

Assessment of Student Learning Committee

Sept. 27-28, 2019 - online

VPAA Meeting Room

Minutes

I. Call To Order

Members: Chunfu Cheng (Faculty Senate), Linda Goeller, Larry Guerrero (VPAA), Sheila Morris (Student Services), Jessica Isaacs (LAH), Tammy Kasterke (BE), Melanie Rinehart (Fiscal Affairs), Sam Rivera (SS), Jarrod Tollett (STEM), Valarie Watts (HS), John Bolander (guest for CEA-LAH)

II. Vote to Approve, or not, the Minutes from 8/20/10 - **Approved**

III. Announcements

A. The ETS Proficiency Profile is October 30th

B. Please encourage your Division Chairs to complete the Degree Program Reviews by October 1st, Degree Program Assessments and Evaluations by October 15th

C. Faculty Senate Presentations

- 9/30/19 – Melanie and Sheila, Presentation on the Syllabus Template on Brightspace
- 10/28/19 – Sam and John, Formative Assessment
- 11/25/19 – Jessica and Linda, Accreditation and end of semester Assessment
- The Entering Student Engagement Survey is completed. Data still needs to be compiled.

D. Action Agenda for 2019-20

- Continue process of educating the SSC campus about assessment.
- Create fall and spring Assessment Newsletters
- Develop an assessment orientation for new employees.
- Develop a campus wide assessment process for institutional assessment.
- Update assessment procedure as required by the Oklahoma State Regents of Higher Education policy on student assessment and remediation.

E. Assessment Committee Member Role –

- Role of Assessment Committee Members:
To disseminate information, encourage others to meet assessment goals, educate divisions on assessment issues, and bring division

concerns to ASLC. The Assessment of Student Learning Committee represents assessment on the SSC campus.

IV. Old Business:

- A. Syllabus Template of SSC Common Information
- B. We need to have Institutional Assessment. We need to know if this will be our responsibility or if it will be up to someone else. How will the Strategic Plan be assessed? - Report from Melanie Rinehart on October 8th
- C. Re-visit co-curricular - Jeff Cheng will address this at the next meeting to be held October 8

V. New Business

- A. Reports for approval
 - Course Embedded Assessment - **Approved**
 - Transfer Reports - - **Approved**
 - Graduate Exit Survey - - **Approved**

VI. Adjournment **9/28/19**