SSC High School Concurrent Enrollment Form

SECTION A: STUDENT INFORMATION

☐ **New Enrollment** (HS Transcript Required each semester) ☐ **Schedule Change** (HS transcript NOT required) ☐ **Drop/Withdraw** (HS transcript NOT required)

Last Name | **First Name** | **MI** | **Date of Birth**

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Seminole State Student ID Number

@student.sscok.edu

Email

Phone Number (include area code)

High School

Expected HS Graduation Date

What term and year do you wish to enroll at SSC: ☐ **Summer** ☐ **Fall** ☐ **Spring** **Year:** _____

*only mark one semester per form. You must have a new form each semester you are enrolled

During the semester in which you will be enrolled at SSC, will you be: ☐ **High School Junior** ☐ **High School Senior**

*Junior status begins the summer semester after 10th grade, Senior status begins the summer after 11th grade

SECTION B: STUDENT AND PARENT ACKNOWLEDGEMENT AND SIGNATURES

As a student and the parent(s) of a high school concurrent student, it is important that you know and understand the following:

1) An SSC Admissions application must be submitted online (See Admissions requirements on page 2)
2) **You may be responsible for charges not covered by state tuition waivers and/or other scholarships.**
   NOTE: Senior (18 credit hours) and Junior (9 credit hours) tuition waiver allowed to take collegiate level courses during your high school senior and/or junior year, however, you are still responsible for other charges.
3) Placement into collegiate level courses is based on ACT/PACT/SAT/PSAT scores OR SSC administered placement tests (See page 2)
4) To continue enrollment at SSC as a high school student, a minimum of 2.0 college GPA must be maintained.
5) An official high school transcript and any test scores (ACT, SAT, AP, etc.) not listed on the high school transcript must accompany this form.

I have read and understand the provisions set forth by the high school and SSC for concurrent enrollment. I give permission for SSC to release my test scores, grades, attendance information, student account/financial aid, and SSC transcripts to my high school and to the parent/guardian listed below for the duration of my SSC concurrent enrollment.

Student Signature | Date | Parent/Legal Guardian Signature | Date

Parent/Legal Guardian **Phone Number** | Parent/Legal Guardian **Printed Name**

SECTION C: HIGH SCHOOL OFFICIAL (PRINCIPAL OR COUNSELOR)

A high school student may enroll in a combined number of high school and college courses per semester, not to exceed a full-time college workload of 19 semester credit hours for each term. For purposes of calculating workload, one-half high school units shall equal three semester credit hours of college work. After the term has begun, Seminole State College will send each High School Counselor a list of concurrent students to verify each student's workload does not exceed 19 credit hours. Non-academic units are excluded from workload.

Please list the courses you would like to

☐ **ENROLL** ☐ **DROP** ☐ **WITHDRAW**

Discipline	Course #	Section	Course Title	ONLINE	Course needed for HS graduation?	SSC Staff Only
				Yes or No	Yes or No	Enrollment Criteria

I have examined the academic records and certify that the above student is in the grade as indicated above, and eligible to satisfy high school curricular and graduation requirements no later than the spring semester of the senior year. I recommend the student be permitted to enroll for the semester indicated above, subject to the guidelines established by the OSRHE and SSC.

High School Official Printed Name | Title

Direct Phone Number | Email @ _____

High School Official Signature | Seminole State Employee Initials

Revised: October 13, 2026

STEP 1: ADMISSIONS REQUIREMENTS

Admission to SSC does not guarantee eligibility for course placement. Requirements in this section are for Admissions only. Please see Course Placement Requirements for selecting classes.

All students must be juniors or seniors and eligible to graduate from high school in the spring of their senior year. Students who attend unaccredited high schools and home schools must have completed enough high school coursework to be equivalent to an individual who is classified as a junior or senior at an accredited high school AND must be at least 16 years of age.

For Admissions to SSC, you must complete and submit an online application for Admission. You can do so by going to www.sscok.edu and clicking "Apply Now". In order to be admitted as a student to SSC, you must meet **one** of the following:

- National ACT or Pre-ACT (10th grade) Composite Score of 19 or better
- SAT or Pre-SAT (10th grade) of 990
- Unweighted High School GPA of 3.0

STEP 2: COURSE PLACEMENT REQUIREMENTS

After you are admitted, at minimum, all students shall demonstrate college readiness in a particular subject area to be eligible to enroll in a college level course in the corresponding subject area. All students must meet the following criteria:

Subject Area	ACT / Pre-ACT Scores	SAT / PSAT 10 Scores	Accuplacer Scores	Other
English	≥ 19 in English or ≥ 8 in Writing	≥ 510 in Reading and Writing	≥ 250 in Writing	MMER[1]
Math	≥ 19 in Math	≥ 510 in Math	Quantitative Reasoning, Algebra, and Statistics scores vary by course. (Minimum scores 250, 262 or 276)	≥ B in CCMR[2] or MMMR[3]
Reading	≥ 19 in Reading	≥ 510 in Reading and Writing	≥ 250 in Reading	N/A
Science[4]	≥ 19 in Science	N/A	N/A	N/A

1. MMER (Multiple Measures English Rubric) *2. CCMR is a College and Career Math Ready High School course*
3. MMMR (Multiple Measures Math Rubric) *4. No prerequisites or test scores required for enrollment in BIOL 1114 or PHYS 1114*

Any student not able to demonstrate college readiness in the respective subject area will not be permitted enrollment in college level courses.

All students are prohibited from auditing courses or enrolling in physical education courses as well as any form of developmental education, including any configuration in which developmental education is embedded within a credit-bearing course (i.e. Co-requisite courses).

Enrollment form must be completed and delivered to SSC each semester for course enrollment. Admission to the college does not fulfill enrollment. Submission of forms does not guarantee enrollment. Check www.sscok.edu for semester enrollment schedules.

A detailed explanation of the OSRHE policy on dual credit/concurrent enrollment is available from SSC Admissions at admissions@sscok.edu

ADDITIONAL INFORMATION

Payment plans can be set up for payment of concurrent class charges. Please contact SSC Business Office for more information - 405-382-9238 Businessoffice@sscok.edu

Before coming to SSC to enroll in classes, use the following Checklist to ensure you have everything you need

- □ SSC Admissions application has already been submitted online
- □ SSC High School Concurrent Enrollment form that is complete and has all needed signatures (student, parent and HS official)
- □ Official High School Transcript (required each semester)
- □ Official ACT or SAT scores, AP Scores if not on High School Transcript

Upon high school graduation, if you wish to continue your studies at SSC, you must complete a new SSC Admissions Application online.

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