

Minutes

SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING October 26, 2017

I. Call to Order

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:30 p.m. in the Enoch Kelly Haney Center Board Room.

II. Roll Call of Members

Roll call was conducted. Regent McQuiston was absent.

III. Introduction of Guests

President Reynolds introduced visitors, administrators, faculty, and staff present at the meeting. Special introduction was made to members of the Social Science Division. Members present included: Kendall Rogers, Marta Osby, Jeffrey Christiansen and Christal Knowles. Special recognition was also given to Kelly Kirk and Dr. Jim Utterback.

IV. Minutes

There being no additions or corrections to the minutes of the regular meeting held August 17, 2017, Regent Donaho made a motion to approve the minutes as written and Regent Morgan seconded the motion. This motion was approved unanimously.

V. Communications to the Board

Financial Report – Braden Brown, Vice President for Fiscal Affairs presented a review of the College's revenue and expenses through September 30, 2017. Regent Franklin made a motion to approve the Financial Report as presented and Regent Sheffield seconded the motion. This motion was approved unanimously.

Purchases reported over \$15,000 for August –

- Specialty Insurance Solutions - \$54,360 .00, Insurance (Student Accident & Athletic)
- Bank of America - \$18,567.61, Month Charges Miscellaneous Items throughout Campus
- Bank of America - \$24,426.10, Month Charges Miscellaneous Items throughout Campus

Purchases reported over \$15,000 for September –

- CDW - \$46,277.41, Talent Search & Student Support Services Computers
- Seminole State College - \$98,788.02, Upward Board Room & Board final payment
- Bank of America - \$18,631.98, Monthly Charges Miscellaneous Items throughout Campus

VI. Hearing of Delegations

None

VII. President's Report

President Reynolds discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Personnel Update – President Reynolds updated the Board members on one personnel change. Tamara Madden was hired as the Director of Advisement/Title III.

Campus Activities – Board members were presented information about several campus activities and events. These were:

- Mr. Kelly Kirk presented the Board with information about the Spring Global Studies trip to Venice, Florence and Rome
- SSC Students viewed the solar eclipse on August 21st
- SSC Aggie Club held a cookout on August 28th
- A SSC Retiree Reception was held on September 6th
- The Shawnee Region II Basketball Committee was honored by the NJCAA September 14th
- Constitution Day observance was held on September 18th with a game of “Who wants to be a Constitutionaire?”
- The SSC Booster Club held a cookout on September 19th
- The Board was given information about student athlete demographics
- The Board was updated on SSC sports teams involved in tournaments and playoffs
- SSC students, faculty and staff gathered supplies for hurricane Harvey victims
- PLC students volunteered at the Oklahoma Academy for State Goals Salute on August 19th, visited the OSBI on September 12th, traveled to the Chickasaw Cultural Center on September 28th, attended the Jasmine Moran Children's Museum Tribute for Mike Turpen on October 13th and PLC freshman completed the ropes course at St. Crispin's on September 7th
- Regent Marci Donaho and Assistant to the President Mechell Downey attended the ACCT annual Conference in Las Vegas September 25th – 27th
- SSC Faculty presented at the annual RCCA Conference September 27th – 28th in Oklahoma City
- Past SSC presidents Dr. Jim Cook and Dr. Jim Utterback were honored at the annual OACC Conference
- Regent Paige Sheffield and President Reynolds attended the Oklahoma African American Hall of Fame on September 29th
- Regent Sheffield, Regent Donaho and President Reynolds attended the OSRHE Regents Education Program on September 19th

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- The PTK Induction was held on October 10th
- Dr. Tom Mills presented the Board with information about the Assessment of Transitional Education and gave them an update on the progress of preparation for the Higher Learning Commission visit
- President Reynolds told the Board about the renewal of Upward Bound Math and Science I and II grants and the renewal of the GEAR UP grant
- Former SSC employee Cynthia Yerby was honored at the Indian Elder Honors banquet on October 3rd
- Pianist Peter Simon held a concert at SSC on October 5th
- SSC Night at the Jasmine Moran Children's Museum was held on October 10th
- The Baseball Complex Fundraising Planning Committee held a meeting on October 10th
- The Board members were informed that the Seminole Tourism Council has pledged \$100,000 and the City of Seminole has pledged \$450,000 toward the completion of the baseball complex
- The Seminole Chamber of Commerce honored Crystal Bray as Educator of the Month and Tammy Presley as Support Staff of the Month on October 12th as part of the monthly Seminole Chamber Forum
- SSC Student Government officers attended the Student Leadership Retreat on October 6th
- The SSC Student Government President attended the National SGA Conference in Washington, DC September 28th – October 1st
- SSC Financial Aid Specialist Edie Cathey received the Logan Ware Professional Development Scholarship given by the Southwestern Association of Student Financial Aid Administrators to attend their annual conference
- SSC Students received the AllianceHealth Seminole Women's Volunteer Auxiliary Scholarship
- SSC Student's helped with storm clean-up in the City of Seminole
- President Reynolds presented some student recruitment videos of students and campus
- President Reynolds informed the Board of upcoming events. These were:
 - Trojan Alumni Weekend October 27th – 28th
 - OSRHE 2017 Fall Legislative Forum – November 15th
 - Dan and Andrea Boren Center Ribbon Cutting – December 4th
 - SSC Educational Foundation Holiday Event – December 11th

VIII. Business

Acceptance of the FY17 External Audit by Finley & Cook – President Reynolds presented the Board with a copy of the FY17 External Audit for their review. The Audit Committee consisting of Regents Cain, Donaho and Morgan reviewed the audit before the Board meeting with President Reynolds, Vice President Brown and representatives from Finley & Cook. Dan Bledsoe from Finley & Cook discussed the audit and stated that there were no major concerns. He commended Vice President Brown and his staff on a job well done. President Reynolds recommended approval of the External Audit as presented. Regent Morgan made a motion to accept the FY17 External Audit as presented and Regent Donaho seconded this

motion. Roll call was as follows: Morgan, yes; Donaho, yes; Sheffield, yes; Hyden, yes; Franklin, yes; and Cain, yes.

Acceptance of 1995 Lift Truck – President Reynolds presented information about the donation of a 1995 International Series 4700 Lift Truck to Seminole State College from the Citizen Pottawatomini Nation. President Reynolds recommended acceptance of this donation. Regent Franklin made a motion to accept the donation from Citizen Pottawatomini Nation and Regent Hyden seconded this motion. Roll call was as follows: Morgan, yes; Donaho, yes; Sheffield, yes; Hyden, yes; Franklin, yes; and Cain, yes.

Approval of the Agreement for Exchange of Services with the SSC Educational Foundation – President Reynolds presented the Board with a copy of the agreement for exchange of services with the SSC Educational Foundation and recommended approval. Regent Morgan made a motion to approve the policy changes as presented and Regent Donaho seconded this motion. Roll call was as follows: Morgan, yes; Donaho, yes; Sheffield, yes; Hyden, yes; Franklin, yes; and Cain, yes.

Motion to Enter into Executive Session – The Board retired into executive session to discuss the terms of employment of the President in regard to the Presidential Transition. Regent Morgan made a motion to enter into executive session and Regent Donaho seconded this motion. Roll call was as follows: Morgan, yes; Donaho, yes; Sheffield, yes; Hyden, yes; Franklin, yes; and Cain, yes.

Motion to Enter into Open Session – Regent Hyden made a motion that the Board enter back into open session to present information about items discussed in executive session. Regent Franklin seconded this motion. Roll call was as follows: Morgan, yes; Donaho, yes; Sheffield, yes; Hyden, yes; Franklin, yes; and Cain, yes.

Comments from Dr. Jim Utterback on the Presidential Transition – Dr. Jim Utterback thanked the members of the Presidential Transition Team and congratulated President Reynolds on a job well done during her first 90 days of presidency. He also made several suggestions and ideas that would help President Reynolds be successful throughout her tenure as President of Seminole State College.

IX. Adjournment

There being no further business or discussion the meeting was adjourned at 3:00 p.m.

Bryan Cain, Chair