

## Minutes

### SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING February 24, 2011

#### **I. Call to Order**

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:30 p.m. in the Enoch Kelly Haney Center Board Room.

#### **II. Roll Call of Members**

Roll call was conducted.

#### **III. Introduction of Guests**

President Utterback introduced visitors, administrators, faculty, and staff present at the meeting. Special recognition was given to members of the Math, Science and Engineering Division. Members present were: Annette Troglin, Acting Division Chair; Gerhard Laule, Physical Science Instructor; Linda Goeller, Math/Science Instructor; Jarrod Tollett, Math, Science and Engineering Instructor; Beverly Williams, Biological Science Instructor; Lori Eberhart, Biological Science Instructor; Dave Helseth, Life Science Instructor; and Travis Qualls, Math Instructor. Other guests included: Malinda Browning, MLT Instructor; Dr. Steve Bolin, History Instructor; Jeffery Christiansen, Government Instructor; Rayshell Clapper, English Instructor; Christian Morgan, English Instructor; Jim Wilson, Language Arts Instructor; Christal Stevenson, English/Social Science Instructor; Marie Dawson, Speech Instructor; and Donna Chambers, Nursing & Health Science Division Chair.

#### **IV. Minutes**

There being no additions or corrections to the minutes of the regular meeting held January 27, 2011, Regent Wilson made a motion to approve the minutes as written and Regent Henderson seconded the motion. This motion was approved unanimously.

#### **V. Communications to the Board**

**Financial Report** – Ms. Katherine Benton, Vice President for Fiscal Affairs, presented a review of the College's revenue and expenses through January 31, 2011. Regent Bradford made a motion to approve the Financial Report as presented and Regent Henderson seconded the motion. This motion was approved unanimously.

- *E&G and Auxiliary Purchases over \$15,000 for January*

✓ \$53,379.75 – Purchase for resale bookstore textbooks - Cengage Learning

#### **VI. Hearing of Delegations**

None

## **VII. President's Report**

President Utterback discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

*Personnel Update* – President Utterback told the Board members about one personnel update since the January meeting. Cheryl Woods, Veterans Upward Bound Adviser, has announced her plans to retire in April.

*Campus Activities* – President Utterback told the Board members about several campus activities. These were:

- ✚ Trojan Baseball Kick-Off Banquet – January 29<sup>th</sup>
- ✚ Snow Days at Seminole State College
- ✚ Students Assisting at Jasmine Moran Children's Museum Fundraiser
- ✚ Higher Education Day at the Capitol – February 22<sup>nd</sup>

## **VIII. Business**

**Recommendation to Enter into Executive Session** – President Utterback gave the Regents the option of entering into executive session to discuss personnel matters. The Regents decided not to enter into executive session.

**Consideration of Approval to Grant Tenure to Dr. Steve Bolin** – President Utterback presented the Board with a copy of the tenure application for Dr. Steve Bolin and a letter of recommendation from Dr. Paul Gasparro, Vice President for Academic Affairs. President Utterback recommended approval of his tenure. Regent Donaho made a motion to approve tenure for Dr. Steve Bolin and Regent Miller seconded this motion. This motion was approved unanimously.

**Consideration of Approval to Grant Tenure to Ms. Annette Troglin** – President Utterback presented the Board with a copy of the tenure application for Ms. Annette Troglin and a letter of recommendation from Dr. Paul Gasparro, Vice President for Academic Affairs. President Utterback recommended approval of her tenure. Regent Bradford made a motion to approve tenure for Ms. Annette Troglin and Regent Wilson seconded this motion. This motion was approved unanimously.

**Consideration of Approval to Grant Tenure to Mr. Dave Helseth** – President Utterback presented the Board with a copy of the tenure application for Mr. Dave Helseth and a letter of recommendation from Dr. Paul Gasparro, Vice President for Academic Affairs. President Utterback recommended approval of his tenure. Regent Donaho made a motion to approve tenure for Mr. Dave Helseth and Regent Miller seconded this motion. This motion was approved unanimously.

**Consideration of Approval to Grant Tenure to Ms. Rayshell Clapper** – President Utterback presented the Board with a copy of the tenure application for Ms. Rayshell

Clapper and a letter of recommendation from Dr. Paul Gasparro, Vice President for Academic Affairs. President Utterback recommended approval of her tenure. Regent Bradford made a motion to approve tenure for Ms. Rayshell Clapper and Regent Wilson seconded this motion. This motion was approved unanimously.

**Consideration of Approval to Grant Tenure to Ms. Malinda Browning** – President Utterback presented the Board with a copy of the tenure application for Ms. Malinda Browning and a letter of recommendation from Dr. Paul Gasparro, Vice President for Academic Affairs. President Utterback recommended approval of her tenure. Regent Henderson made a motion to approve tenure for Ms. Malinda Browning and Regent Donaho seconded this motion. This motion was approved unanimously.

**IX. Adjournment**

There being no further business or discussion the meeting was adjourned at 1:55 p.m.

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Bill Huser, Chair