

## Minutes

### SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING May 16, 2013

#### **I. Call to Order**

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:30 p.m. in the Enoch Kelly Haney Center Board Room.

#### **II. Roll Call of Members**

Roll call was conducted. Regent Donaho and Regent Adams were absent.

#### **III. Introduction of Guests**

President Utterback introduced visitors, administrators, faculty, and staff present at the meeting. Special recognition was given to incoming Faculty President Kendall Rogers.

#### **IV. Minutes**

There being no additions or corrections to the minutes of the regular meeting held February 21, 2013, Regent Wilson made a motion to approve the minutes as written and Regent James seconded the motion.

#### **V. Communications to the Board**

**Financial Report** – Katherine Benton, Vice President for Fiscal Affairs presented a review of the College's revenue and expenses through April 30, 2013. Regent Bradford made a motion to approve the Financial Report as presented and Regent Ervin seconded the motion. This motion was approved unanimously.

- *E&G and Auxiliary Purchases over \$15,000 for February - None*
- *E&G and Auxiliary Purchases over \$15,000 for March – None*
- *E&G and Auxiliary Purchases over \$15,000 for April - None*

#### **VI. Hearing of Delegations**

None

#### **VII. President's Report**

President Utterback discussed items under the President's Report and the Business portion of the agenda by utilizing a [PowerPoint presentation](#). (See enclosed copy of the [PowerPoint presentation](#))

Personnel Update – President Utterback updated the Board members on several personnel changes since the February meeting. Alfreda Pavia has been hired as the Talent Search Advisor.

## Minutes

### SSC Board of Regents Regular Meeting

May 16, 2013

Page 2

Donny Tuley has been hired as the Head Men's Basketball Coach. Jeannie Nix has transferred to GEAR UP Project Director and letters of resignation have been received from Dr. Brad Walck, Jonna Bunyan and Debbie Hammond.

Campus Activities – President Utterback told the Board members about several campus activities. These were:

- ✚ Upward Bound hosted an ACT workshop on February 23<sup>rd</sup>
- ✚ Seminole State College was given the award, “Healthy Oklahoma Business” on February 28<sup>th</sup>
- ✚ New Regents James and Morgan were confirmed at the State Capitol on March 4<sup>th</sup>
- ✚ PLC attended an event on social etiquette on March 5<sup>th</sup>, visited Tinker Air Force Base on March 12<sup>th</sup>,
- ✚ The Board was given information on the George Barr Baseball collection display in Guthrie
- ✚ Dr. Linda Goeller presented at the National Association of Developmental Education Conference
- ✚ Callie Kirk and Haley Perry was selected for the SSC Phi Theta Kappa Academic Team and Tayler Short was awarded the Phi Theta Kappa scholarship for Fall 2013
- ✚ Clayton Powell was selected for the Nigh Institute Scholar
- ✚ The Phi Theta Kappa induction was held on March 12<sup>th</sup>
- ✚ The Psi Beta induction was held on April 22<sup>nd</sup>
- ✚ The Sigma Kappa Delta induction was held April 17<sup>th</sup>
- ✚ The Board was presented information on the Denmark student visit in April
- ✚ Jeffrey Christiansen, Dr. Steve Bolin and Marta Osby attended the “Teach In” event on April 5<sup>th</sup>
- ✚ Regent Bradford was honored by the Salvation Army with the Don Bodard “Friend of Youth” award
- ✚ SSC employees Lanita Haynes and Dr. Linda Goeller were selected as the Support Staff of the Month and Educator of the Month by the Seminole Chamber of Commerce
- ✚ The SSC Classified Staff awarded scholarships to Brittney Owens and Jacqueline Sims
- ✚ Trisha Kingsbury was selected to serve on the Oklahoma State Regents for Higher Education Student Advisory Board
- ✚ The SSC Educational Foundation Spring Banquet was held on May 2<sup>nd</sup>
- ✚ GEAR Up held a Knowledge Bowl for their students and learned about agriculture on May 3<sup>rd</sup>
- ✚ The Seminole State College baseball team helped with “A League of their Own”
- ✚ The Mu Alpha Theta induction was held in May.
- ✚ Seminole State College Native American Student Association read to Seminole Nation head start classes
- ✚ The partnership between SSC and UpSource was recognized at the Economic Development Program on April 29<sup>th</sup>
- ✚ SSC Phi Theta Kappa raised money for Relay for Life in May
- ✚ The Board was given an update on sports
- ✚ A retirement reception was held for Gerhard Laule and Pam Koenig on May 8<sup>th</sup>
- ✚ Commencement was held on May 10<sup>th</sup>
- ✚ Several SSC faculty was awarded tenure re-approval and Marta Osby was awarded tenure re-approval and was promoted to Professor

## **VIII. Business**

**Consideration of Approval proposed Board Policy III-1-6** – President Utterback presented the Board with a copy of Policy III-1-6 concerning food, beverage and gift expenses. President Utterback recommended approval. Regent James made a motion to approve policy III-1-6 as presented and Regent Wilson seconded this motion. This motion was approved unanimously.

**Consideration of Approval of agreement with Coca-Cola Bottling Company** – President Utterback presented the Board with information from Coca-Cola Bottling Company for vending services on campus and he recommended approval. Regent Wilson made a motion to approve the agreement with Coca-Cola Bottling Company as presented and Regent Ervin seconded this motion. This motion was approved unanimously.

**Consideration of Approval of FY13 Internal Audit** – President Utterback presented the Board with a copy of the internal audit of the bursar's office, credit card purchases, fixed assets and miscellaneous claims from BKD, LLP. The audit committee met before the Board meeting to discuss these audits. No exceptions were found. Regent Bradford commended Katherine Benton and her staff on a job well done. President Utterback recommended approval of this audit. Regent Bradford made a motion to approve these audits and Regent Wilson seconded this motion. This motion was approved unanimously.

## **IX. Consent Agenda**

Regents were presented information concerning items on the Consent Agenda. President Utterback recommended approval of these items. Regent Wilson made a motion to approve the Consent Agenda items and Regent Ervin seconded the motion. This motion was approved unanimously.

The Consent Agenda was as follows:

- Approval of the FY14 Campus Master Plan Projects for Annual Submission to the Oklahoma State Regents for Higher Education
- Approval of the 2013-2014 Events and Employee Holiday Schedule
- Program Modification to the following degree programs:
  - Associate in Science in Business
  - Associate in Science in Computer Science
  - Associate in Science in Health, Physical Education & Recreation
  - Associate in Arts in Art
  - Associate in Arts in Language Arts and Humanities
  - Associate in Science in Elementary Education
  - Associate in Arts in Language Arts and Humanities (Speech Option)
  - Associate in Arts in Language Arts and Humanities (Spanish Option)
  - Associate in Arts in Language Arts and Humanities (Journalism Option)
  - Associate in Arts in Language Arts and Humanities (Sign Language Option)

Minutes

SSC Board of Regents Regular Meeting

May 16, 2013

Page 4

- Associate in Science in Health Related
- Associate in Science in Life Sciences
- Associate in Science in Mathematics
- Associate in Science in Physical Sciences
- Associate in Science in Pre-Engineering
- Associate in Arts in Social Science
- Associate in Arts in Social Science (ADD Government Option)
- Associate in Arts in Social Science (ADD History Option)
- Associate in Arts in Social Science (ADD Psychology Option)
- Associate in Arts in Social Science (ADD Sociology Option)
- Associate in Science in Social Science (Criminal Justice Option)

**X. Adjournment**

There being no further business or discussion the meeting was adjourned at 2:05 p.m.

---

Jeff Miller, Chair

# Seminole State College Board of Regents Meeting

MAY 16, 2013  
ENOCH KELLY HANEY CENTER  
BOARD ROOM

# President's Report

## Personnel Update

ALFREDA PAIVA  
NEW TALENT SEARCH ADVISOR 

DONNY TULEY  
NEW HEAD MEN'S BASKETBALL COACH 

JEANNIE NIX  
TRANSFERRED TO GEAR UP  
PROJECT DIRECTOR 

## Resignations and Retirements

Letters of Retirement Received: DR. BRAD WALCK, Vice President for Student Affairs;  
JONNA BUNYAN, Student Support Services Director; and DEBBIE HAMMOND, Admissions Clerk





**Letters of Resignation have been Received from:**  
Lori Eberhart – Assistant Professor of Life Science  
Mike Hanson – Maintenance Coordinator  
Nathan Jahn – Men's and Women's Golf Coach  
Heather Kreeger – Business & Information Systems Division  
Instructor  
Susan McLaughlin – Nursing Instructor

### Campus Events and Activities

#### Upward Bound Hosted ACT Workshop

February 23rd



### Campus Events and Activities



#### CERTIFIED HEALTHY OKLAHOMA BUSINESS AWARD LUNCHEON FEBRUARY 28TH



### Campus Events and Activities

#### REGENT CONFIRMATION MARCH 4TH



Karen James  
and  
Curtis Morgan  
Confirmed as SSC Regents

### Campus Events and Activities

#### PRESIDENT'S LEADERSHIP CLASS DINNER AND SOCIAL ETIQUETTE MARCH 5TH



### Campus Events and Activities

GEORGE BARR BASEBALL DISPLAY –  
GUTHRIE, OKLAHOMA



### Campus Events and Activities

Dr. Linda Goeller

NADE (National Association of  
Developmental Education)  
Conference Presentation



Phi Theta Kappa  
All Oklahoma  
Academic Team



Callie Kirk and Haley Perry

Phi Theta Kappa  
Scholarship Recipient



Tayler Short – Bethel High School

Nigh Institute Scholar – Clayton Powell

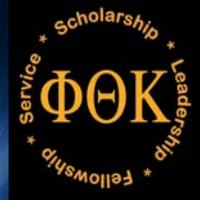


### Campus Events and Activities

PRESIDENT'S LEADERSHIP CLASS  
TOUR TINKER AIR FORCE BASE  
MARCH 12<sup>TH</sup>



### Phi Theta Kappa Induction March 12, 2013



### Psi Beta Induction April 22, 2013



### Sigma Kappa Delta Induction April 17, 2013



















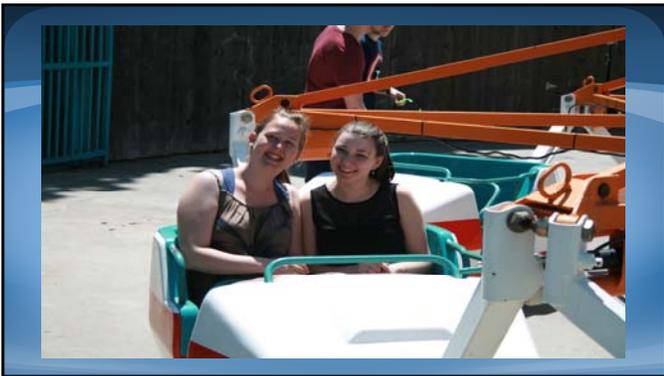














### Seminole Chamber of Commerce Honors Personnel



Lanita Haynes  
Support Staff of the Month



Dr. Linda Goeller  
Educator of the Month

### SSC Classified Staff Association Awards Scholarships



2012-2013 Scholarship  
Recipients – Brittney Owens  
and Jacqueline Sims

Trisha Kingsbury  
to serve on the Student Advisory  
Board for the  
Oklahoma State Regents for  
Higher Education



### SSC Educational Foundation Spring Banquet May 2, 2013



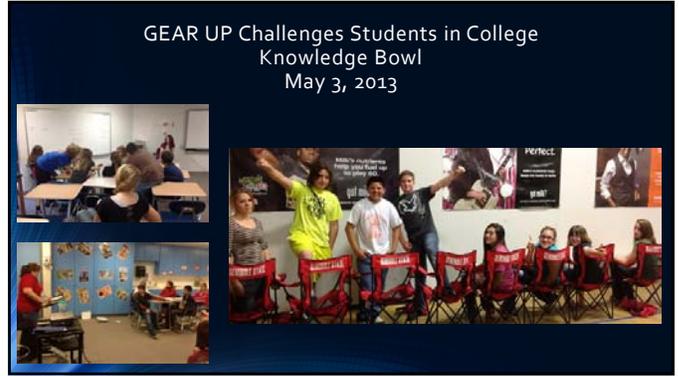
Papo Ramos



Londaryl Perry



Dr. Tschantre Dorsett



### SSC Students Inducted into Mu Alpha Theta Honor Society



### Seminole State College Native American Student Association Members Read to Seminole Nation Head Start

### SSC and UpSource Partnership Recognized at Economic Development Program April 29, 2013



### SSC PTK raises money for Relay for Life May 2013



Sports Update...

Retirement Reception for Gerhard Laule and Pam Koenig May 8, 2013

Commencement May 10, 2013

Commencement 2013

Personnel Tenure Re-Approval

JESSICA ISACCS, Language Arts and Humanities Division Chair;  
 CHRISTIAN MORGAN, Associate Professor of English;  
 DONNA CHAMBERS, Nursing and Health Sciences Division Chair;  
 DAWNA HAMM, Business/Information Systems Division Chair; FRED BUNYAN, Professor of Business;  
 and KELLY KIRK, Professor of Art/Global Studies

### Tenure Renewal and Rank Promotion



Social Sciences Division Chair  
MARTA OSBY  
Promoted from  
Associate Professor to  
PROFESSOR

### Business Items

### Item A

Review and consider approval of proposed Board Policy III-1-6 concerning food, beverage and gift expenses.

### Item B

Review and consider approval of agreement with Coca-Cola Bottling Company for vending services.

## Item C

Review and consider approval of FY13 Internal Audit Report covering the bursar's office, credit card purchases, fixed assets and miscellaneous claims.

## Consent Agenda:

### Approval of the following items:

- Approval of the FY14 Campus Master Plan Projects for Annual Submission to the Oklahoma State Regents for Higher Education

- Approval of the 2013-2014 Events and Employee Holiday Schedule

- Program Modification to the following degree programs:

- Associate in Science in Business
- Associate in Science in Computer Science
- Associate in Science in Health, Physical Education & Recreation
- Associate in Arts in Art
- Associate in Arts in Language Arts and Humanities
- Associate in Science in Elementary Education
- Associate in Arts in Language Arts and Humanities (Speech Option)
- Associate in Arts in Language Arts and Humanities (Spanish Option)
- Associate in Arts in Language Arts and Humanities (Journalism Option)
- Associate in Arts in Language Arts and Humanities (Sign Language Option)

- Associate in Science in Mathematics
- Associate in Science in Physical Sciences
- Associate in Science in Pre-Engineering
- Associate in Arts in Social Science (ADD Government Option)
- Associate in Arts in Social Science (ADD History Option)
- Associate in Arts in Behavioral Science (ADD Psychology Option)
- Associate in Arts in Behavioral Science (ADD Sociology Option)
- Associate in Science in Social Science (Criminal Justice Option)

## Seminole State College Board of Regents Meeting

ADJOURNMENT  
NEXT MEETING: JUNE 20, 2013