

Seminole State College Distance Education Committee (DEC)

MINUTES

1:00 PM – DECEMBER 1 2016

TANNER 304

CALL TO ORDER

Members Present: Michael Schnell (DE Coordinator), Mindy Choate, Kelli McBride, and Marta Osby (other members had schedule conflicts)

OLD BUSINESS

- 1) Brightspace training/orientation modules for students:
 - a) Several courses and the orientation module upload for the semester
- 2) Brightspace orientation for faculty:
 - a) Kelli has various sections done for the Brightspace Beginner orientation

NEW BUSINESS

- 1) Spring DEPC:
 - a) The DEPC will open 24 hours a week.
 - b) Michael still need a few more Faculty volunteers to help out at the 12 to 1 slot for the spring.
- 2) Other
 - a) QM
 - i) Adding Blogs and other tools from Brightspace

ADJOURN

Next meeting: 24 March 2017 (3rd Friday is Spring Break)