

## Minutes

### SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING October 21, 2021

#### **I. Call to Order**

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:00 p.m. in the Board Room of the Enoch Kelly Haney Center.

#### **II. Roll Call of Members**

Roll call was conducted. Regent Bryan Cain and Regent Ryan Franklin were absent. Members present were Curtis Morgan, Marci Donaho, Ryan Pitts, Ray McQuiston and Kim Hyden.

#### **III. Introduction of Guests**

President Reynolds introduced administrators, guests and staff present at the meeting. Special recognition was given to members of the Social Science Division. Members present were: Sam Rivera, Division Chair; Tina Morris, Dr. Steve Bolin, Jeffrey Christiansen, Christal Knowles, and Marta Osby.

#### **IV. Minutes**

There being no additions or corrections to the minutes of the meeting held July 15<sup>th</sup> and the special meeting held August 26<sup>th</sup>, 2021; Regent Donaho made a motion to approve the minutes as written and Regent Morgan seconded the motion. Roll call was as follows: Donaho, yes; Hyden, yes; Pitts, yes; McQuiston, yes and Morgan, yes.

#### **V. Communications to the Board**

**Financial Report** – Kristie Newby, Vice President for Fiscal Affairs presented a review of the College's revenue and expenses through September 30, 2021. Regent Morgan made a motion to approve the Financial Report as presented and Regent Hyden seconded the motion. Roll call was as follows: Donaho, yes; Hyden, yes; Pitts, yes; McQuiston, yes and Morgan, yes.

*Purchases over \$15,000 for July –*  
*CampusLogic - \$21,600.00*  
*MBS Textbook - \$23,794.06*  
*Crawford & Associates - \$19,465.15*

*Purchases over \$15,000 for August –*

*ATI Testing – 36,750.00*  
*Raymond Geddes & Co. – 22,560.00*  
*The College Board - \$15,375.00*

*Purchases over \$15,000 for September –*  
*Crawford & Associates – 32,492.13*

**VI. Hearing of Delegations**

None

**VII. President's Report**

President Reynolds discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Personnel Update – President Reynolds informed the Board that letters of resignation had been received from Lauren Bui, Theran Hernandez, Melissa Nugent, Albert Rice, and Michael Schnell. New hires were as follows: Jacqueline Bush, GEAR UP Coordinator; Megan Goff, SSS Advisor; Paige Hannabass, Upward Bound Coordinator; Eric McCaughey, GEAR UP Coordinator; Kimberli Owen, SSC Educational Foundation Advancement Coordinator; Lynetta Robins, Scholars for Excellence in Childcare Coordinator; Mica Runnells, STEM SSS Advisor, and Eric Stark, IT Specialist. Kim Pringle was appointed to the position of Director of Community Relations.

Recognition – Dr. Jeff Cheng was recognized for 5 years of service as the PTK campus sponsors. President Reynolds presented him with his 5-year pin from Phi Theta Kappa.

Organizational Chart – President Reynolds presented the Regents with an updated copy of the campus organizational chart.

Update on Sports Complex – President Reynolds gave an update on the construction of the BCM Sports Complex.

Campus Activities – President Reynolds told the Board members about several campus activities. These were:

- ✓ The Native American Serving Non-Tribal Institutions (NASNTI) grant was funded in the amount of \$450,000 annually for 5 years
- ✓ President Reynolds gave an update on COVID numbers on campus
- ✓ President Reynolds told the Regents about the College's 90<sup>th</sup> anniversary activities
- ✓ Welcome week activities were held on campus at the beginning of the fall semester
- ✓ Constitution Day was observed on September 17<sup>th</sup>

- ✓ Special donations were received by SSC Alumnus Brandon Streater and SSC Sophomore Dominic Green
- ✓ Fair Day was held on campus on September 22<sup>nd</sup>
- ✓ The President's Leadership Class had several activities. These were: orientation for incoming freshmen, parents' reception, ropes course activities at St. Crispin's, Oklahoma History Center visit, the Citizen Pottawatomí Aviary and Cultural Center visit and the Oklahoma Aquarium. Several PLC members attended the Maisha Project dinner with President Reynolds.
- ✓ Phi Theta Kappa held a virtual induction ceremony on October 5<sup>th</sup> with Oklahoma Senator Zack Taylor as the keynote speaker
- ✓ A retirement reception was held for long-time employee Susan Shumaker on September 29<sup>th</sup>
- ✓ The Seminole Chamber of Commerce honored Julie Green as the staff member of the month and Wendy Rich as the educator of the month in the month of October at the monthly Chamber Forum event
- ✓ Career fair and college transfer days were held October 5<sup>th</sup> and 6<sup>th</sup>
- ✓ President Reynolds updated the Regents on CARES Act funding, including a promotional video developed by the SSC public relations department
- ✓ President Reynolds gave a fall sport update
- ✓ President Reynolds gave the Regents information about the SSC Educational Foundation slate of officers for the coming year and updated the Regents on the success of the Educational Foundation Golf Tournament
- ✓ President Reynolds told the Regents about the 1<sup>st</sup> Annual SSC Sporting Clay Tournament held by the SSC Shooting Sports Club
- ✓ President Reynolds told the Regents that the SSC Educational Foundation Holiday Reception will be held December 13<sup>th</sup> at the Shawnee Country Club

## VIII. Business

**Acceptance of the FY21 External Audit by Hinkle & Company** – President Reynolds presented the Board with a copy of the FY21 External Audit for their review. The Audit Committee consisting of Regents McQuiston, Hyden and Morgan reviewed the audit before the Board meeting with President Reynolds, Vice President Newby and representatives from Hinkle & Company. Kirk Vanderslice from Hinkle & Company discussed the audit and stated that there were no major concerns. He commended Vice President Newby and her staff on a job well done. President Reynolds recommended approval of the External Audit as presented. Regent Pitts made a motion to accept the FY21 External Audit as presented and Regent Morgan seconded this motion. Roll call was as follows: Donaho, yes; Hyden, yes; Pitts, yes; McQuiston, yes and Morgan, yes.

**Approval of Revision to Board Policy II-4-19** – President Reynolds presented proposed revisions to Board Policy II-4-19 regarding leaves and absences. These revisions will clarify the policy to reflect current practice regarding personal leave. President Reynolds recommended approval. Regent Morgan made a motion to approve

these revisions as presented and Regent Hyden seconded this motion. Roll call was as follows: Donaho, yes; Hyden, yes; Pitts, yes; McQuiston, yes and Morgan, yes.

**Approval of the Agreement for Exchange of Services with the SSC Educational Foundation** – President Reynolds presented the Board with a copy of the agreement for exchange of services with the SSC Educational Foundation and recommended approval. Regent Donhao made a motion to approve the agreement with the SSC Educational Foundation for exchange of services as presented and Regent Morgan seconded this motion. Roll call was as follows: Donaho, yes; Hyden, yes; Pitts, yes; McQuiston, yes and Morgan, yes.

**Approval of Ratification of Purchase** – President Reynolds presented information regarding the purchase of an emergency alert system from Alertus Technology in the amount of \$79,142.47. President Reynolds explained that this purchase needed to be expedited with the semester beginning and the equipment needing to be installed as soon as possible. Regent Hyden made a motion to ratify the purchase from Alertus Technology and Regent Pitts seconded this motion. Roll call was as follows: Donaho, yes; Hyden, yes; Pitts, yes; McQuiston, yes and Morgan, yes.

#### **IX. Consent Agenda**

Regents were presented information concerning items on the Consent Agenda. President Reynolds recommended approval of these items. Regent Donaho made a motion to approve the Consent Agenda items and Regent Pitts seconded the motion. Roll call was as follows: Donaho, yes; Hyden, yes; Pitts, yes; McQuiston, yes and Morgan, yes.

Items included were:

- Program Modification – Associate in Science in Criminal Justice (225)
- Program Modification – Associate in Science in Pre-Engineering (214)
- Program Modification – Associate in Science in Health Science (101)
- Program Review – Associate in Science in Elementary Education (204)
- 2020-2021 General Education Evaluation
- 2020-2021- Annual Report of Student Assessment Activity

#### **X. Adjournment**

There being no further business or discussion the meeting was adjourned at 1:50 p.m.