

Minutes

**SEMINOLE STATE COLLEGE  
BOARD OF REGENTS REGULAR MEETING  
December 12, 2024**

**I. Call to Order**

The Seminole State College Board of Regents’ regular monthly meeting was called to order at 1:00 p.m. in the Board Room of the Enoch Kelly Haney Center.

**II. Roll Call of Members**

Roll call was conducted. Regent Ryan Franklin and Regent Bryan Cain were absent. The members present were Marci Donaho, Curtis Morgan, Ryan Pitts, Robyn Ready and Teresa Burnett.

**III. Introduction of Guests**

President Reynolds introduced administrators and staff present at the meeting. Special recognition was given to Rich Thornton, Senior Director of Grants and Compliance; Jerry Fry, Employment Readiness Director; Lynetta Robins, Coordinator of Scholars for Excellence in Childcare; Jonathan Bennett, GEAR UP Director; Kay Wallace, Angela Harjo, Talent Search Director; Michelle Pruitt, Upward Bound Director and Janna Wilson-Byrd, Student Support Services Director.

**IV. Minutes**

There being no additions or corrections to the minutes of the regular meeting held October 24, 2024; Regent Donaho made a motion to approve the minutes as written and Regent Burnett seconded the motion. Roll call was as follows: Burnett, yes; Donaho, yes; Pitts, yes; Ready, yes and Morgan, yes.

**V. Communications to the Board**

**Financial Report** – Melanie Rinehart, Vice President for Finance, Grants and Enrollment presented a review of the College’s revenue and expenses through October 31, 2024. Regent Pitts made a motion to approve the Financial Report as presented and Regent Ready seconded the motion. Roll call was as follows: Burnett, yes; Donaho, yes; Pitts, yes; Ready, yes and Morgan, yes.

*Report on Purchases over \$15,000 for October:*

• Dell Marketing LP	\$69,600.00	GEAR UP and Campus Laptops
• Realityworks Inc	\$25,502.65	STEM Simulators
• Bytespeed	\$17,200.00	IT Equip for STEM

*Report on Purchases over \$15,000 for November:*

- |                   |             |                                  |
|-------------------|-------------|----------------------------------|
| • Next Step Group | \$23,125.08 | Nursing View Boards              |
| • NCCEP           | \$18,000.00 | GEAR UP Curriculum for new grant |

**VI. Hearing of Delegations**

None

**VII. President's Report**

President Reynolds discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

*Personnel Update* – President Reynolds gave a personnel update. Aaron Fipps has been hired as an IT Technician; Angelica Lazano-Romines has been hired as the E-Sports Content Expert and Cindi Munguia has been hired as an MLT Instructor. A come-and-go retirement reception has been scheduled for Friday, December 13<sup>th</sup> in the Student Union Meeting Room for David Cobb, IT Technician.

*Report on Oklahoma Board of Nursing* – The Oklahoma Board of Nursing unanimously voted to reopen admission to our Nursing Program on November 12<sup>th</sup>.

*Campus Activities* – President Reynolds told the Board members about several campus activities. These were:

- ✓ A new fleet of SSC vehicles has been arriving as part of the Enterprise Fleet Lease Management Program previously approved by the Board of Regents previously
- ✓ High School Visit Day was held on November 12<sup>th</sup>
- ✓ The Trick-or-Treat Trail was held on October 29<sup>th</sup>
- ✓ A Veterans Field of Honor was placed on Campus in November
- ✓ The Veterans Resource Fair was held on November 7<sup>th</sup>
- ✓ The SSC Women's Soccer team traveled to the National Tournament in Wichita, Ks.
- ✓ A Chili Cook-Off was held and sponsored by the Classified Staff Association
- ✓ 19 SSC representatives attended the Oklahoma Women in Higher Education Conference at the University of Central Oklahoma
- ✓ The Classified Staff Association organized Angel Tree gifts for 25 children in our area through the Salvation Army
- ✓ SSC Night at the Lights at Snowman Wonderland was held on December 2<sup>nd</sup>
- ✓ The Oklahoma Southeast Legislative Briefing was held at Pete's Place in Krebs, Oklahoma on December 3<sup>rd</sup>
- ✓ A special meeting of the City of Seminole City Council was held on campus on December 3<sup>rd</sup>
- ✓ The new Chancellor for Higher Education Sean Burrage was sworn in on December 5<sup>th</sup>
- ✓ A De-Stressor Week was held the week before finals in the Student Union

*Campus Construction and Renovations Update* – Dr. Bill Knowles, Vice President for Academic and Student Affairs updated the Board members on several campus construction and renovation projects that are in progress right now or completed.

*Generator Repair/Purchase* – President Reynolds told the Board members about a generator used to back up IT equipment that is out of commission. She stated that Marc Hunter, IT Director / CISO has recommended a purchase of a gently used generator for a replacement.

*ECU/SSC English Instructor Consortium Agreement* – President Reynolds informed the Board members about the renewal of an agreement between ECU and SSC for an English Instructor. The new instructor will be Peter Biles.

Upcoming Events – President Reynolds told the Board members about several upcoming events. These were:

- First Pitch Banquet held by the SSC Trojan Baseball Program to be held on February 1, 2025
- The SSC Educational Foundation Holiday Reception to be held on Monday, December 16<sup>th</sup>
- 2025 Regular Board Meeting Dates

## VIII. **Business**

**Approval of Agreement with The Oklahoma Purchasing System (TOPS)** - President Reynolds presented the Board with information about an agreement with The Oklahoma Purchasing System (TOPS) This agreement will enable the College to utilize the benefits of consortium purchasing for our new E-Sports area. President Reynolds recommended approval of the agreement. Regent Donaho made a motion to approve the agreement with TOPS as presented and Regent Pitts seconded the motion. Roll call was as follows: Burnett, yes; Donaho, yes; Pitts, yes; Ready, yes and Morgan, yes.

**Approval of Agreement with Ideal Impact Services** – President Reynolds presented information regarding an agreement with Ideal Impact Services. This company works to divert funds being spent on utilities back into school budgets through a financially risk-free model. They will assess and suggest ways to optimize the use of equipment currently owned and install control panels to better utilize that equipment. Regent Burnett made a motion to approve the services agreement with Ideal Impact as presented and Regent Ready seconded the motion. Roll call was as follows: Burnett, yes; Donaho, yes; Pitts, yes; Ready, yes and Morgan, yes.

**Approval of Lease Purchase Agreement with Ideal Impact** - President Reynolds presented the Board with a copy of a lease purchase agreement with Ideal Impact. This agreement is a contract between Ideal Impact's financial institution and Seminole State College for an 80/20 structure that details the process of us paying Ideal Impact 80% of the savings from our utility bills and retaining 20%. Regent Pitts made a motion to approve the lease purchase agreement

with Ideal Impact and Regent Burnett seconded the motion. Roll call was as follows: Burnett, yes; Donaho, yes; Pitts, yes; Ready, yes and Morgan, yes.

**Consent Agenda**

Regents were presented with information concerning items on the Consent Agenda. She pointed out the approval of the Academic Calendar will give employees two additional holidays and close campus the week of Thanksgiving. President Reynolds recommended approval of these items. Regent Ready made a motion to approve the Consent Agenda items and Regent Pitts seconded the motion. Roll call was as follows: Burnett, yes; Donaho, yes; Pitts, yes; Ready, yes and Morgan, yes.

Consent agenda items included:

- Ratification of the 2025-2026 Academic Calendar
- Jenzabar Maintenance Contract Renewal
- Program Review – Medical Laboratory Technology Program

**IX. Adjournment**

The meeting was adjourned at 2:15 p.m.

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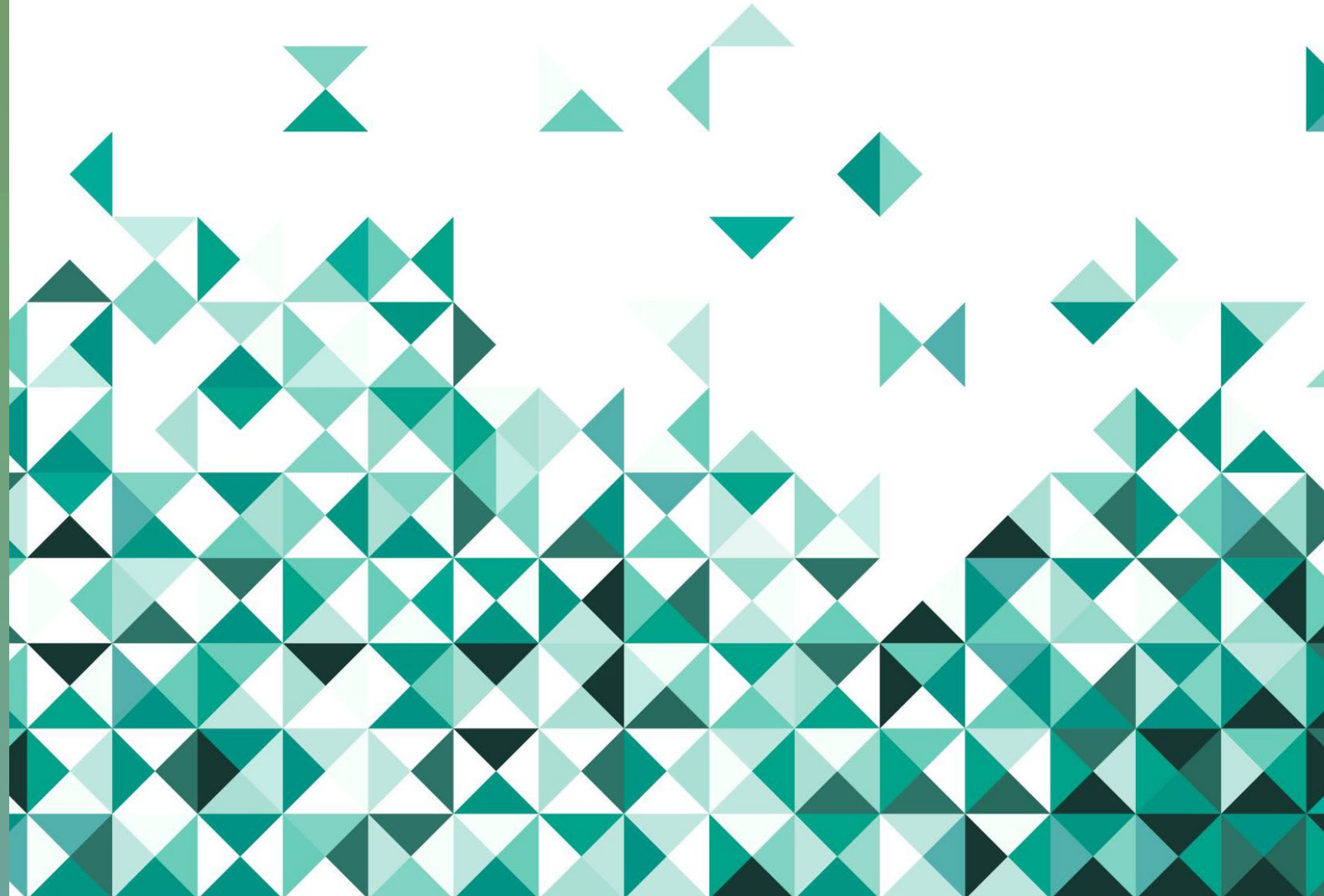


# SEMINOLE STATE COLLEGE

BOARD OF REGENTS REGULAR MEETING

DECEMBER 12, 2024

ENOCH KELLY HANEY BOARD ROOM



# **PRESIDENT'S REPORT**

# PERSONNEL UPDATE – NEW HIRES



***Aaron Fipps***  
IT Technician



***Angélica  
Lozano-Romines***  
E-Sports Content Expert



***Cindi Munguia***  
MLT Instructor

# PERSONNEL UPDATE

PLEASE JOIN US FOR A



*Retirement  
Come and Go*

HONORING

SSC IT Technician  
DAVID COBB

13 | 20 | 2:00  
DEC | 24 | PM

Seminole State College  
E.T. Dunlap Student Union - Meeting Room



**OBN Approval of Appeal**  
- Admissions to SSC Nursing Program to resume in January, 2025 -



**OKLAHOMA**  
Board of Nursing



## Enterprise Fleet Management Program







**High School Visit Day – November 12**  
**Close to 200 in Attendance Representing 22 Schools**





# Trick or Treat Trail 2024





# Veterans Field of Honor 2024





# Veterans Resource Fair

*November 7 – Over 80 Veterans and Active Military*







# SSC Soccer National Tournament







## Classified Staff Chili Cook Off



CHILI COOK OFF

**Julie Mathews**  
Best All-Around

**Christie McKee**  
Spiciest

**Dana Denwalt**  
Most Unique





**19 SSC Representatives  
Attended the  
Oklahoma Women  
in Higher Education  
Conference at the University  
of Central Oklahoma**







**The Classified Staff organized  
Angel Tree gifts for 25  
children in our area through  
the Salvation Army**







**SSC Night at the Light  
Snowman Wonderland – December 2**



## Oklahoma Southeast Legislative Briefing at Pete's Place in Krebs – December 3



Logan Hill, Clayton Moore, Speaker of the Oklahoma House of Representatives Kyle Hilbert, Melanie Long, Adisen Williamson





# City of Seminole

## Special City Council Meeting at Seminole State College *December 3*





*Swearing-in of  
Chancellor Sean Burrage  
December 5*



OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION





# Campus De-Stressor Week!

Monday Massages



Dec. 2nd  
8am - 4 pm  
Outside the Student Union

Tuesday Build a Snowman

Dec. 3rd  
11 am - 1 pm  
@ Student Union



Wednesday Grab a Cup Full of Cheer



Dec. 4th  
11 am - 1 pm  
@ Student Union

Thursday Bingo



Dec. 5th  
11am - 1 pm  
@ Student Union

Sponsored by Student Activities





# De-Stressor Week





# CAMPUS CONSTRUCTION AND RENOVATION UPDATE









# CAMPUS CONSTRUCTION AND RENOVATION UPDATE



# CAMPUS CONSTRUCTION AND RENOVATION UPDATE







# CAMPUS CONSTRUCTION AND RENOVATION UPDATE



# GENERATOR REPAIR/PURCHASE



# ECU/SSC ENGLISH INSTRUCTOR CONSORTIUM AGREEMENT



&







George Barr Baseball  
Collection Update



# FIRST PITCH BANQUET SATURDAY, FEBRUARY 1, 2025



Seminole State College  
TROJAN BASEBALL  
FIRST PITCH BANQUET

Saturday, February 1st, 2025, 6:30 P.M.  
Seminole State College-Enoch Kelly Haney Center





**THE SSC EDUCATIONAL FOUNDATION**  
INVITES YOU TO THE

# HOLIDAY 2024 RECEPTION

**MONDAY, DEC. 16**  
**6 - 9 PM**

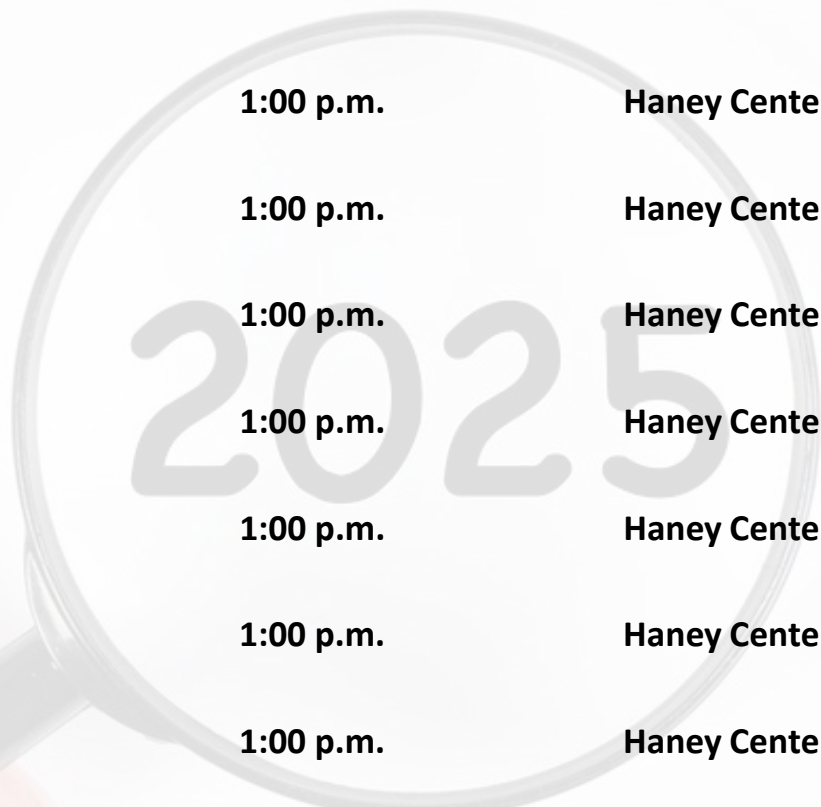
Join us for an evening of delicious  
food, catching up with good friends  
and an abundance of holiday cheer.

**Crossing Hearts Ranch**  
22214 Skagg City Road  
Tecumseh, OK 74873





# 2025 MEETING DATES



<b>Thursday, January 16, 2025</b>	<b>1:00 p.m.</b>	<b>Haney Center – Board Room</b>
<b>Thursday, February 20, 2025</b>	<b>1:00 p.m.</b>	<b>Haney Center – Board Room</b>
<b>Thursday, March 27, 2025</b>	<b>1:00 p.m.</b>	<b>Haney Center – Board Room</b>
<b>Thursday, May 15, 2025</b>	<b>1:00 p.m.</b>	<b>Haney Center – Board Room</b>
<b>Thursday, June 12, 2025</b>	<b>1:00 p.m.</b>	<b>Haney Center – Board Room</b>
<b>Thursday, July 17, 2025</b>	<b>1:00 p.m.</b>	<b>Haney Center – Board Room</b>
<b>Thursday, August 21, 2025</b>	<b>1:00 p.m.</b>	<b>Haney Center – Board Room</b>
<b>Thursday, October 30, 2025</b>	<b>1:00 p.m.</b>	<b>Haney Center – Board Room</b>
<b>Thursday, December 11, 2025</b>	<b>1:00 p.m.</b>	<b>Haney Center – Board Room</b>

# **BUSINESS ITEMS**



A. Review and consider approval of an interlocal cooperation agreement with “The Oklahoma Purchasing System” (TOPS)

**B. Discussion and possible action to approve  
Ideal Impact Services Agreement**

C. Discussion and possible action to approve  
Ideal Impact Lease Purchase Agreement



# CONSENT AGENDA

- Ratification of the 2025-2026 Academic Calendar
- Jenzabar Maintenance Contract Renewal
- Program Review – Medical Laboratory Technology Program





**ADJOURNMENT**

**NEXT MEETING:  
JANUARY 16, 2025**

