

Minutes

SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING January 15, 2015

I. Call to Order

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:30 p.m. in the Enoch Kelly Haney Center Board Room.

II. Roll Call of Members

Roll call was conducted. Regents Adams and Morgan were absent.

III. Introduction of Guests

President Utterback introduced visitors, administrators, faculty and staff present at the meeting. Special recognition was given to members of the Business/Information Systems Division. Special recognition was also given to Christian Morgan, Language Arts and Humanities Division Chair; Rayshell Clapper, Faculty Senate President and Jeff Cheng, Business Instructor and NASNTI IT support.

IV. Minutes

There being no additions or corrections to the minutes of the regular meeting held December 11, 2014; Regent Donaho made a motion to approve the minutes as written and Regent James seconded the motion. This motion was approved unanimously.

V. Communications to the Board

Financial Report – Ms. Katherine Benton, Vice President for Fiscal Affairs, presented a review of the College's revenue and expenses through December 30, 2014. Regent James made a motion to approve the Financial Report as presented and Regent Cain seconded the motion. This motion was approved unanimously.

- *Report on Purchase over \$15,000 for December -*
 - ✓ *Office of Management & Enterprise Service for property insurance - \$38,731.10*

VI. Hearing of Delegations

None

VII. President's Report

President Utterback discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Campus Activities– President Utterback told Board members about several recent and upcoming campus activities. These were:

- Coffee with the President was held on December 12th
- The SSC Educational Foundation Holiday Reception was held on December 15th and raised over \$35,000
- SSC English Professor Jessica Issacs' book, *Deep August*, was published
- SSC Nursing Instructor Simone Guthrie was elected the Vice President of the Oklahoma City Black Nurses Association
- A Strategic Planning Session was held on campus on January 6th
- NASNTI observed Dr. Martin Luther King Day with an exhibit titled, "The Road to the Promised Land: Dr. Martin Luther King, Jr. and the Civil Rights Movement"
- The President's Leadership Class observed Dr. Martin Luther King Day by watching *Selma*
- SSC PLC students visited with Lieutenant Governor Todd Lamb at the Seminole monthly Chamber Forum
- The Oklahoma Forestry Department held a service training on January 15th
- The Board was informed that a delegation from SSC will be attending a pilot program for "High Performance Team Training" held by the American Association of Community Colleges in Washington, D.C.
- The Board was informed that the State Regents for Higher Education Southeast Oklahoma Legislative Briefing would be held on January 21st and Higher Education Day will be held on February 10th
- President Utterback discussed the proposed construction of a baseball facility

Highlights of 2014 – President Utterback presented a document highlighting campus activities in 2014. President Utterback said he was hopeful that all faculty, staff and administration would share pride in these accomplishments.

VIII. Business

Approval of Revision to Policy II-4-16 regarding Retirement – President Utterback presented information about a revision to Policy II-4-16 regarding retirement. The only change to this policy was to revise the requirement to submit a formal retirement statement by April 1st instead of May 1st. This change would align the College date with timelines from the Oklahoma Teachers Retirement System. Regent Cain made a motion to approve the changes to Policy II-4-16 as presented and Regent James seconded this motion. This motion was approved unanimously.

Approval of Student Accident Shield Fee – President Utterback presented the Board with information about a proposal to implement a Student Accident Shield fee. This fee would provide students with accident insurance and was developed in collaboration with the Two-Year Colleges across the state. Regent Donaho made a motion to approve proposed fee changes as presented and Regent Cain seconded this motion. This motion was approved unanimously.

Motion to Enter into Executive Session –The Board retired into executive session to discuss the terms of his employment. Regent James made a motion to enter into executive session and Regent Donaho seconded this motion. This motion was approved unanimously.

Motion to Enter into Open Session – Chairman Bradford recommended that the Board enter back into open session to present a motion on the items discussed in executive session. Regent Donaho made a motion to enter back into open session and Regent James seconded this motion. This motion was approved unanimously.

Consideration of Terms of Employment of Dr. James W. Utterback as President of Seminole State College – Regent Bradford stated that the Board appreciated the service of Dr. Utterback and his desire to continue to serve as President of Seminole State College. Regent James made a motion to renew President Utterback’s contract without any changes. Regent Donaho seconded this motion. This motion was approved unanimously. President Utterback expressed his gratitude and appreciation to the Board and his colleagues for their support.

IX. Consent Agenda

Regents were presented information concerning items on the Consent Agenda. President Utterback recommended approval of these items. Regent James made a motion to approve the Consent Agenda items and Regent Franklin seconded the motion. This motion was approved unanimously.

- Program Modification to the Associate in Science in Office Management
- Program Modification to the Associate in Applied Science in Applied Technology
- Program Modification to the Associate in Applied Science in Business Technology

X. Adjournment

There being no further business or discussion the meeting was adjourned at 2:20 p.m.

Marilyn Bradford, Chair

Enoch Kelly Haney Center Board Room
January 15, 2015

Seminole State College Board of Regents Regular Meeting

President's Report



Coffee with the President December 12th

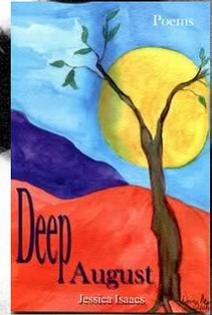


SSC Educational Foundation Holiday Reception - December 15th *Raised Record Amount of Over \$35,000!!!*





SSC English Professor
Jessica Isaacs' Book
Deep August Published



SSC Nursing Professor Simone Guthrie

Recently Elected

Vice President of the Oklahoma City Black Nurses Association





Seminole State College Strategic Planning Session January 6th



Seminole State College

Invites you to the
exhibit of

The Road to the Promised Land:
*Dr. Martin Luther King Jr. and the
Civil Rights Movement*

Monday, January 12, 2015
11:30 a.m.-3:30 p.m.

Featured at the

**The Ben and Bonnie Walkingstick
Building**

Hors d'oeuvres will be served

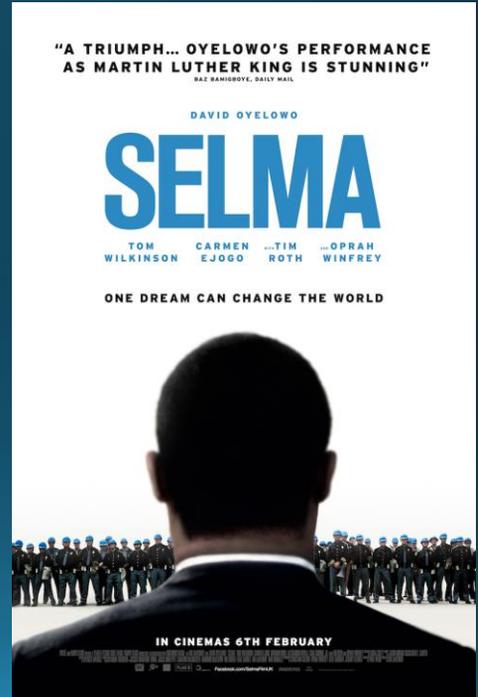
*"Our lives begin to end the day we become silent about things that matter"
.....Dr. Martin Luther King Jr.*



NASNTI Sponsors
Dr. Martin Luther King Day
Observance with Exhibit

President's Leadership Class Martin Luther King Day Observance

Pizza and a Movie
January 15th



PLC Student's Visit with
Lt. Governor Todd Lamb
January 13th

Oklahoma Forestry Service Training



President's Report – *Upcoming Activities*

Invitation for
Seminole State College
to Attend



American Association of Community Colleges
Pilot Program for
HIGH PERFORMANCE TEAM TRAINING



Upcoming Activities

OKLAHOMA STATE REGENTS
FOR HIGHER EDUCATION

Improving our future by degrees



State Regents for Higher Education
Southeast Oklahoma Legislative Briefing

January 21st

Pete's Place - Krebs, Oklahoma

President's Report – *Upcoming Activities*



*Higher Education Day
at the Capitol
February 10, 2015*



Field of Dreams...



SSC BASEBALL FACILITIES

MA+ Architecture, L.L.C.
4200 N. Classen Blvd., Suite 100N, Oklahoma City, OK 73118

phone: 405.525.8806 fax: 405.525.8807 www.maplusarchitecture.com date: 01/14/15

Accomplishments
2014

Business Items

Item A

Review and consider approval of revision to
Board Policy II-4-16 regarding retirement

Item B

Review and consider approval of proposed
Student Accident Shield fee

Item C

Pursuant to Policy II-4-1 the Board may vote to convene into executive session to discuss the employment of the President pursuant to Section 307(b)(1) of the Oklahoma Open Meeting Act, 25 O.S.2011, 301-314, *“discussing the employment, hiring, appointment, promotion, disciplining or resignation of any individual salaried public office or employee”*

1. Review and consider terms of employment of Dr. James W. Utterback as President of Seminole State College.
2. Vote to Return to Open Session

Item D

Consideration of possible action regarding terms of employment and compensation of Dr. James Utterback as president of Seminole State College

Consent Agenda

Approval of the following items:

- Program Modification to the Associate in Science in Office Management
- Program Modification to the Associate in Applied Science in Applied Technology
- Program Modification to the Associate in Applied Science in Business Technology

Adjournment

Next Meeting:
February 19, 2015