

Minutes

SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING March 24, 2016

I. Call to Order

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:30 p.m. in the Enoch Kelly Haney Center Board Room.

II. Roll Call of Members

Roll call was conducted. Regents Franklin and Adams were absent.

III. Introduction of Guests

President Utterback introduced visitors, administrators, faculty, and staff present at the meeting. Special recognition was given to members of the Language Arts and Humanities Division. Members present included: Christian Morgan, Rayshell Clapper, Kelli McBride, Angela Church, Mindy Choate, Jim Wilson, Annie Daniel, Jessica Isaacs, and John Bolander. Special recognition was also given to Christal Stevenson, Faculty Senate President and Dane Allensworth from the current Leadership Seminole class.

IV. Minutes

There being no additions or corrections to the minutes of the regular meeting held February 18, 2016; Regent Donaho made a motion to approve the minutes as written and Regent Franklin seconded the motion. This motion was approved unanimously.

V. Communications to the Board

Financial Report – Ms. Katherine Benton, Vice President for Fiscal Affairs, presented a review of the College's revenue and expenses through February 29, 2016. Regent Donaho made a motion to approve the Financial Report as presented and Regent McQuiston seconded the motion. Roll call was as follows: Morgan, yes; Donaho, yes; Cain, yes; McQuiston, yes; and James, yes.

Report on Purchases over \$15,000 for February

 Ramona Munsel & Associates; \$21,190 for Consulting on Grant Writing

VI. Hearing of Delegations

None

VII. President's Report

President Utterback discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Budget Update – President Utterback gave the Board members an update on the budget situation with information about cost savings and pending future budget cuts.

Campus Activities – President Utterback presented the Board members with a printed presentation of the activities on campus. (See attached)

VIII. Business

Approval of Proposal to Cancel Agreement with Wright International Student Services – President Utterback presented the Board with information about a proposal to cancel an agreement with Wright International Student Services that assists with student account collections. President Utterback recommended approval of this proposal. Regent Morgan made a motion to approve the proposal to cancel the agreement with WISS and Regent Donaho seconded this motion. Roll call was as follows: Morgan – yes; Donaho – yes; Cain – yes; McQuiston – yes; and James – yes.

Approval of a Proposal to Cancel Long-Term Disability Coverage – President Utterback presented the Board with information about a proposal to cancel long-term disability coverage offered to SSC employees as a cost saving action. Regent Cain made a motion to approve the proposal to cancel the long-term disability coverage and Regent Morgan seconded this motion. Roll call was as follows: Morgan – yes; Donaho – yes; Cain – yes; McQuiston – yes; and James – yes.

Approval of Proposal to Discontinue Book Rental Program - President Utterback presented information about a proposal to phase out the textbook rental program offered to SSC students. Regent McQuiston made a motion to approve the proposal to phase out the textbook rental program and Regent Morgan seconded this motion. Roll call was as follows: Morgan – yes; Donaho – yes; Cain – yes; McQuiston – yes; and James – yes.

Approval of Proposal to Reduce Health Care Insurance Coverage from High-Option to Mid-Level Option – President Utterback presented the Board with information about a proposal to reduce the SSC employee health care insurance coverage from high-option to mid-level option. This action would save the College money and it would have only a small impact on the employees. Regent Morgan made a motion to approve the proposal to decrease the health care insurance to the mid-level option and Regent Cain seconded this motion. Roll call was as follows: Morgan – yes; Donaho – yes; Cain – yes; McQuiston – yes; and James – yes.

Approval to Reduce Men's Tennis to Division II Level Scholarship Awards and Authorize the Reduction of the Program to Division II should that Option Occur –

President Utterback presented the Board with information about reducing Men's Tennis to Division II level scholarship awards and receiving authorization to reduce the program to Division II if that option occurs. Regent Donaho made a motion to approve reducing Men's Tennis to Division II level scholarship awards and authorized the President to reduce the program to Division II should that option occur. Regent McQuiston seconded this motion. Roll call was as follows: Morgan – yes; Donaho – yes; Cain – yes; McQuiston – yes; and James – yes.

Approval to Change Women's Volleyball to Division II – President Utterback presented the Board with information about changing the SSC Women's Volleyball team to Division II. Regent McQuiston made a motion to approve the changing of the SSC Women's Volleyball team to Division II and Regent Cain seconded this motion. Roll call was as follows: Morgan – yes; Donaho – yes; Cain – yes; McQuiston – yes; and James – yes.

Approval to Delete the Medical Laboratory Technology Program – President Utterback presented the Board with a memo from Dr. Tom Mills, Vice President for Academic Affairs to delete the Medical Laboratory Technology Program due to severe budget cuts. Regent Cain made a motion to approve the deletion of the Medical Laboratory Program and Regent Donaho seconded this motion. Roll call was as follows: Morgan – yes; Donaho – yes; Cain – yes; McQuiston – yes; and James – yes.

Approval to Enter into Executive Session – President Utterback recommended retiring into executive session to discuss personnel issues. Regent Donaho made a motion to enter into executive session and Regent Morgan seconded this motion. Roll call was as follows: Morgan – yes; Donaho – yes; Cain – yes; McQuiston – yes; and James – yes.

Approval to Return into Open Session – Regent Donaho made a motion to enter into open session and Regent Morgan seconded this motion. Roll call was as follows: Morgan – yes; Donaho – yes; Cain – yes; McQuiston – yes; and James – yes.

Appointment of Vice President for Fiscal Affairs – After discussions in executive session Regent Donaho made a motion to appoint Mr. Braden Brown as the Vice President for Fiscal Affairs after the retirement of Ms. Katherine Benton on June 30, 2016. Regent Morgan seconded this motion. Roll call was as follows: Morgan – yes; Donaho – yes; Cain – yes; McQuiston – yes; and James – yes.

Appointment of Vice President for Student Affairs – After discussions in executive session Regent Morgan made a motion to appoint Mr. Bill Knowles as the Vice President for Student Affairs after the retirement of Dr. Mark Ames on June 30, 2016. Regent Cain seconded this motion. Roll call was as follows: Morgan – yes; Donaho – yes; Cain – yes; McQuiston – yes; and James – yes.

IX. Consent Agenda

Regents were presented information concerning an item on the Consent Agenda. President Utterback recommended approval of this item. Regent Cain made a motion to approve the Consent Agenda items and McQuiston seconded the motion. This motion was approved unanimously.

- Approval of Change Order #006 from Atlas Construction for the Dan and Andrea Boren Center Construction

X. Adjournment

There being no further business or discussion the meeting was adjourned at 4:00 p.m.

Karen James, Chair