

Minutes

SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING May 19, 2016

I. Call to Order

The Seminole State College Board of Regents' regular monthly meeting was called to order at 10:30 a.m. in the Enoch Kelly Haney Center Board Room.

II. Roll Call of Members

Roll call was conducted. Regents Franklin, McQuiston and Adams were absent.

III. Introduction of Guests

President Utterback introduced visitors, administrators, faculty, and staff present at the meeting. Special recognition was given to Perthena Latchaw, former MLT Director; Malinda Browning, Director of MLT; Kelly Hankal, MLT Instructor; and Christal Stevenson, Faculty Senate President.

IV. Minutes

There being no additions or corrections to the minutes of the regular meeting held March 24, 2016; Regent Donaho made a motion to approve the minutes as written and Regent Morgan seconded the motion. This motion was approved unanimously.

V. Communications to the Board

Financial Report – Ms. Katherine Benton, Vice President for Fiscal Affairs, presented a review of the College's revenue and expenses through April 30, 2016. Regent Morgan made a motion to approve the Financial Report as presented and Regent Cain seconded the motion. This motion was approved unanimously.

Report on Purchases over \$15,000:

March – Pearson Education - \$37,841.50; Purchase for Resale for Textbooks; Bookstore

April:

- ✚ Pearson Education - \$18,259.80; Purchase for Resale for Textbooks; Bookstore
- ✚ Bank of America, P-Card - \$20,185.83; Travel for Baseball
- ✚ CDW - \$24,855.00; IETV Equipment for 5 Schools from State Contract; GEARUP
- ✚ Ramona Munsell & Associates - \$21,190.00; Grant Writing Consultant

VI. Hearing of Delegations

None

VII. President's Report

President Utterback discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Personnel Update – President Utterback updated the Board on several personnel changes. Resignation letters have been received from Rayshell Clapper, Associate Professor of English; Twila Kappel, Talent Search Advisor; Christian Morgan, Language Arts and Humanities Division Chair; and Carey Phariss, Assistant Women's Basketball Coach. A letter of intent to retire was received from Baseball Coach Lloyd Simmons. Dax Leone has been appointed to the position of Head Baseball Coach. Paige Hannabass was transferred from Upward Bound Math & Science Advisor to Upward Bound I Advisor and Carol Parker was transferred from Scholars for Excellence in Child Care Coordinator to Talent Search Advisor.

Campus Activities – President Utterback informed the Board about the following activities:

- President Utterback presented the Board with a copy of a recent OSRHE compliance audit of nonresident tuition waiver scholarships
- Denmark student exchange visit was completed in early May
- Former Enviro CEO visited with business and calculus students
- NASA students visited the Chickasaw Nation headquarters
- Seminole Chamber of Commerce honored personnel
- SSC Baseball helped with "A League of Their Own"
- Art students visited art-related attractions in Oklahoma City
- Students and staff visited the State Capitol on Oklahoma's Promise Day
- Jessica Isaacs and Angela Church collaborated in a fundraising adventure to support the College's Art Club and Howlers and Yawpers Creativity Symposium
- Eight Medical Laboratory Technology students received national scholarships
- GEAR Up students from Holdenville and Wetumka High Schools visited the State Capitol
- Coach Lloyd Simmons achieved his 1800th SSC career win
- Psi Beta and Phi Theta Kappa held induction ceremonies
- The SSC Educational Foundation held their annual recognition banquet
- Commencement was held on May 6th
- President Utterback gave the Board members an update on sports team playoff action
- President Utterback and Larry Smith presented at the Rural Community College Alliance Conference

VIII. Business

Approval of agreement with Gordon Cooper Technology Center regarding the Medical Laboratory Technology Program – President Utterback presented the Board with information about a proposal to enter into an agreement with Gordon Cooper Technology Center to resume our Medical Laboratory Technology Program. President Utterback recommended approval of this agreement contingent upon review by the College attorney. Regent Donaho made a motion to approve the proposal to authorize President Utterback to enter into the agreement with Gordon Cooper Technology Center and Regent Morgan seconded this motion. Roll call was as follows: Morgan – yes; Donaho – yes; Cain – yes; and James – yes.

IX. Consent Agenda

Regents were presented information concerning items on the Consent Agenda. President Utterback recommended approval of these items. Regent Cain made a motion to approve the Consent Agenda items and Donaho seconded the motion. This motion was approved unanimously.

- Approval of the FY17 Campus Master Plan Projects for Annual Submission to the Oklahoma State Regents for Higher Education
- Approval of the 2016-2017 Events and Employee Holiday Schedule

X. Adjournment

There being no further business or discussion the meeting was adjourned at 11:30 a.m.

Karen James, Chair