

## Minutes

### SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING December 17, 2020

#### **I. Call to Order**

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:00 p.m. in the Utterback Ballroom of the Enoch Kelly Haney Center.

#### **II. Roll Call of Members**

Roll call was conducted. Regent McQuiston and Regent Cain were absent. Regents present were Morgan, Franklin, Pitts, Hyden and Donaho.

#### **III. Introduction of Guests**

President Reynolds introduced administrators and staff present at the meeting.

#### **IV. Minutes**

There being no additions or corrections to the minutes of the meeting held October 22, 2020; Regent Donaho made a motion to approve the minutes as written and Regent Hyden seconded the motion. Roll call was as follows: Pitts, yes; Donaho, yes; Hyden, yes; Franklin, yes; Morgan, yes.

#### **V. Communications to the Board**

**Financial Report** – Ms. Courtney Jones, Interim Vice President for Fiscal Affairs, presented a review of the College's revenue and expenses through November 30, 2020. Regent Pitts made a motion to approve the Financial Report as presented and Regent Donaho seconded the motion. Roll call was as follows: Pitts, yes; Donaho, yes; Hyden, yes; Franklin, yes; Morgan, yes.

*Purchases over \$15,000 for October - None*

*Purchases over \$15,000 for November - CDW Government - \$56,898.84*

#### **VI. Hearing of Delegations**

None

## **VII. President's Report**

President Reynolds discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Personnel Update – President Reynolds informed the Board that Melissa Nugent has been hired as the Comptroller, Lynette Atchley has been hired as the Assistant Professor of Art and Brooks Nickell has been hired as the Web and Media Coordinator. Dr. Deanna Miles has been hired as the Assistant Professor of Life Science. Pending an appointment of Courtney Jones, Holly Wilson-Byrd will be appointed the position of Director of Human Resources.

2021 Board Meeting Dates – President Reynolds presented the Board with a list of proposed meeting dates for 2021.

Covid -19 Update– President Reynolds discussed the campus Covid-19 student and faculty/staff positive and quarantine numbers for the fall semester and the plans for the spring semester.

Update on Enrollment – President Reynolds gave the Board members an update on fall enrollment and the enrollment forecast for the spring semester.

Campus Activities – President Reynolds gave the Board members information about the following campus activities:

- Virtual Game Show
- Free Ice Cream Day
- Free Hot Chocolate Day
- Outdoor Scary Movie Event
- De-Stressor Week Activities – Free Grab Bags, Free Stocking to Color, Free Pillow to Make, and Free Roll of Toilet Paper
- Botany Class Planter Contest
- Celebration of First-Generation Students, Faculty and Staff by Student Support Services
- Leadership Class Food Drive
- Virtual OACC Conference hosted by Seminole State College
- OACC Staff Member of the Year Awarded to Susan Shumaker
- PLC Holiday Event
- Angel Tree adoptions coordinated by the Classified Staff Association
- SSC Educational Foundation Campus Assessment Software Purchase
- SSC Educational Foundation No Show Holiday Fundraiser
- SSC December Nursing Pinning Ceremony
- Oklahoma Attorney General's Office Change – Matt Stangl

**VIII. Business**

**Motion to Enter into Executive Session to discuss the position of Vice President for Fiscal Affairs** –The Board retired into executive session to discuss the position of the Vice President for Fiscal Affairs. Regent Franklin made a motion to enter into executive session and Regent Donaho seconded this motion. Roll call was as follows: Pitts, yes; Donaho, yes; Hyden, yes; Franklin, yes; Morgan, yes.

**Motion to Enter into Open Session** – Regent Morgan recommended that the Board go back into open session to present a motion on the item discussed in executive session. Regent Pitts made a motion to enter back into open session and Regent Donaho seconded this motion. Roll call was as follows: Pitts, yes; Donaho, yes; Hyden, yes; Franklin, yes; Morgan, yes.

**Motion on the position of Vice President for Fiscal Affairs** – Chairman Morgan stated that he appreciated Ms. Jones’ diligent work as interim Vice President for Fiscal Affairs and wholeheartedly approved of appointing her as the Vice President for Fiscal Affairs. Regent Donaho made a motion to appoint Ms. Courtney Jones as Vice President for Fiscal Affairs and Regent Hyden seconded this motion. Roll call was as follows: Pitts, yes; Donaho, yes; Hyden, yes; Franklin, yes; Morgan, yes.

**IX. Consent Agenda**

Regents were presented information concerning items on the Consent Agenda. President Reynolds recommended approval of these items. Regent Franklin made a motion to approve the Consent Agenda items and Regent Pitts seconded the motion. Roll call was as follows: Pitts, yes; Donaho, yes; Hyden, yes; Franklin, yes; Morgan, yes.

- Degree Program Modification for the Associate in Applied Science in Applied Technology Degree (120) - Deletion
- New Degree Program Request for the Associate in Applied Science in Applied Technology Degree (875) – Traditional and Online Format
- Degree Program Modification for the Associate in Science in Business Degree (203)
- Degree Program Modification for the Associate in Science in Health, Physical Education, and Recreation (206)

**X. Adjournment**

There being no further business or discussion the meeting was adjourned at 1:42 p.m.

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Curtis Morgan, Chair