SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING Thursday, December 18, 2025

Luncheon Enoch Kelly Haney Center – Room #204 2701 Boren Blvd., Seminole, OK 74868 12:15 P.M.

Business Session Enoch Kelly Haney Center – Board Room 2701 Boren Blvd., Seminole, OK 74868 1:00 P.M.

I. CALL TO ORDER

II. ROLL CALL OF MEMBERS

INTRODUCTION OF GUESTS

III. READING AND APPROVAL OF MINUTES

• Meeting Minutes October 30, 2025

Board Action: Approve/Reject/Revise

IV. COMMUNICATIONS TO THE BOARD

Financial Report – November 30, 2025

Report on Purchases over \$15,000 for October & November:

•	NCCEP	\$18,000.00
•	Bison Constrution	\$96,433.00
•	Dell Marketing LP	\$15,993.34
•	Bytespeed LLC	\$48,025.00
•	Lost Mountain Commerce	\$15,720.00

Board Action: Approve/Reject

V. HEARING OF DELEGATIONS

None at the time of the filing of the agenda

VI. PRESIDENT'S REPORT

- Personnel Update
- Enrollment Update
- Mackenzie Scott Gift
- Campus Activities
- Upcoming Events
- 2026 Board of Regents Meeting Dates

VII. <u>BUSINESS</u>

A. Review and consider approval of partnership with Seminole Public Schools and the City of Seminole to apply for a TAP Grant

Board Action: Approve/Reject/Table

- B. Executive Session
 - 1. Consideration and possible action to convene in executive session pursuant to 25 O.S. § Section 307(b)(1) of the Oklahoma Open Meeting Act, to discuss the employment/change in status with employment/resignation of the following position:

Director of Nursing

2. Consideration and possible action to reconvene in Open Session

Board Action: As Appropriate

C. Consideration and possible action regarding the position of Director of Nursing

Board Action: As Appropriate

D. Consideration and possible action on new items of business, not known about or which could not have been reasonably foreseen prior to the time of the posting of the agenda

Board Action: As Appropriate

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VIII. CONSENT AGENDA

Approval of the following items:

- 2026-2027 Academic Calendar
- Jenzabar Annual Contract \$107,236.00

Board Action: Approve/Reject/Table

IX. <u>ADJOURNMENT</u>

The Seminole State College Board of Regents may discuss, vote to approve, vote to deny, vote to table, change the sequence of any agenda item, or decide not to take up or vote on any item on this Agenda.

If you need disability-related accommodation or wheelchair access information, please contact: Office of ADA compliance at 405-382-9216.

Requests should be made by December 17, 2025

SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING October 30, 2025

L. Call to Order

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:00 p.m. in the Board Room of the Enoch Kelly Haney Center.

II. Roll Call of Members

Roll call was conducted. Regents present were Marci Donaho, Teresa Burnett, Robyn Ready, Mona Adkisson, Barry Tims and Curtis Morgan. Regent Ryan Franklin was absent.

III. Introduction of Guests

President Reynolds introduced administrators and staff present at the meeting. Special recognition was given to members of the Social Sciences Division. Members present included: Jeffrey Christiansen, Division Chair; Professor Marta Osby; Office Manager Twila Kappele; Dr. Brenda Prochaska, Assistant Professor; Christal Knowles, Professor, and Paul Smith, Assistant Professor. President Reynolds also recognized PLC class member Bella Mattingly.

IV. Minutes

There being no additions or corrections to the minutes of the regular meeting held July 17, 2025, Regent Burnett made a motion to approve the minutes as presented. Regent Morgan seconded the motion. Roll call was as follows: Donaho, yes; Burnett, yes; Ready, yes; Adkisson, yes; Tims, yes; and Morgan, yes.

V. Communications to the Board

Financial Report – Vice President for Finance, Grants, and Enrollment Melanie Rinehart presented a review of the College's revenue and expenses through September 30, 2025. Regent Morgan made a motion to approve the Financial Report as presented. Regent Ready seconded the motion. Roll call was as follows: Donaho, yes; Burnett, yes; Ready, yes; Adkisson, yes; Tims, yes; and Morgan, yes.

VI. Hearing of Delegations

None.

VII. President's Report

Personnel Update: President Reynolds discussed personnel changes since July, 2025. Letters of resignation have been received from Caitlin Brown, Online Navigator; Angela Harjo, Talent Search Director; Michelle Pruitt, Upward Bound Director; Faith Rogers, Financial Aid Specialist; and Jerrinesha Turner, Student Support Services Advisor. Letters of Retirement were received from: Julie Hix, Comptroller; Brenda Hudson, Assistant Professor of Nursing; Tina Savage, Talent Search Advisor; and Dr. Ricky Streight, STEM Professor. New hires included: Chris Brown, Strength and Conditioning Coordinator; Betty Cruz, Upward Bound Coordinator, Gina Pope, Coordinator of Library Services; and Kate Sprague, GEAR UP Coordinator. Lauren Flewallen, Financial Aid Clerk took a new position as Financial Aid Specialist.

Campus events and recognitions:

- In-Service was held August 13-14.
- President Reynolds gave an update on Federal Grant Funding.
- President Reynolds gave an update on Enrollment update.
- President Reynolds gave an update on sports teams.
- Hanna Kemp, SSC Head Volleyball Coach was recognized for her 100th win.
- The Regents were given an update on the cross country track proposal.

- A candlelight vigil was held for a Denim Harris an SSC baseball team member who was killed in a car accident.
- PLC members attended the PLC Class XIX orientation, visited the Oklahoma City Boathouse and learned about Oklahoma wind power.
- The SSC Educational Foundation's Golf Tournament was held on September 12th and raised over \$32,000.
- SSC held a "Networking Beyond the Budget" event inviting finance officers from other institutions in the State.
- Constitution Day was held on September 17th and attendees learned about the story of the Bill of Rights.
- The OACC annual conference was held on October 3rd and three SSC employees were honored. Those employees were: Alecia Bailey, NASNTI Computer Science Specialist; Dr. Deanna Miles, Assistant Professor of STEM; and Alesha Riojas, Bookstore Clerk.
- SSC representatives attended the Higher Education Super Conference held October 6-7 in Oklahoma City.
- The Seminole Chamber of Commerce honored two SSC employees at the monthly forum meeting on October 9th. Julie Mathews, Nursing Division Office Manager, was given the Classified Staff Member of the Month Award and Marta Osby, Professor of History was given the Faculty Member of the Month Award.
- On October 14th a breakfast was held for SSC Retirees.
- Several Business and Industry courses for college credit are being held during the second eight weeks of the semester. These are: Self-Identity Through Junk Journaling, Preserve Your Legacy: Memoir Writing for Seniors and BLAST: A For-Credit Upskilling Series for Working Professionals.
- The SSC Leadership Development class led a campus food drive October 6-20 and collected over 400 boxed, canned and microwaveable items for the Salvation Army.
- The PTA program held a Meet & Greet recruiting event on October 20th and a PTA Stretch Clinic on campus on October 27th.
- President Reynolds shared a flyer regarding open Nursing Instructor positions.
- The Board was informed that the SSC Paralegal Program has been approved by the Oklahoma State Regents for Higher Education.
- President Reynolds, Foundation member Mark Schell and student Ethan Rich attended the Oklahoma Academy Town Hall Conference October 26-29.
- The Trick-or-Treat Trail was held on October 28th at the North Pond on campus.
- The Seminole American Legion members presented a donation to help support SSC's upcoming Veteran's Day activities.
- SSC students and staff helped plant 5000 American flags on campus in honor of Veteran's Day.

Upcoming Events:

- The Annual Military & Veteran Resource Fair will be held on November 6th.
- An Afternoon with Dr. Temple Grandin will be held on November 10th.
- The Regents Education Program held by the Oklahoma State Regents will be held on November 18th.
- SSC Night at the Lights will be held at the Reynolds Wellness Center on December 8th.
- The SSC Educational Foundation Holiday Reception will be held on December 15th.

VIII. Business

A. <u>Approval of External Audit</u>—President Reynolds presented the Board with a copy of the FY25 External Audit for their review. The Audit Committee, consisting of Regents Donaho, Morgan and Ready, reviewed the audit prior to the Board meeting with President Reynolds, Vice President Rinehart and a representative from Hinkle & Company. Matt Bauman from Hinkle & Company discussed the audit and stated that there were no major concerns and termed it a "clean audit." He

commended Vice President Rinehart and her staff on a job well done. President Reynolds recommended approval of the External Audit as presented. Regent Morgan made a motion to accept the FY25 External Audit as presented, and Regent Adkisson seconded this motion. Roll call was as follows: Donaho, yes; Burnett, yes; Ready, yes; Adkisson, yes; Tims, yes; and Morgan, yes.

- B. Approval of the Agreement for Exchange of Services with the SSC Educational Foundation – President Reynolds presented the Board with a copy of the agreement for exchange of services with the SSC Educational Foundation and recommended approval. Regent Ready made a motion to approve the agreement with the SSC Educational Foundation for exchange of services as presented and Regent Burnett seconded this motion. Roll call was as follows: Donaho, yes; Burnett, yes; Ready, yes; Adkisson, yes; Tims, yes; and Morgan, yes.
- C. Approval of Proposal from Brightwell/820 for Haney Roof Repairs and Solar Panel **Installation** – President Reynolds gave the Regents information regarding a proposal from Brightwell/820 to make repairs to the Haney Center roof and install solar panels. Paul Bronson from Brightwell addressed the Board of Regents to explain the program for the repairs and the installation of the solar panels. Architect Richard Stark presented information about the condition of the roof and answered questions about the proposed roof covering and installation. Regent Morgan made a motion to approve the proposal for the repairs and solar panel installation that did not require any capital expenditures upfront and to enter into the agreement contingent upon the College receiving additional information from Brightwell about insurance coverage. Regent Adkisson seconded the motion. Roll call was as follows: Donaho, yes; Burnett, yes; Ready, yes; Adkisson, yes; Tims, yes; and Morgan, yes.

IX. Consent Agenda

Regents were presented information concerning items on the Consent Agenda. President Reynolds recommended approval of these items. Regent Burnett made a motion to approve the Consent Agenda items and Regent Morgan seconded the motion. Roll call was as follows: Donaho, yes; Burnett, yes; Ready, yes; Adkisson, yes; Tims, yes; and Morgan, yes.

- ♣ Program Modification Associate in Science in Agriculture
- ♣ Program Modification Associate in Applied Science in Engineering Technology
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	 Program Modification – Associate in Science in Health, Physical Education, & Recreation Program Modification – Associate in Science in Secondary Education
•	Adjournment
	There being no further business, the meeting was adjourned at approximately 2:45 p.m.
	Marci Donaho, Chair

Seminole State College Combining Statement of Net Assets As of November 30, 2025

				Payroll		Federal		Capital Assets	
	Education and	Auxiliary and	Capital	Withholding	OKHEEI	Restricted	CARES Act	and Long-Term	
_	General Fund	Restricted Fund	Projects Fund	Fund	Trust Fund	Fund	Fund	Debt Fund	Total All Funds
Cash and Cash Equivalents Accounts Receivable, net	1,196,239 -	2,141,862	3,090,692	2,716	(5,244)	74,222 -	250 -	- -	6,500,737
Other Accrued Income Capital Assets, net	(63,261) -	-	- -	- -	- -	- -	- -	- 21,892,056	(63,261) 21,892,056
Total Assets	1,132,978	2,141,862	3,090,692	2,716	(5,244)	74,222	250	21,892,056	28,329,532
Accounts Payable	86	140,709	-	581	-	=	-	-	141,376
Other Accrued Expenses	-	-	-	2,135	-	-	-	-	2,135
Due To/From Other Funds	-	-	-	-	-	-	-	-	-
Long-Term Debt	-	-	-	-	-	-	-	11,307,687	11,307,687
Total Liabilities	86	140,709	-	2,716	-	-	-	11,307,687	11,451,198
Beginning Net Position	1,253,806	1,616,206	1,122,747	-	(5,244)	31,108	250	4,546,264	8,565,137
Change in Net Position	(120,914)	384,948	1,967,945	-	-	43,114	-	6,038,105	8,313,198
Ending Net Position	1,132,892	2,001,154	3,090,692	=	(5,244)	74,222	250	10,584,369	16,878,334

Seminole State College Combining Statement of Revenues, Expenses and Changes in Net Assets For the Period July 1 through November 30, 2025

				Payroll				Capital Assets	
	Education and	Auxiliary and	Capital Projects	Withholding	OKHEEI Trust	Federal		and Long-Term	
	General Fund	Restricted Fund	Fund	Fund	Fund	Restricted Fund	CARES Act Fund	Debt Fund	Total All Funds
Revenues									
Tuition and fees, net	\$ 2,455,172	\$ 433,450		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,888,622
State appropriations	2,913,751	-	2,857,298	-	-	-	-	-	5,771,049
Federal grants and contracts	-	3,966,022	-	-	-	15,038	-	-	3,981,060
State and private grants and contracts	-	770,637	-	-	-	50,000	-	-	820,637
Housing & Food Service	-	597,212	-	-	-	-	-	-	597,212
Bookstore	-	580,694	-	-	-	-	-	-	580,694
Other revenues	248,267	934,169	-	-	-	-	-	-	1,182,436
Total operating revenues	5,617,190	7,282,184	2,857,298	-	-	65,038	-	-	15,821,710
Expenditures									
Compensation and benefits	3,915,850	1,491,160	-	-	-	-	-	-	5,407,010
Contractual services	492,700	665,764	-	-	-	20,250	-	-	1,178,714
Supplies and materials	224,522	2,566,211	497,790	-	-	-	-	-	3,288,523
Scholarships and fellowships	626,776	1,494,108	-	-	-	-	-	-	2,120,884
Communications	30,329	610	-	-	-	-	-	-	30,939
Depreciation	-	-	-	-	-	-	-	-	-
Utilities	180,939	61,220	-	-	-	-	-	-	242,159
Other expenditures	266,989	618,162	391,563	-	-	1,674	-	(6,038,105)	(4,759,716)
Total Operating Expenses	5,738,104	6,897,236	889,353	<u>-</u>	<u>-</u>	21,924	-	(6,038,105)	7,508,512
Operating income (loss)	(120,914)	384,948	1,967,945		<u>-</u>	43,114	-	6,038,105	8,313,198
Transfers from (to)		-	-	-	-	-	-	-	
Change in Net Position	(120,914)	384,948	1,967,945	-	-	43,114	-	6,038,105	8,313,198

UNAUDITED - FOR INTERNAL USE ONLY

Seminole State College Combining Statement of Changes in Cash and Cash Equivalents For the Period July 1 through November 30, 2025

	ucation and eneral Fund	uxiliary and Restricted Fund	Capital ojects Fund	Payroll /ithholding Fund	Т	OKHEEI rust Fund	F	Federal Restricted Fund	C	ARES Act	L	Capital ssets and ong-Term Debt Fund	Total All Funds
Cash and Cash Equivalents	\$ 1,346,766	\$ 1,277,298	\$ 1,020,787	\$ 2,716	\$	(5,244)	\$	31,108	\$	250	\$	-	\$ 3,673,681
Change in Net Position	(120,914)	384,948	1,967,945	-		-		43,114		-		6,038,105	8,313,198
Changes not providing (using) cash	(29,613)	479,616	101,960	-		-		-		-		(6,038,105)	(5,486,142)
Cash and Cash Equivalents, Ending	\$ 1,196,239	\$ 2,141,862	\$ 3,090,692	\$ 2,716	\$	(5,244)	\$	74,222	\$	250	\$	-	\$ 6,500,737

Seminole State College Education and General - Statement of Budgeted Revenues and Expenditures For the Period July 1 through November 30, 2025

		AC ⁻	ΓUAL		BU	DGET	
	С	URRENT		AR-TO-DATE	 ANNUAL		AR-TO-DATE
DEVENUE							
<u>REVENUE</u>							
State Appropriations	\$	619,724	\$	2,913,751	 6,045,148	\$	2,756,587
T. 98		400.700		1 000 117	0.750.000		4 440 750
Tuition Non-Resident Tuition Fees		102,792		1,306,417	2,750,000		1,443,750
Remedial Course Fee		36,421 1,102		396,962 13,436	820,000 37,832		430,500 19,862
Tuition		140,314		1,716,816	 3,607,832		1,894,112
STEM Academic Excellence Fee		6,185		50,967	 120,322		63,169
LAH Academic Excellence Fee		2,404		22,352	61,707		32,396
Bus & Ed Academic Excellence Fee		3,879		28,081	66,418		34,869
Health Science Academic Excellence Fee		615		4,815	12,457		6,540
Social Science Academic Excellence Fee		3,200		23,776	59,670		31,327
Physical Therapist Assistance Fee		340		2,960	6,000		3,150
Technology Service Fee Nursing Fee		15,360 4,393		118,645 27,910	261,000 76,062		137,025 39,933
Laboratory Fees		3,624		29,029	70,787		37,163
Medical Lab Tech Fee		5,024		3,291	8,776		4,607
Electronic Academic Access Fee		5,604		41,865	94,950		49,849
Dist Education/Outreach Fee		16,414		154,677	357,218		187,539
Academic Course Fees		62,017		508,367	 1,195,367		627,568
Late Payment Fees		500		5,971	25,000		13,125
Application For Admission Fees		873		5,891	11,225		5,893
Assessment Fee		5,604		39,186	86,063		45,183
Ace Testing Fees		-		975	2,590		1,360
Enrollment Seminars		69		69			-
Clep Testing Fees		25		70	190		100
Library Automation Fee		4,875		36,208	79,643		41,813
Clearing Other Special Enrollment		- 2 574		-	- - 705		-
Records Fee		3,571		26,415	57,765		30,327
Parking Fees Student Id Fee		1,613 1,223		11,893 7,632	27,040 14,964		14,196 7,856
Accident Shield Fee		5,037		16,058	97,035		50,943
Special Testing Fees		75		2,475	4,886		2,565
International Student Fee		-		-,	8,138		4,272
Compliance Fee		3,828		25,790	57,360		30,114
Safety Fee		7,316		51,355	120,772		63,405
Other Student Fees		34,609		229,989	 592,671		311,152
Total Tuition and Fees		236,941		2,455,172	 5,395,870		2,832,832
Other Income		(295,163)		248,267	700,544		367,786
Total Revenue		561,502		5,617,190	 12,141,562		5,957,205
EXPENDITURES							
Instruction		431,319		2,254,491	5,231,886		2,207,856
Research		-		-	-		-
Public Service		-			-		-
Academic Support		40,072		250,199	641,636		270,770
Student Services		159,220		844,098	2,100,044		886,219
Institutional Support		153,501		820,387	2,051,056		865,546
Physical Plant Scholarships and Tuition Waivers		119,726 17,796		952,829 616,101	2,358,652 750,000		995,351 750,000
Scholarships and Tullion Walvers		11,190		010,101	1 30,000		1 30,000
Total Expenditures		921,635		5,738,104	13,133,274		5,975,742
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Total Revenue Over (Under) Expenditures	\$	(360,133)		(120,914)	\$ (991,712)	\$	(18,537)

Seminole State College Auxiliary Summary Statement of Revenue and Expenditures For the Period July 1 through November 30, 2025

			YEAR						
	C	URRENT	TO	BUDGET					
		MONTH	DATE		ANNUAL	YE/	AR-TO-DATE		
<u>REVENUES</u>									
Contractual Food Service	\$	59,473	\$ 328,401	\$	815,542	\$	384,120		
Bookstore		23,537	582,760		1,220,000		672,220		
Institutional Support		42,387	294,314		1,073,908		558,432		
Seminole/Roesler Residential Centers		46,231	597,839		1,065,388		480,490		
Student Activities		22,401	161,050		560,000		287,280		
Total Revenues		194,028	1,964,365		4,734,838		2,382,542		
EXPENDITURES									
Contractual Food Service		94,438	324,043		813,000		416,256		
Bookstore		68,581	372,596		817,313		438,004		
Institutional Support		11,976	715,457		1,194,500		584,111		
Seminole/Roesler Residential Centers		59,292	429,546		699,659		326,611		
Student Activities		4,392	40,197		139,900		68,411		
Total Expenditures		238,681	1,881,839		3,664,372		1,833,393		
Revenue Over (Under) Expenditures	\$	(44,653)	\$ 82,526	\$	1,070,466	\$	549,150		

Seminole State College Food Service - Statement of Revenue and Expenditures For the Period July 1 through November 30, 2025

		ACTU	AL		BUD	GET	
	<u> </u>	CURRENT	YEA	R-TO-DATE	ANNUAL	YEA	R-TO-DATE
Meals revenue Other revenue	\$	59,473 -	\$	326,886 1,515	\$ 800,000 15,542	\$	376,800 7,320
Total revenue		59,473		328,401	815,542		384,120
Supplies		-		957	9,500		4,864
Miscellaneous Expenditures		-		-	-		-
Contractual Service		93,938		317,720	785,000		401,920
Professional Services		500		5,366	18,500		9,472
Total expenditures		94,438		324,043	813,000		416,256
Net profit (loss)	\$	(34,966)	\$	4,358	\$ 2,542	\$	(32,136)

Seminole State College Bookstore Statement of Revenue and Expenditures For the Period July 1 through November 30, 2025

		AC	TUAL			BUI	DGET	
	Cl	<u>JRRENT</u>	YEA	R-TO-DATE		<u>ANNUAL</u>	YEA	R-TO-DATE
Sales revenue Other revenue	\$	23,537 -	\$	580,694 2,066	\$	1,200,000 20,000.00	\$ \$	661,200 11,020
Total revenue		23,537		582,760	_	1,220,000		672,220
Purchase For Resale		53,115		294,897		600,000		340,200
Professional Salaries, F.T. Classified Salaries, F.T.		3,657 5,000		18,287 25,000		43,888 60,150		18,287 25,063
Classified Salaries, P.T. Student Wages		-		- -		-		-
Fringe Benefits Compensation expendiures		5,455 14,113		27,277 70,563		65,000 169,038		27,083 70,433
Travel		168		168		3,000		1,701
Supplies Miscellaneous Expenditures		219 264		1,207 589		13,700 4,575		7,768 2,594
Contractual Service Sponsorships		703 -		4,986 186		24,800 500		14,062 284
Postage Motor Pool		- -		- -		1,200 500		680 284
Other expenditures Total expenditures		1,354 68,581		7,135 372,596	_	48,275 817,313		27,372 438,004
Net profit (loss)	\$	(45,044)	\$	210,165	\$	402,687	\$	234,216

Seminole State College Institutional Support- Statement of Budgeted Revenues and Expenditures For the Period July 1 through November 30, 2025

		ACTU	JAL		BU	DGET
	<u>C</u>	URRENT	YEA	R-TO-DATE	ANNUAL	YEAR-TO-DATE
<u>REVENUE</u>						
Student Service Fee	\$	18,818	\$	130,899	\$ 480,000	249,600
Infrastructure Fee		20,662	•	141,500	540,000	280,800
Student Fees		39,480		272,400	1,020,000	530,400
Other Income-Overpayment		2,159		5,626	8,368	4,351
ATM other non-revenue		, -		-	4,000	2,080
Refunds / Reimbursements		6		6	50	26
Interest Income		678		5,262	20,000	10,400
Seminar fees		-		-	-	, -
Vending maching commissions		65		485	1,000	520
Photocopy revenue		-		_	-	-
Repair and replacemnet, damaged property		-		_	-	-
Haney Center		-		3,750	10,245	5,327
Motor Pool		-		6,785	10,245	5,327
Other income		2,907		21,914	53,908	28,032
Total Revenue		42,387		294,314	1,073,908	558,432
EXPENDITURES						
Professional Services		11,000		148,521	174,000	85,086
Personnel expenditures		11,000		151,279	174,000	85,086
Travel		-		_	1,000	489
Supplies		294		1,899	4,000	1,956
Miscellaneous Expenditures		3,436		23,234	45,000	22,005
Contractual Service		482		2,721	5,500	2,690
Housing and book scholarships		(3,236)		535,702	965,000	471,885
Haney Center		-		397	-	-
Total Expenditures		11,976		715,457	1,194,500	584,111
Total Revenue Over (Under) Expenditures	\$	30,411	\$	(421,144)	\$ (120,592)	(25,678)

Seminole State College Housing - Statement of Revenue and Expenditures For the Period July 1 through November 30, 2025

	ACT	TUAL	BU	DGET
	CURRENT	YEAR-TO-DATE	ANNUAL	YEAR-TO-DATE
Rental revenue - Dorms	\$ 44,630	594,422	\$ 1,055,388	475,980
Other revenue	1,601	3,418	10,000	4,510
Total revenue	46,231	597,839	1,065,388	480,490
Professional Salaries, F.T.	3,657.33	18,287	41,598	17,333
Professional Services	866.76	4,334	41,598	19,842.25
Professional Services	-	5,055	10,000	4,770.00
Fringe Benefits	2,421.08	12,337	32,135	10,711.67
Personnel expenditures	6,945	40,012	125,331	52,656
Travel	_	304	500	239
Supplies	2,521	39,220	49,628	23,673
Miscellaneous Expenditures	-	100	500	239
Lease Payments	45,660	273,960	350,000	166,950
Contractual Service	2,557	14,730	8,700	4,150
Utilities	1,609	61,220	165,000	78,705
Other expenditures	52,347	389,534	574,328	273,954
Total expenditures	59,292	429,546	699,659	326,611
Net profit (loss)	\$ (13,062)	168,294	\$ 365,729	\$ 153,879

Seminole State College Student Activities - Statement of Revenue and Expenditures For the Period July 1 through November 30, 2025

	ACTU	JAL			BUI	DGET	
	CURRENT	YEA	R-TO-DATE	<u> </u>	NNUAL	YEA	R-TO-DATE
Student activity fee	\$ 20,011	\$	144,909	\$	500,000	\$	256,500
Cultural & recreation fee	2,390		16,141		60,000		30,780
Softball	-		-				-
Total Revenue	22,401		161,050		560,000		287,280
Athletic Administration	-		-		-		-
National Tournaments	-		-		40,000		19,560
Golf-Women	-		2,100		4,000		1,956
Golf-Men	-		1,000		4,000		1,956
Womens Soccer	-		6,823		19,000		9,291
Men's Basketball	-		4,661		8,700		4,254
Women's Basketball	-		1,305		1,700		831
Volleyball	-		4,649		8,000		3,912
Baseball	3,206		6,816		16,000		7,824
Softball	-		7,684		7,000		3,423
Student Government	594		1,291		18,000		8,802
Livestock Judging Team	-		-		-		-
PLC	593		3,868		13,500		6,602
SSC Aggie (AFAC)	-		-		-		-
Phi Theta Kappa (AFAC)	-		-		-		-
NASA (AFAC)	-		-		-		-
Student Nurse Association(AFAC)	-		-		-		-
Total Expenditures	4,392		40,197		139,900		68,411
Revenue Over (Under) Expenditures	\$ 18,008	\$	120,853	\$	420,100	\$	218,869

Seminole State College Restricted Funds - Statement of Revenue and Expenditures For the Period July 1 through November 30, 2025

		Revenue	Expenditures		Net	
PELL	\$	1,505,080	\$	1,508,693	\$	(3,613)
PELL Admin	*	-	*	-	*	-
SEOG		44,500		45,000		(500)
Direct Loans		491,109		491,109		`- ´
College Work Study		29,287		29,287		-
SSC Foundation		-		7,203		(7,203)
Private Scholarships		343,509		314,738		28,772
Private Loans		69,193		-		69,193
Tribal Fest		-		-		-
Cherokee Student Grants		40,750		38,750		2,000
Sac & Fox Student Grants		15,658		15,205		453
Creek Tribe Student Grants		11,000		9,500		1,500
Shawnee Tribe Student Grants		-		14,674		(14,674)
Choctaw Tribe Student Grants		18,072		19,673		(1,601)
Citizen Pottawatomie Stud Grnt		38,337		39,490		(1,153)
Chickasaw Tribe Stdt Grants		25,543		31,193		(5,650)
OHLAP		155,913		170,481		(14,568)
Misc Indial Tribal Grants		46,849		33,460		13,389
Seminole Tribe Student Grants		24,000		23,200		800
Oklahoma Tuition Aid Grant		119,000		119,000		_
Subtotal Financial Aid		2,977,799		2,910,654		67,145
Title III Engaging Students in Science		-		-		- (4.405)
Ub Math/Science #2		140,424		141,559		(1,135)
Ub Math/Science #1		147,536		147,556		(20)
Upward Bound #2		122,147		122,193		(46)
Upward Bound #1		212,473		212,466		7
Talent Search West		81,146		81,231		(86)
Talent Search Central		137,694		137,694		- (0.1)
Dream Catcher Gear Up		411,060		411,122		(61)
STEM Student Support		90,738		97,540		(6,802)
Student Support Serices		124,460		123,829		631
NASNTI Grant		359,174		303,341		55,833
Scholars for Excellence		28,310		32,217		(3,907)
NASNTI Grant Supplemental		-		-		(55.000)
NASNTI - Supplemental FY25		-		55,833		(55,833)
CONGRESSIONAL FUNDS - NURSING		-		53,514		(53,514)
GEER FUNDING - OSRHE		-		- 40 574		(22.020)
TANE		24,632		48,571		(23,939)
TANF - Ada ARPA - NURSING		-		- 45 050		- (45.050)
		-		45,856		(45,856)
Carl Perkins Subtotal Federal Grants		1,879,795		2,014,522		(134,727)
Subtotal i Sustai Statito		1,070,700		2,014,022		(104,727)
Care Bears		1,276		1,097		179
Nursing Student'S		597		1,403		(806)
Upward Bound #2 Fund Raiser		-		4,777		(4,777)
Upward Bound M/S Fund Raiser		-		1,673		(1,673)
Ub Ms #2 Fund Raiser		-		1,765		(1,765)
VARIOUS GRANTS & STIPENDS		414,827		11,801		403,026
Upward Bound #1 Fundraiser		1,870		6,862		(4,992)
Global Studies						
Subtoal Other Restricted		418,570		29,377		389,193
Total	\$	5,276,164	\$	4,954,554	\$	321,610

Seminole State College Campus Organizations - Statement of Revenue and Expenditures For the Period July 1 through November 30, 2025

	Revenue	Expenditures	Net
VA REPORT FEE	_	_	-
FACULTY SENATE	1,935	1,550	385
SEMINOLE STATE AGGIE CLUB	-	-	-
SSC STUDENT PTA ASSOCIATION	654	-	654
NURSING STUDENTS MAILBOXES	-	-	-
UB #1 SUMMER FOOD PROGRAM	4,114	-	4,114
PHI THETA KAPPA	114	228	(114)
UBMS SUMMER FOOD PROGRAM	2,577	-	2,577
UB M/S #2 SUMMER FOOD PROGRAM	4,310	-	4,310
UB2 SUMMER FOOD PROGRAM	4,050	-	4,050
MLT BOC FEE	510	1,350	(840)
RESIDENTIAL DEPOSITS	(2,052)	-	(2,052)
PROFESSIONAL STAFF COUNCIL	1,184	1,400	(216)
CLASSIFIED STAFF ASSOCIATION	202	576	(374)
MU ALPHA THETA (MATH HONORS)	-	-	-
BUSINESS & INDUSTRY	1,355	34,219	(32,864)
SHOTGUN SHOOTING TEAM	-	300	(300)
P.R.I.D.E.	-	62	(62)
MU ALPHA THETA - AFAC	-	-	-
PSI BETA - DEPOSITS	-	-	-
PSI BETA AFAC	-	-	-
FBLA AFAC	-	-	-
SIGMA KAPPA DELTA (AFAC)	-	-	-
ART CLUB - AFAC	-	-	-
PRIDE - AFAC	-	-	-
OTHER ORGANIZATIONS AND ACTIVITIES	22,702	21,159	1,543
	\$ 41,655	\$ 60,844	\$ (19,189)

Hiring Committee
Seminole State College
2701 Boren Blvd.
Seminole, OK 74868

Dear Hiring Managers,

I am writing to express my interest in a position at Seminole State College. With a bachelor's degree in business and a master's degree in teaching, along with several years of classroom experience, I am committed to advancing my career in education by supporting your mission of fostering students' academic and personal growth.

Throughout my career, I have had the privilege of teaching students from kindergarten through 12th grade. This diverse range of experience has provided me with a unique perspective on student development at every stage, allowing me to connect with learners wherever they are in their journey. Coupled with my background in leadership and human resources, I have strong communication skills, adaptability, and a proven ability to guide students toward success.

What excites me most about Seminole State College is its dedication to academic excellence and personal student support. I am passionate about empowering students to achieve their goals, and I would welcome the opportunity to bring my energy, organizational skills, and student centered mindset to your team.

Thank you for considering my application. I would appreciate the chance to discuss how my skills and experiences can contribute to the ongoing success of Seminole State College.

Sincerely,

Katy Barahona

Destiny Burroughs

405-488-5451 Asher, OK

To whom it may concern,

I am writing to recommend Katy Barahona. I had the pleasure of working with her for several years at Sequoyah Elementary. During that time, I witnessed firsthand her impact on both students and colleagues.

Katy has a true passion for education. She worked with hundreds of students, always finding ways to connect with them and support their needs. I watched her de-escalate tense situations with a calm and steady presence, ensuring that students felt understood and respected. She has an incredible ability to read students and meet them where they are, which makes her especially effective in an educational setting.

Katy is compassionate, professional, and dedicated to helping others succeed. I am confident she will be a tremendous addition to any school or program she joins.

Sincerely,

Destiny Burroughs

I am writing on behalf of Katy Barahona.

I worked alongside Katy in the Special Education Department at the high school, where she quickly became the person that staff and teachers turned to with questions or concerns about special education paperwork or law.

Katy ensured that our department remained in compliance, and she was always willing to step in and help whenever one of us felt overwhelmed. I also co-taught with Katy, and her ability to collaborate and support both teachers and students was invaluable. She was well liked by every teacher she worked with, and to this day, students still ask about her and express how much they miss her presence in the classroom.

Katy's reliability, teamwork, and commitment to students make her stand out as an exceptional educator and colleague. I am confident she will bring the same strengths to her next role.

Sincerely, Sarah Devon Ryan 405.641.2475 I am very glad to recommend Katy Barahona. I worked with her almost eight years in the administration building at Thunderbird Casino. I was in the Accounting Department, and many times I had to go to Human Resources with questions. Katy was the one who helped me often. Even on very busy or stressful days, Katy stayed calm and professional. She always gave me answers and made my job easier. She was patient and kind with me, and I know she was the same with everyone. Katy is a hard worker who always wants to learn, grow, and help others. I believe she will be a great fit anywhere she goes.

Fabiola Fernandez

405-664-8133

Malinda Figueroa, RN

573-268-2062 malindafig@gmail.com Oklahoma 99 Seminole OK, 74868

Summary	RN with 8 years of experience across Critical Care, MSICU, BMT, Heme, Down, and Tele with 3 years of travel experience. ACLS, BLS, CCRN, N	Onc, Med-Surg, Step HSS, and ONS certified.		
License	New York Registered Nurse - 884333	Exp. May 30, 2026		
	Oregon Registered Nurse - 202209101RN	Exp. Oct 02, 2025		
en er alle men en e	Michigan Registered Nurse - 4704427175	Exp. Apr 01, 2027		
7 - 1862 - 1 - 100	Minnesota Registered Nurse - 2516355	Exp. Oct 31, 2025		
	Califomia Registered Nurse - 95332027	Exp. Nov 30, 2026		
	Oklahoma Registered Nurse - R0130331	Exp. Oct 31, 2026		
Certification	Critical Care Registered Nurse American Association of Critical Care Nurses Certification Corporation	Exp. Nov 30, 2027		
	Chemotherapy and Biotherapy Provider Oncology Nursing Society	Exp. Jan 15, 2026		
	NIH Stroke Scale American Heart Association (AHA)	Exp. Feb 03, 2026		
	Advanced Cardiovascular Life Support American Heart Association (AHA)	Exp. Jul 31, 2025		
	Basic Life Support American Heart Association (AHA)	Exp. Jul 31, 2025		
Work Experience	St. Anthony Shawnee Hospital (Shawnee, OK) Level 3 Trauma Center, Facility Bed Count: 70 Intensive Care Unit - Registered Nurse (Staff: 36 hrs/wk) Patient Ratio: 1:2	Oct 08, 2023 - Present		
	☐ Epic, Pyxis			
	MSICU, Critical Care			
	Charge Experience			
	Strong Memorial Hospital of the University of Rochester (Rochester, NY) Level 1 Trauma Center, Facility Bed Count: 835 Magnet & Teaching Facility Homatology/Constant Heiter Residue (Rochester, NY)	Apr 17, 2023 - Oct 01, 2023		

BMT, Heme/Onc

Unit Bed Count: 30 Patient Ratio: 1:5

☐ Epic, Pyxis

• Employed by Consolidated Medical Travel

Hematology/Oncology Unit - Registered Nurse (Travel: 48 hrs/wk)

Jan 09, 2023 - Apr 08, Sep 25, 2022 - Dec 24, Apr 04, 2022 - Sep 11. 2022

Jun 28, 2021 - Mar 19,

2022

CHI Health Bergan Mercy (Omaha, NE)

Facility Bed Count: 308

Teaching Facility

Oncology Unit - Registered Nurse (Travel: 36 hrs/wk)

Unit Bed Count: 28
Patient Ratio: 1:6

Epic, Pyxis

BMT, Heme/Onc, Tele, Step Down, Med-Surg

Employed by Trusted

University of Oklahoma Medical Center (Oklahoma City, OK)

Facility Bed Count: 776

Teaching Facility

Oncology Unit - Registered Nurse (Travel: 36 hrs/wk)

Unit Bed Count: 38 Patient Ratio: 1:6

Meditech, Pyxis

🖪 BMT, Heme/Onc, Tele, Med-Surg

• Employed by Trusted

Mosaic Life Care at St. Joseph (Saint Joseph, MO)

Facility Bed Count: 366

Telemetry Float Pool - Registered Nurse (Travel: 48 hrs/wk)

Unit Bed Count: 38 Patient Ratio: 1:6

Cerner, Pyxis, Voalte

🗓 Tele

Employed by Aureus Medical Management Services

Banner Ocotillo Medical Center (Chandler, AZ)

Teaching Facility

Progressive Care Unit - Registered Nurse (Travel: 48 hrs/wk)

Unit Bed Count: 35 Patient Ratio: 1:6

Cerner, Pyxis, Voalte

🖆 Tele, Step Down, Med-Surg

- Charge Experience
- Employed by Triage

Additional Skills: Conducted ongoing assessments as determined by patient's condition and the facility's policies procedures or protocols and prioritized care accordingly.\nDeveloped plan of care that is individualized for the patient reflecting collaboration with other members of the health care team.\nPreformed therapeutic nursing interventions as established by an individualized plan of care for the patient and his or her family.\nConducted an individualized patient assessment, prioritizing a data collection based on the patient's immediate condition or needs within a time frame specified by the by facility's policies, procedures or protocols.\nProvided care in a non judgmental, non discriminatory manner that is sensitive to the patients and family's diversity, preserving their autonomy, dignity and rights.\nFloated to other units as needed such as observation.

Southern New Hampshire Health System (Nashua, NH)

Facility Bed Count: 388 Magnet & Teaching Facility

Oncology Unit - Registered Nurse (Travel: 36 hrs/wk)

Unit Bed Count: 26 Patient Ratio: 1:5

Epic, Pyxis

BMT, Heme/Onc, Med-Surg

Employed by Triage

Additional Skills: Telemetry Unit

Aberdeen, SD 57401

Employment Gap: Contract Cancelled

Feb 01, 2021 - Mar 14, 2021

Mar 14, 2021 - Jun 17,

2021

Sanford Aberdeen Medical Center (Aberdeen, SD)

Facility Bed Count: 48

Teaching Facility

Telemetry Unit - Registered Nurse (Travel: 36 hrs/wk)

Unit Bed Count: 48 Patient Ratio: 1:5

☐ Epic, Pyxis

🗓 Tele

Employed by Trusted

Additional Skills: Collaborated with healthcare team to assess, plan, implement, and evaluate patient care plans. \nMade necessary modifications to treatment plans according to patients' responses and condition.\nMaintained accurate, detailed reports and records.\nMonitored, recorded, and reported patients' medical information, vital signs, symptoms, and change in status.

Hillcrest Medical Center (Tulsa, OK)

Level 3 Trauma Center, Facility Bed Count: 508

Teaching Facility

Oncology Unit - Registered Nurse (Staff: 36 hrs/wk)

Unit Bed Count: 26 Patient Ratio: 1:6

☐ Epic, Kronos, N/A

BMT, Heme/Onc, Tele

Charge Experience

Additional Skills: Deliver exceptional patient care across a diverse group of patients.\nProvided quality direct patient care implementing and utilizing the nursing process in accordance with hospital standards and procedures for the purpose of increasing patient functional status\nEvaluated staffing requirements, floor assignments, and organized unit activities\nHandled and infused chemotherapy agents as ordered by the oncologist.\n3 years oncology experience.

Education

Northeastern State University (Tahlequah, OK 74464) **BSN**

Aug 02, 2020 - Dec 02, 2021

Connors State College (Muskogee, OK) ADN

Jan 02, 2015 - Jan 02, 2017

Dec 28, 2020 - Feb 01,

2021

Feb 15, 2017 - Dec 18, 2020

Karan Kay O'Dor, M.Ed.

2001 Lona Avenue • Seminole, OK 74868 (405) 380-7842 • <u>karankayodor@gmail.com</u>

October 7, 2025

Dear Members of the Search Committee,

I am writing to express my interest in the Talent Search Director position at Seminole State College. With more than 28 years of experience in education—including over a decade of leadership within SSC's Upward Bound II program—I bring a proven record of student advocacy, program coordination, and commitment to TRIO's mission of expanding access to higher education for disadvantaged and first-generation students.

As Upward Bound II Coordinator, I recruited and supported hundreds of participants, assessed eligibility and service needs, and tracked outcomes to ensure compliance with federal guidelines. I coordinated campus visits, FAFSA and parent nights, academic workshops, and global study travel experiences—always prioritizing student growth and college readiness. My work required strong communication, confidentiality, and collaboration with SSC faculty, financial aid, and community partners. Additionally, I trained and supervised new staff, managed participant files, assisted with the Annual Performance Report (APR) and contributed to budget oversight to maintain compliance and fiscal responsibility.

My personal journey also reflects TRIO's purpose. As a first-generation college student, I understand the challenges our students face. This personal connection drives my passion and empathy for helping students achieve their goals. I am highly organized, dependable, and adaptable to long hours and travel—qualities essential to leading a project of this scope and impact.

I would be honored to bring my experience, dedication, and heart for TRIO back to Seminole State College to continue empowering students and strengthening the Talent Search program. Thank you for your time and consideration.

Sincerely,

Karan K. O'Dor, M.Ed.

Professional Summary

Experienced educator, counselor, and TRIO program coordinator with nearly three decades of service in academic support and student development. Skilled in leadership, compliance, and program coordination, with a proven ability to motivate students and teams toward success. Passionate about advancing educational access for first-generation and low-income students.

Core Competencies

- Student Recruitment & Advising
- College & Career Readiness
- Program Coordination & Compliance
- Budget Oversight & Reporting
- Staff Training & Supervision
- Community & School Partnerships
- Event & Workshop Planning
- Confidential Data Management
- Strong Verbal & Written Communication
- Technology Proficiency (Microsoft Office, Database Management)

Education

Master of Education, School Counseling — East Central University, Ada, OK — 2012

Bachelor of Science, Elementary Education — East Central University, Ada, OK — 1998

High School Diploma — Bowlegs High School, Bowlegs, OK — 1984

Professional Experience

• Third Grade Teacher

Wewoka Elementary School – Wewoka, OK | 2025–Present

• Elementary School Counselor

Wewoka Elementary School – Wewoka, OK | 2021–2025

- Provided academic, behavioral, and emotional support for over 300 students annually.
- Implemented MTSS and counseling interventions to enhance student achievement.
- Second Grade Teacher

Wewoka Elementary School – Wewoka, OK | 2019–2021

• Upward Bound II Coordinator

Seminole State College – Seminole, OK | 2009–2019

• Directed student recruitment, eligibility assessments, and academic interventions.

- Organized college tours, FAFSA nights, and global learning experiences.
- Maintained accurate documentation and ensured grant compliance.
- Collaborated with faculty, community organizations, and TRIO staff.
- Trained and supervised staff; assisted in budget management and reporting.
- Second Grade Teacher

Varnum Elementary School – Seminole, OK | 2006–2009

• Kindergarten Teacher

Butner Elementary School – Cromwell, OK | 1998–2006

References

- Richard Thornton, Sr. Director of Grants & Compliance, Seminole State College (405) 584-1328
- Vickita Slovacek, Retired Principal, Wewoka Public Schools (405) 683-0338
- Julie Hix, Comptroller, Seminole State College (405) 382-9622

JESSICA SHELBURNE

March 28, 2023 Jessica Shelburne 104526 S 3490 Rd Prague, Oklahoma 74864

To Whom It May Concern,

I appreciate your consideration of my application for the position of Assistant Professor of Nursing in Seminole, Oklahoma.

I am excited to use the skills and learning that I've acquired over 16 years of nursing to educate, motivate, and inspire a new generation of nurses. I feel qualified to instruct in the areas of obstetrical nursing primarily, as well as medical/surgical nursing and community care. I also feel that my background in online communication tools would be useful in adapting a possible future online supplement to the current exemplary curriculum.

I have received overwhelmingly positive feedback regarding employment with your nursing department, and look forward to pursuing this opportunity to advance my nursing career.

Thank you for your consideration of my application.

Sincerely,

Jessica Shelburne

JESSICA SHELBURNE

PROFILE

I am an RN from Prague, Oklahoma with 16 years of experience in nursing. I have also worked as a business coach with 2100 clients, and a health coach to a community group of 800. I enjoy gardening, reading, travel, and being the mom taxi for all of my six kids' many activities.

I look forward to combining my nursing skills with my communication and presentation skills in this potential new position.

EXPERIENCE

REGISTERED NURSE, MERCY HEALTH CENTER, OKLAHOMA CITY – 2022-PRESENT Responsible for patient care throughout the ante-, intra- and postpartum periods. Assessing patient criteria for admittance and developing plans of care for labor management and care of the early postpartum and newborn periods. Trained in cesarean surgery patient care, to include surgery prep, circulating, and post- surgical care. Responsible for the management of chronic health conditions in the pregnant population.

PRAIRIE MAGPIE LLC - 2016-PRESENT

Business coach to 2100 clients, with focus on motivation, productivity, time management, networking, social media management, in person and online sales, as well as authentic relatability. Also managed a community group of 800 focused on health behaviors-primarily intermittent fasting, clean eating, and exercise.

Built successful online business, utilizing multiple social media platforms as well as various digital presentation and communication tools.

REGISTERED NURSE, MERCY HEALTH CENTER, OKLAHOMA CITY – 2007-2013, 2013-2016

Responsible for patient care throughout the ante-, intra- and postpartum periods. Assessing patient criteria for admittance and developing plans of care for labor management and care of the early postpartum and newborn periods. Trained in cesarean surgery patient care, to include surgery prep, circulating, and post- surgical care. Responsible for the management of chronic health conditions in the pregnant population.

REGISTERED NURSE, ST. FRANCIS MEDICAL CENTER, COLORADO SPRINGS – 2013-2014

Responsible for patient care throughout the ante-, intra- and postpartum periods.

EDUCATION

UNIVERSITY OF CENTRAL OKLAHOMA - BACHELOR OF SCIENCE, NURSING, 2007

SKILLS

Able to manage the care of patients during the ante-, intra-, and postpartum periods, as well as provide education in an engaging and motivating manner to the patient during their stay and at the time of discharge. Skilled with the initiation and maintenance of IVs, as well as the physical assessment of the adult, pregnant adult, and newborn. Proficient at providing team-led care and excels at being a productive and dependable member of a team. Able to utilize effective coaching techniques to motivate positive health behaviors, as well as life skills such as time management and productivity. Familiar with using motivational interviewing strategies to meet patients at their current state and guide them toward greater health choices.

REFERENCES

BARBARA DANKER

Assistant Nurse Manager, Mercy Health Center

405.317.6280

AMBER BATES

Fellow nursing school student and former co-worker, University of Central Oklahoma, Mercy Health Center

580.334.8339

ANDREA RANCK

Current co-worker and former charge nurse, Mercy Health Center

405.388.1573

JESSICA SHELBURNE

March 28, 2023 Jessica Shelburne 104526 S 3490 Rd Prague, Oklahoma 74864

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I have received overwhelmingly positive feedback regarding employment with your nursing department, and look forward to pursuing this opportunity to advance my nursing career.

Thank you for your consideration of my application.

Sincerely,

Jessica Shelburne

JESSICA SHELBURNE

PROFILE

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I look forward to combining my nursing skills with my communication and presentation skills in this potential new position.

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REGISTERED NURSE, ST. FRANCIS MEDICAL CENTER, COLORADO SPRINGS – 2013-2014

Responsible for patient care throughout the ante-, intra- and postpartum periods.

EDUCATION

UNIVERSITY OF CENTRAL OKLAHOMA - BACHELOR OF SCIENCE, NURSING, 2007

SKILLS

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REFERENCES

BARBARA DANKER

Assistant Nurse Manager, Mercy Health Center

405.317.6280

AMBER BATES

Fellow nursing school student and former co-worker, University of Central Oklahoma, Mercy Health Center

580.334.8339

ANDREA RANCK

Current co-worker and former charge nurse, Mercy Health Center

405.388.1573

Seminole State College Seminole, OK

August 28, 2025

Dear Hiring Committee,

I am writing to express my enthusiastic interest in the STEM Student Support Services Advisor position at Seminole State College. With a strong academic background, experience supporting first-generation and low-income students, and a commitment to fostering student success, I am eager to contribute to the program and help participants achieve their academic and personal goals.

As a first-generation college graduate who navigated higher education while managing multiple responsibilities, I understand the challenges faced by students who are low-income or first-generation. My academic journey, which includes Master's degrees in Psychology, Computer Science, and Writing, has given me both the empathy and practical insight needed to guide students through academic, financial, and personal obstacles.

In my current role as an Instructor in eSports and English, I have facilitated engaging courses with thought-provoking discussion prompts, provided individualized guidance, and advocated for students facing academic challenges. For example, within my first two weeks, a student facing dismissal due to a denied SAP appeal reached out for help. I contacted Financial Aid and the STEM department chair to advocate for him, highlighting his independent game design and active class participation. The student later thanked me enthusiastically for helping him continue his studies.

I have also developed creative approaches to support students with unique needs. In the Student Support Services Writing Lab, I taught a visually impaired Vietnamese student with limited English skills. By connecting writing to his love of music, I helped him understand rules, syntax, rhythm, and coherence, leading him to earn an "A" in his remedial writing course and continued academic success. In another case, a student with a vision impairment required blue paper for assignments. To ensure he could participate fully without being singled out, I provided the entire class with blue paper. Years later, he thanked me in his speech for helping him succeed when he won the Outstanding Student Support Services Award.

Additionally, I have experience maintaining accurate records, coordinating with campus offices, and conducting workshops, equipping me to support students effectively and meet program objectives. I am committed to fostering an environment that empowers students to achieve academic success, personal development, and lifelong learning.

I am excited about the opportunity to contribute to Seminole State College's TRIO STEM Student Support Services program and support students in reaching their educational goals. Thank you for considering my application. I look forward to the possibility of discussing how my experience and dedication to student success can benefit your team.

Sincerely,

Paul Vantine

PAUL VANTINE

SUMMARY

Result-oriented college instructor, writing lab director, advisor, and mentor who wants to make a difference. Knowledge of multiple facets of college activities from multiple perspectives (instructor, advisor, mentor, staff, work-study student).

EXPERIENCE

ESPORTS AND ENGLISH INSTRUCTOR

Seminole State College / August 2025 - Present

- Advocated for a student by contacting Financial Aid and department leadership, prompting the re-opening of their SAP appeal case.
- Designed and led courses with prompts that sparked critical thinking and peer engagement.
- Guided students individually by clarifying expectations and connecting them to campus resources.
- Cultivated an inclusive, student-centered environment promoting persistence, belonging, and academic growth.

STUDENT SUPPORT SERVICES WRITING LAB DIRECTOR and ENGLISH INSTRUCTOR

Cameron University, Student Support Services, Lawton, OK / July 2001 - July 2012

- Recruited, advised, counseled, mentored, and enrolled students.
- Used Blumen, Excel to maintain participants' activity records.
- Taught time management, other personal, social, academic skills.
- Conducted 4-5 writing, research, and grammar workshops a year.
- Used Banner for degree checks and early alert for students' grades.
- Recruited SSS students.
- Tracked data and program evaluations.
- Tutored students in writing scholarship essays.
- Tutored student in funding European education trip by writing essay.
- Tutored students in writing medical and graduate essay applications.
- Edited and helped rewrite SSS grant and McNair Scholars grant.
- Taught students from all over the world.
- Served on the Curriculum Committee.
- Tutored visually impaired Vietnamese student in essay writing.
- Taught students with visual impairments.
- Taught non-native speakers and writers.
- Increased student teacher entrance exam scores by over 65% by producing handouts and guidelines for writing.
- Wrote at least 9 Student Support Services newsletter articles per year about writing, grammar, and research.
- 100% of students taking my class made passing grades in the next writing class. 90% made at least a B in the next writing class.
- Supervised writing tutors.
- Guided students through APA, MLA, Chicago, AP, and Turabian.
- Led group study sessions in creative discussion, workshops, and multimedia games, including Jeopardy, Family Feud, and Millionaire.



paulvantine2016@gmail.com

EDUCATION

MFA / Creative Writing Lindenwood University

MS / Computer Science University of Illinois

MS / Psychology Cameron University

COURSES TAUGHT

Introduction to Esports

Esports Communication

Basic Composition

Development Writing

English Composition I

English Composition II

Capstone English

Capstone Liberal Arts

Senior Project

General Psychology

Human Development

Research Methods

Cognition

Motivation

Social Psychology

Personality

Conflict Resolution

Stress Management

Human Sexuality

Research Methods

PAUL VANTINE

EXPERIENCE CONTINUED

ENGLISH AND PSYCHOLOGY INSTRUCTOR

Upper Iowa University, Ft. Sill, OK / October 2017-July 2023

- Instructed online using Canvas, Blackboard, D2L, and Zoom.
- Taught in person and hybrid courses.
- Mentored students in Senior Project and Capstone courses.
- Taught non-native speakers and writers.
- Taught military students from all over the world.
- Conducted 2 workshops per semester in research and MLA and APA style.
- Conducted at least 1 workshop per semester on grammar, spelling, mechanics, coherence, clarity, and variety.
- Led group study sessions, interactive, hands-on classroom debates, and multimedia games, including Jeopardy, Family Feud, and Millionaire.
- 100% of students turning in all assignments made a B or better.
- Advised students on study, learning, and memorization skills.
- Integrated multimedia technology into classroom instruction.
- Served on the Curriculum Committee.
- Advised and mentored students.

EDITOR, WRITER, MARKETER

Slice of Life literary journal / July 2012 - Present

- Built rapport with multiple sources.
- Wrote and edited 10-12 news stories per issue.
- Chose and edited 4-5 submitted fiction stories and poems per issue.
- · Designed advertisements and newspaper layout.
- Marketed newspaper through Facebook and face-to-face.
- Took multiple pictures to supplement stories for each issue.
- Sold multiple advertisements per issue.

EDITORIAL ASSISTANT

Lindenwood University / October 2016- November 2016

- Made multiple submission and layout decisions.
- Edited final submissions for accuracy, clarity, spelling, mechanics, grammar, readability, and interest.
- Provided editorial feedback for story, article, photo, and artwork submissions to determine acceptance and for further helpful critique to the writer.
- Asked pointed, clarifying questions for writers' revisions.
- Reviewed submissions to reduce the slush pile.

PSYCHOLOGY INSTRUCTOR

Cameron University, Lawton, OK / January 1998-July 2001

- Taught non-native speakers and writers.
- Taught military students from all over the world.
- Conducted 2 workshops per semester in research and MLA and APA style.
- Conducted at least 1 workshop per semester on grammar.
- Led group study sessions, interactive and classroom debates.
- Played multimedia games, including Jeopardy and Family Feud.
- 100% of students turning in all assignments made a B or better.
- · Advised students on study, learning, and memorization skills.
- Integrated multimedia technology into classroom instruction.
- Served on the Curriculum Committee.

paulvantine2016@gmail.com

RECENT PUBLICATIONS

Lawton Constitution

"Ringing Bells Keep Group Young at Heart."

"Southwest Oklahoma to Embrace Hope."

"Elgin Second Graders Learn the Value of Kindness."

Ascent Aspirations
"Cinnamon, Sugar, and Softly
Spoken Lies."

Armchair Aesthete "The Hunter."

Psychology and Education
"Which Textual Representations are
Formed During Reading or Solving
Mathematical Word Problems."

WORKSHOPS

Grammar Basics

Writing Essays

Misplaced Modifiers

Sentence Errors

Agreement Errors

Research Papers

Plagiarism

Commonly Confused Words

Pronouns

Spelling

Dictionary, Thesaurus

Citing Sources

Writing Steps

Writing Letters

In-Class Essays

Writing Workshop

Business Writing

Library Research

Revising and Editing

REFERENCES

Mark Spencer— Associate Vice Chancellor for Program Development, Assessment and Distance

Learning.

University of Arkansas, Monticello

Monticello, AR

Phone Number: 870-460-1133

E-mail Address: spencer@uamont.edu

Dr. John Geiger—Psychology Professor Cameron University – Psychology Department 2800 West Gore Blvd. Lawton, OK 73505 Phone Number: (580) 581-2360 (Main Office)

E-mail Address: johng@cameron.edu

Laura Clevenger Cameron University – English Department 2800 West Gore Blvd. Lawton, OK 73505

Phone Number: 580-678-5505

E-mail Address: Laura.clevenger@yahoo.com

December 1, 2025

Misty,

I am writing to formally resign from my position at Seminole State College, effective December 12, 2025. This has been an incredibly difficult decision to make, but after careful consideration, I believe it to be the best step for my family and myself.

I want to express tremendous gratitude for the opportunities I have had at Seminole State College. I am honored to have been a part of this team, and to work alongside you through the challenges we have faced in recent years. The years that I have spent here have shaped my professional development as an educator and as a nurse; these experiences have been invaluable.

I understand the difficulty this presents in relation to current staffing challenges. I would be more than happy to assist in any way that I can to ensure a smooth transition, including any onboarding support that may be necessary in filling my position.

I appreciate my time here and hope that our paths cross again in the future. I wish the Seminole State College nursing program continued success in preparing nurses that exceed the standards of our profession.

Sincerely,

Damaila Lester

Dr. Misty Gray
Health Sciences Division Chair/ Director of Nursing
Seminole State College
11/27/2025

Dear President Reynolds and Administrative Team.

I am writing to formally submit my resignation from my role as Director and Division Chair of Nursing at Seminole State College, effective December 19, 2025.

This has been a very difficult decision. Over the past months, I have recognized that the demands of this position have taken a significant toll on both my mental and physical health. Despite my deep commitment to this program, its students, and its long-term success, I can no longer ignore the impact this role has had on my well-being, my personal life, and my relationships. After extensive reflection, I have come to the realization that I must step back to preserve my health and restore balance in my life.

In addition, I believe that the program would benefit greatly from bringing in an experienced nursing director from outside the division, someone who can assume the responsibilities of this role with the capacity and background needed to support the program's continued growth. I strongly recommend that the next director be an external hire with significant leadership experience to guide the program forward.

I care deeply about our students and our faculty, but with Damaila's resignation, the additional responsibilities placed on me will become unsustainable. As I shared during our meeting with administration in October, I cannot continue for another semester under the same workload and conditions we have experienced this term. Unfortunately, the demands for the upcoming semester are expected to exceed those of the current one, and I am not able to continue working in this capacity.

I am grateful for the opportunity to serve in this role, and I remain committed to a smooth transition. Please let me know how I can assist in ensuring continuity during this period.

Thank you for your understanding and for the opportunity to serve this program and its students.

Sincerely,



November 3, 2025

Janna Wilson-Byrd
Director of Student Support Services
Seminole State College
2701 Boren Blvd
Seminole, OK 74868

Dear Mrs. Wilson-Byrd,

Please accept this letter as formal notice of my resignation from my position as TRIO Academic Advisor for STEM Student Support Services at Seminole State College. My last working day will be Friday, December 12, 2025.

It has been a privilege to serve the students and work alongside such a dedicated and supportive team. I am sincerely grateful for the opportunities I've had to contribute to Student Support Services' mission and for the professional growth I've experienced during my time at the college.

I am committed to ensuring a smooth transition during my remaining time at Seminole State College. Please let me know how I can best support this transition to maintain continuity and uphold the standards of Student Support Services.

Thank you again for your leadership and support. It has been an honor to be part of the SSC community.

Sincerely,

Jennifer McCourry

TRIO Academic Advisor, STEM Student Support Services

Seminole State College

j.mccourry@sscok.edu | 405-454-7993

Richard Thornton Senior Director of Grants & Compliance Seminole State College r.thornton@sscok.edu

November 11, 2025

Dear President Reynolds,

It is with a mix of emotions that I formally submit my resignation from my position as Senior Director of Grants & Compliance at Seminole State College, effective November 30, 2025.

My 23 years at SSC have truly been life changing. I am deeply grateful for the many opportunities, experiences, and professional growth I've had during my time here. More importantly, I will always value the friendships and memories I've made working alongside such dedicated and talented colleagues.

While it is difficult to leave a place that has meant so much to me, I have been offered an opportunity in Oklahoma City, where I reside, that represents the next step in my professional journey. It's an opportunity I feel compelled to pursue, though doing so comes with great appreciation for all that SSC has given me.

Thank you for your support, trust, and leadership over the years. It has been an honor to serve Seminole State College and to contribute to the mission of expanding access and opportunity for our students.

With heartfelt appreciation,

Richard Thornton

Senior Director of Grants & Compliance



Esports Team Report 2025

THE JOURNEY SO FAR

Compiled by: Alecia Bailey, NASNTI Computer Science Specialist, Esports Club/Team Advisor

SSC is a proud member of the NJCAAE



Background information

Seminole State College (SSC) joined The National Junior College Athletics Association Esports (NJCAAE) in October 2025. We were placed in Division 3 since that was the only division open at the time of our registration. Currently, all the members of our Esports Club tried out and were successful in joining the SSC Esports Team.

The Club meetings occurred in Tanner 202 which is equipped with 24 gaming PCs and gaming chairs. The meetings were held on Tuesdays and Fridays of every week. Practices were held during club time and the Overwatch 2 team also held practices online via Discord on Wednesdays.

TEAM SCHOLARSHIP

This Fall we awarded three (3) Esports Team Scholarships to: Alexandria Flatt, Braden Carter and Kashtin Wilson.

TEAM COMPOSITION

In total we have 8 players (2 females and 6 males).

Name	Grade level	Gender
Alexandria Flatt	Sophomore	Female
McCamey Jones	Sophomore	Male
Braden Carter	Freshman	Male
Destiny Branham	Freshman	Female
Kashtin Wilson	Freshman	Male
Joseph Mull	Freshman	Male
McCamey Jones	Freshman	Male
Daxton Likens	Freshman	Male

Please see photo below.



From Left to Right: Alexandria Flatt, Kashtin Wilson, Braden Carter, Joseph Mull, McCamey Jones, Daxton Likens and Croix Tucker.

(Not pictured is Destiny Branham)

Regular Season

Throughout the season we registered for two (2) single payer games and one (1) team player game. All games were online with the students joining the matches at home on their own devices. This method was selected because:

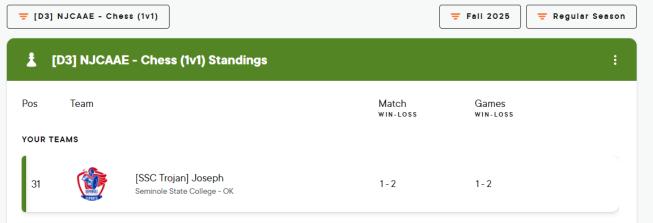
- It is allowed by NJCAAE for students to compete at home.
- The equipment for the Esports Lab couldn't be ordered before October 1, 2025 (as per the NASNTI grant stipulations) so it wouldn't arrive in time for the students to use during the season.
- The games started at 5:30pm on Mondays (Chess), Wednesdays (Overwatch 2) and Thursdays (Mario Kart).

In the regular season the SSC players could join the queues at 5:30pm or 6;30pm or 7:30pm or 8:30pm to be matched with an opponent.

Our players and ranks are as follows:

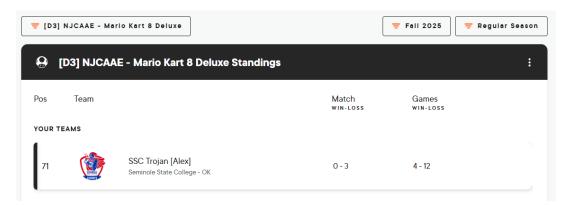
1. Joseph Mull played Chess and ranked 31st





2. Alexandria Flatt played Mario Kart and ranked $71^{\rm st}$





- 3. The Overwatch 2 Team ranked 16th. This rank allowed us to advance to the Playoffs.
- P.S. This is a 5 player game. To achieve this rank we played 4 games.



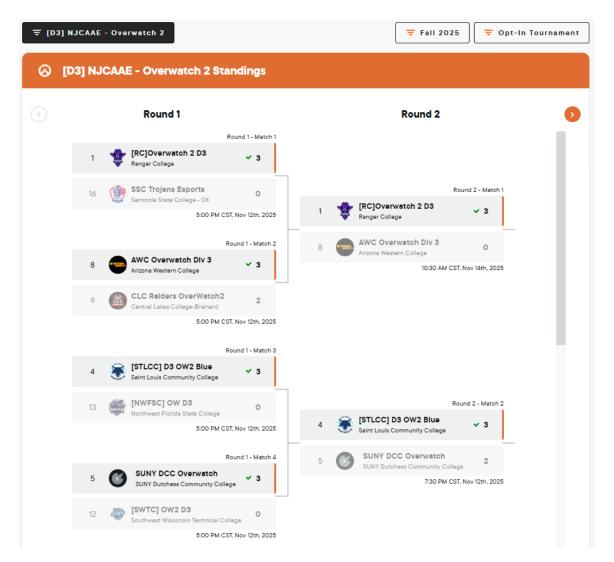
From Left to Right: McCamey Jones, Joseph Mull, Croix Tucker, Daxton Likens Kashtin Wilson and Braden Carter.

(Not pictured is Destiny Branham who is a bench player for Overwatch 2)

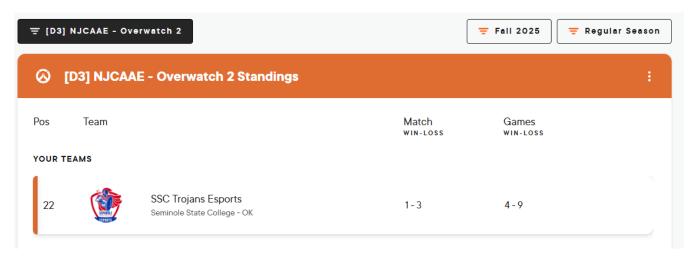
Post Season

The Playoffs took place during the post season which started on November 10, 2025. We were scheduled to play our match on November 12, 2025.

16 Teams advanced to the Playoffs for Overwatch 2 and we played the #1 ranked team (see photo).



Following the Playoff match (we lost in the first round) we ended the season in 22nd place.



Plan moving forward

The Esports equipment have been arriving since late October, so the plan is to have all the equipment built by Spring Break 2026. We are aiming to have it finished before that. This would enable the students to practice and play in the Lab. In early 2026, NASNTI plans to hire a Coach to train the team members and an Esports Lab Assistant to oversee the Lab during the day.

5' Sidewalk and HAWK Pedestrian Traffic Signal SH-9 Seminole, OK



GarverUSA.com

Item No.	Spec No.	Description	Unit	Quantity	IIIn	it Price	To	tal Cost
	1200	CLEARING AND GRUBBING			-		-	
201(A)			LSUM	1	\$	6,000.00	-	6,000.00
202(A)	2200	UNCLASSIFIED EXCAVATION	CY	550	\$	25.00	\$	13,750.00
202(D)	2500	UNCLASSIFIED BORROW	CY	1400	\$	25.00	\$	35,000.00
221(B)	2300	TEMPORARY SILT FENCE	LF	3700	\$	6.30	\$	23,310.00
221(F)	2730	TEMPORARY ROCK FILTER DAM	CY	24	\$	270.00	\$	6,480.00
230(A)	7200	SOLID SLAB SODDING	SY	6400	\$	5.00	\$	32,000.00
609(C)	4410	CONCRETE HEADER CURB (8" X 18")	LF	600	\$	35.00	\$	21,000.00
610(A)	5200	4" CONCRETE SIDEWALK (5' WIDE)	SY	1978	\$	83.50	\$	165,163.00
610(B)	5320	8" CONCRETE DRIVEWAY	SY	525	\$	150.00	\$	78,750.00
610(I)	600	TACTILE WARNING DEVICE	SF	96	\$	48.00	\$	4,608.00
619(B)	6380	REMOVAL OF CONCRETE PAVEMENT	SY	525	\$	15.00	\$	7,875.00
641	2100	MOBILIZATION / DEMOBILIZATION	L.SUM	1	\$	78,304.80	\$	78,304.80
642(B)	3300	CONSTRUCTION STAKING	L.SUM	1	\$	12,000.00	\$	12,000.00
856(A)	8216	TRAFFIC STRIPE (MULTI-POLYMER)(24" WIDE)	LF	120	\$	18.00	\$	2,160.00
880(J)	7110	CONSTRUCTION TRAFFIC CONTROL	L.SUM	1	\$	8,000.00	\$	8,000.00
SPEC	SPEC	HAWK PEDESTRIAN TRAFFIC SIGNAL	L.SUM	1	\$	150,000.00	\$	150,000.00
						TOTAL	\$	644,400.80
			6%	CONST ENG	, INS	SP & TESTING	\$	38,664.05
				15	5% C	CONTIGENCY	\$	102,459.73
			AN	ICIPATED E	VGIN	NEERING FEE	\$	85,000.00
					G	RAND TOTAL	\$	870,524.58



PEDESTRIAN IMPROVEMENTS SH-9 / US-270 SEMINOLE, OK

Location Map

JOB NO.: 2502805 DATE: DEC 2025 DESIGNED BY: JBC DRAWN BY: CCC

BAR IS ONE INCH ON ORIGINAL DRAWING

IF NOT ONE INCH ON THIS SHEET ADJUST SCALES ACCORDINGLY.

SHEET NUMBER 01

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

Return by December 1, 2025

Electronic submission with President's signature is preferred (to sbeauchamp@osrhe.edu).

Institution: Seminole State College

ACADEMIC CALENDAR FOR 2026-2027

NOTE: All schedules should include final exams

Summer 2026 Session:

Semester (14-week session) (begins and ends)	5/11/2026 through 8/14/2026
10-week session (begins and ends)	5/18/2026 through 7/23/2026
1 st 5-week session (begins and ends)	5/18/2026 through 6/18/2026
2 nd 5-week session (begins and ends)	6/22/2026 through 7/23/2026
6-week session (begins and ends)	5/18/2026 through 6/25/2026
1-week session (begins and ends)	6/29/2026 through 7/2/2026
8 -week session (begins and ends)	6/1/2026 through 7/23/2026

Please list dates of all holidays/breaks (no classes)

 Memorial Day
 5/25/2026 through 5/25/2026

 Juneteenth
 6/19/2026 through 6/19/2026

 Fourth of July
 7/4/2026 through 7/4/2026

Semester ends 5/11/2026 through 8/14/2026

Please add any additional short-term sessions offered at your institution:

(Please note the specific length of the short-term session in the shaded boxes)

4-week session (begins and ends) UB 6/1/2026 through 6/25/2026

Summer Commencement date (if applicable) Click here to enter a date.

Fall 2026 Semester:

 16-week Semester (begins and ends)
 8/17/2026 through 12/12/2026

 12-week Semester (begins and ends)
 8/17/2026 through 11/6/2026

 1st 8-week session (begins and ends)
 8/17/2026 through 10/9/2026

 2nd 8-week session (begins and ends)
 10/12/2026 through 12/12/2026

 4 week session (begins and ends)
 11/9/2026 through 12/12/2026

Please add any additional short-term sessions offered at your institution (if applicable): (Please note the specific length of the short-term session in the shaded boxes)

Please list dates of all holidays/breaks (no classes)

Labor Day 9/7/2026 through 9/7/2026

Fall Break 10/15/2026 through 10/16/2026 Thanksgiving (Nov 23-24 – virtual) 11/23/2026 through 11/27/2026

Semester ends 8/17/2026 through 12/12/2026

Fall Commencement date (if applicable)

Click here to enter a date.

Spring 2027 Semester:

 16-week Semester (begins and ends)
 1/11/2027 through 5/8/2027

 12-week Semester (begins and ends)
 1/11/2027 through 4/9/2027

 1st 8-week session (begins and ends)
 1/11/2027 through 3/5/2027

 2nd 8-week session (begins and ends)
 3/8/2027 through 5/8/2027

 4 week session (begins and ends)
 4/12/2027 through 5/8/2027

Please add any additional short-term sessions offered at your institution (if applicable):

(Please note the specific length of the short-term session in the shaded boxes)

Please list dates of all holidays/breaks (no classes)

 MLK
 1/18/2027 through 1/18/2027

 President's Day (virtual)
 2/15/2027 through 2/15/2027

 Spring Break
 3/15/2027 through 3/19/2027

 Interscholastic Meet (virtual)
 3/25/2027 through 3/25/2027

Note: Spring Break should be scheduled for the week that encompasses the third Wednesday in March

Spring Commencement date (if applicable) 5/7/2027

Alternative Schedules (please describe any alternative schedules not already indicated above)

<u>Intersessions</u> (classes that meet between regularly scheduled semesters or that meet between summer session and fall semester, between fall semester and spring semester, or between spring semester and summer session):

Fall 2026 Intersession (between summer 2026 and fall 2026) Spring/Winter 2026-2027 Intersession (between fall 2026 and spring 2027) Summer 2027 Intersession (between spring 2027 and summer 2027)

Intersession begins

Click here to enter a date.

12/14/2026

Click here to enter a date.

Intersession ends

1/8/2027

Click here to enter a date.

Summer 2026 (if applicable):

Final add date 14-week classes:	5/15/2026
Final drop date 14-week classes:	5/22/2026
Final add date 10-week classes	5/21/2026
Final drop date 10-week classes:	5/21/2026
Final add date 1st 5-week classes:	5/18/2026
Final drop date 1st 5-week classes:	5/21/2026
Final add date 2 nd 5-week classes:	6/22/2026
Final drop date 2 nd 5-week classes:	6/25/2026
Final add date 4-week classes:	6/1/2026
Final drop date 4-week classes:	6/3/2026
Final add date 6-week classes:	5/18/2026
Final drop date 6-week classes:	5/21/2026
Final add date 1-week classes:	6/29/2026
Final drop date 1-week classes:	6/29/2026
Final add date 1st 8-week classes:	6/4/2026
Final drop date 1st 8-week classes:	6/4/2026

Fall 2026:	
Final add date 16-week classes:	8/21/2026
Final drop date 16-week classes:	8/28/2026
Final add date 12-week classes:	8/20/2026
Final drop date 12-week classes:	8/26/2026
Final add date 1st 8-week classes:	8/19/2026
Final drop date 1st 8-week classes:	8/21/2026
Final add date 2nd 8-week classes:	10/14/2026
Final drop date 2nd 8-week classes:	10/14/2026
Final add date 4-week classes:	11/9/2026
Final drop date 4-week classes:	11/12/2026

<u>Spring 2027</u>:

1/15/2027
1/22/2027
1/14/2027
1/21/2027
1/13/2027
1/15/2027
3/10/2027
3/11/2027
4/12/2027
4/14/2027

Signature of President	Date	



Invoice #: INV285839

Customer ID: 111816 Seminole State

College

Project ID: SCO-Annual Renewal

Seminole State College:

Annual Renewal

Bill To Seminole State College Accounts Payable 2701 Boren Blvd Seminole OK 74868-1901 United States Ship To Seminole State College Accounts Payable 2701 Boren Blvd Seminole OK 74868-1901 United States

Invoice Date	Payment Due Date	PO #	Terms
11/30/2025	12/30/2025		Net 30

Item **Coverage Start Coverage End** Quantity **Unit Price** Total Jenzabar Subscription Accounts Payable Accounts Receivables Admissions Advising Budget Common CRM Admissions Officer **CRM Candidate** CRM Faculty CRM Staff CRM Student Electronic Transcripts Interface Financial Aid Manager Fixed Assets General Ledger Jenzabar Internet Campus Solution Jenzabar Mobile Web Payroll Personnel Purchasing Registration Retention Student Life **Ienzabar Subscription Subtotal** 1/1/2026 12/31/2026 \$107 236 00 \$107 236 00

Jen-2000 Daniel Daniel Co.	17172020		\$107,230.00	\$107,230.00
Comments: 2026 Renewal			Subtotal	\$107,236.00
			Tax Total	\$0.00
		D	iscount Item	
			Total	\$107,236.00
			Amount Paid	\$0.00
For questions please email Accountsreceivable@jenza	bar.com		Amount Due	\$107,236.00

For ACH Payments:

To:

Citizens Riverside, RI

Credit To: Jenzabar, Inc. **Routing/ABA #:** 211070175 Account #: 1403278404

For Direct Wire Payments:

Citizens Riverside, RI To:

Credit To: Jenzabar, Inc. **Routing/ABA #:** 011500120 1403278404

SWIFT Code: CTZIUS33

Account #:

For Check Payments

Jenzabar Lockbox P.O. Box 845588

Boston, MA 02284-5588