

SSC Distance Education Committee (DEC) Emergency Meeting

MINUTES

2:00 PM – 22 JANUARY 2015

VPAA CONFERENCE ROOM

CALL TO ORDER

- Members Present: Kelli McBride (Coordinator of Distance Education, Chair), Bill Knowles, Brad Schatzel, Teresa Norman, Jamie Mills, Michael Schnell
- Guests: Dr. Thomas Mills (VPAA)

NEW BUSINESS

1. Approved minutes from December 2014 Emergency Meeting.
2. No November minutes – meeting was the ProctorU Demo.
3. Voted to move meeting times to the 3rd Thursday of the month at 1:00.
4. ProctorU Orientation meeting: in BLIB 119 at 1:30 on 1/29/2015. Faculty can also log in remotely. (recording available of the demo)
5. Dr. Mills sent out a recognition email to the Online Orientation team lead by Michael Schnell and Christal Stevenson.
6. Discussed the next set of Quality Matters courses for redesign and piloting. Decided to focus on GenEd courses.
7. McBride requested committee members begin thinking of formative assessment techniques for online classes.

Meeting was adjourned