

Minutes

**SEMINOLE STATE COLLEGE
BOARD OF REGENTS REGULAR MEETING
June 15, 2022**

I. Call to Order

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:00 p.m. in the Board Room of the Enoch Kelly Haney Center.

II. Roll Call of Members

Roll call was conducted. Regent Franklin and Regent Cain. were absent. Members present were Curtis Morgan, Marci Donaho, Ryan Pitts, Ray McQuiston and Kim Hyden.

III. Introduction of Guests

President Reynolds introduced administrators and staff present at the meeting.

IV. Minutes

There being no additions or corrections to the minutes of the regular meeting held March 24th and the special meeting held May 5th; Regent Morgan made a motion to approve the minutes as written and Regent Hyden seconded the motion. Roll call was as follows: Donaho, abstain; Hyden, yes; Pitts, yes; Morgan, yes; McQuiston, yes.

V. Communications to the Board

Financial Report – Melanie Rinehart, Interim Executive Director of Business Services presented a review of the College's revenue and expenses through May 31, 2022, via Zoom. Regent Donaho made a motion to approve the Financial Report as presented and Regent Morgan seconded the motion. Roll call was as follows: Donaho, yes; Hyden, yes; Pitts, yes; Morgan, yes; McQuiston, yes.

Purchases over \$15,000 for March

✓ 3/8/2022	11/11/2021	Sehi Computer Products	\$17,379.56
✓ 3/30/2022	3/25/2022	Educational Computer System	\$25,000.00

Purchases over \$15,000 for April

✓ 4/5/2022	2/16/2022	Care Crate Co LLC	\$46,429.20
✓ 4/11/2022	4/1/2022	Ramona Munsell & Associates	\$25,264.00
✓ 4/19/2022	3/25/2022	Great Plains Kobota	\$45,440.00
✓ 4/22/2022	4/6/2022	Dell Marketing	\$37,759.20
✓ 4/29/2022	4/15/2022	Crawford & Associates	\$18,251.17

✓	4/29/2022	3/1/2022	Midwest Commercial	\$60,468.99
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Purchases over \$15,000 for May

✓	5/11/2022	3/28/2022	Dell Marketing	\$39,827.58
✓	5/26/2022	4/30/2022	Dell Marketing	\$80,

VI. Hearing of Delegations

None

VII. President's Report

President Reynolds discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Personnel Update – President Reynolds gave a personnel update. New hires included: Blake Cummings, Talent Search Advisor; Jerry Fry, Employment Readiness Coordinator; Heather Heard, Human Resources Associate; and Clint Robertson, Director of Physical Plant. Julie Hix has transferred to the position of Comptroller. A letter of intent to retire has been received from Gloria Wheeler, Housekeeper and letters of resignation have been received from the following: Dr. Jeff Cheng, Associate Professor of Business; Alice Holejsovsky, PTA Academic Coordinator, Clinical Education Instructor; Tammy Presley, Student Account Specialist; Mica Runnels, Academic Advisor for the STEM-SSS Program; and Shakira Stafford, Director of PTA/Assistant Professor of PTA.

Campus Activities – President Reynolds told the Board members about several campus activities. These were:

- ✓ Exotic Animals on Campus on April 6th
- ✓ Chancellor Garrett visited campus on April 14th
- ✓ Seminole Chamber of Commerce honored two SSC employees at the April monthly forum
- ✓ The AG/FFA Interscholastic Meet was held on campus on April 14th
- ✓ Disability Awareness Faculty Professional Development was held on April 15th
- ✓ US Senator James Lankford visited campus on April 19th
- ✓ PLC visited Thunderbird Lake on April 21st
- ✓ An Employee Appreciation Cookout was held on April 22nd in Henderson Park
- ✓ Sigma Kappa Delta held their induction ceremony on April 26th
- ✓ New Regent Robyn Ready was confirmed by the Oklahoma State Senate in April
- ✓ SSC Interim Director of Business Services Melanie Rinehart was honored with the Oklahoma Online Excellence Award on April 28th
- ✓ The SSC Educational Foundation Banquet was held April 28th
- ✓ City of Seminole tornado damage recovery efforts by the College, employees and students was highlighted

- ✓ Hailey Wallace, PLC student attended the Nigh Leadership Academy from May 8th to May 10th
- ✓ Emily Carpenter, Assistant Professor of Math attended a National Math Forum
- ✓ Brandon Streater donated to the SSC Educational Foundation
- ✓ The 2022 Nursing Pinning was held on May 23rd
- ✓ The Upward Bound grant was renewed in the amount of \$3.4 Million over the next 5 years
- ✓ A traveling exhibit was displayed in honor of Juneteenth in the Haney Center. This display included information about all-black towns of Oklahoma
- ✓ SSC Softball team traveled to the national tournament May 24th through May 26th
- ✓ Coach Don Tuley, Coach Amber Flores and Coach T.J. Webb all received special recognition this spring
- ✓ 2022 Athlete Academic Achievements were recognized
- ✓ A retirement reception for Dr. Linda Goeller was held on June 15th
- ✓ A welcome reception or incoming Vice President for Academic Affairs Dr. Amanda Estey will be held on June 23rd
- ✓ President Reynolds presented a year-in-review with the Board members. This video highlighted the events on campus throughout the year.

VIII. Business

Approval of increase in Tuition – President Reynolds presented the Board with information about a proposed 2% increase in tuition for Fall 2022 and a memo from Georgia Ledford, Student Government Association President expressing approval of the 2% increase in tuition. This slight increase will help provide funding for financial support for employee raises. President Reynolds recommended approval of this increase. Regent Morgan made a motion to approve the tuition increase in the amount of 2%, and Regent Hyden seconded this motion. Roll call was as follows: Donaho, yes; Hyden, yes; Pitts, yes; Morgan, yes; McQuiston, yes.

Approval of Laundry Fee – President Reynolds presented the Board with information about a proposed addition of a Laundry Fee for residential students. Dr. Bill Knowles explained that this fee for the residential students will give them unlimited access to washers and dryers at no additional cost other than the \$30 per semester fee. President Reynolds recommended approval of the addition of this fee. Regent Morgan made a motion to approve the addition of the Laundry Fee and Regent Donaho seconded this motion. Roll call was as follows: Donaho, yes; Hyden, yes; Pitts, yes; Morgan, yes; McQuiston, yes.

Approval of the FY23 Educational and General Budget – Melanie Rinehart presented the Board with a copy of materials for the FY23 budget for review. She highlighted several aspects of this year's budget including information about appropriations history, revenue history, expenditure history and expenditures by function and object. Included in this budget is a 5% employee salary raise. President Reynolds recommended approval of the FY23 Educational and General Budget. Regent Donaho made a motion to approve

the FY23 Educational and General Budget as presented, and Regent Pitts seconded this motion. Roll call was as follows: Donaho, yes; Hyden, yes; Pitts, yes; Morgan, yes; McQuiston, yes.

IX. Consent Agenda

Regents were presented information concerning items on the Consent Agenda. President Reynolds recommended approval of these items. Regent Morgan made a motion to approve the Consent Agenda items and Regent Hyden seconded the motion. Roll call was as follows: Donaho, yes; Hyden, yes; McQuiston, yes; Morgan, yes; Pitts, yes.

Consent agenda items included:

FY23 Agreements:

- 2022-2023 Holiday Schedule
- Oiler Park Lease \$1
- D2L/Brightspace for Online Course Service - \$32,167.47
- DocuSign, Inc. for Online Course Services - \$11,230.00

Special Presentation

On behalf of the Regents, President Reynolds made a special presentation to Seminole State College Board of Regents Chair Ray McQuiston who completes his service as Chairman in June.

X. Adjournment

The meeting was adjourned at 2:55 p.m.

Chair