

Minutes

SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING October 18, 2006

I. Call to Order

The Seminole State College Board of Regent's regular monthly meeting was called to order at 1:30 p.m. in the Enoch Kelly Haney Center Board Room.

II. Roll Call of Members

Roll call was conducted. All Regents were present.

III. Introduction of Guests

President Utterback introduced visitors, administrators, faculty, and staff present at the meeting. Special recognition was given to members of the Business/Information Systems Division: Patricia Cokeley, Division Chair and Michael Schnell. Special recognition was also given to Kevin Marshall and Mike Gibson of Cole & Reed, PC.; Nina Kirk, Nursing and Health Sciences Division Chair; Carmen Notaro; Tracy Jacomo, Faculty Senate President; Harrell Kennedy and Past Chair Derrill Cody.

On behalf of the Regents, President Utterback made special a presentation to Seminole State College Board of Regents Past Chair, Mr. Derrill Cody, who completed his term as a Regent at the end of June 2006. Regent Cody stated that the seven years that he served on the SSC Board of Regents were the most enjoyable endeavor that he has ever been involved with. He commended President Utterback and his staff on the accomplishments made at the College during his term. Regent Cody said, "Dr. Utterback is an outstanding leader for this College."

IV. Minutes

There being no additions or corrections to the minutes of the regular meeting held July 20, 2006. Regent Donaho made a motion to approve the minutes as written and Regent Harrison seconded the motion. This motion was approved unanimously.

V. Communications to the Board

Financial Report – Ms. Katherine Benton, Vice President for Fiscal Affairs presented a review of the College's revenue and expenses through September 30, 2006. Regent Nansel made a motion to approve the Financial Report as presented and Regent Miller seconded the motion. This motion was approved unanimously.

VI. Hearing of Delegations

None

VII. President's Report

President Utterback discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Personnel Update – President Utterback updated the Board on several personnel matters. He updated the Board on the health of Head Baseball Coach Eric Myers, who is undergoing treatments for brain cancer and the baseball program. He informed the Board that Pam Jackson would be leaving the College at the end of the year to accept a position at the Robert Ross International University of Nursing in St. Kitts and that Ms. Diana Lynd was hired as the Child Development Coordinator.

Washington, D.C. Report – President Utterback told the Board about his visit to Washington, D.C. September 16-20. He stated that this visit was a very successful visit. A reception was hosted by SSC and Rural Enterprises of Oklahoma for staff members of the Oklahoma Congressional delegation. A series of meetings were also held with elected officials and representatives of SSC.

Update on Campus Construction Projects – President Utterback updated the Board on the progress of the construction projects on campus. The construction of a 150-bed residence hall is well underway with the completion of the Student Housing Bond Financing and the beginning of the dirt work on the construction site.

Campus Activities – President Utterback told the Board about several recent campus activities. These included: the Area Services Fair & Ice Cream Social, Constitution Day Observance, Student Government Elections, and Phi Theta Kappa Safety Fair.

Oklahoma House of Representatives Tuition Committee Hearing – President Utterback informed the Board the he was asked to be a part of the House of Representatives Tuition Committee Hearing on September 26th at the State Capitol.

Foundation Golf Tournament – President Utterback updated the Board on the success of the SSC Educational Foundation Golf Tournament that was hosted by Congressman Dan Boren, Senator Harry Coates and Representative Ryan Kiesel. President Utterback thanked the Regents who participated in the tournament. He stated that the turnout for this event was great and that over \$16,000 was raised.

Dan Boren Business Development Center Ribbon Cutting – President Utterback invited the Board to attend the Dan Boren Business Development Center Ribbon Cutting to be held on Monday, October 23rd at 2 p.m. at the newly-renovated facility.

VIII. Business

Acceptance of External Audit – President Utterback presented the Board with a copy of the FY06 external audit by Cole & Reed, P.C. Mike Gibson with Cole & Reed, P.C. addressed the Board and discussed the contents of the audit. He stated that this was a very good audit and commended Katherine Benton and her staff. Regent Nansel congratulated Katherine Benton and her staff. Regent Flowers representing the Audit Committee also stated that this audit was an unqualified audit and made a motion to accept the external audit as presented. Regent Miller seconded this motion. This motion was approved unanimously.

Approval of Wellness/Title IX Project Design– President Utterback presented the Board with a copy of the preliminary concept of the SSC wellness/Title IX project and recommended approval. Regent Donaho made a motion to approve the design as presented and Regent Harrison seconded this motion. This motion was approved unanimously.

Approval of Contract with Oscar J. Boldt Construction – President Utterback presented the Board with a copy of a contract with Oscar J. Boldt Construction for construction parking areas around the new residential learning center in the amount of \$400,533. This contract is separate from the residence hall construction project because a different source of financing other than the bond money is being used to complete this project. Regent Nansel made a motion to approve the contract with Oscar J. Boldt Construction as presented and Regent Flowers seconded this motion. This motion was approved unanimously.

Approval of Agreement between Seminole State College and the SSC Educational Foundation – President Utterback presented the Board with a copy of an agreement with the SSC Educational Foundation for shared resources and personnel. Oklahoma Statute 70 Section 4306 that requires an agreement to be in place. This agreement will be presented annually for approval. President Utterback recommended approval of the agreement Regent Donaho made a motion to approve the agreement with the SSC Educational Foundation as presented and Regent Flowers seconded this motion. This motion was approved unanimously.

X. Consent Agenda

Regents were presented information concerning items on the Consent Agenda. President Utterback recommended approval of these items. Regent Flowers made a motion to approve the Consent Agenda items and Regent Huser seconded the motion. This motion passed. Regent Nansel abstained due to a conflict of interest with Consent Agenda item number two.

The Consent Agenda was as follows:

1. Acceptance of the 2006 Academic Plan and Three Year Plan
2. Ratification of Actions Taken on Issuance of Oklahoma Development Finance Authority Student Housing Revenue Bonds Series 2006
 - A. Increase of Bond Issuance Request from \$9,000,000 to \$9,500,000 as Approved by ODFA and the State Bond Advisor
 - B. Authorization of Individuals to Execute Construction Fund Requisition Requests
 - C. Authorization of BancFirst to Invest Student Housing Revenue Bond Cash Held in Trust Accounts
3. Ratification of Purchase over \$10,000: 10 Smart Boards from J.L. Hein Service Inc. for \$16,480 off of State Contract
4. Ratification of Purchase over \$10,000: Website Software Subscription purchase for Federal Gear-Up grant for \$18,0000

XI. Adjournment

There being no further business or discussion, the meeting was adjourned at 2:35 p.m.

David Wilson, Chair