

Minutes

SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING February 15, 2018

I. Call to Order

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:00 p.m. in the Enoch Kelly Haney Center Board Room.

II. Roll Call of Members

Roll call was conducted. Regents present were: Cain, Morgan, Donaho, Sheffield, Hyden and McQuiston.

III. Introduction of Guests

President Reynolds introduced visitors, administrators, faculty and staff present at the meeting. Special recognition was given to members of the Language Arts and Humanities Division. Members present were: Christal Knowles, Jenny Wilson, Jessica Isaacs, Mindy Choate, Kelli McBride, Justin Yates and John Bolander. Special recognition was also given to Gavin Winchester, member of the President's Leadership Class.

IV. Minutes

There being no additions or corrections to the minutes of the regular meeting held January 18, 2018; Regent Morgan made a motion to approve the minutes as written and Regent Donaho seconded the motion. This motion was approved unanimously.

V. Communications to the Board

Financial Report – Mr. David Koehn of Crawford and Associates, presented a review of the College's revenue and expenses through January 31, 2018 in the absence of a Vice President for Fiscal Affairs. Regent Donaho made a motion to approve the Financial Report as presented and Regent Sheffield seconded the motion. This item was approved unanimously.

- ***Purchases over \$15,000 for December***
 - ✓ Seminole Chemical Supply \$26,350.00 Pool Filter
 - ✓ Land Home Specialties \$89,912.40 Microbiology Lab Renovations

VI. Hearing of Delegations

None

VII. President's Report

President Reynolds discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation.)

Personnel Update – President Reynolds informed the Board members that Rick Hanson, Information Technology Technician has submitted a letter of intent to retire at the end of the year.

Campus Activities– President Reynolds told Board members about several recent and upcoming campus activities. These were:

- Upward Bound held an academic workshop on campus for 142 students
- The PLC students toured the Children's Hospital at OU Medical Center
- The Trojan Baseball Kick-off Banquet was held February 3rd
- SSC students attended an OU Basketball game in Norman
- The Seminole Chamber of Commerce honored two SSC employees – Carmen Hutchins was selected as the Support Staff of the Month and Emily Carpenter was selected as the Faculty Member of the Month
- The "Peek Into Engineering" OSRHE program received funding for this year but was cut over 50% in its funding amount
- PLC member Gavin Winchester addressed the Board members and spoke to them about his selection as the Nigh Institute Scholar
- Senator Roger Thompson (R-Okemah) was honored by the Oklahoma State Regents for Higher Education
- SSC students, faculty, staff and community supporters attended the Higher Education Day at the Capitol
- President Reynolds updated the Board on the developments with the Higher Education Task Force
- President Reynolds showed the Board members a concurrent classes promotion video featuring Miles Piersall, SSC student that took concurrent classes in high school
- President Reynolds told the Board about several large donations that have been made to the SSC Educational Foundation

Upcoming Events – President Reynolds informed the Board members of several upcoming events. These were: free flu shots on campus, the SSC Educational Foundation Recognition Banquet on April 26th, and a visit to campus from former Belle player Simone Edwards in March. President Reynolds also spoke to the Board members about an upcoming item regarding the awarding of emeritus status for the March Board meeting.

VIII. Business

Approval of Revision to Board Policy II-6-1– President Reynolds presented the Board with information about some minor revisions to Board Policy II-6-1 regarding administrative evaluation. These minor adjustments would align the evaluation procedure with the current policy. President Reynolds recommended approval of these revisions. Regent Sheffield made a motion to approve the revisions as presented and Regent McQuiston seconded this motion. This motion was approved unanimously.

Approval of Revision to Board Policy II-6-3– President Reynolds presented the Board with information about some minor revisions to Board Policy II-6-3 regarding classified evaluation. These minor adjustments would move the classified staff evaluation to the same time period as other campus evaluations. President Reynolds recommended approval of these revisions. Regent Hyden made a motion to approve the revisions as presented and Regent Morgan seconded this motion. This motion was approved unanimously.

Approval of Revisions to Board Policy II-6-11 – President Reynolds presented the Board with revisions to Board Policy II-6-11 regarding academic rank. These changes would alter wording to reflect the intention and importance of the awarding of tenure by stating after 10 years of service and being awarded tenure, faculty can acquire the title “professor.” Regent Sheffield made a motion to approve the changes as presented and Regent Morgan seconded this motion. This motion was approved unanimously.

Approval of Revisions to Board Policy II-4-1 – President Reynolds presented the Board with revisions to Board Policy II-4-1 regarding General Policies Regarding Personnel. These changes will clarify the probationary period for incoming faculty. President Reynolds recommended approval of these revisions. Regents Hyden made a motion to approve the changes as presented and Regent Sheffield seconded this motion. This motion was approved unanimously.

Motion to Enter into Executive Session to discuss the hiring of a Vice President for Fiscal Affairs –The Board retired into executive session to discuss the hiring of a Vice President for Fiscal Affairs. Regent Hyden made a motion to enter into executive session and Regent Morgan seconded this motion. Roll call was as follows: Morgan, yes; Donaho, yes; Sheffield, yes; Hyden, yes; McQuiston, yes; and Cain, yes.

Motion to Enter into Open Session – Regent Morgan made a motion to enter back into open session and Regent McQuiston seconded this motion. Roll call was as follows: Morgan, yes; Donaho, yes; Sheffield, yes; Hyden, yes; McQuiston, yes; and Cain, yes.

Approval of hiring Tony Crouch as Vice President for Fiscal Affairs – Regent Morgan commended Dr. Tom Mills, Courtney Jones and the hiring committee on a job well done. Regent Sheffield made a motion to hire Tony Crouch as the Vice President for Fiscal Affairs and Regent Hyden seconded this motion. Roll call was as follows: Morgan, yes; Donaho, yes; Sheffield, yes; Hyden, yes; McQuiston, yes; and Cain, yes.

IX. Adjournment

There being no further business or discussion the meeting was adjourned at 1:58 p.m.

Bryan Cain, Chair

SEMINOLE STATE COLLEGE
SUMMARY OF REVENUE AND EXPENDITURES
EDUCATIONAL AND GENERAL FUND
February, 2018
FY 07/01/2017 to 06/30/2018

REVENUE

	Revenue YTD	Current Month	Budget YTD	Difference YTD	Budgeted Annual
State Appropriation	3,059,556	398,935	3,060,145	(589)	4,590,217
Other Transfers	4,003,830	1,183,094	3,663,892	339,937	5,468,496
TOTAL	7,063,386	1,582,029	6,724,037	339,349	10,058,713

EXPENSES

	Expenses YTD	Current Month	Budget YTD	Difference YTD	Budgeted Annual
TOTAL	6,049,305	831,139	6,649,111	(599,805)	9,973,666

SEMINOLE STATE COLLEGE
SUMMARY REPORT
February, 2018
FY 07/01/2017 to 06/30/2018

	BEGINNING BALANCE 07-01-2017	AMOUNT OF CHANGE	BALANCE 02-28-2018	PRIOR YR BALANCE 02-28-2017
Education & General	983,205.57	665,151.91	1,648,357.48	1,752,370.18
Auxillary	481,027.28	466,803.88	947,831.16	1,270,583.57
Capital Projects	179,704.69	(19,989.01)	159,715.68	161,965.66
Clearing	16,859.79	60,007.60	76,867.39	55,678.54

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Revenue and Expenditures (Y-T-D)

Education & General and Clearing

	REVENUE	EXPENSE	DIFFERENCE
State Appropriation	3,059,556.00		
Other Transfers	313,899.13		
Clearing	3,689,930.48		
TOTAL	<u>7,063,385.61</u>	<u>6,049,305.31</u>	<u>1,014,080.30</u>

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Revenue and Expenditures (Y-T-D)

Auxillary

	REVENUE	EXPENSE	DIFFERENCE
From Operations	2,597,413.98	2,124,423.86	
TOTAL	<u>2,597,413.98</u>	<u>2,124,423.86</u>	<u>472,990.12</u>

SUMMARY OF CLAIMS AND CHECKS

Treasury Claims	908,727.39
Auxillary	2,213,675.02
Clearing	0.00
SSCOK Card	1,176,889.12
TOTAL	<u>4,299,291.53</u>

STATEMENT OF INCOME
AUXILIARY FUNDS
February, 2018
FY 07/01/2017 to 06/30/2018

	<u>CURRENT MONTH</u>	<u>YEAR TO DATE</u>	<u>PRIOR YEAR</u>	<u>DIFFERENCE</u>
REVENUES				
Contractual Food Service	91,846.98	413,113.23	468,785.09	(55,671.86)
Bookstore	159,015.02	756,337.11	679,867.88	76,469.23
Institutional Support	91,807.40	317,823.06	332,387.40	(14,564.34)
Haney Center	150.00	3,385.00	3,825.00	(440.00)
Roesler Residential Center	111,884.70	347,215.75	227,166.40	120,049.35
Seminole Nation Residential Center	7,614.25	162,418.95	346,476.52	(184,057.57)
Student Activities	113,331.01	348,709.08	294,192.77	54,516.31
Infrastructure	80,107.50	248,411.80	202,701.01	45,710.79
TOTAL REVENUE	<u>655,756.86</u>	<u>2,597,413.98</u>	<u>2,555,402.07</u>	<u>42,011.91</u>
EXPENDITURES				
Contractual Food Service	70,988.54	446,343.51	434,550.81	11,792.70
Bookstore	92,803.01	647,156.06	561,462.12	85,693.94
Institutional	8,198.45	321,175.30	199,208.90	121,966.40
Pond Maintenance	359.95	2,983.29	5,762.16	(2,778.87)
Haney Center	5,633.98	47,575.35	53,297.67	(5,722.32)
Roesler Residential Center	23,558.65	194,450.64	198,975.89	(4,525.25)
Seminole Nation Residential Center	36,406.24	295,251.30	298,299.14	(3,047.84)
Student Activities	14,031.58	169,488.41	136,927.18	32,561.23
TOTAL EXPENDITURES	<u>251,980.40</u>	<u>2,124,423.86</u>	<u>1,888,483.87</u>	<u>235,939.99</u>
REVENUE OVER (UNDER)	<u>403,776.46</u>	<u>472,990.12</u>	<u>666,918.20</u>	<u>(193,928.08)</u>
EXPENDITURES				

CASH FLOW STATEMENT
February, 2018
FY 07/01/2017 to 06/30/2018

	BEGINNING BALANCE 07-01-2017	RECEIPTS	EXPENDITURES	CURRENT CASH BALANCE	PRIOR YEAR CASH BALANCE
Education & General	<u>983,205.57</u>	<u>6,940,148.28</u>	<u>6,274,996.37</u>	<u>1,648,357.48</u>	<u>1,752,370.18</u>
AUXILLARY UNRESTRICTED					
Auxillary	285,395.24	2,376,179.09	2,045,029.60	616,544.73	784,805.04
Student Activities	385,619.24	340,026.26	171,963.54	553,681.96	439,808.20
SUB-TOTAL UNRESTRICTED	<u>671,014.48</u>	<u>2,716,205.35</u>	<u>2,216,993.14</u>	<u>1,170,226.69</u>	<u>1,224,613.24</u>
RESTRICTED					
Sarkey Loan	1,057.94	0.00	0.00	1,057.94	1,057.94
Restricted Programs	(153,277.15)	8,054,930.61	8,194,914.33	(293,260.87)	(190,644.77)
Agency Funds	130,421.62	88,390.45	129,327.60	89,484.47	169,194.65
Educational Activities	(172,943.51)	1,241,728.56	1,096,716.02	(27,930.97)	49,924.02
NIH/Bridge Grant	1,274.90	0.00	0.00	1,274.90	1,274.90
OTAG	3,479.00	173,500.00	170,000.00	6,979.00	15,163.59
SUB-TOTAL RESTRICTED	<u>(189,987.20)</u>	<u>9,558,549.62</u>	<u>9,590,957.95</u>	<u>(222,395.53)</u>	<u>45,970.33</u>
TOTAL FUND AUXILLARY	<u>481,027.28</u>	<u>12,274,754.97</u>	<u>11,807,951.09</u>	<u>947,831.16</u>	<u>1,270,583.57</u>
CAPITAL PROJECTS					
Section 13	179,704.69	227,812.00	247,801.01	159,715.68	161,965.66
SUBTOTAL CAPITAL PROJECTS	<u>179,704.69</u>	<u>227,812.00</u>	<u>247,801.01</u>	<u>159,715.68</u>	<u>161,965.66</u>
TOTAL FROM OPERATIONS	<u>1,643,937.54</u>	<u>19,442,715.25</u>	<u>18,330,748.47</u>	<u>2,755,904.32</u>	<u>3,184,919.41</u>
TRANSFERS					
Clearing Account	16,859.79	11,552,287.19	11,492,279.59	76,867.39	55,678.54
Payroll Clearing	0.00	4,734,747.37	4,734,747.37	0.00	0.00
TOTAL TRANSFERS	<u>16,859.79</u>	<u>16,287,034.56</u>	<u>16,227,026.96</u>	<u>76,867.39</u>	<u>55,678.54</u>

SUMMARY OF BUDGET ACTIVITY
EDUCATION AND GENERAL FUND
February, 2018
FY 07/01/2017 to 06/30/2018

REVENUE	<u>ALLOCATION</u>	<u>Y-T-D ACTIVITY</u>	<u>REMAINING BALANCE</u>
State Appropriation	4,590,217.00	3,059,556.00	1,530,661.00
Other Deposits	225,000.00	122,936.19	102,063.81
Reimbursement From State Grants	245,204.97	190,962.94	54,242.03
Clearing Fund	4,998,291.00	3,689,930.48	1,308,360.52
TOTAL REVENUE	<u>10,058,712.97</u>	<u>7,063,385.61</u>	<u>2,995,327.36</u>
EXPENDITURES			
Instruction 17-18	4,812,051.61	2,298,594.05	2,513,457.56
Instruction 16-17	0.00	143,124.29	
Public Service 17-18	0.00		0.00
Academic Support 17-18	421,097.63	333,946.80	87,150.83
Academic Support 16-17	0.00	1,607.77	
Student Services 17-18	1,373,728.34	729,191.01	644,537.33
Student Services 16-17	0.00	12,369.66	
Institutional Support 17-18	1,593,275.90	926,685.74	666,590.16
Institutional Support 16-17	0.00	20,365.65	
Physical Plant 17-18	1,773,512.40	1,547,059.83	226,452.57
Physical Plant 16-17	0.00	36,360.51	
TOTAL EXPENDITURES FY 17-18	<u>9,973,665.88</u>	<u>5,835,477.43</u>	<u>4,138,188.45</u>
TOTAL EXPENDITURES FY 16-17		213,827.88	
TOTAL ALL EXPENDITURES		<u>6,049,305.31</u>	
REVENUE IN EXCESS OF EXPENDITURES		<u>1,014,080.30</u>	

SUMMARY OF REVENUE
EDUCATION AND GENERAL FUND
February, 2018
FY 07/01/2017 to 06/30/2018

	2017-2018 July-February	2016-2017 July-February	Difference
State Appropriation	3,059,556.00	3,339,043.72	(279,487.72)
Application Fees	9,634.00	11,415.92	(1,781.92)
Tuition	2,151,306.68	1,990,840.21	160,466.47
Non-Resident Tuition	14,393.41	110,954.05	(96,560.64)
Late Enrollment Fees	5.00	0.00	5.00
Late Payment Fees	8,690.22	12,116.28	(3,426.06)
Seminars	30.00	4,205.00	(4,175.00)
Assessment Fees	82,958.55	87,123.44	(4,164.89)
Technology Service Fees	251,668.94	260,659.49	(8,990.55)
Library Automation Fees	76,643.17	79,650.45	(3,007.28)
Remedial Course Fees	43,843.26	73,302.00	(29,458.74)
Laboratory Fees	76,374.57	68,916.13	7,458.44
Parking Fees	34,405.32	37,128.78	(2,723.46)
Records Fees	55,672.91	58,005.25	(2,332.34)
Accident Shield Fee	104,103.22	109,482.82	(5,379.60)
Hybrid/Online Course Fess	458.11	818.11	(360.00)
Student ID Fees	13,471.30	16,710.00	(3,238.70)
Outreach Non-Campus Fees	0.00	637.82	(637.82)
Medical lab Tech Fees	2,178.50	7,725.35	(5,546.85)
Electronic Academic Access Fees	88,952.06	91,842.44	(2,890.38)
Distance Education/Outreach Fees	136,847.20	200,487.80	(63,640.60)
Compliance Fee	54,486.36	54,863.51	(377.15)
Safety Fee	54,650.50	54,908.85	(258.35)
International Student Fees	1,915.61	4,800.00	(2,884.39)
Nursing Fees	80,573.00	49,478.00	31,095.00
Subtotal Student Fees	<u>3,343,261.89</u>	<u>3,386,071.70</u>	<u>(42,809.81)</u>
Testing Fees	1,800.00	3,245.00	(1,445.00)
Fines-Parking, Library	2,021.95	2,585.00	(563.05)
Returned Check Charges	(1,216.00)	(3.50)	(1,212.50)
Reimbursements and Refunds	271,749.10	20,884.98	250,864.12
Indirect Cost	122,936.19	135,247.08	(12,310.89)
Other Income	70,953.54	110,349.35	(39,395.81)
Oiler Park Maintenance Fee	0.00	3,500.00	(3,500.00)
Rental Income	1,360.00	1,530.00	(170.00)
Reimbursement From State Grants	190,962.94		
Subtotal: Other Income	<u>660,567.72</u>	<u>277,337.91</u>	<u>192,266.87</u>
Total Revolving Income	<u>4,003,829.61</u>	<u>3,663,409.61</u>	<u>149,457.06</u>
Total Revenue	<u><u>7,063,385.61</u></u>	<u><u>7,002,453.33</u></u>	<u><u>60,932.28</u></u>

STATEMENT OF INCOME
 CONTRACTED FOOD SERVICE
 February, 2018
 FY 07/01/2017 to 06/30/2018

	<u>CURRENT MONTH</u>	<u>YEAR TO DATE</u>	<u>PRIOR YEAR</u>	<u>DIFFERENCE</u>
REVENUE				
Refund & Reimbursements	0.00	0.00	0.00	0.00
Employee Meal Tickets	450.00	3,485.00	675.00	2,810.00
Students Meals	89,997.68	364,164.62	421,358.75	(57,194.13)
Rebates	1,399.30	45,463.61	46,751.34	(1,287.73)
TOTAL REVENUE	<u>91,846.98</u>	<u>413,113.23</u>	<u>468,785.09</u>	<u>(55,671.86)</u>
EXPENSE				
Supplies	491.56	491.56	682.73	(191.17)
Bookstore Supplies	10.89	158.32	1,235.10	(1,076.78)
Miscellaneous	70,454.59	445,470.05	432,378.19	13,091.86
Contractual Services	31.50	220.50	252.00	(31.50)
Telephone	0.00	0.00	0.00	0.00
Postage	0.00	3.08	2.79	0.29
Equipment	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>70,988.54</u>	<u>446,343.51</u>	<u>434,550.81</u>	<u>11,792.70</u>
REVENUE OVER (UNDER) EXPENDITURES	<u>20,858.44</u>	<u>(33,230.28)</u>	<u>34,234.28</u>	<u>(67,464.56)</u>

STATEMENT OF INCOME
 BOOKSTORE
 February, 2018
 FY 07/01/2017 to 06/30/2018

	CURRENT MONTH	YEAR TO DATE	PRIOR YEAR	DIFFERENCE
REVENUE				
Booksales	131,363.39	509,674.65	407,339.12	102,335.53
Booksales-Nontaxable	757.40	10,006.56	8,309.20	1,697.36
Supply Sales	5,155.11	35,977.20	46,138.75	(10,161.55)
Supply - Nontaxable	8,380.01	102,845.00	77,192.53	25,652.47
Merchandise Sales	8,692.65	64,694.07	77,880.43	(13,186.36)
Merchandise Nontaxable	0.00	68.95	32.74	36.21
Rentals	4,661.56	28,879.09	51,971.76	(23,092.67)
SUBTOTAL REVENUE	<u>159,010.12</u>	<u>752,145.52</u>	<u>668,864.53</u>	<u>83,280.99</u>
Refunds From Vendors	0.00	2,684.90	6,223.66	(3,538.76)
Returned Check Charges	0.00	0.00	(76.93)	76.93
Lost Rental Books	0.00	340.23	4,661.47	(4,321.24)
Other Income	4.90	1,167.72	192.70	975.02
Cash Short or Long	0.00	(1.26)	2.45	(3.71)
TOTAL REVENUE	<u>159,015.02</u>	<u>756,337.11</u>	<u>679,867.88</u>	<u>76,469.23</u>
EXPENSE				
Professional Salaries ft	3,286.00	26,288.00	26,288.00	0.00
Classified Salaries-ft	1,941.42	15,531.36	15,531.36	0.00
Classified Salaries-pt	0.00	0.00	3,087.00	(3,087.00)
Student Wages	0.00	3,458.55	736.25	2,722.30
Professional Services	0.00	0.00	371.91	(371.91)
Fringe Benefits	2,961.43	23,407.91	24,268.32	(860.41)
TOTAL PERSONNEL EXPENSE	<u>8,188.85</u>	<u>68,685.82</u>	<u>70,282.84</u>	<u>(1,597.02)</u>
Purchase For Resale	65,966.44	544,664.57	471,892.86	72,771.71
Travel	0.00	0.00	0.00	0.00
Supplies	0.00	0.00	413.19	(413.19)
Bookstore Supplies	24.91	792.66	1,507.50	(714.84)
Miscellaneous	1,281.42	1,380.42	1,026.00	354.42
Contractual Services	2,672.15	14,766.64	16,224.23	(1,457.59)
Telephone	0.00	0.00	0.00	0.00
Postage	7.20	32.73	115.50	(82.77)
Advertising	0.00	0.00	0.00	0.00
Equipment	14,662.04	16,833.22	0.00	16,833.22
TOTAL EXPENDITURES	<u>92,803.01</u>	<u>647,156.06</u>	<u>561,462.12</u>	<u>85,693.94</u>
REVENUE OVER (UNDER) EXPENDITURES	<u>66,212.01</u>	<u>109,181.05</u>	<u>118,405.76</u>	<u>(9,224.71)</u>

STATEMENT OF INCOME
ROESLER RESIDENTIAL CENTER
February, 2018
FY 07/01/2017 to 06/30/2018

	<u>CURRENT MONTH</u>	<u>YEAR TO DATE</u>	<u>PRIOR YEAR</u>	<u>DIFFERENCE</u>
REVENUE				
Roesler Residential Center	111,884.70	305,274.58	190,972.34	114,302.24
Rent-Talent Search	0.00	0.00	0.00	0.00
Rent-Upward Bound	0.00	41,716.17	35,265.02	6,451.15
Rent-PIE Academy	0.00	0.00	0.00	0.00
Reimb-Damaged Property	0.00	0.00	149.78	(149.78)
Other Room Charges	0.00	225.00	779.26	(554.26)
TOTAL REVENUE	<u>111,884.70</u>	<u>347,215.75</u>	<u>227,166.40</u>	<u>120,049.35</u>
EXPENDITURES				
Professional Salaries ft	0.00	0.00	0.00	0.00
Student Wages	0.00	0.00	0.00	0.00
Professional Service	0.00	0.00	0.00	0.00
Fringe Benefits	0.00	0.00	0.00	0.00
TOTAL PERSONNEL EXPENSE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Supplies	38.10	907.40	1,539.26	(631.86)
Bookstore Supplies	0.00	288.48	1,023.02	(734.54)
Miscellaneous Expenditures	18,183.09	153,520.08	153,538.91	(18.83)
Contractual Services	2,500.12	17,539.76	19,013.90	(1,474.14)
Telephone	0.00	0.00	0.00	0.00
Utilities	2,837.34	21,730.94	23,260.80	(1,529.86)
Equipment	0.00	463.98	600.00	(136.02)
TOTAL EXPENDITURES	<u>23,558.65</u>	<u>194,450.64</u>	<u>198,975.89</u>	<u>(4,525.25)</u>
REVENUE OVER (UNDER) EXPENDITURES	<u>88,326.05</u>	<u>152,765.11</u>	<u>28,190.51</u>	<u>124,574.60</u>

STATEMENT OF INCOME
 SEMINOLE NATION RESIDENTIAL LEARNING CENTER
 February, 2018
 FY 07/01/2017 to 06/30/2018

	<u>CURRENT MONTH</u>	<u>YEAR TO DATE</u>	<u>PRIOR YEAR</u>	<u>DIFFERENCE</u>
REVENUE				
Rental Income	7,584.25	116,411.64	277,525.59	(161,113.95)
Rent-Upward bound	0.00	24,565.06	52,897.52	(28,332.46)
Rent-Talent Search	0.00	10,604.64	3,058.13	7,546.51
Rent-PIE Academy	0.00	9,499.99	8,837.20	662.79
Housing-Other Income	30.00	1,337.62	4,158.08	(2,820.46)
Damage Property	0.00	0.00	0.00	0.00
Reimbursement	0.00	0.00	0.00	0.00
TOTAL REVENUE	<u>7,614.25</u>	<u>162,418.95</u>	<u>346,476.52</u>	<u>(184,057.57)</u>
EXPENSE				
Professional Salaries P.T.	0.00	0.00	0.00	0.00
Classified Salaries-FT	0.00	0.00	0.00	0.00
Student Wages	0.00	0.00	0.00	0.00
Professional Services	0.00	0.00	0.00	0.00
Fringe Benefits	0.00	0.00	0.00	0.00
TOTAL PERSONNEL EXPENSE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Travel	0.00	0.00	0.00	
Supplies	660.40	3,334.20	1,897.44	1,436.76
Bookstore Supplies	239.39	999.60	911.75	87.85
Miscellaneous	28,264.64	234,300.73	208,969.13	25,331.60
Contractual Services	3,762.67	26,397.13	28,795.83	(2,398.70)
Telephone	0.00	0.00	0.00	0.00
Utilities	3,479.14	30,219.64	54,249.19	(24,029.55)
Equipment	0.00	0.00	3,475.80	(3,475.80)
TOTAL EXPENDITURES	<u>36,406.24</u>	<u>295,251.30</u>	<u>298,299.14</u>	<u>(3,047.84)</u>
REVENUE OVER (UNDER) EXPENDITURES	<u>(28,791.99)</u>	<u>(132,832.35)</u>	<u>48,177.38</u>	<u>(181,009.73)</u>

STATEMENT OF INCOME
 INSTITUTIONAL SUPPORT
 February, 2018
 FY 07/01/2017 to 06/30/2018

	CURRENT MONTH	YEAR TO DATE	PRIOR YEAR	DIFFERENCE
REVENUE				
Student Service Fees	91,132.50	281,062.41	289,802.55	(8,740.14)
Seminar Fees	0.00	0.00	10.00	(10.00)
Other Income	132.00	6,913.42	6,271.02	642.40
Photocopy Revenue	0.00	5.00	21.00	(16.00)
Vending Machine Commission	92.90	2,429.40	3,355.29	(925.89)
Reimbursements	450.00	27,412.83	32,927.54	(5,514.71)
Transfer from 290	0.00	0.00	0.00	0.00
TOTAL REVENUE	<u>91,807.40</u>	<u>317,823.06</u>	<u>332,387.40</u>	<u>(14,564.34)</u>
EXPENSE				
Professional Salarie-FT	0.00	0.00	10,366.32	(10,366.32)
Classified Salaries-FT	0.00	1,500.00	125.00	1,375.00
Classified Salaries-PT	0.00	0.00	0.00	0.00
Student Wages	0.00	0.00	0.00	0.00
Professional Services	5,000.00	150,405.73	117,187.00	33,218.73
Fringe Benefits	0.00	403.94	2,266.21	(1,862.27)
Total Personnel Expense	<u>5,000.00</u>	<u>152,309.67</u>	<u>129,944.53</u>	<u>22,365.14</u>
Travel	0.00	4,044.01	24,670.56	(20,626.55)
Supplies	359.50	21,717.92	9,613.02	12,104.90
Bookstore Supplies	571.43	3,231.46	1,871.37	1,360.09
Miscellaneous	1,979.82	129,335.09	27,690.79	101,644.30
Telephone	0.00	0.00	0.00	0.00
Postage	0.00	0.00	0.00	0.00
Contractual Services	287.70	3,522.70	3,174.75	347.95
Advertising	0.00	0.00	0.00	0.00
Utilities	0.00	0.00	0.00	0.00
Equipment	0.00	7,014.45	2,243.88	4,770.57
Capital Expense	0.00	0.00	0.00	0.00
Transfer of Funds	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>8,198.45</u>	<u>321,175.30</u>	<u>199,208.90</u>	<u>121,966.40</u>
REVENUE OVER	<u>83,608.95</u>	<u>(3,352.24)</u>	<u>133,178.50</u>	<u>(136,530.74)</u>
(UNDER) EXPENDITURES				

STATEMENT OF INCOME
HANEY CENTER
February, 2018
FY 07/01/2017 to 06/30/2018

	<u>CURRENT MONTH</u>	<u>YEAR TO DATE</u>	<u>PRIOR YEAR</u>	<u>DIFFERENCE</u>
REVENUE				
Rent-Haney Center	150.00	3,385.00	3,825.00	(440.00)
TOTAL REVENUE	<u>150.00</u>	<u>3,385.00</u>	<u>3,825.00</u>	<u>(440.00)</u>
EXPENSE				
Professional Services	0.00	0.00	0.00	0.00
Supplies	635.42	1,668.92	2,154.02	(485.10)
Bookstore Supplies	0.00	0.00	0.00	0.00
Miscellaneous	63.00	1,801.39	9,382.06	(7,580.67)
Contractual Services	300.00	2,100.00	2,400.00	(300.00)
Utilities	4,635.56	42,005.04	39,361.59	2,643.45
Equipment	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>5,633.98</u>	<u>47,575.35</u>	<u>53,297.67</u>	<u>(5,722.32)</u>
REVENUE OVER (UNDER) EXPENDITURES	<u>(5,483.98)</u>	<u>(44,190.35)</u>	<u>(49,472.67)</u>	<u>5,282.32</u>

STATEMENT OF INCOME
STUDENT ACTIVITIES
February, 2018
FY 07/01/2017 to 06/30/2018

REVENUE	CURRENT MONTH	YEAR TO DATE	PRIOR YEAR	DIFFERENCE
Student Activity Fees	101,434.51	308,501.58	246,036.47	62,465.11
Cultural & Recreation Fees	11,221.50	34,840.50	36,240.05	(1,399.55)
Student Govt Fees	0.00	0.00	0.00	0.00
Swimming And Aerobics Fees	0.00	0.00	0.00	0.00
Pool Rental	540.00	5,230.00	5,795.00	(565.00)
Concession Income	0.00	0.00	0.00	0.00
Basketball Income	0.00	0.00	1,501.00	(1,501.00)
Baseball Income	137.00	137.00	706.00	(569.00)
Softball Income	0.00	0.00	425.00	(425.00)
Volleyball Revenue	0.00	0.00	1,164.90	(1,164.90)
Soccer Income	0.00	0.00	0.00	0.00
Travel Reimbursements-Sports Teams	0.00	0.00	0.00	0.00
Athletics- Other Income	0.00	0.00	0.00	0.00
Transfer From Booster Club	0.00	0.00	0.00	0.00
Other Income-Overpayment	0.00	0.00	2,264.35	(2,264.35)
TOTAL REVENUE	<u>113,333.01</u>	<u>348,709.08</u>	<u>294,192.77</u>	<u>54,516.31</u>
 EXPENDITURES				
Athletic Administration	967.28	2,412.42	1,868.54	543.88
Athletic Concession	0.00	0.00	0.00	0.00
National Tournaments	0.00	0.00	927.57	(927.57)
Men's Basketball	2,615.23	14,578.03	14,870.62	(292.59)
Women's Basketball	3,294.26	18,603.64	13,855.77	4,747.87
Volleyball	0.00	15,593.48	14,401.78	1,191.70
Baseball	1,563.45	38,307.06	13,032.37	25,274.69
Golf-Men	53.50	8,263.83	9,961.67	(1,697.84)
Golf-Women	1,085.99	9,736.51	6,930.92	2,805.59
Tennis-Men	102.82	9,298.70	10,565.63	(1,266.93)
Tennis Women	132.05	10,462.43	9,294.78	1,167.65
Softball	1,517.00	17,022.42	16,231.79	790.63
Women's Soccer	2,400.00	17,550.42	20,622.30	(3,071.88)
Student Activities	0.00	0.00	0.00	0.00
Student Government	300.00	7,306.02	4,242.50	3,063.52
Permanent Issue/Band	0.00	353.45	120.94	232.51
Sigma Kappa Delta (AFAC)	0.00	0.00	0.00	0.00
Student Nurse Association (Afac)	0.00	0.00	0.00	0.00
Sigma Kappa Delta	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>14,031.58</u>	<u>169,488.41</u>	<u>136,927.18</u>	<u>32,561.23</u>
REVENUE OVER	<u>99,301.43</u>	<u>179,220.67</u>	<u>157,265.59</u>	<u>21,955.08</u>
(UNDER) EXPENDITURES				
(UNDER) EXPENDITURES				

STATEMENT OF INCOME
RESTRICTED FUNDS
February, 2018
FY 07/01/2017 to 06/30/2018

	CURRENT MONTH	YEAR TO-DATE	PRIOR YEAR	DIFFERENCE
REVENUE				
Pell	1,368,767.00	3,105,474.60	3,351,840.28	(246,365.68)
Pell Recovery	0.00	5,115.31	6,022.53	(907.22)
Seog	0.00	32,061.00	40,750.00	(8,689.00)
College Work Study	3,950.27	26,312.57	35,503.37	(9,190.80)
Student Direct Loans	1,290,034.00	2,699,364.00	2,536,508.34	162,855.66
Student Loans Repayment	0.00	1,382.27	(6,792.81)	8,175.08
FEMA Safe Room grant	0.00	0.00	0.00	0.00
Carl Perkins Grant	0.00	0.00	0.00	0.00
MentorLinks	0.00	0.00	0.00	0.00
AACC/RCCA	0.00	0.00	0.00	0.00
Upward Bound	41,087.90	650,402.71	577,236.06	73,166.65
Talent Search West	15,271.07	125,605.75	178,018.85	(52,413.10)
Talent Search Central	25,828.39	266,220.27	207,463.73	58,756.54
Dream Catcher Gear Up	49,125.41	340,374.17	386,500.67	(46,126.50)
Student Support STEM	16,172.96	150,475.48	147,667.54	2,807.94
Student Support Services	17,838.47	152,860.34	160,895.48	(8,035.14)
NASNTI	24,509.31	288,253.08	184,231.24	104,021.84
Title III Engaging Students in Science	9,522.75	329,792.45	161,152.12	168,640.33
College Access Challenge	0.00	0.00	0.00	0.00
OTAG	74,000.00	173,500.00	222,000.00	(48,500.00)
TOTAL REVENUE	<u>2,936,107.53</u>	<u>8,347,194.00</u>	<u>8,188,997.40</u>	<u>158,196.60</u>
EXPENDITURES				
Pell	1,368,767.00	3,084,000.00	3,352,979.73	(268,979.73)
Seog	0.00	31,219.39	39,387.07	(8,167.68)
College Work Study	-	18,309.14	35,503.37	(17,194.23)
Student Direct Loans	1,290,034.00	2,636,652.00	2,543,313.28	93,338.72
FEMA Safe Room grant	0.00	0.00	0.00	0.00
Carl Perkins Grant	15,209.03	23,849.99	0.00	23,849.99
MentorLinks	29.00	2,454.28	0.00	2,454.28
AACC/RCCA	95.48	2,215.89	0.00	2,215.89
Upward Bound	40,019.75	581,841.39	559,991.86	21,849.53
Talent Search West	15,211.11	141,765.07	194,348.68	(52,583.61)
Talent Search Central	25,768.43	265,303.28	207,490.73	57,812.55
Dream Catcher Gear Up	49,125.41	340,284.78	386,801.99	(46,517.21)
Student Support STEM	14,898.69	151,821.18	149,271.91	2,549.27
Student Support Services	16,847.96	150,798.48	159,319.85	(8,521.37)
NASNTI	23,248.83	286,916.25	184,231.24	102,685.01
Title III Engaging Students in Science	9,522.75	258,461.49	161,137.75	97,323.74
College Access Challenge	0.00	0.00	0.00	0.00
OTAG	73,000.00	170,000.00	211,165.07	(41,165.07)
TOTAL EXPENDITURE	<u>2,941,777.44</u>	<u>8,145,892.61</u>	<u>8,184,942.53</u>	<u>(39,049.92)</u>
REVENUE OVER EXPENDITURES	<u>(5,669.91)</u>	<u>201,301.39</u>	<u>4,054.87</u>	<u>197,246.52</u>

Mike Anderson
700 Huff St.
Holdenville, OK 74848

February 23, 2018

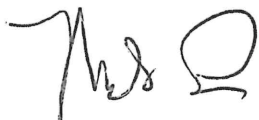
Julie Hix
GEAR UP Director
Seminole State College
2701 Boren Boulevard
Seminole, OK 74818

Dear Julie,

I am writing to formally notify you I am resigning from my GEAR UP Student/Parent Advisor position with Seminole State College. My last day will be Monday March 12, 2018. This was not an easy decision for me to make. I've enjoyed working with you and my colleagues. Thank you for the opportunity for allowing me to try something totally different in my career in education.

I appreciate the opportunities I have been given at Seminole State College and your professional guidance and support. I wish you and the GEAR UP program many achievements in the future.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Mike Anderson', with a stylized flourish at the end.

Mike Anderson

Seminole State College Trojan Baseball Coach Search

Search Committee:

Mike St. John, Chair/Athletic Director
Rita Story-Schell, Head Coach/Women's Basketball
Kenneth Crawford, Director of Tournament and Events Recruitment
Christal Knowles, Division Chair/Language Arts and Humanities Division
Brad Schatzel, Division Chair/Business and Education Division
Toni Wittmann, Administrative Assistant for Student Affairs
David Maschino, Trojan Alumni, Founder - NFP Corporate Benefits
Ronnie Williamson, Upward Bound Coordinator/Math& Science I

Advisory Committee:

Regent Ryan Franklin, Former MLB Pitcher – St. Louis Cardinals
Regent Curtis Morgan, Owner Tiger Trucks
Melvin Moran, Owner Moran Oil Enterprises
Roy Sisco, Owner Seminole Ford, SSC Educational Foundation Trustee
Jim Hardin, SSC Educational Foundation Trustee
Brooke Case, Kinslow Sonic Group, SSC Educational Foundation Trustee
Hope Pickering, Co-owner TS&H Shirt Co., Booster Club President
James Martin, Trojan Baseball Interim Head Coach

Timeline for Hiring Baseball Coach

March 2 – Position Announcement Posted

March 4 – Newspaper Advertisements Begin

March 27 – Date for Best Consideration of Applications

March 29 – April 5 - Review and Scoring of Applicants by Search Committee

Week of April 9 – Interviews of Top Candidates by Search Committee followed by Meetings with Vice President for Student Affairs

Week of April 16 – Top Candidates Recommended to President; Top Candidates Met Advisory Committee

Week of April 23 – Offer Extended to Top Candidate



Seminole State College Newest Employees

Tony Crouch

Vice President for Fiscal Affairs

Robert Bennett

Head Golf Coach

Caitlin Brown

Financial Assistance Clerk

Misty Cooper

GEAR UP Advisor

Alec Daugherty

Admissions Clerk

Sherri Dykes

GEAR UP Office Manager

Tina Morris

LAHUM and Social Sciences Office Manager

Jeanie Nix

Professional/Communication Coordinator

Dianna O'Connell

Student Success Instructor

Heather White

Talent Search Advisor



Seminole Chamber of Commerce Leadership Seminole

Class of 2018



Mikayla Akers



Larry Church



Keisha Coulter



Jamie Doud



Bill Haney



Theran Hernandez



Joanne Kovac-Roberts



Chris Lindley



Sassy Lindley



Lauren Manhalter



Rayneta Manwarin



Heath McGaha



Chris Moore



Rebecca Nolte



LaDonna Norman



Natalie O'Dell



Nicolas Pedregon



Shelly Pogue



Melanie Rinehart



Rachel Stafford



Cama Watts

Seminole State College

FINANCIAL AID NEWS

From: Melanie Rinehart

Sent: Friday, March 2, 2018 7:39 AM

To: Lana Reynolds <l.reynolds@sscok.edu>; Bill Knowles <b.knowles@sscok.edu>

Cc: Edith Cathey <e.cathey@sscok.edu>; Kristen Bean <K.Bean@sscok.edu>; Caitlin Brown <C.Brown@sscok.edu>

Subject: 2015 DRAFT SSC Cohort Default Rate

Good morning!

I get to begin another morning with great news! I just received our draft default rate for 2015 and it is 9.1!!! Just for point of reference, the 2011 rate was 28, the 2013 rate was 14.2. So just 4 years ago we were at the point of being in trouble (at 30 you are required to submit additional paperwork) and now we are below 10!

This is the first time in my career I've been at a school that is below 10. Of course this is just the draft so it's not official yet. The official will come out in March. I fully expect for our actual rate to be the same or very close to the same.

The email below is what I sent last year to explain why our rate is dropping. I have to say that we haven't really done much different this year than last, but we do continue to focus on the areas I outlined last year. We are working on expanding our outreach with social media, but that is still in its infancy and wouldn't have contributed to the 15 rate. However, I fully expect it to help lower the rate in future years.

Again, I cannot stress enough that it is the ladies of our department that makes things like this happen. We truly have the best staff in the Financial Assistance department! Additionally, we appreciate and thank the both of you for all of the support you give to our department!

Sincerely,
Melanie Rinehart
Director of Financial Assistance
Seminole State College
405-382-9247

- Continued on Back -

From: Melanie Rinehart
Sent: Wednesday, March 8, 2017 7:29 AM
To: Jim Utterback <j.utterback@sscok.edu>; Lana Reynolds <l.reynolds@sscok.edu>; Braden Brown <b.brown@sscok.edu>
Subject: 2014 SSC Cohort Default Rate

Good morning all!

I'm happy to begin the morning with a great update. Our 2014 default rate is 11.4, which is down 2.8 points from our 2013 rate of 14.2. The 2014 rate consists of students who entered loan repayment in 2014 and who also defaulted on their loan payments in 2014, 2015 and/or 2016.

We are attributing this success to the following:

- 1) We switched default prevention providers in 2016. We have had more communication with USA Funds and feel like that they are more focused on our students and default prevention than the previous company.
- 2) In 2014 Justin began hosting informational seminars on campus to better educate our students about loans and to stress the importance of contacting the servicers if a payment cannot be made. We have ramped up these efforts. In 2015 and 2016 (and will continue on), we did informational sessions for PASS, Freshman Seminar, SSS/STEM and Upward Bound. In 2017 we have plans to expand our FAFSA Days event to include informational seminars that will be open to all students.
- 3) Also in 2014, Justin noticed that we were not communicating about Exit Counseling to graduating/withdrawing students. Exit Counseling is an online counseling course provided by the DOE that educates loan borrowers about repayment, interest rates and servicers. He began sending notices to students and we have continued these efforts, as well as made physical Exit Counseling pamphlets available to students.
- 4) Lastly, in 2015 we revamped our in-office process for students who are withdrawing. We have taken a more hands-on approach and now a specialist counsels every student who notifies us that they are going to withdraw versus just simply signing their withdrawal form. We go over what aid they have, the immediate consequences of their withdraw and the long-term consequences. We have even been able to win some students back through this process and kept them in their class which we consider a bigger victory than the reduction in our default rate.

As always, I thank the ladies of the Financial Aid Department for their continued dedication to our students and consistent desire to improve our efforts. They have obviously been paramount in #2-4 listed above.

Many thanks and Happy Wednesday!

Melanie Rinehart, MBA

Director of Financial Assistance

2701 Boren Blvd

P.O. Box 351

Seminole, OK 74868

Office: 405.382.9717

Fax: 405.382.9579

FACULTY EVALUATION (IP)

Division Chair Evaluation of Faculty

Divisional Chairpersons will complete and forward to the Vice President for Academic Affairs, an evaluation of each faculty member within their divisions by-in February 4 of each year.

The evaluation process calls for the completion of a Performance Evaluation Form by the Divisional Chairperson-Chairs which addresses the faculty member's professional performance during the preceding calendar year (January — December). New faculty members will be evaluated only on fall semester performance. The Divisional Chairsperson will discuss the evaluation with each individual faculty member and both will sign and date the Performance Evaluation Form.

The annual performance evaluation will serve the dual function of assisting the individual faculty in his professional development planning and the institution in its efforts to ensure quality instruction for its students.

Divisional Chairpersons will evaluate new adjunct faculty at least once through classroom visitation either in person or through a full-time faculty member assigned that task by the chairperson.

Student Evaluation of Faculty

The Faculty Senate and administration of Seminole State College believes that periodic student evaluations of faculty are positive and vital steps for an institution to undertake. The primary goal of student evaluations of faculty is to promote the professional development of faculty. Thus, the faculty have agreed to administer the student/instructor evaluations using the guidelines listed below.

The evaluations may include subjective and objective portions. The subjective and objective content of the evaluation instrument will be reviewed each year by the Assessment of Student Learning Committee (ASLC). In the event the ASLC recommends changes to the evaluation, the ASLC will make such recommendations to the Division Chair Council (DCC) for consideration. The DCC may choose to reject the recommendations, forward them to the Administrative Council (AC) as is, or forward them to the AC with modifications. Only changes to the evaluation instrument approved by the AC will be put into use.

The exact timing, mechanism, and number of instructor classes evaluated will be determined by the SSC administration in consultation with the DCC and ASLC. At a minimum, this mechanism will include a consultation between the instructor and the Division Chair to review the results of student evaluations and construct a strategy for the

continued professional growth of the instructor. These consultations will occur after the conclusion of the semester in which the evaluations were administered and the anonymity of the students will be vigilantly protected. The results of the student evaluations may be used as part of the faculty performance evaluation process.

~~During each fall semester, faculty will provide Instructor Evaluation Forms to at least one of their classes for completion by students. Faculty who are employed at mid-year will distribute these forms in the spring semester. To maintain confidentiality of student responses, the students will not be asked to sign the form and the completed forms shall be delivered in a sealed envelope to the Vice President for Academic Affairs by a designated student immediately following the class' completion of the evaluation form.~~

~~The completed evaluations will be processed as follows:~~

- ~~1. The subjective portion of the evaluation will be removed from the form and routed to the appropriate instructor at the end of the semester.~~
- ~~2. The objective portion of the evaluation will be summarized for each instructor and the results routed to the appropriate Division Chairperson who will make the results available to the appropriate faculty member.~~
- ~~3. The original objective portion of the evaluation will be maintained by the President for Academic Affairs for one year.~~

DATE OF ADOPTION:

LEGAL REFERENCE:

REVISION DATE(S): February 15, 2018

RELATED ADMINISTRATIVE RULES AND REGULATIONS:

Request to award honorary Emeritus status to five former employees:

SSC Policy on Emeritus status states that the Seminole State College Board of Regents, at its discretion, may honor recommendations of the President granting retired faculty, administrators, or professional staff members emeritus status after retirement. In evaluating candidates for this honorary status, consideration may be given to length of service, special recognitions and activities, and similar items related to performance.



Katherine Benton (1998 – 2016)

Benton served in higher education for almost 30 years – 18 of those years at SSC. She began in the Talent Search Program in 1998. She also worked as Director of Financial Aid and then Director of Enrollment Management before assuming the position of Vice President of Fiscal Affairs. She holds a Bachelor of Arts in Human Resource Counseling and a Master of Arts in Human Resource Administration, both from East Central University.



Larry Birdwell (1997 – 2010)

Birdwell served SSC for over 12 years as a Mathematics Instructor. He holds a bachelor's degree in math and physics from East Central University and a master's degree in math from Oklahoma State University. Birdwell previously served as a geophysicist for 20 years with Oryx Energy Company. He has also served as Assistant Director and Chief Engineer for the "Peek Into Engineering" summer youth academy.



Marie Dawson (1998 – 2015)

Dawson taught speech and communication courses for 20 years as a full-time faculty member and seven years as an adjunct instructor at SSC. On campus, she served as Faculty Senate President, Faculty Welfare Committee Chair, Assistant Division Chair, Coordinator for the Language Arts and Humanities Speech Communication faculty and sponsor for the Native American Student Association.



Kathy Hoover (1980 – 1983, 1987 – 1988, 1989 – 2015)

Hoover served SSC for 31 years. She was responsible for 10 federal grants and two state-administered grants. She wrote nine of the 10 federal grants currently at the College. She was responsible for ensuring that the College's grant programs were in compliance with the required regulations and guidelines. She also wrote the FEMA grant to help fund the safe room in the new Dan and Andrea Boren Center on campus.



Kelly Kirk (1976 – 2015)

Kirk served SSC for 40 years. He worked as a faculty member and chairman of the Art Department and was also chair of the Language and Humanities Division for over 12 years. Kirk has been involved with the College's Global Studies Program for many years and has organized and chaperoned approximately 25 trips, including visits to Egypt, China, Australia, New Zealand, Germany, Greece and France.