

Minutes

SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING May 23, 2007

I. Call to Order

The Seminole State College Board of Regent's regular monthly meeting was called to order at 11:30 a.m. in the Enoch Kelly Haney Center Board Room.

II. Roll Call of Members

Roll call was conducted. Regent David Wilson was absent.

III. Introduction of Guests

President Utterback introduced visitors, administrators, faculty, and staff present at the meeting. Special recognition was given to members of the Nursing and Health Sciences Division: Nina Kirk, Division Chair; Donna Chambers, Nursing Instructor; and Susan McLaughlin, Nursing Instructor. Special recognition was also given to: Yashanda Anderson, Coordinator of Media Relations; Patricia Cokeley, Division Chair for the Business/Information Systems Division; Marta Osby, Faculty Senate President; and Rusty Beene, Athletic Director.

IV. Minutes

There being no additions or corrections to the minutes of the regular meeting held March 29, 2007, Regent Donaho made a motion to approve the minutes as written and Regent Nansel seconded the motion. This motion was approved unanimously.

V. Communications to the Board

Financial Report – Ms. Katherine Benton, Vice President for Fiscal Affairs presented a review of the College's revenue and expenses through April 30, 2007. Regent Nansel made a motion to approve the Financial Report as presented and Regent Miller seconded the motion. This motion was approved unanimously.

Report of Purchases over \$15,000 – *None*

VI. Hearing of Delegations

None

VII. President's Report

President Utterback discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Recognition Banquet – President Utterback updated the Board on the success of the Spring Recognition Banquet. He stated that three former students were inducted into the Alumni Hall of Fame. These former students were: Marilyn Kincade, Eric Myers and Ed Smith. Approximately \$25,000 was raised at this event for the SSC Educational Foundation.

Commencement– President Utterback informed the Board that commencement was held on Friday, May 11, 2007 and went very well. The President pointed out that students at Seminole State College are not always traditional 18 to 20 year-olds. This year we had a mother, husband, daughter trio of students that graduated together. Oklahoma Supreme Court Justice Steven W. Taylor was the commencement speaker.

Campus Update– President Utterback updated the Board on several campus activities. He stated that the SSC Phi Theta Kappa held its honors reception on Monday, May 7, 2007. Marta Osby PTK sponsor stated that she has had a very good group of students this year. She also stated that Lana Reynolds, Vice President for Institutional Advancement, was inducted as an honorary member of PTK at the honors reception. A Seminole State College and Seminole Nation partnership was honored by the OSRHE Economic Development Council. President Utterback told the Board that SSC had a “Fun Day” on campus for students on April 11, 2007. SSC Student Amanda Ramirez was awarded the “Outstanding Participant” award at the National Indian and Native American Employment Training Conference on April 18th. The Board was informed that the Federal Upward Bound grant in the amount of \$343,873 annually for four years has been renewed. Also, a new Upward Bound grant in the amount of \$250,000 annually for four years has been awarded to Seminole State College.

Spring Sports Update– President Utterback updated the Board on spring sports. He stated that the SSC Golf team hosted the NJCAA Region II Golf Tournament at the Jimmie Austin Golf Course in Seminole. The SSC Lady Trojans softball team placed 3rd in the NJCAA Region II Softball Tournament and the SSC Trojan baseball team ended their season as Runners-up in the NJCAA Region II Tournament in Bartlesville.

Tennis Program Reinstatement – President Utterback informed the Board that the tennis program at Seminole State College has been reinstated and Mr. Brian Nelson of Ada has been hired as the coach.

Personnel Update – President Utterback updated the Board on several personnel changes and recognitions. He stated that Yashanda Anderson has been hired as the Coordinator of Media Relations. Rusty Beene has been named the national chair of NJCAA Men’s Basketball. Dr. Donna Hardin has retired as English Instructor and Erin Pick, volleyball coach, has submitted her resignation.

Construction Update – President Utterback updated the Board on campus construction projects. The residence hall project is approximately six weeks behind schedule with a proposed completion date of September 15th. President Utterback is currently exploring options for housing the students designated to reside in this new facility when the fall term begins in August. President Utterback stated that the Maintenance Building project is back under construction after some code issues with the State Fire Marshall. An alteration in building plans caused a delay while additional approvals were obtained. The Title IX softball project will begin construction of buildings as soon as dirt work is completed.

Higher Learning Commission Activities – President Utterback presented the Board with information about preparations for the 2009-2010 accreditation site visit from the Higher Learning Commission of North Central.

Legislative Update – President Utterback updated the Board on Legislative activities. He stated that higher education will receive \$33 Million in new funding, which will mean approximately \$180,000 for Seminole State College. The President discussed the proposed Tuition Lock Program which is being proposed by the legislature. This program would lock tuition rates for students for a certain period of time. President Utterback stated that this could be hard for the College to track. This bill is still under discussions and he is waiting for more information about this program.

Regent Appointment – President Utterback informed the Board that Chairman David Wilson has been reappointed to another seven-year term as a member of the Seminole State College Board of Regents.

VIII. Business

Consideration of Acceptance of the Internal Audit from Cole & Reed – President Utterback presented the Board with a copy of the internal audit as prepared by Cole & Reed. Regent Nansel told the Board members that there were two very minor discrepancies that involved a credit card usage and a miscellaneous claim, but have been resolved by the College. One issue arose over payment of a credit card purchase using a packing slip instead of an invoice. The other was an error in coding a workers comp payment as unemployment. Regent Nansel complimented the College employees on a good audit. Regent Nansel made a motion to approve the internal audit, as presented, and Regent Miller seconded this motion. This motion was approved unanimously.

Consideration of Approval to Purchase Campus Communications Upgrade – President Utterback presented the Board with information about a recommended purchase from Avaya/NACR to upgrade the College's phone system. He stated that he has been informed that the current system used by the College will be obsolete soon and also needs to have better ADA accessibility. President Utterback recommended approval. Regent Donaho made a motion to approve the purchase of campus

communication upgrade equipment from Avaya/NACR and Regent Huser seconded this motion. This motion was approved unanimously.

IX. Consent Agenda

Regents were presented information concerning items on the Consent Agenda. President Utterback recommended approval of these items. Regent Donaho made a motion to approve the Consent Agenda items and Regent Flowers seconded the motion. This motion passed unanimously.

The Consent Agenda was as follows:

Recommended curriculum modifications in the Associate in Applied Science for Applied Technology Degree Program:

- Revisions changing course prefixes in degree options from generic TECH prefixes and number to option-specific course prefixes and numbers within each option of the degree program.
- Revisions to General Education requirements moving a three-credit hour math requirement formerly under Support and Related Requirements and delineating the math or math-based courses meeting this requirement, and moving courses in Behavior/Social Science and Computer Science from General Education Requirements to Support and Related Requirement electives. Also, Support and Related Requirement electives will be revised to include an optional one-three credit hour internship.

X. Adjournment

There being no further business or discussion the meeting was adjourned at 12:25 p.m.

Approved – 6/21/07
David Wilson, Chair