Graduation is Friday, May 6, 2016 at 10:30 AM in the Raymond Harber Field House

Seminole State College does not have a rehearsal for the graduation ceremony; below you will find very important information about what will take place graduation morning that should be read carefully. Office staff will be there to assist you that morning. A table will be set up in the hallway in front of the Language Arts Department in Tanner Hall. You must be here no later than **10:00 AM to check in.** You will be directed to where you line up after you check in. Office staff will let you know when the procession will begin to the gymnasium.

- Your tassel (on top of your cap) should be on the right side, and you will move it to the left when Dr. Utterback tells you to do so.

- Please remain in a single file line and follow the person in front of you during procession.

- Remain standing when you enter your row. You will be told when to be seated. There will be a graduation program in your chair in the gym.

- Office personnel will tell you when to stand and go to the podium—please remain single file down the side of the podium behind the poles on the red carpet. Only one row at a time will be asked to stand and proceed to the red carpet.

- **Stand behind the first pole beside the podium**—**do not proceed to the podium until Dr. Mills gives you a signal to come to the podium and present your card. Go all the way up to the podium so he does not have to step away to get your card.**

- If your card has a small X on it above part of your name, we are unsure about the correct pronunciation. Please tell Dr. Mills (quietly and slowly) how to pronounce your name when you hand him your card.

- **DO NOT proceed to Dr. Utterback until Dr. Mills has announced your name.** After your name is called, you will proceed to Dr. Utterback and he will hand you an empty diploma cover. Then, you will shake hands with the regents and go to your chair and be seated while the other graduates receive their diplomas. You will be told when to stand as a group after everyone receives their diploma covers.

- There will be a professional photographer taking pictures. One picture will be taken as you receive your cover and one in front of the flags before you return to your seat. Please return in a timely manner to your seat since the flow of students must keep moving. The photography company will contact you by mail about the purchase of these pictures.

- Your diploma will not be in the cover—it will be mailed to you after grades and degrees are verified (transcripts and diplomas are not available until after June 15th, 2016).

- Caps and gowns do not need to be returned—they are yours to keep.

If you have any questions about graduation and commencement, please contact the Admissions Office:

admissions@ssck.edu
405-382-9230