

Minutes

SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING July 20, 2006

I. Call to Order

The Seminole State College Board of Regents regular monthly meeting was called to order at 1:30 p.m. in the Enoch Kelly Haney Center Board Room.

II. Roll Call of Members

Roll call was conducted. All Regents were present.

Ed Cadenhead administered the Oath of Office to new member, Jeff Miller. President Utterback welcomed him to the Board.

III. Introduction of Guests

President Utterback introduced visitors, administrators, faculty, and staff present at the meeting. Special recognition was given to Dr. Carmen Notaro; Marta Osby, Social Science Instructor; and Chuck Fedon, Vice President of Oscar J. Boldt Construction.

IV. Minutes

There being no additions or corrections to the minutes of the Regular Meeting held June 30, 2006, Regent Flowers made a motion to approve the minutes as written and Regent Harrison seconded the motion. This motion was approved unanimously.

V. Communications to the Board

Financial Report – President Utterback and Ms. Katherine Benton presented a review of the College's revenue and expenses through June 30, 2006. Regent Harrison made a motion to approve the Financial Report as presented and Regent Huser seconded the motion. This motion was approved unanimously.

VI. Hearing of Delegations

None

VI. President's Report

President Utterback discussed items under the President's Report utilizing a PowerPoint presentation (See enclosed copy of the PowerPoint presentation.)

Personnel Update – President Utterback informed the Board members of several personnel changes on campus. Julie Parks of Earlsboro has been hired as a GEAR UP Education Specialist; Kendall Rogers has been hired as a GEAR UP Activities Specialist; David Helseth has been hired as Life Sciences Instructor; Damaris Haney has transferred to GEAR UP Advisor; Dianna O'Connell has transferred to Upward Bound Coordinator; Jeanie Nix has transferred to GEAR UP Data Specialist and Dr. Katherine Rowe, Early Childhood Development Instructor has resigned.

Report on Student Housing Bond Financing – President Utterback informed the Board that Standard & Poors – Public Finance has assigned Seminole State College a finance rating of “BBB-“. The Board was presented with a copy of the report from Standard & Poors Seminole State College was visited by this company to review finances for bond financing. The visit was part of the process for the financing of the residence hall project.

SSC Educational Foundation Golf Tournament – President Utterback gave the Board members information about the SSC Educational Foundation Golf Tournament to be held on October 9, 2006 at the Jimmie Austin Golf Course in Seminole.

VIII. Business

Election of Officers – President Utterback presented the Board with a section of the Board Policy regarding the election of officers. Regent Huser made a motion to elect the following Regents as officers: David Wilson, Chair; William Harrison, Jr., Vice Chair; Roger Nansel, Secretary. Regent Jon Flowers seconded this motion. This motion was approved unanimously.

Approval to enter into contract with Boldt Builds – President Utterback presented the Board with a copy memo from Katherine Benton, Vice President for Fiscal Affairs explaining the process of the selection of a construction manager for the residence hall project and a copy of the potential contract with Oscar J. Boldt Construction Company. Chuck Fedon, Vice President of Boldt addressed the Board and told about the process, the project and his company. President Utterback recommended approval to enter into this contract. Mr. Fedon suggested that the sub-contractors submit bonding documents for anything over \$50,000 instead of the construction manager. Regent Flowers commented that he would rather the sub-contractors be bonded. Regent Huser made a motion to approve the contract with Boldt Builds, Oscar J. Boldt Construction to serve as a construction manager for the residence hall project. Regent Donaho seconded this motion. This motion was approved unanimously.

Approval of Maintenance Building Design – President Utterback presented the Board with a copy of the proposed design for a maintenance building for the Seminole State College campus. This construction is part of the Capital Bond Projects. Regent Donaho made a motion to approve the design for the proposed maintenance building from Meyer Architecture Plus as presented and Regent Nansel seconded this motion. This motion was approved unanimously.

IX. Consent Agenda

Regents were presented information concerning items on the Consent Agenda. President Utterback recommended approval of these items. Regent Harrison made a motion to approve the Consent Agenda items and Regent Nansel seconded the motion. This motion passed unanimously.

The Consent Agenda was as follows:

Acceptance of the Student Assessment Progress Report for the Higher Learning Commission

X. Adjournment

There being no further business or discussion, the meeting was adjourned at 2:15 p.m.

Regent David Wilson, Chair