

## Minutes

### SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING March 25, 2021

#### **I. Call to Order**

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:00 p.m. in the Utterback Ballroom of the Enoch Kelly Haney Center.

#### **II. Roll Call of Members**

Roll call was conducted. Regent Franklin, Regent Pitts and Regent McQuiston were absent. Regents present were Morgan, Cain, Donaho, and Hyden.

#### **III. Introduction of Guests**

President Reynolds introduced administrators and staff present at the meeting. Special recognition was given to Ed Lemmings, Director of Physical Plant & Campus Safety; Danny Morgan, RBRC Director; Mindy Choate, Faculty Senate President, and Jeff Cheng, Assistant Professor of Business.

**Special Presentation:** Rita Story-Schell and SSC Women's Basketball Player Kryslyn Jones were presented a plaque recognizing the 50-year anniversary of the SSC Belles' Basketball program.

#### **IV. Minutes**

There being no additions or corrections to the minutes of the meeting held January 21, 202, Regent Hyden made a motion to approve the minutes as written and Regent Cain seconded the motion. Roll call was as follows: Cain, yes; Hyden, yes; Donaho, yes; and Morgan, yes.

#### **V. Communications to the Board**

**Financial Report** – Ms. Courtney Jones, Vice President for Fiscal Affairs, presented a review of the College's revenue and expenses through February 28, 2021. Regent Cain made a motion to approve the Financial Report as presented and Regent Donaho seconded the motion. Roll call was as follows: Cain, yes; Hyden, yes; Donaho, yes; and Morgan, yes.

*Purchases over \$15,000 for January- None*

*Purchases over \$15,000 for February – Elsevier/Labster - \$21,481.80*

**VI. Hearing of Delegations**

None

**VII. President's Report**

President Reynolds discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

*Personnel Update* – President Reynolds informed the Board that letters of resignation have been received from Jason Cook, STEM Division Chair; Kirsten Stevenson, Assistant Professor of Math; Bobbie Coon, NASNTI Coaching Specialist; and Valarie Watts, Director of Nursing. Letters of intent to retire have been received from Susan Shumaker, Payroll Clerk and Patty Bland, TRiO Office Manager. Crystal Bray has been hired as the Director of Nursing and Danny Morgan has been hired by the SSC Educational Foundation as the Director of the Rural Business Resource Center.

*Update on Enrollment* – President Reynolds gave the Board members an update on the current enrollment numbers for the spring semester.

*Snowstorm Damages and Repairs* – President Reynolds, Courtney Jones and Ed Lemmings gave the Board members an update on the damages to campus property from the winter storm in February as part of the State of Emergency declaration.

*COVID-19 Update* – President Reynolds gave the Board members an update on COVID-19 related numbers and events. She stated that the Citizen Pottawatomie Nation, Alliance Health Seminole and the Oklahoma Department of Health have all distributed vaccines to various groups, including faculty, staff and students. SSC nursing students have helped give the COVID-19 vaccine at the Medicine Shoppe in Shawnee. Quarantine and positive case numbers are at zero when last checked. Additional CARES Act funding will be distributed to students and used for other COVID-related expenditures such as offering counseling for students, and the creation of a Virtual Learning Lab.

*Campus Activities* – President Reynolds gave the Board members information about the following campus activities:

- PLC Women's Leadership Luncheon
- PLC Virtual Higher Education Day
- Phi Theta Kappa Virtual Induction
- SSC Students of the Month
- President's Cabinet creation and inaugural meeting
- Gateway to Prevention and Recovery NARCAN Kit donation
- Great Western Dining honored by Seminole Chamber of Commerce
- SSC Employees honored by the Seminole Chamber of Commerce

- SSC Student Hannah Potter awarded the Nigh Institute Scholarship
- Regent Brian Cain included in the Journal Record 2021 Power List in Banking and Finance
- The 2021 Spring Banquet Plans
- Plans for Commencement

## VIII. Business

### **Consideration of Approval to Grant Tenure Status to Mr. Chunfu “Jeff” Cheng** –

President Reynolds presented the Board with a copy of Policy II-6-4 concerning faculty tenure, a letter of recommendation and approval from both Dr. Linda Goeller, Vice President for Academic Affairs and Tammy Kasterke, Business & Education Division Chair, in addition to Mr. Cheng’s Tenure Application Summary of Evidence. President Reynolds recommended approval of granting tenure status to Mr. Cheng. Regent Donaho made a motion to approve tenure status to Mr. Cheng and Regent Cheng seconded this motion. Roll call was as follows: Cain, yes; Hyden, yes; Donaho, yes; and Morgan, yes.

### **Approval of Resolution Supporting Current Restrictions Regarding Guns on**

**Campus** – President Reynolds presented the Board with a proposed resolution for the SSC Board of Regents supporting the current restrictions regarding guns on college campuses. President Reynolds recommended approval. Regent Hyden made a motion to approve the resolution as presented and Regent Donaho seconded this motion. Roll call was as follows: Cain, yes; Hyden, yes; Donaho, yes; and Morgan, yes.

### **Tabling of Bid from Dense Mechanical** –

President Reynolds gave the Board members information about bids for the replacement of the heat and air units for the Raymond Harber Field House. Chairman Morgan inquired about the number of bids received for this project. Courtney Jones stated that this is the only bid received for this project. Chairman Morgan recommended that this item be tabled, and a new RFP be submitted in an attempt to obtain additional bids for the project. Regent Cain made a motion to resubmit the bid request and Regent Hyden seconded this motion. Roll call was as follows: Cain, yes; Hyden, yes; Donaho, yes; and Morgan, yes.

### **Authorization to Participate in a Master Lease Agreement with the State of**

**Oklahoma** – President Reynolds presented the Board with information about participating in a master lease agreement with the State of Oklahoma in the amount of \$875,000 for parking lot repairs, Raymond Harber Field House roof replacement and the renovation of the natatorium. She recommended approval of this item. Regent Donaho made a motion to authorize the participation in the master lease agreement with the State of Oklahoma and Regent Cain seconded this motion. Roll call was as follows: Cain, yes; Hyden, yes; Donaho, yes; and Morgan, yes.

### **Acceptance of Bid from A-Tech Paving** –

President Reynolds provided information about bids for campus parking lot repairs. A-Tech Paving submitted the lowest and best bid and she recommended approval of this bid in the amount of \$558,695.18 to repair college parking lots. Regent Hyden made a motion to approve the bid from A-Tech

Paving in the amount of \$585,695.18 contingent upon the approval of the master lease agreement with the State of Oklahoma and Regent Cain seconded this motion. Roll call was as follows: Cain, yes; Hyden, yes; Donaho, yes; and Morgan, yes.

**Tabling of Bid from Central Sheet Metal, LLC** – President Reynolds presented information about bids received for the replacement of the Raymond Harber Field House roof. The lowest bid in the amount of \$154,340.00 was received from Central Sheet Metal, LLC. President Reynolds recommended the tabling of this item for submission of licensing from Central Sheet Metal, LLC. This project is contingent upon the approval of the master lease agreement with the State of Oklahoma. Regent Cain made a motion to table this item and Regent Hyden seconded this motion. Roll call was as follows: Cain, yes; Hyden, yes; Donaho, yes; and Morgan, yes.

**Acceptance of Bid from Silver Star** – President Reynolds presented information about bids for the renovation of the natatorium. The lowest and best bid was received from Silver Star in the amount of \$93,684.00. President Reynolds recommended approval of this bid. Regent Donaho made a motion to accept this bid from Silver Star in the amount of \$93,684.00 contingent upon approval of the master lease agreement with the State of Oklahoma and Regent Cain seconded this motion. Roll call was as follows: Cain, yes; Hyden, yes; Donaho, yes; and Morgan, yes.

**IX. Consent Agenda**

Regents were presented information concerning items on the Consent Agenda. President Reynolds recommended approval of these items. Regent Cain made a motion to approve the Consent Agenda items and Regent Hyden seconded the motion. This motion was approved unanimously.

The Consent Agenda was as follows:

- Program modification for the Associate in Arts in Language Arts and Humanities (201)
- Program Modification for the Associate in Science in Agriculture (234)
- Program Modification for the Associate in Science in Elementary Education – ECU Option (204)

**X. Adjournment**

There being no further business or discussion the meeting was adjourned at 1:55 p.m.

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Curtis Morgan, Chair