

Minutes

SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING May 27, 2010

I. Call to Order

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:30 p.m. in the Enoch Kelly Haney Center Board Room.

II. Roll Call of Members

Roll call was conducted. Regents present were Regents Huser, Donaho, Miller, and Bradford.

III. Introduction of Guests

President Utterback introduced visitors, administrators and staff present at the meeting. Special recognition was given to Dr. Steve Bolin the new Faculty Senate President.

IV. Minutes

There being no additions or corrections to the minutes of the regular meeting held February 24, 2011 Regent Bradford made a motion to approve the minutes as written and Regent Donaho seconded the motion. This motion was approved unanimously.

V. Communications to the Board

Financial Report – Ms. Katherine Benton, Vice President for Fiscal Affairs, presented a review of the College's revenue and expenses through April 30, 2011. Regent Miller made a motion to approve the Financial Report as presented and Regent Donaho seconded the motion. This motion was approved unanimously.

- *Report on Purchases over \$15,000*
 - *February* - \$20,000.00 - Central Sheet Metal, L.L.C.; FEMA payment for storm damage to roofs/gutters
\$77,617.89 - Pearson Education; Bookstore purchase for resale textbooks
\$16,587.80 - Pearson Education; Bookstore purchase for resale textbooks
 - *March* – None
 - *April* – None

VI. Hearing of Delegations

None

VII. President's Report

President Utterback discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Personnel Update – President Utterback updated the Board on several personnel items. Frank Washington, Educational Talent Search Adviser; Kelly Chastain, Maintenance Services Coordinator; and Beverly Williams, Biology Instructor has submitted their letter of retirement. Amy Gillespie, Volleyball Head Coach has resigned. Dr. Mark Ames has been hired as the Dean of Student Services. Pam Koenig has been hired as Dean of Instructional Compliance. Clarence Smith and Ben Kendrick have been hired as Veterans Upward Bound Advisers. Additionally, Linda Goeller, Math Instructor has received her Doctorate in Professional Education Studies/Mathematics Education from Oklahoma State University.

Campus Events – President Utterback told the Board members about several campus activities since the February Board meeting. These were: Phi Theta Kappa International Honor Society induction on May 31st; the volleyball and basketball teams helped stuff 8,500 eggs for the Children's Museum egg hunt; Kelli McBride, Jessica Isaacs, Jim Wilson, Rayshell Clapper presented at the Pop Culture Association Southwest Texas and National Joint Conference in San Antonio, Texas; the softball team helped with "A League of Their Own"; Melinda Sims was honored as Support Staff of the Month and Rita Story-Schell was honored as Educator of the Month at the Chamber Forum; the Psi Beta induction was held on April 14th; the partnership between SSC and Citizen Pottawatomie Nation was recognized by the Oklahoma State Regents on April 26th; the Sigma Kappa Delta induction was held on April 27th; a Creativity Symposium was held on April 29th; Peter Simon and his son performed on campus May 2-5; the annual Recognition Banquet was held on May 5th; Commencement was held on May 13th; and President Utterback signed a "Click It or Ticket" mobilization proclamation for May 23rd through June 5th. President Utterback also discussed a grant application through FEMA for construction of a community storm shelter/event center.

VIII. Business

Approval of Policy II-6-11 regarding Academic Rank – President Utterback presented the Board with a copy of a proposed policy regarding academic rank. This policy would provide a system award the rank of Professor, Assistant Professor and Associate Professor using certain guidelines. The policy allows the President to award this rank in several instances. This policy's creation was recommended by the Higher Learning Commission during their accreditation review visit in October of 2009. President Utterback recommended approval of this policy. Regent Bradford made a motion to approved Policy II-6-11 as written and Regent Miller seconded this motion. This motion was approved unanimously.

IX. Consent Agenda

Regents were presented information concerning items on the Consent Agenda. President Utterback recommended approval of this item. Regent Miller made a motion to approve the Consent Agenda items and Regent Donaho seconded the motion. This motion approved unanimously.

The Consent Agenda was as follows:

- Approval of the FY11 Campus Master Plan Projects for Annual Submission to the Oklahoma State Regents for Higher Education
- Approval of the 2011-2012 Events and Employee Holiday Schedule
- Acceptance of the Associate in Science for Health, Physical Education and Recreation Transfer Degree Program Review
- Acceptance of the Associate in Science for Elementary Education Degree Program Review
- Acceptance of the Associate in Arts for Language Arts and Humanities Degree Program Review

X. Adjournment

There being no further business or discussion the meeting was adjourned at 2:30 p.m.

Bill Huser, Chair