

## Minutes

### SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING October 17, 2007

#### I. Call to Order

The Seminole State College Board of Regent's regular monthly meeting was called to order at 1:30 p.m. in the Enoch Kelly Haney Center Board Room.

#### II. Roll Call of Members

Roll call was conducted. All Regents were present.

#### III. Introduction of Guests

President Utterback introduced visitors, administrators, faculty, and staff present at the meeting. Special recognition was given to members of the Social Sciences Division. Members present were: Pam Koenig, Division Chair; Marta Osby, Government Instructor and Faculty Senate President; Bill Knowles, COPS Coordinator/Government Instructor; Steve Bolin, History Instructor; Tracy Jacomo, Sociology Instructor; Carlene Armor, Secretary – Math/Social Science Divisions and Kendall Rogers, Psychology Instructor. Rusty Beene, Athletic Director; Mike Gibson and Kevin Marshall with Cole & Reed were also recognized. Also in attendance were some of the Presidential Leadership Class Scholars: Jessica Schimmel, Matt Smith, Cody Barlow, Luke Yates, Brooke Belles, Kim Parks, and Andi Hawkins.

#### IV. Minutes

There being no additions or corrections to the minutes of the regular meeting held August 23, 2007, Regent Flowers made a motion to approve the minutes as written and Regent Wilson seconded the motion. This motion was approved unanimously.

#### V. Communications to the Board

**Financial Report** – Ms. Katherine Benton, Vice President for Fiscal Affairs presented a review of the College's revenue and expenses through September 30, 2007. Regent Nansel made a motion to approve the Financial Report as presented and Regent Miller seconded the motion. This motion was approved unanimously.

- *Report on Purchases over \$15,000 for August*
  - o \$19,370.50 – Resale Bookstore Purchase
  - o \$41,772.15 – Resale Bookstore Purchase

- *Report on Purchases over \$15,000 for September*
  - o \$18,691.22 – Resale Bookstore Purchase
  - o \$166,885.42 – Resale Bookstore Purchase
  - o \$51,696.50 – Resale Bookstore Purchase

**VI. Hearing of Delegations**

None

**VII. President's Report**

President Utterback discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Personnel Update – President Utterback informed the Board of a recent hiring. Christy Abbott-France has been hired to fill the GEAR UP Advisor position.

Campus Activities– President Utterback told the Board members about several recent campus activities. These were: Campus participated in the Seminole Nation Days Parade, the President's Leadership Class attended the Jasmine Moran Children's Museum Tribute in Tulsa, and the Student Government Association has elected new officers. Also, Native American Day has been scheduled for November 7, 2007 on the SSC campus. President Utterback told the Board that over 200 area high school students have already RSVP'd for this event.

Upward Bound Grants Awarded– President Utterback informed the Board that the SSC TRiO programs have been awarded an additional Upward Bound Math and Science Grant in the amount of \$250,000 for the next five years. Additionally, the Veterans Upward Bound Grant has been renewed for another four years in the amount of \$273,278 annually.

Washington, D.C. Report – President Utterback updated the Board on a recent trip that he, Lana Reynolds and Larry Smith made to visit congressional offices in Washington, D.C. The College also hosted a reception with REI for staff members of the Oklahoma delegation.

Construction Update– President Utterback updated the Board on campus construction projects. He presented the Board with information about expenditures to-date on several projects and updated the Board on the progress of these projects.

Time Magazine Article – President Utterback presented the Board with a copy of a *Time Magazine* article in which Seminole State College is mentioned. This article discussed the International University of Nursing cooperative agreement and the ongoing nursing crisis in the United States.

Sports Update – President Utterback informed the Board that Seminole State College tennis players Andres Nunez and James Vinkis won the NJCAA doubles national tennis championship on October 12, 2007 in Mobile, Alabama.

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*Regent Receives Honors* – President Utterback informed the Board that Seminole State College Regent Marci Donaho was recently named “Tourism Professional of the Year” at the Governor’s 2007 Redbud Awards. President Utterback congratulated Regent Donaho on this award.

*Seminole State College Honored* – President Utterback informed the Board the Seminole State College was recently named the Seminole County Business and Professional Woman’s *Employer of the Year* at their annual Bosses Banquet held on October 15, 2007.

*Academic Affairs Update*– Dr. Rebecca Kennedy, Vice President for Academic Affairs informed the Board about several academic activities and events at Seminole State College. These were: the Higher Learning Commission self-study for continuing 10-year accreditation, assessment, the MLT site visit on November 19<sup>th</sup> and 20<sup>th</sup> and the Title III Cooperative grant.

### **VIII. Business**

**Acceptance of External Audit**– President Utterback presented the Board with a copy of the annual FY07 external audit by Cole & Reed, P.C. Mike Gibson, representative from Cole & Reed, addressed the Board members about the audit findings. He stated that the audit is a qualified audit which evaluated internal controls and compliance. There was one finding in the audit which was that accounting procedures should change to an accrual basis. The College’s federal award programs (TRiO and Financial Aid) were also audited and there were no findings. The audit committee, consisting of Regents Flowers, Nansel, and Huser, met before the meeting to review the audit and any findings. Regent Nansel made a motion to accept the audit as presented and Regent Flowers seconded this motion. This motion was approved unanimously.

**Approval of Student One-Stop-Shop Project Design** – President Utterback presented the Board with a copy of the architect’s draft of the design for the one-stop-shop. Regent Nansel asked where the tennis courts would be relocated. President Utterback stated that they would be moved near the softball fields. Regent Donaho made a motion to approve the design as presented with authorization to make any minor changes needed as the construction process progresses, and Regent Nansel seconded this motion. This motion was approved unanimously.

**Approval of Naming of New Residence Hall** – President Utterback presented the Board with information about a major donation from the Seminole Nation and recommended approval of naming the residence hall after the tribe. President Utterback stated that Seminole Nation has agreed to make donations to the College for the residence hall in the amount of \$250,000 and Chief Haney has also agreed to help the Foundation raise another \$250,000. Regent Donaho made a motion to authorize President Utterback to name the facility after Seminole Nation, the Seminole Nation Residential Learning Center, and Regent Huser seconded this motion. Regent Miller voiced preference to another name honoring the tribe and voted no on the motion. All other Board members voted yes.

**Item Not Foreseen Prior to the Posting of the Agenda** – President Utterback informed the Board that the President of Murray State College, Dr. Bill Pennington, was killed in an auto accident on Saturday, October 13, 2007. He recommended a motion to send a letter of condolence to the campus. Regent Flowers made a motion to send a letter of condolence and Regent Wilson seconded this motion. This motion was approved unanimously.

**IX. Consent Agenda**

Regents were presented information concerning items on the Consent Agenda. President Utterback recommended approval of these items. Regent Donaho made a motion to approve the Consent Agenda items and Regent Huser seconded the motion. This motion passed unanimously.

The Consent Agenda was as follows:

- Acceptance of the 2008 Academic Plan and Three Year Plan
- Approval of Master Lease Reimbursement Resolution

**X. Adjournment**

There being no further business or discussion the meeting was adjourned at 2:28 p.m.

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William Harrison, Jr., Chair