and 19th
- Brian Crawford Memorial Sports Complex – November 7th
- Seminole State College Educational Foundation Holiday Reception – December 9th

VIII. Business

Acceptance of the FY19 External Audit by Finley & Cook – President Reynolds presented the Board with a copy of the FY19 External Audit for their review. The Audit Committee consisting of Regents McQuiston, Sherry and Morgan reviewed the audit before the Board meeting with President Reynolds, Vice President Crouch and representatives from Finley & Cook. Dan Bledsoe from Finley & Cook discussed the audit and stated that there were no major concerns. He commended Vice President Crouch and his staff on a job well done. President Reynolds recommended approval of the External Audit as presented. Regent Donaho made a motion to accept the FY19 External Audit as presented and Regent Sherry seconded this motion. Roll call was as follows: Donaho, yes; Sherry, yes; Hyden, yes; McQuiston, yes; and Morgan, yes.

Approval of Revision to Board Policy I-3-1 – President Reynolds presented the Board with information about a proposed revision to Board Policy I-3-1 regarding Seminole State College accrediting bodies. This change will correct the college’s accrediting body’s name to The Higher Learning Commission. Regent Sherry made a motion to approve the revisions to this policy as presented and Regent McQuiston seconded this motion. Roll call was as follows: Donaho, yes; Sherry, yes; Hyden, yes; McQuiston, yes; and Morgan, yes.

Approval of Revision to Board Policy II-7-4 – President Reynolds presented the Board with information about a proposed revision to Board Policy II-7-4 regarding intellectual property. This change will update the title of this policy on ownership of materials produced by college employees to include the terminology, “Intellectual Property.” Regent Donaho made a motion to approve the revisions to this policy as presented and

Regent McQuiston seconded this motion. Roll call was as follows: Donaho, yes; Cain, yes; Hyden, yes; McQuiston, yes; Morgan, yes.

Approval of Revision to Board Policy III-5-5 – President Reynolds presented the Board with information about a proposed revision to Board Policy II-5-5 regarding expressive activity. This change will include the wording “Academic Freedom” as recommended for our upcoming accreditation visit. Regent Donaho made a motion to approve the revisions to this policy as presented and Regent Hyden seconded this motion. Roll call was as follows: Donaho, yes; Sherry, yes; Hyden, yes; McQuiston, yes; and Morgan, yes.

Approval of Addition of Board Policy III-5-8 – President Reynolds presented the Board with information about a proposed revision to Board Policy III-5-8 regarding protection of personal information. This policy will underscore the institution’s efforts to protect personal data information collected by the College. Regent Sherry made a motion to approve the revisions to this policy as presented and Regent McQuiston seconded this motion. Roll call was as follows: Donaho, yes; Sherry, yes; Hyden, yes; McQuiston, yes; and Morgan, yes.

Approval of Section of Energy Solutions Professionals – President Reynolds and members of a Board review committee (Chairman Curtis Morgan and Regent Kim Hyden) presented the other Board members with information about Energy Solutions Professionals (ESP). This company is offering a plan for energy savings on campus. This contract would be a performance-based contract. Regent Donaho made a motion to approve the selection of ESP should a decision be made to proceed with this process a Board sub-committee will continue to evaluate the concept. If appropriate, a contract will be brought to the Board for approval at a later date. Regent McQuiston seconded this motion. Roll call was as follows: Donaho, yes; Sherry, yes; Hyden, yes; McQuiston, yes; and Morgan, yes.

Affirmation of Seminole State College’s School Colors – President Reynolds discussed the need to affirm the official school colors of Seminole State College for promotional materials and athletic uniforms. The colors selected are Pantone Ruby Red, Blue and White. Regent Hyden made a motion to affirm these colors and Regent Sherry seconded this motion. Roll call was as follows: Donaho, yes; Sherry, yes; Hyden, yes; McQuiston, yes; and Morgan, yes.

Affirmation of Seminole State College’s Institutional Beliefs and Commitments, Vision and General Education Outcomes – President Reynolds presented the Board with a copy of the institutional beliefs and commitments, vision and general education outcomes. The affirmation of these documents will assist the College with the upcoming Higher Learning Commission accreditation process. Regent Donaho made a motion to affirm the current institutional beliefs and commitments, vision and general education outcomes of Seminole State College as presented and Regent McQuiston seconded this motion. Roll call was as follows: Donaho, yes; Sherry, yes; Hyden, yes; McQuiston, yes; and Morgan, yes.

Approval of the Agreement for Exchange of Services with the SSC Educational Foundation – President Reynolds presented the Board with a copy of the agreement for

exchange of services with the SSC Educational Foundation and recommended approval. Regent Sherry made a motion to approve the agreement with the SSC Educational Foundation for exchange of services as presented and Regent Hyden seconded this motion. Roll call was as follows: Donaho, yes; Sherry, yes; Hyden, yes; McQuiston, yes; and Morgan, yes.

IX. Consent Agenda

Regents were presented information concerning an item on the Consent Agenda. President Reynolds recommended approval of this item. Regent Donaho made a motion to approve the Consent Agenda items and Regent Hyden seconded the motion. Roll call was as follows: Donaho, yes; Sherry, yes; Hyden, yes; McQuiston, yes; and Morgan, yes.

- Annual Report of Student Assessment Activity – 2018-2019

X. Adjournment

There being no further business or discussion the meeting was adjourned at 1:59 p.m.

Curtis Morgan, Chair