

## Minutes

### SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING October 25, 2018

#### **I. Call to Order**

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:30 p.m. in the Enoch Kelly Haney Center Board Room.

#### **II. Roll Call of Members**

Roll call was conducted. Regent McQuiston, Ryan and Cain were absent. Regents present included Donaho, Morgan, Sherry, and Hyden.

#### **III. Introduction of Guests**

President Reynolds introduced visitors, administrators, faculty, and staff present at the meeting. Special introduction was made to members of the STEM Division. Members present included: Jason Cook, Wendy Rich, Mattie Woods, and Nilmini Senaratne. Special recognition was given to Coordinator of Media Relations Josh Hutton, Business Services Coordinator Melissa Marshall and Dan Bledsoe from Finley & Cook, Certified Public Accountants. Student comments were presented to the Board by STEM student Mattie Woods.

#### **IV. Minutes**

There being no additions or corrections to the minutes of the regular meeting held September 6, 2018, Regent Morgan made a motion to approve the minutes as written and Regent Hyden seconded the motion. This motion was approved unanimously.

#### **V. Communications to the Board**

**Financial Report** – Tony Crouch, Vice President for Fiscal Affairs presented a review of the College's revenue and expenses through September 30, 2017. Regent Franklin made a motion to approve the Financial Report as presented and Regent Sheffield seconded the motion. This motion was approved unanimously.

#### *Purchases over \$15,000 for August –*

- Relation Insurance Services - \$23,324.00 - E&G Funding - Athletic Insurance
- Campus Logic - \$35,000.00 - E&G Funding - Financial Aid Software
- Land Home Specialties - \$42,770.52 - Auxiliary Funds - Roesler Student Learning Center Remodel
- Ramona Munsell & Associates - \$15,807.00 - Auxiliary Funds - Gear Up Grant Support
- Kay-Twelve LLC - \$17,890.97 - Title III Grant Funds - Tanner 503 Remodel
- Land Home Specialties - \$72,023.00 - Title III Grant Funds - Tanner 503 Remodel
- Land Home Specialties - \$39,770.52 - Auxiliary Funds - Roesler Student Learning Center Remodel

## Minutes

### SSC Board of Regents Regular Meeting

October 25, 2018

Page 2

- Paradigm Shift - \$18,450.00 - Grant Funds - Gear UP Summer Camp
- Land Home Specialties - \$140,310.90 - Auxiliary Funds - Roesler Student Learning Center Remodel
- CDW Government - \$19,905.00 - Grant Funds - 15 each Surface Pro/Cover/Case
- Great Western Dining - \$75,144.00 - Auxiliary Funds - Advance Billing

#### *Purchases over \$15,000 for September –*

- Crawford & Associates - \$16,326.71 - E&G Funds - Financial Statement Preparation
- NCCEP - \$15,000.00 - Gear Up Grant Funds- Career & College Curriculum
- Dell Marketing LP - \$18,942.84 - Upward Bound Grant Funds - Laptop Computers

## **VI. Hearing of Delegations**

None

## **VII. President's Report**

President Reynolds discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Personnel Update – President Reynolds updated the Board members on personnel changes. There were three new hires: Amber Cooper, Upward Bound Math/Science II Coordinator; Christy Abbott-France, Talent Search Central Advisor; and LaDonna Neel, Business Services Clerk. Position changes included: Lauren Anderson moved to Talent Search Advisor. Kristen Bean moved to STEM Student Support Services Advisor and Caitlin Brown moved to Financial Assistance Specialist.

Campus Activities – Board members were presented information about several campus activities and events. These were:

- Three SSC employees were honored at the OACC annual conference
- The Seminole Chamber of Commerce honored Theran Hernandez, Educator of the Month and Caitlin Brown, Staff Member of the Month
- Coach “Z” Simmons was honored at the NJCAA Region II Annual Meeting and will be honored December 8<sup>th</sup> at the Midwest Scouting Association's Hall of Fame Banquet
- Former Trojan Adam LaRoche was inducted into the Kansas Sports Hall of Fame
- Oklahoma Senator Adam Pugh and Representative Jason Dunnington spoke to students about their non-profit organization, “From Now On”
- Senator Jason Smalley and Representative Kevin Wallace were honored with a OSRHE Distinguished Service Recognition
- SSC Student Aysha Bui spoke to the Oklahoma State Regents for Higher Education
- SSC Faculty member John Bolander spoke as part of a panel at the Oklahoma Speech Theatre Communication Association Fall Conference
- SSC Faculty member Yasmina Choate spoke on the Role of Community Colleges in Educating Incarcerated Persons at the RCCA conference

## Minutes

### SSC Board of Regents Regular Meeting

October 25, 2018

Page 3

- Upward Bound programs received supplemental funding in the amount of \$160,000
- NASNTI received supplemental funding in the amount of \$36,787
- President Reynolds informed the Board that SSC's graduation rates are one of the highest in the State
- SSC retirees met on campus for a luncheon on September 18<sup>th</sup>
- An Oklahoma Academy Listening Session was held on September 18<sup>th</sup>
- The SSC Educational Foundation Golf Tournament was held on September 20<sup>th</sup>
- FASFA Days was held on October 11<sup>th</sup>
- The President's Leadership Class visited the OKC Bombing Memorial, the Route 66 Museum and learned about etiquette with Carey Sue Vega
- The student athletes were welcomed with a cookout at the softball field
- NASNTI is hosting a "League of Nations" exhibit October 24-November 16
- The Danish students arrived on campus and have attended a cookout at President Reynolds' home among other things
- President Reynolds gave the Board a soccer team update
- President Reynolds told the Board about several upcoming events:
  - ✓ Autumn Wiles will be honored at the NextGen Under 30 on November 2<sup>nd</sup>
  - ✓ President Emeritus Dr. James Utterback will be honored by the Oklahoma Higher Education Heritage Society
  - ✓ Peter Simon will be in concert on campus November 8<sup>th</sup>
  - ✓ The OSRHE Fall Legislative Forum will be held on November 13<sup>th</sup>
  - ✓ The SSC Educational Foundation Holiday event will be on December 10<sup>th</sup>
  - ✓ The Southeast Oklahoma Regional Legislative Tour will be held on January 18<sup>th</sup>
- President Reynolds updated the Board on the baseball complex construction

## VIII. Business

**Acceptance of the FY18 External Audit by Finley & Cook** – President Reynolds presented the Board with a copy of the FY18 External Audit for their review. The Audit Committee consisting of Regents Donaho, Hyden and Morgan reviewed the audit before the Board meeting with President Reynolds, Vice President Crouch and representatives from Finley & Cook. Dan Bledsoe from Finley & Cook discussed the audit and stated that there were no major concerns. He commended Vice President Crouch and his staff on a job well done. President Reynolds recommended approval of the External Audit as presented. Regent Morgan made a motion to accept the FY18 External Audit as presented and Regent Sherry seconded this motion. This motion was unanimously approved.

**Approval of the purchase of a 2015 Goshen G-Force Bus** – President Reynolds presented the Board with information about the purchase of a 2015 Goshen G-Force bus from Master's Transportation. President Reynolds discussed issues with current vehicles that caused students to be stranded and stressed the importance of the purchase of reliable vehicles to transport students. Regent Sherry made a motion to authorize the purchase of the Goshen G-Force bus and Regent Morgan seconded this motion. This motion was approved unanimously.

**Approval of Lease Agreement with Matran for the Lease of a Bus** – President Reynolds Presented the Board with information about a rental agreement with Matran for the lease of a 25-passenger bus. President Reynolds told the Board members that this additional bus will help alleviate issues with other vehicles in the motor pool. Regent Morgan made a motion to authorize President Reynolds to enter into a lease agreement with Matran or for the SSC Educational Foundation to lease the bus for the College, whichever is cheaper for the College on the bus lease and Regent Sherry seconded this motion. This motion was approved unanimously.

**Approval of Board Policy Regarding Website Privacy** – President Reynolds presented the Board with a proposed policy regarding a website privacy. This policy will bring the College in line with other institutions by informing SSC website users how the College uses their data. Regent Hyden made a motion to approve the addition of the website policy as written and Regent Morgan seconded this motion. This motion was approved unanimously.

**IX. Consent Agenda**

Regents were presented information concerning items on the Consent Agenda. President Reynolds recommended approval of these items. Regent Morgan made a motion to approve the Consent Agenda items and Regent Sherry seconded the motion. This motion was approved unanimously.

- ✚ 2019-2020 Academic Calendar
- ✚ Memorandum of Understanding with Gordon Cooper Technology Center for the Physical Therapist Assistant Program
- ✚ Memorandum of Understanding with Gordon Cooper Technology Center for the Medical Laboratory Technology Program

**X. Adjournment**

There being no further business or discussion the meeting was adjourned at 2:57 p.m.

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Marci Donaho, Chair