

## Minutes

### SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING July 20, 2017

#### **I. Call to Order**

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:30 p.m. in the Enoch Kelly Haney Center Board Room.

#### **II. Roll Call of Members**

Roll call was conducted. All Regents were resent.

SSC Educational Foundation Chair Jeramy Rich administered the Oath of Office to new member, Kim Hyden and President Reynolds welcomed her to the Board.

#### **III. Introduction of Guests**

President Reynolds introduced visitors, administrators, faculty, and staff present at the meeting. Special recognition was given to new employees who attended the meeting. These employees include: Steven Little, Coordinator of Media Relations; Kenneth Crawford, Director of Tournament & Events Recruitment; Wendy Rich, Assistant Professor/Advisor; Autumn Wiles, Educational Foundation Advancement Coordinator and Louis Ross, Campus Police Chief.

#### **IV. Minutes**

There being no additions or corrections to the minutes of the regular meeting held June 15, 2017; Regent Donaho made a motion to approve the minutes as written and Regent Sheffield seconded the motion. This motion was approved unanimously.

#### **V. Communications to the Board**

**Financial Report** – Mr. Braden Brown, Vice President for Fiscal Affairs, presented a review of the College's revenue and expenses through June 30, 2017. Regent Morgan made a motion to approve the Financial Report as presented and Regent Franklin seconded the motion. Roll call was as follows: Morgan, yes; Donaho, yes; Sheffield, yes; Hyden, yes; Franklin, yes; McQuiston, yes and Cain, yes.

##### *Report on Purchases over \$15,000 -*

- ✓ Bank of America - \$32,453.56 – Monthly Pcard Bill & Travel Miscellaneous – Athletic Grants
- ✓ Jenzabar - \$47,577.51 – Software Implementation – Title III Grant
- ✓ Seminole State College - \$29,720.00 – Rental of Dorms & Bus – Upward Bound Grant

#### **VI. Hearing of Delegations**

None

## **VII. President's Report**

President Reynolds discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Personnel Update – In addition to the new employees introduced at the beginning of the Regents meeting, President Reynolds informed the Board that Carol Hartman, Library/Business Training Coordination has submitted a letter of retirement effective June, 2018. Janet Farrow, NASNTI Coaching Specialist and Jim Wilson, Associate Professor of English have both submitted resignation letters.

Campus Activities– President Utterback told the Board members about several recent and upcoming campus activities. These were:

- 23 Student Athletes and 5 Athletic teams were recognized by NJCAA for Academic Achievements
- Several Trojan Baseball players were selected as All-Americans and for the MLB Draft
- A retirement reception was held on June 28<sup>th</sup> for Rusty Beene, GEAR UP Professional Development Coordinator
- A “Changing of the Guard” ceremony between President Emeritus Dr. Jim Utterback and President Lana Reynolds was held with a flag donated by retired SSC Faculty Member Dr. Jacque Stewart
- The Brian Crawford Foundation donated \$500,000 to the SSC Baseball Facility construction
- President Reynolds gave the Board an update on the future construction of the SSC Baseball Facility
- Seminole State College received a \$20,000 grant from AACC for MentorLinks: Advancing Technological Education Program
- The Higher Learning Commission panel review team recommended approval of the application for the SSC Agriculture Program
- Dirt work began for the construction of the SSC Soccer Field
- President Reynolds invited the Regents to attend the annual ACCT Leadership Congress
- President Reynolds updated the Regents on the Dan and Andrea Boren Center Construction

**VIII. Business**

**Election of Officers**– President Reynolds presented the Board with a section of the Board Policy regarding the election of officers and information about current members’ terms. Regent Sheffield made a motion to elect the following Regents as officers: Bryan Cain, Chair; Marci Donaho, Vice Chair; and Curtis Morgan, Secretary. Regent McQuiston seconded this motion. This motion was approved unanimously. Roll call was as follows: Morgan, yes; Donaho, yes; Sheffield, yes; Hyden, yes; Franklin, yes; McQuiston, yes and Cain, yes.

**Approval of Contract with Brewster and Associates** – President Reynolds presented information about a revision to the Brewster Contract and recommended approval. Regent Morgan made a motion to approve the contract with Brewster and Associates as presented and Regent Sheffield seconded this motion. This motion was approved unanimously. Roll call was as follows: Morgan, yes; Donaho, yes; Sheffield, yes; Hyden, yes; Franklin, yes; McQuiston, yes and Cain, yes.

**IX. Consent Agenda:**

Regents were presented information concerning items on the Consent Agenda. President Reynolds recommended approval of these items. Regent Donaho made a motion to approve the Consent Agenda items and Regent Morgan seconded the motion. This motion was approved unanimously.

The Consent Agenda was as follows:

Approval of the following items:

- ✚ Athletic Insurance Agreement with Ascension
- ✚ Assessment of Student Learning Executive Summary

**X. Adjournment**

There being no further business or discussion the meeting was adjourned at 2:15 p.m.

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Bryan Cain, Chair