

Minutes

SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING August 21, 2014

I. Call to Order

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:30 p.m. in the Enoch Kelly Haney Center Board Room.

II. Roll Call of Members

Roll call was conducted. Regent Adams was absent.

Ed Cadenhead, SSC legal counsel administered the Oath of Office to new member, Ryan Franklin. President Utterback welcomed him to the Board.

III. Introduction of Guests

President Utterback introduced visitors, administrators, faculty, and staff present at the meeting.

Special recognition was given to members of the Math, Science and Engineering Division. Members present included: Annette Troglin, Jarrod Tollet, Dr. Noble Jobe, Dr. Matthew Allen, Melissa Bryant, and Dr. Linda Goeller.

Dr. Goeller told the Board members about an international trip to Guatemala she took this summer as part of the HELPS International Math Team.

Special recognition was also given to incoming Faculty Senate President Rayshell Clapper.

IV. Minutes

There being no additions or corrections to the minutes of the regular meeting held June 19, 2014, Regent Morgan made a motion to approve the minutes as written and Regent Donaho seconded the motion.

V. Communications to the Board

Financial Report – Katherine Benton, Vice President for Fiscal Affairs presented a review of the College's revenue and expenses through July 31, 2014. Regent Cain made a motion to approve the Financial Report as presented and Regent Morgan seconded the motion. This motion was approved unanimously.

- *Report on Purchases over \$15,000 for June* - None

- *Report on Purchases over \$15,000 for July – \$23,171.32 - to Pcard Program, Bank of America; National Tournament travel for Men's & Women's Tennis, Men's & Women's Golf, & Softball*

VI. Hearing of Delegations

None

VII. President's Report

President Utterback discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Personnel Update – President Utterback updated the Board members on several personnel changes since the June meeting. Rozalin Roark has been hired as a recruiter/advisor and Dwayne Castle has been appointed the maintenance coordinator. Resignation letters have been received from Charlie Morton, Director for Admissions and Residential Life Coordinator and Todd George, Assistant Baseball Coach/Residential Life.

Campus News and Activities – President Utterback told the Board members about several campus activities. These were:

- ✚ Seminole State College has received funding from FEMA to construct the safe room in the Dan and Andrea Boren Center.
- ✚ A retirement reception was held on July 2nd for Becky Moreland, Jeanie Nix, Mona Griffin, and Janet Waddell.
- ✚ President Utterback congratulated Regent James on her 11 years of service on the Board of Directors for Rural Enterprises, Inc.
- ✚ The Temporary Assistance to Needy Families (TANF) and the Scholars for Excellence in Child Care (SECC) have been funded for the upcoming year by the Oklahoma State Regents for Higher Education.
- ✚ President Utterback told the Board about several TRiO activities for students that were held this last summer. The students visited the Regional Food Bank, took a driver's education course, and visited the Alamo in San Antonio, Texas.
- ✚ SSC student Becky Wilson was awarded a scholarship from the Integris hospital volunteers.
- ✚ SSC Instructors Dr. Linda Goeller and Annette Troglin along with SSC Alumnus Lynnette Gomez traveled abroad over the summer.
- ✚ SSC Medical Laboratory instructor Malinda Browning was given the "2014 ASCP Regional Member Award" for the South Central Region and has been invited to serve as the Hematology Representative on the ASCP Joint Generalist Committee.
- ✚ The annual In-Service program was held August 13th through August 15th.
- ✚ The incoming PLC freshmen along with the sophomores attended the annual student orientation and scavenger hunt on August 16th.
- ✚ Dr. Tom Mills, Vice President for Academic Affairs presented information about revisions to the Academic Affairs area at Seminole State College.

VIII. Business

Election of Officers – President Utterback presented the Board with the section of the Board Policy regarding the election of officers and information about current members' terms. Regent Donaho made a motion to elect the following Regents as officers: Marilyn Bradford, Chair; and Karen James, Vice Chair; and Regent Leesa Adams, Secretary. Regent Morgan seconded this motion. This motion was approved unanimously.

Approval of Revision to Board Policy II-4-16 – President Utterback presented the Board with a proposed revision to Board Policy II-4-16 regarding retirement. Wording in the policy requiring special permission for the renewal of contracts for individuals over the age of 70 was removed to comply with federal law. Regent Donaho made a motion to approve the changes to Board Policy II-4-16 as presented and Regent James seconded this motion. This motion was approved unanimously.

IX. Consent Agenda

Regents were presented information concerning items on the Consent Agenda. President Utterback recommended approval of these items. Regent Donaho made a motion to approve the Consent Agenda items and Morgan seconded the motion. This motion was approved unanimously.

- Approval of Summit Insurance Agency Athletic Insurance Continuation Agreement - \$68,536
- Program Modification to the Associate in Applied Science in Business
- Program Modification to the Associate in Applied Science in Applied Technology
- Program Modification to the Associate in Science in Business
- Program Modification to the Associate in Science in Criminal Justice

X. Adjournment

There being no further business or discussion the meeting was adjourned at 2:31 p.m.

Marilyn Bradford, Chair

Seminole State College

Board of Regents Regular Meeting

August 21, 2014



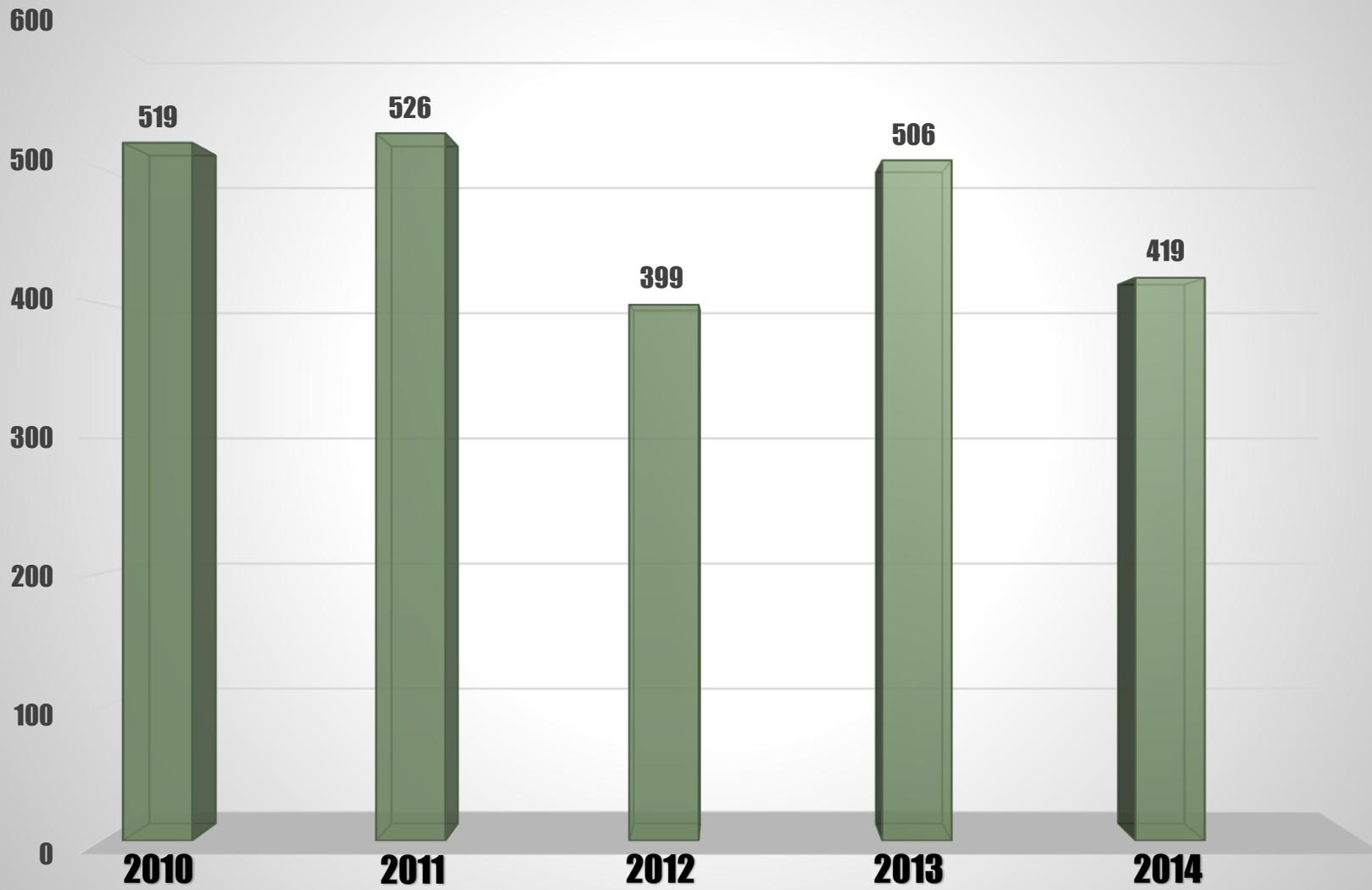
Installation of New Regent - Ryan Franklin

Safe Room Funding Approved!



Financial Report

5-Year Summer FTE Comparison



E & G BALANCE COMPARISON

	JUNE 30	JULY 31	CHANGE
2013	\$609,178.39	\$335,714.70	(\$273,463.69)
2014	\$455,857.80	\$114,882.59	(\$340,957.21)

E & G LOW CASH BALANCE MONTH EXAMPLES

JULY 2002	\$149,285.21
DECEMBER 2002	\$ 59,371.82
APRIL 2003	\$112,015.96
MAY 2003	\$ 46,996.12
JULY 2004	\$153,115.05
JULY 2014	\$114,882.59

President's Report

Personnel Update



New Hire

Rozalin Roark
Recruiter / Advisor



New Appointment

Dwayne Castle
Maintenance Coordinator

- Resignation letters have been received from:

Charlie Morton - Director for Admissions/Registrar and Residential Life Coordinator

And

Todd George - Assistant Baseball Coach/Residential Life

Retirement Reception held July 3rd for Jeanie Nix, Becky Moreland, Mona Griffin and Janet Waddell





Karen James recognized for her 11 years of service and leadership on the Rural Enterprises, Inc. Board of Directors.

Temporary Assistance to Needy Families (TANF) funding renewed in the amount of \$228,104

Scholars for Excellence in Child Care (SECC) funding renewed in the amount of \$84,990



TRiO Summer Activities



Volunteering at the Regional Food Bank



Trip to Destin, Florida



Baylor University, Texas

GEARing UP to Drive...

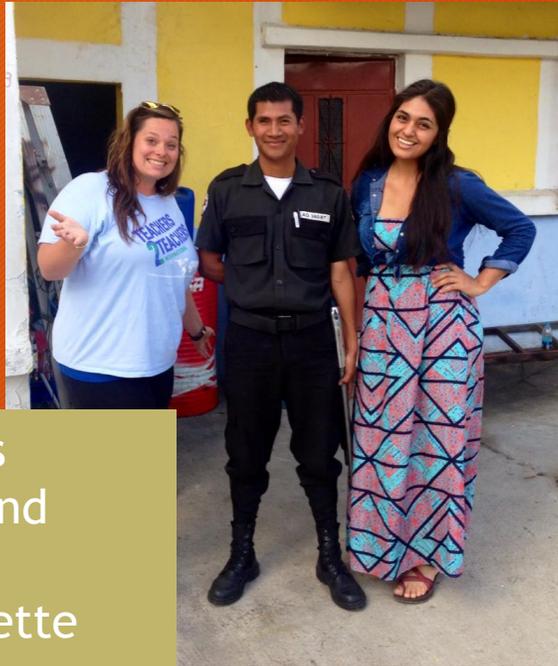




Trip to the Alamo
San Antonio, Texas



**SSC Student Becky Wilson
Awarded Scholarship from
Hospital Volunteers**



Faculty members
Dr. Linda Goeller and
Annette Troglin;
and SSC Scholar Lynette
Gomez travel to
Nicaragua



Malinda Browning
SSC Medical Laboratory Instructor
was given the “2014 ASCP Regional Member Award
for the South Central Region”

She has also been invited to serve as the Hematology
Representative on the
ASCP Joint Generalist Committee



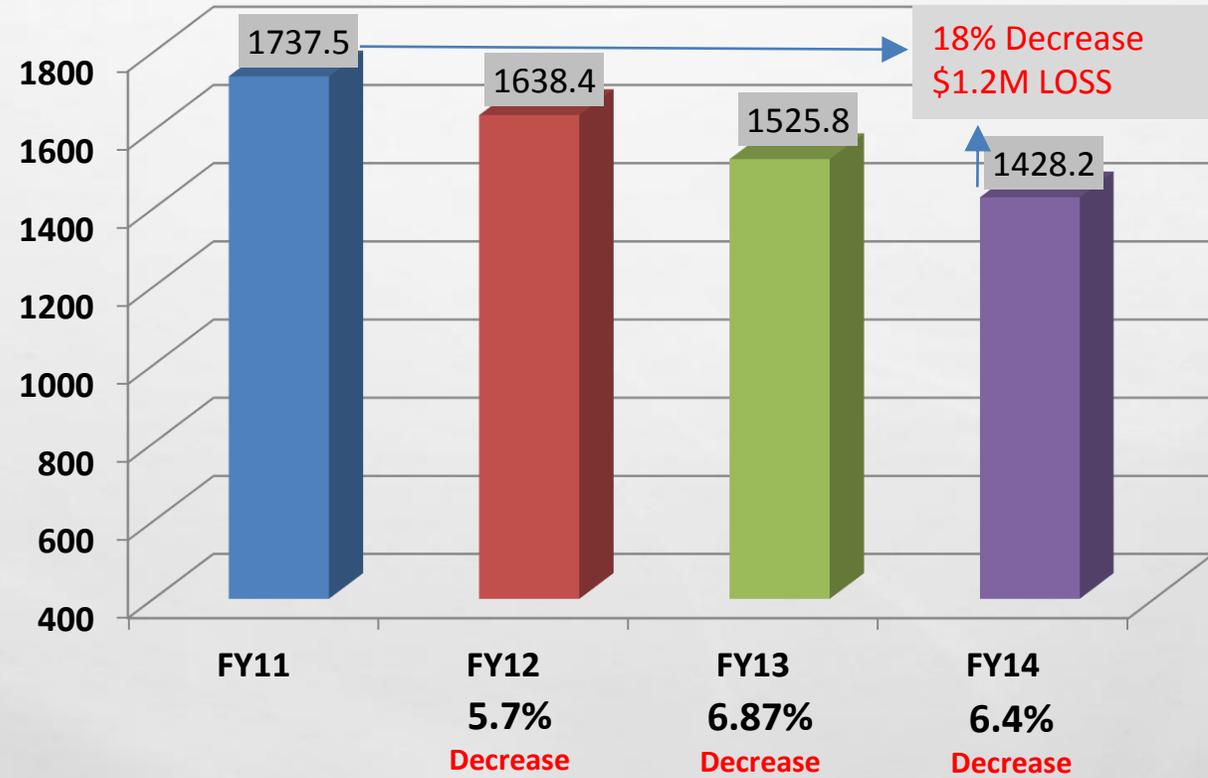
PLC VIII Orientation and Scavenger Hunt - August 16th





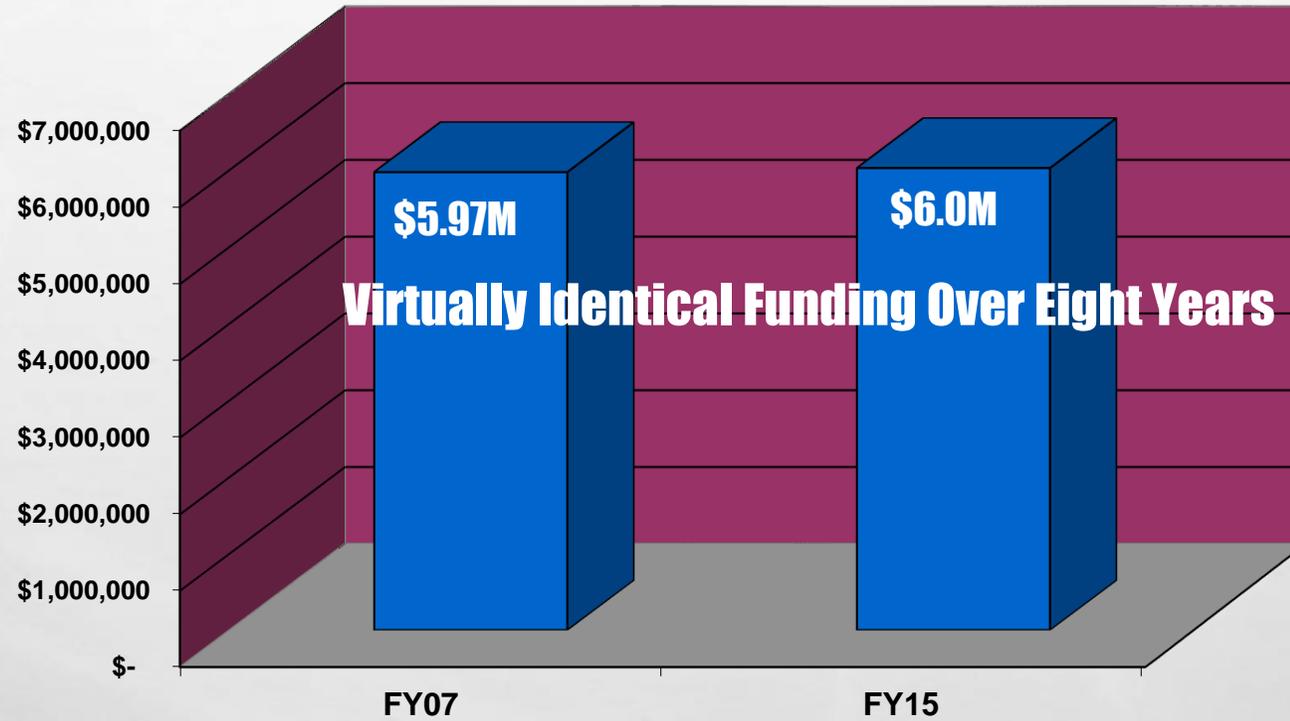
Goal 1: Stop the Bleeding!

Four Year Comparison of (FTE)



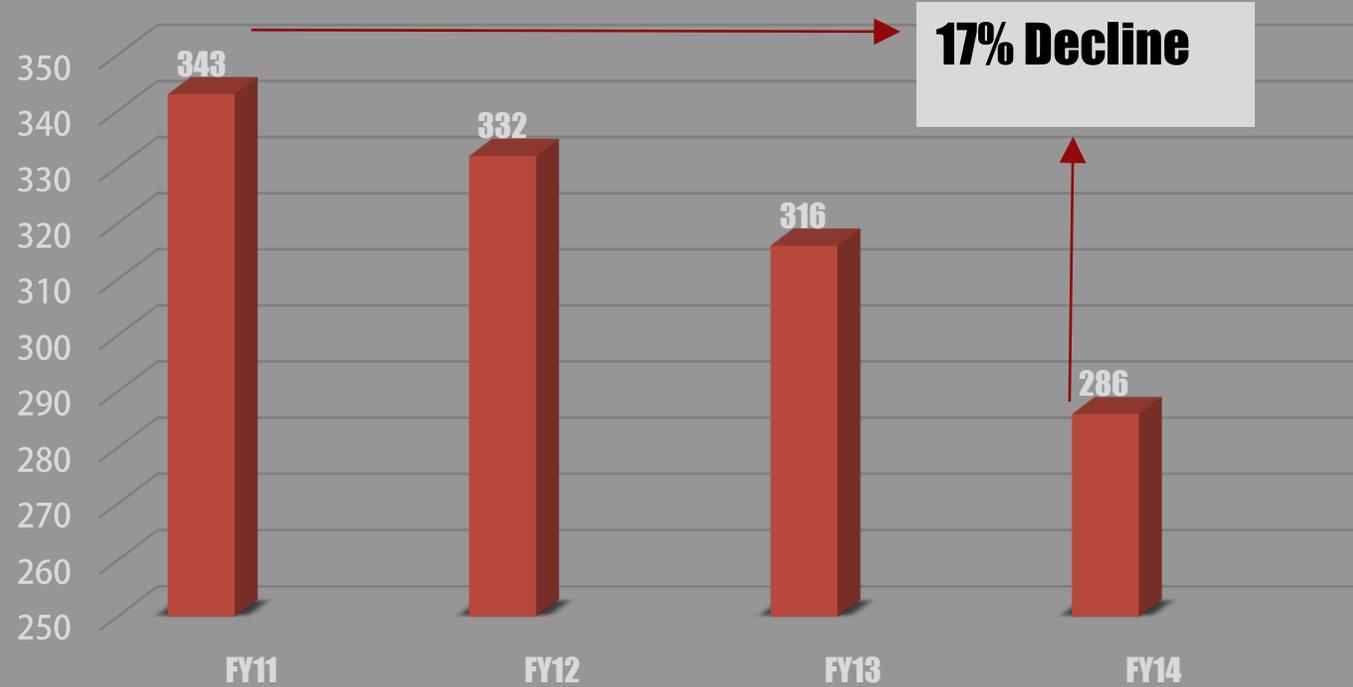
Stop the Bleeding!

State Appropriation History



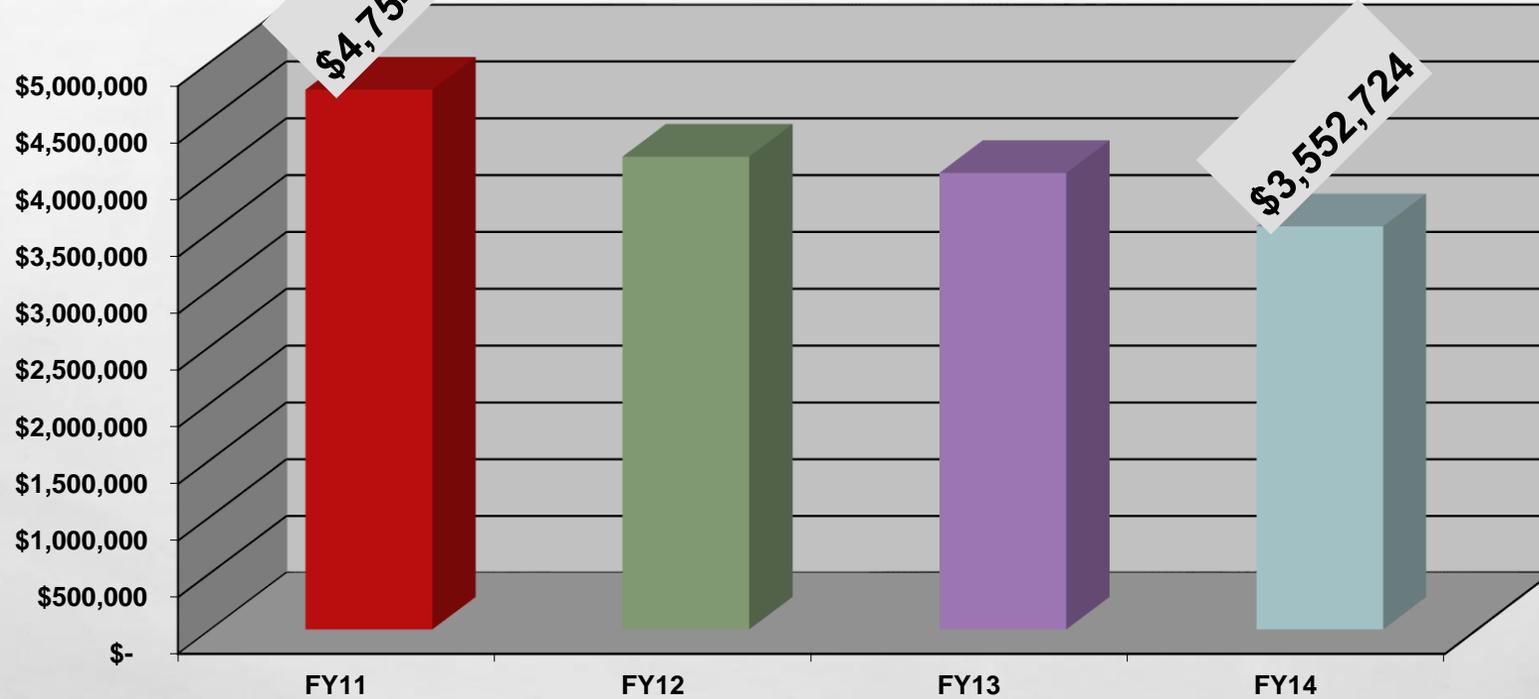
Stop the Bleeding!

Seminole State College Total Graduates/Certificates



Stop the Bleeding!

Seminole State College History of PELL



Stop the Bleeding!

FY15 Enrollment Budget Forecast

Tuition & Fees Budgeted (Based on 34,725 Billed Credit Hours)	\$4,396,325
Current Enrollment Projections (Currently Projecting 34,000 Billed Credit Hours)	\$4,282,731
Budget Shortfall	\$ 113,594

GOAL 2: CREATE POSITIVE CHANGE

-  **Believe We Can**
-  **Engage and Energize Students**
-  **Focus on Success**
-  **Share the Possibilities of SSC**
-  **Enjoy What We Do**

GOAL 3: FINANCIAL PROSPERITY

Return on Investment Estimate			
Seminole State College			
2 Year, Public			
INPUTS	First-To-Second Year Retention Rate	54%	
	Overall Graduation Rate	21%	
	Annual Tuition	\$ 3,425	
	Student Population	1,980	
Retention, Graduation & Tuition rates obtained from the National Center for Education Statistics (NCES)			
EXAMPLE ROI			
		Retained Students	Tuition Revenue
	1.0% Retention Increase	19.8	\$67,815.00
	3.0% Retention Increase	59.4	\$203,445.00
5.0% Retention Increase	99.0	\$339,075.00	

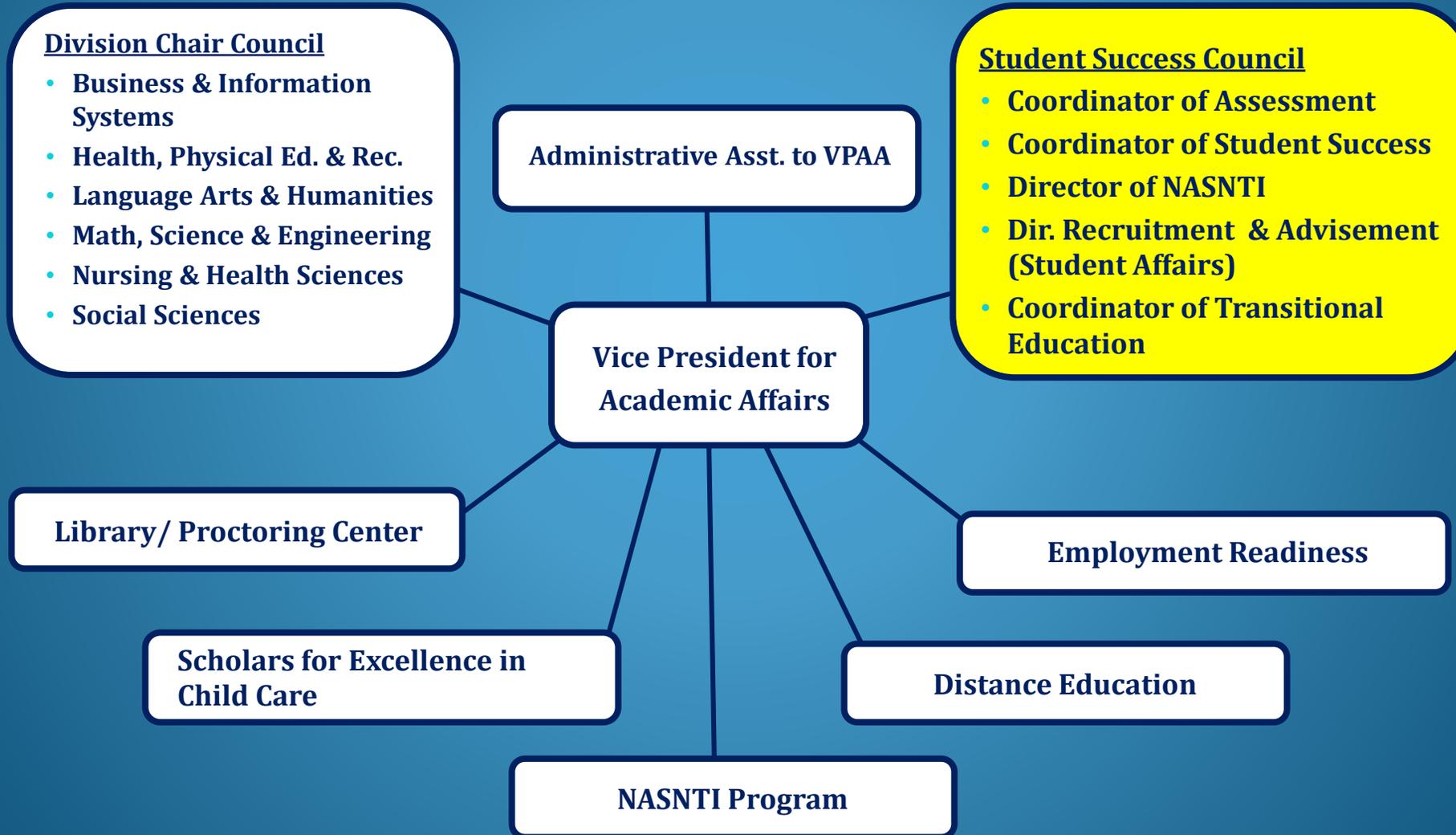
Source: Starfish Retention Solutions



Academic Affairs

- New Direction -

Who Is SSC Academic Affairs?



Student Success Council



**Dr. Linda Goeller -
Coordinator of Assessment**



**Kendall Rogers - Coordinator
of Student Success**



**Jamie Mills - Director of
Recruitment and Advisement**



**Rayshell Clapper - Coordinator
of Transitional Education**



**Shelly Watson - Director of
NASNTI Program**

THE PARADIGM THAT WORKED

If we build it, they
will come.

Get'em in...
Get'em enrolled..
Get the basics

Access to higher
education

We are living in a
millennial world

ENGAGEMENT & COMPLETION

Transitional
Education
Transformation

Degree Program
Revisions

ENGAGEMENT & COMPLETION

Recruitment

Advisement

First-Year
Success

Completion-Year
Success

Proposed Intrusive Advising Model

Split and Dual Model



Business Items

Item A

Election of Officers

SSC Regents by Year of Term Completion



2015



2016



2017



2018



2019



2020



2021

Item B

Review and consider approval
of revision of Policy II-4-16
regarding retirement

Consent Agenda:

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- Program Modification to the Associate in Applied Science in Business
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- Program Modification to the Associate in Science in Business
- Program Modification to the Associate in Science in Criminal Justice

Adjournment

Next Meeting: October 23rd