

## Minutes

### SEMINOLE STATE COLLEGE BOARD OF REGENTS SPECIAL VIDEOCONFERENCE MEETING April 9, 2020

#### **I. Call to Order**

The Seminole State College Board of Regents' special videoconference meeting was called to order at 1:15 p.m.

#### **II. Roll Call of Members**

Roll call was conducted. Members present were: Regents Morgan, Donaho, Franklin, Sherry, Cain, and Hyden. Regent McQuiston was absent.

#### **III. Introduction of Guests**

President Reynolds introduced visitors, administrators, faculty, and staff.

#### **IV. Minutes**

There being no additions or corrections to the minutes of the regular meeting held February 20, 2020; Regent Cain made a motion to approve the minutes as written and Regent Donaho seconded the motion. Roll call was as follows: Franklin, yes; Donaho, yes; Sherry, yes; Hyden, yes; Cain, yes; and Morgan, yes.

#### **V. Communications to the Board**

**Financial Report** – Mr. Tony Crouch, Vice President for Fiscal Affairs, presented a review of the College's revenue and expenses through February 29, 2020. Regent Donaho made a motion to approve the Financial Report as presented and Regent Franklin seconded the motion. Roll call was as follows: Franklin, yes; Donaho, yes; Sherry, yes; Hyden, yes; Cain, yes; and Morgan, yes.

*Purchases over \$15,000 for February: None*

#### **VI. Hearing of Delegations**

None

**VII. Business**

**Ratification of revision to Board Policy II-4-19 regarding administrative leave**–

President Reynolds presented the Board with a copy of Policy II-4-19 regarding administrative leave. She stated that this change will reflect the expansion of this policy to be able to grant administrative leave for circumstances beyond inclement weather. This will broaden the allowed requirements for the current pandemic situation and any future situations that may arise. Regent Sherry made a motion to approve the policy change to Policy II-4-19 as written. Regent Hyden seconded this motion. Roll call was as follows: Franklin, yes; Donaho, yes; Sherry, yes; Hyden, yes; Cain, yes; and Morgan, yes.

**Approval to grant Emeritus Status to Cynthia Yerby** – President Reynolds discussed the Board Policy requirements regarding the awarding of Emeritus Status to former employees. President Reynolds recommended approval of awarding Emeritus Status to Cynthia Yerby. Regent Hyden made a motion to grant Emeritus Status to Cynthia Yerby and Regent Sherry seconded this motion. Roll call was as follows: Franklin, yes; Donaho, yes; Sherry, yes; Hyden, yes; Cain, yes; and Morgan, yes.

**Approval to grant Emeritus Status to Paula Rutledge** – President Reynolds discussed the Board Policy requirements regarding the awarding of Emeritus Status to former employees. President Reynolds recommended approval of awarding Emeritus Status to the late Paula Rutledge. Regent Hyden made a motion to grant Emeritus Status to Paula Rutledge and Regent Sherry seconded this motion. Roll call was as follows: Franklin, yes; Donaho, yes; Sherry, yes; Hyden, yes; Cain, yes; and Morgan, yes.

**Approval to grant Emeritus Status to Kelly Chastain** – President Reynolds discussed the Board Policy requirements regarding the awarding of Emeritus Status to former employees. President Reynolds recommended approval of awarding Emeritus Status to Kelly Chastain. Regent Donaho made a motion to grant Emeritus Status to Cynthia Yerby and Regent Hyden seconded this motion. Roll call was as follows: Franklin, yes; Donaho, yes; Sherry, yes; Hyden, yes; Cain, yes; and Morgan, yes.

**Approval to grant Emeritus Status to Dave Helseth** – President Reynolds discussed the Board Policy requirements regarding the awarding of Emeritus Status to former employees. President Reynolds recommended approval of awarding Emeritus Status to Dave Helseth. Regent Franklin made a motion to grant Emeritus Status to Dave Helseth and Regent Sherry seconded this motion. Roll call was as follows: Franklin, yes; Donaho, yes; Sherry, yes; Hyden, yes; Cain, yes; and Morgan, yes.

**Selection of final Phase One projects for a Guaranteed Performance Contract with Energy Solutions Professionals** – President Reynolds presented the Board with information about the selection of the final phase one projects identified by Energy Solution Professionals during their audit of campus. After meetings and reviews with

Regents Morgan and Hyden as well as Vice President Tony Crouch, President Reynolds recommended approval of the selection of phase one projects. Vice President Crouch explained the process used in the selection of these projects and also recommended approval of this selection. President Reynolds also recommended approval to move forward with the energy savings project. Regent Franklin made a motion to approve the phase one projects and move forward with Energy Solutions Professionals and Regent Cain seconded this motion. Roll call was as follows: Franklin, yes; Donaho, yes; Sherry, yes; Hyden, yes; Cain, yes; and Morgan, yes.

**Consideration of any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda** – President Reynolds told the Board that there is an item that was unforeseen prior to posting the agenda. She presented the Board with information about the resignation of Vice President for Fiscal Affairs Tony Crouch. President Reynolds recommended approval of this resignation and, as part of the motion, accept the recommendation to appoint Director of Human Resources Courtney Jones as Interim Vice President for Fiscal Affairs. Regent Sherry made a motion to accept the resignation of Tony Crouch, Vice President for Fiscal Affairs and to appoint Courtney Jones as Interim Vice President for Fiscal Affairs. Regent Donaho seconded this motion. Roll call was as follows: Franklin, yes; Donaho, yes; Sherry, yes; Hyden, yes; Cain, yes; and Morgan, yes.

#### **VIII. Consent Agenda**

Regents were presented information concerning items on the Consent Agenda. President Reynolds recommended approval of these items. Regent Donaho made a motion to approve the Consent Agenda items and Regent Franklin seconded the motion. Roll call was as follows: Franklin, yes; Donaho, yes; Sherry, yes; Hyden, yes; Cain, yes; and Morgan, yes.

- Existing Program Online Delivery Request Form for the Associate in Science in Business Degree Program
- Program Modification for the Associate in Computer Science Program

#### **IX. Adjournment**

There being no further business or discussion the meeting was adjourned at 1:54 p.m.

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Curtis Morgan, Chair