

## Minutes

### SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING July 19, 2018

#### I. Call to Order

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:00 p.m. in the Enoch Kelly Haney Center Board Room.

#### II. Roll Call of Members

Roll call was conducted. Regents Sheffield, Hyden and Franklin were absent. Members present included: Regents Cain, Donaho, Morgan, and McQuiston.

Associate District Judge Tim Olsen administered the Oath of Office to reappointed member, Bryan Cain. President Reynolds thanked Chairman Cain for his service to Seminole State College.

#### III. Introduction of Guests

President Reynolds introduced visitors, administrators, faculty, and staff present at the meeting.

#### IV. Minutes

There being no additions or corrections to the minutes of the regular meeting held June 21, 2018; Regent Donaho made a motion to approve the minutes as written and Regent McQuiston seconded the motion. This motion was approved unanimously.

#### V. Communications to the Board

**Financial Report** – Mr. Tony Crouch, Vice President for Fiscal Affairs, presented a review of the College's revenue and expenses through June 30, 2018. Regent Morgan made a motion to approve the Financial Report as presented and Regent Donaho seconded the motion. This motion was approved unanimously.

*Report on Purchases over \$15,000 –*

- ✓ \$18,450.00 – Paradigm Shift – Administration of GEAR UP Summer Camp – Grant Funds
- ✓ \$42,770.52 – Land Home Specialties – Progress Payment, Roesler Residential. Learning Center – Auxiliary Funds

#### VI. Hearing of Delegations

None

## **VII. President's Report**

President Reynolds discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Personnel Update – President Reynolds presented resignation letters from Brian Nelson, Head Tennis Coach; Rob Bennett, Head Golf Coach; and Brandon Preston, Talent Search Advisor. New hires included: Stephen Brooks, Business Instructor/Coordinator of Outreach; David Cobb, IT Technician; Andrew Davis, English Instructor; and Robin Tyler, Librarian/Transitional Language Arts Instructor

Campus Activities– President Reynolds told the Board members about several recent and upcoming campus activities. These were:

- President Reynolds being appointed to the Commission on Small Rural Colleges as by AACC
- SSC Global Studies traveled to Barcelona, Southern France, Cinque Terre, Pisa and Florence
- Upward Bound and Talent Search have held summer camps
- A retirement reception was held for Carol Hartman, Business and Industry Coordinator
- In-Service will be held August 8-10
- Classes will begin August 13<sup>th</sup>
- The Legal Issues in Higher Education Conference held by the Oklahoma State Regents will be held September 19<sup>th</sup>
- The SSC Educational Foundation Golf Tournament will be held September 20<sup>th</sup>

## **VIII. Business**

Election of Officers– President Reynolds presented the Board with a section of the Board Policy regarding the election of officers and information about current members' terms. Regent McQuiston made a motion to elect the following Regents as officers: Marci Donaho, Chair; Curtis Morgan, Vice Chair; and Ryan Franklin, Secretary. Regent Morgan seconded this motion. This motion was approved unanimously. (Regent Marci Donaho conducted the meeting after this item)

Approval of Contract with Brewster and Associates – President Reynolds presented the Brewster Contract for consulting services at the State and Federal levels and recommended approval. Regent Morgan made a motion to approve the contract with Brewster and Associates as presented and Regent Cain seconded this motion. This motion was approved unanimously.

Approval to Suspend Men's and Women's Tennis Programs – President Reynolds presented the Board with information about suspending the Men's and Women's Tennis

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Programs. President Reynolds told the Board that the current Tennis Coach, Brian Nelson resigned recently. President Reynolds feels that there is not enough time to search for a new coach. Additionally, she told the Board that no other Oklahoma community colleges have tennis programs which adds to travel costs for the program. Regent McQuiston made a motion to approve the suspension of the Men's and Women's Tennis Programs and Regent Morgan seconded this motion. This motion was approved unanimously.

**IX. Adjournment**

There being no further business or discussion the meeting was adjourned at 1:30 p.m.

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Marci Donaho, Chair