

SSC Distance Education Committee (DEC) Meeting

MINUTES

2:00 PM – 19 FEBRUARY 2015
VPAA CONFERENCE ROOM

CALL TO ORDER

- Members Present: Kelli McBride, Bill Knowles, Brad Schatzel, Teresa Norman, Jamie Mills, Michael Schnell, Dawn Hamm, Mindy Choate
- Guests: Dr. Thomas Mills (VPAA)

NEW BUSINESS

1. Approved minutes from January Meeting
2. Dr. Mills discussed new initiative to place ITV in more high schools in SSC's service area. To help with the expense of ITV technology, Mills requested the DEC research the use of synchronous tools rather than the current ITV equipment set-up @ \$7000). Brad Schatzel (chair), Bill Knowles and Mindy Choate volunteered to report to the DEC about alternative methods to conduct ITV courses. These tools should still allow for a dedicated class space on campus.
3. McBride announced hiring of Kristi Barnett as evening/Saturday DEPC proctor
4. ProctorU:
 - a. Brad Schatzel asked if faculty had to set up classes in ProctorU at the beginning of the semester or if they could wait until the service was needed.
 - b. McBride said the DE web site would have a ProctorU web page to help students and faculty get the information needed to use the service.

Meeting was adjourned