

Minutes

SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING February 13, 2008

I. Call to Order

The Seminole State College Board of Regent's regular monthly meeting was called to order at 1:30 p.m. in the Enoch Kelly Haney Center Board Room.

II. Roll Call of Members

Roll call was conducted. Regent Huser and Regent Miller were absent.

III. Introduction of Guests

President Utterback introduced visitors, administrators, faculty, and staff present at the meeting. Special recognition was given to members of the Nursing and Health Sciences Division. Members present include: Nina Kirk, Division Chair; Perthena Latchaw, MLT Program Director; Malinda Browning, MLT Instructor; Terrie Kiker, Nursing Instructor; Dr. Jorge Neuhaus, Nursing Instructor; JoAnn DeArmond, Secretary, Nursing Division; Donna Chambers, Nursing Instructor and Susan McLaughlin, Nursing Instructor. Christian Morgan, English Instructor; Marta Osby, Faculty Senate President; Jeff Cox, Language Arts and Humanities Division Chair; and Rusty Beene, Athletic Director were also present. Some members of the President's Leadership Class were also present. They were: Luke Yates, Tyler Crabtree and Taylor Wassam.

IV. Minutes

There being no additions or corrections to the minutes of the regular meeting held January 24, 2008, Regent Donaho made a motion to approve the minutes as written and Regent Nansel seconded the motion. This motion was approved unanimously.

V. Communications to the Board

Financial Report – Ms. Katherine Benton, Vice President for Fiscal Affairs presented a review of the College's revenue and expenses through January 31, 2008. Regent Wilson made a motion to approve the Financial Report as presented and Regent Nansel seconded the motion. This motion was approved unanimously.

Report of Purchases over \$15,000:

- *McGraw Hill, Inc.* - \$25,725.49 (Bookstore Textbooks)

VI. Hearing of Delegations

None

VII. President's Report

President Utterback discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Higher Learning Commission Update – President Utterback updated the Board on the progress of the Self-Study Steering Committee. He stated that a delegation just visited Chicago in preparation for the upcoming visit by the Higher Learning Commission. Dr. Rebecca Kennedy, Vice President for Academic Affairs stated that the College was complimented on their assessment work and their preparation for the site visit in 2009.

Campus Activities – President Utterback updated the Board on several campus activities. The President's Leadership Class visited Congresswoman Mary Fallin at her Oklahoma City office and they also volunteered at the Seminole Chamber of Commerce's annual banquet by serving the meal and working the as hosts. The Trojan Baseball Alumni Banquet was held on February 2, 2008 and the guest speaker was former Trojan Randy Hughes. The President told the Board that Presidential Leadership Class member Larry Morgan was named the Nigh Institute Scholar and attended the annual events which included visits with former Governor George Nigh and Congressman Dan Boren.

Seminole "Citizen of the Year" - President Utterback informed the Board the Seminole State College Educational Foundation Trustee Kenneth Henderson has been named the 2007 Seminole "Citizen of the Year."

Higher Ed Day at the Capitol – President Utterback announced that "Higher Ed Day at the Capitol" has been scheduled for Wednesday, February 27, 2008 and that several Senators and Representatives have "rsvp'd" for the event. The President invited all Board members to attend.

VIII. Business

Approval of Increase in Room & Board Rates – President Utterback presented the Board with a memo and other information about room and board rates from Katherine Benton, Vice President for Fiscal Affairs. Vice President Benton's memo recommended approval of a 7% increase in room and board rates. This increase would allow our rates to remain competitive with other colleges in the state and will assist in covering the mandatory costs that increase annually. President Utterback also recommended approval of the increase. Regent Donaho

made a motion to approve the 7% increase in room and board rates and Regent Nansel seconded this motion. This motion was approved unanimously.

Approval to Grant Tenure to Ms. Donna Chambers – President Utterback presented the Board with a letter from Dr. Rebecca Kennedy, Vice President for Academic Affairs recommending approval of the granting of tenure to Ms. Donna Chambers, Nursing Instructor. The Board was also presented a copy of the summary of evidence and assets and Ms. Chamber's résumé. President Utterback recommended approval of tenure for Ms. Chambers. The Regents decided not to enter into executive session. Regent Donaho made a motion to approve the request to grant tenure to Ms. Donna Chambers and Regent Wilson seconded this motion. This motion was approved unanimously.

Approval of Retirement Incentive Program – President Utterback presented the Board with information about a proposed retirement incentive program for FY08 and recommended approval. Regent Flowers made a motion to approve the policy as presented and Regent Donaho seconded this motion. This motion was approved unanimously.

IX. Adjournment

The meeting was adjourned at 1:50 p.m.

William Harrison, Jr., Chair