

Accreditation Overview- A Look Back

SEMINOLE STATE COLLEGE



HOW HAVE WE PREPARED?

- Communicated/Shared information
- Asked questions
- We needed to have the same answers campus wide
- Polled departments, soft or deficient areas
- Updated office area
- Updated websites, names, emails, phone list, etc.
- Used “slides to study” Assist other departments
- Included students
- Business as usual, normal operations



HOW DO WE PREPARE NOW?

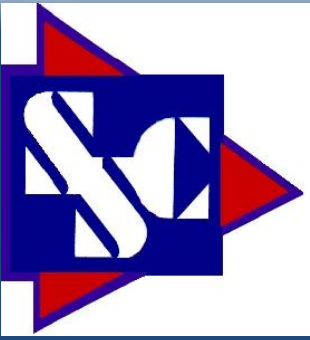
- Review Slides
- Talk About Accreditation This Week
- Reflect on the Things We Have Done at SSC In the Past 10 Years
- Be Ready to Share Your Reflections
- Encourage, Motivate, Support
- Remember – We Have a Growth Mindset and We are an the “All-Star” Team!





What is SSC's Mission?

SSC empowers people for academic success, personal development, and lifelong learning.



Seminole State College

Core Values



1 COMPASSION

-Caring for the welfare of our campus & local communities-

2 OPPORTUNITY

-Present-Future-Career-Academic-

3 RESPECT

-Acting and treating others with integrity-

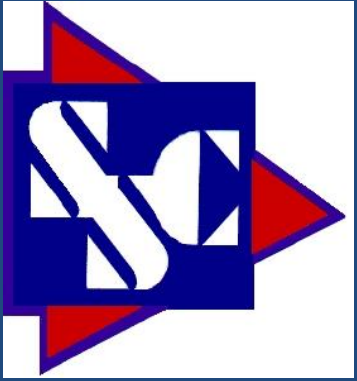
4 EXCELLENCE

-The highest standards in all we do-



What is SSC's Vision?

Seminole State College seeks to be an institution of unparalleled excellence, regarded by both internal and external constituents as a college whose quality is second-to-none, where employees and regents make a continual effort to meet the needs and exceed the expectations of our community and our students.



What is Accreditation?

- process of validation
- satisfaction of established standards or criteria



Who Accredits SSC?

The Higher Learning Commission (HLC) is the regional accrediting body who accredits SSC and allows the college to grant degrees and offer federal financial aid.

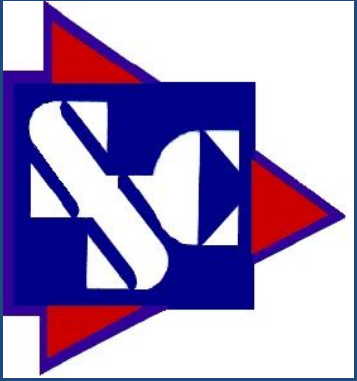
WHO IS OUR GOVERNING BODY FOR THE STATE?

- Oklahoma State Regents for Higher Education (OSRHE)

HOW MANY BOARD OF REGENT MEMBERS DOES SSC HAVE AND WHO ARE THEY?

- 7
- Curtis Morgan
- Ryan Franklin
- Marci Donaho
- Paige Sherry
- Bryan Cain
- Ray McQuiston
- Kim Hyden





Why is Accreditation Important?

- required to grant degrees
- required to offer federal financial aid



What Criteria Do We Need to Satisfy?

- Criterion One Mission
- Criterion Two Integrity: Ethical & Responsible Conduct
- Criterion Three Teaching & Learning: Quality, Resources & Support
- Criterion Four Teaching & Learning: Evaluation & Improvement
- Criterion Five Resources, Planning & Institutional Effectiveness

Each Criterion has Core Components and sub-components

SEE COMPLETE LIST OF ALL CRITERIA WITH CORE COMPONENTS AT
<https://www.hlcommission.org/Policies/criteria-and-core-components.html>



What is the Accreditation Process?

SSC Uses the Open Pathway to Accreditation

Quality Initiative:

1. Proposal &
2. Report

Assurance Argument:

1. Four-Year &
2. Ten-Year Updates
3. Evidence File
4. Federal Compliance Report

Comprehensive Visit:

Feb. 24-25

WHAT DOES ASSESSMENT MEAN TO YOU AND YOUR DEPARTMENT?

- A way to review your process/system/services
- Analyze data to determine your progress or growth
- Determine strengths or weaknesses
- Decision making ability
- Prepare for the future





Site Visit Team Includes Five HLC Peer Reviewers:

- Dr. Michael Boyd, Chair
 - Hywanah Lynn Bradman
 - Dr. Kristina S. Binard
 - Moira Lafayette
 - Dr. David Fleming
-
- HLC Liaison: Dr. Gigi Fansler
 - HLC Federal Compliance Reviewer: Dr. Neil Pagano



Dr. Michael Boyd, Site Visit Team Chair

President, Kankakee Community College, Kankakee, IL

Educational Experience:

- PhD, English, Illinois State University, 2004

Expertise Subject Areas:

- Systematic Quality Improvement
- Continuous Quality Improvement (CQI)



Hywanah Lynn Bradman

Instructor / Assessment Coordinator, Metropolitan Community College, Omaha, NE

Educational Experience:

- ABD, Educational Leadership, Iowa State University of Science and Technology, 2004
- MA, Psychology, University of Nebraska – Lincoln, 1998

Expertise Subject Areas:

- Assessment of Student Learning
- Distance Education (online)
- Institutional Research / Data Collection
- General Education
- Program Review and Evaluation



Dr. Kristina S. Binard

Associate Vice President of Enrollment Services and Student Support (Retired), Front Range Community College, Westminster, CO

Educational Experience:

- PhD, Educational Leadership and Innovation, University of Colorado, Denver, 2007
- MS, Student Affairs in Higher Education, Colorado State University, 1994
- BS, Merchandising and Design, Colorado State University, 1989

Expertise Subject Areas:

- Student Conduct and Complaints
- Enrollment Management / Retention / Completion
- Admissions and Recruiting
- Assessment of Student Learning
- Financial Aid



Moira Lafayette

Dean, Health Science & Public Safety, Blackhawk Technical College, Janesville, WI

Educational Experience:

- MS, Educational Leadership & Policy Analysis, University of Wisconsin-Madison, 2007

Expertise Subject Areas:

- Program Review and Evaluation
- Program and Curriculum Design and Development
- Competency-based Education / Direct Assessment
- Distance Education (online)



Dr. David Fleming

Vice President of Instruction, Southwestern Michigan College, Dowagiac, MI

Educational Experience:

- PhD, English, Indiana University, 1994
- MA, English, West Virginia University, 1986
- BA, English, West Virginia University, 1984

Expertise Subject Areas:

- Faculty Evaluation, Development, Promotion, and Personnel Planning
- Enrollment, Retention and Completion



Dr. Neil Pagano, Federal Compliance Reviewer

HLC Institutional Actions Council (IAC)
Associate Dean, Columbia College, Chicago

Dr. Gigi Fansler,

HLC Staff Liaison
Vice President for Accreditation Relations, HLC, Chicago

COLLEGE FACULTY, DEGREES, and CERTIFICATES

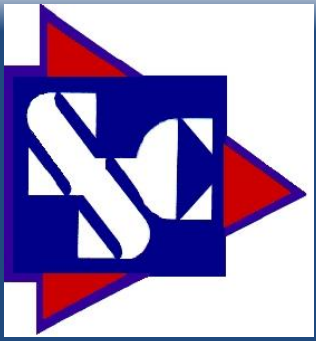
Number of Full-Time Faculty 43

Six with terminal degree or 14% of faculty

Number of Associates Degrees (17 AA, AS Degrees),
(5 AAS Degrees)

Number of Certificates 2





What Do You Need to Know for the Comprehensive Visit?

- Why is accreditation important?
- How do we maintain accreditation?
- What is the focus of each of the five criteria?
- What accreditation pathway do we use? What are the three parts?
- What is HLC's role in the accreditation process?
- Which Core Components do you help satisfy and how?
- Explain SSC's Quality Initiative in simple terms
- SSC's mission, C.O.R.E. values, and vision



What Do Students Need to Know for the Comprehensive Visit?

- Why is accreditation important?
- How do we maintain accreditation?
- Who is HLC and what is their role in the accreditation process?
- What are SSC's mission and C.O.R.E. values?
- When is SSC's comprehensive visit?

WHAT DOES ASSESSMENT MEAN TO YOU AND YOUR DEPARTMENT?

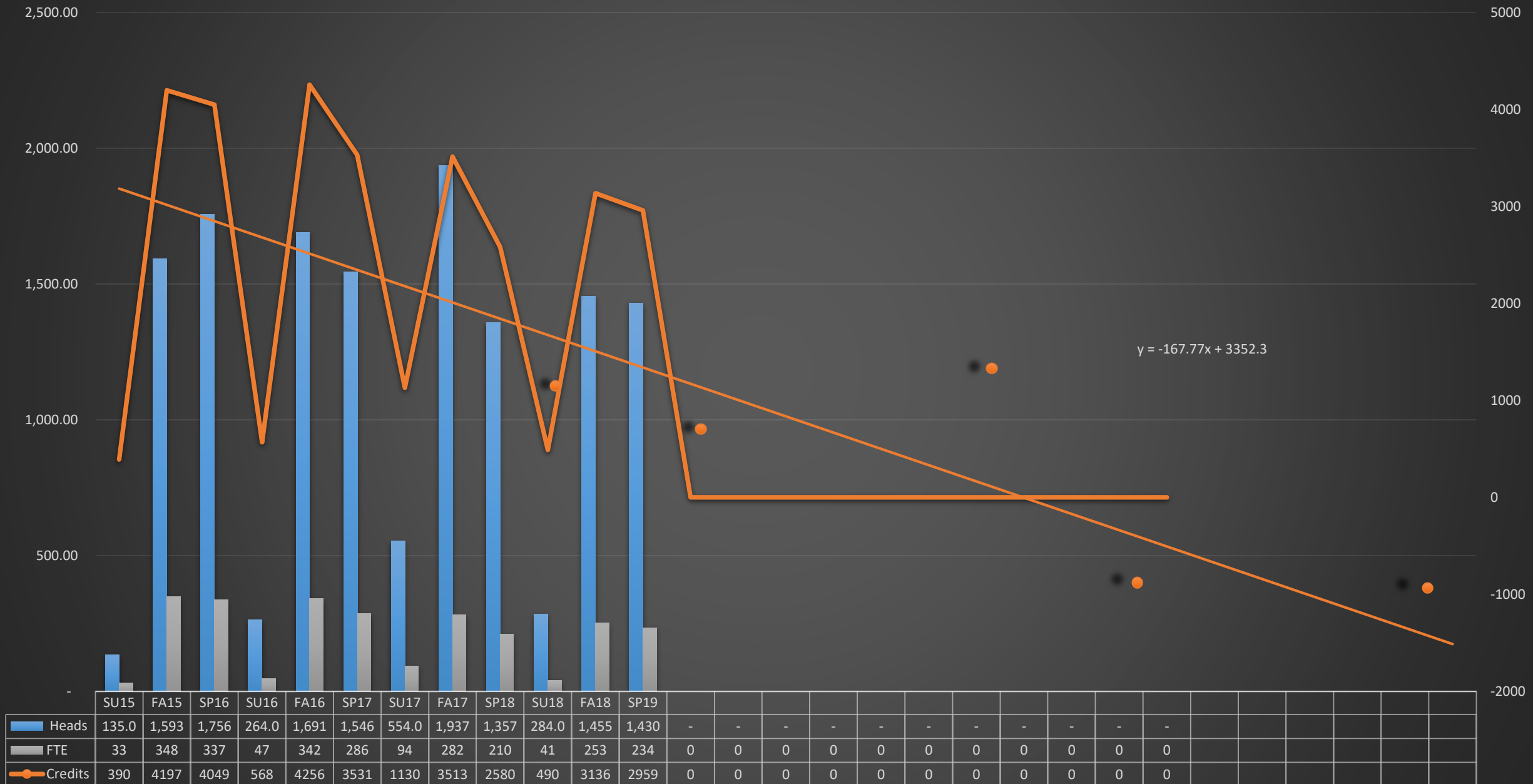
- A way to review your process/system/services
- Analyze data to determine your progress or growth
- Determine strengths or weaknesses
- Decision making ability
- Prepare for the future



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Semester	Year	Term	Heads	Credits	FTE	Revenue
SUMMER	2017	SU17	554.00	1130	94	\$ 172,890.00
FALL	2017	FA17	1,937.00	3513	282	\$ 537,489.00
SPRING	2018	SP18	1,357.00	2580	210	\$ 394,740.00
SUMMER	2018	SU18	284.00	490	41	\$ 74,970.00
FALL	2018	FA18	1,455.00	3136	253	\$ 479,808.00
SPRING	2019	SP19	1,430.00	2959	234	\$ 452,727.00

Total Enrollment



WHEN WAS SSC FOUNDED? WHEN DID THE NAME CHANGE?

- Seminole State College was established in 1931 as Seminole Junior College
- Seminole State College in May, 1996.



WHAT ARE THE ADMISSION STEPS?

- Submit Application (Application fee \$15)
- Take the American College Test (ACT) (optional)
- Submit High School transcripts
- Complete immunizations
- College transcripts
- Housing

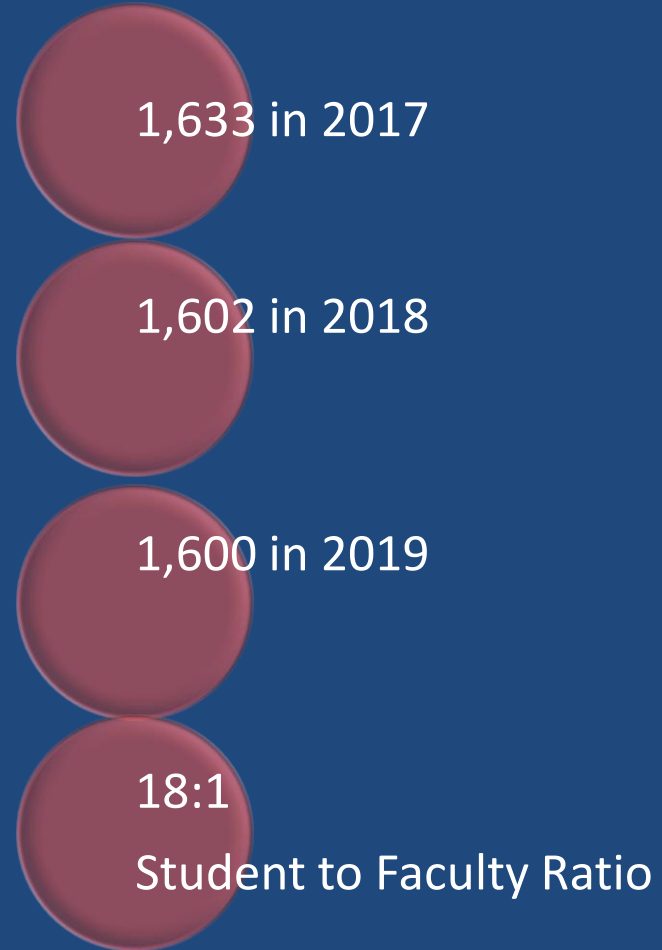


WHAT IS THE CURRENT ENROLLMENT, RETENTION, AND GRADUATION RATES.

- Approximately 1600 students (unduplicated)
- Retention Rate-54%
- Graduation Rate-38%



ENROLLMENT BY THE YEARS



WHAT IS CURRENT TUITION AND FEES RATE?

- \$104 per/cr/hr
- +\$54 fees
- \$158 per/cr/hr



WHAT IS TUITION, ROOM AND BOARD PER SEMESTER (FT on Campus)

FALL

15 Hours X \$168 cr/hr =	\$2,520
Double Room and 19 meals =	\$3,535
<u>Books conservative =</u>	<u>\$ 500</u>
	\$6,555

SPRING

15 Hours X \$168 cr/hr =	\$2,520
Double Room and 19 meals =	\$3,535
<u>Books conservative =</u>	<u>\$ 500</u>
	\$6,555



WHAT ARE FACULTY LOADS PER SEMESTER/YEAR?

- 15 HOURS PER SEMESTER
- 30 HOURS PER YEAR



WHAT PERCENTAGE OF SSC STUDENTS RECEIVE FINANCIAL AID?

- 72%



WHAT IS A TITLE IV SCHOOL? ARE WE A TITLE IV SCHOOL?

- A Title IV School is an Institution that processes U.S. federal student aid, such as Stafford Loans and Pell Grants.
- YES



HOW MANY DIVISIONS DO WE HAVE AND CAN WE NAME THEM?

- 5 DIVISIONS
- Division of Business and Education
- Division of STEM
- Division of Social Sciences
- Division of Health Sciences (Nursing, MLT, PTA)
- Division of Language, Arts, and Humanities



WHICH PROGRAMS DO WE OFFER OFF CAMPUS and WHERE?

- Medical Lab Technician
- Physical Therapy Assistant
- Gordon Cooper



HOW MANY HOURS ARE IN THE CORE AND NEEDED FOR GRADUATION?

- 42 HOURS IN THE CORE
- 60 TOTAL HOURS NEEDED FOR GRADUATION



WHAT IS OUR ELECTRONIC JOURNAL DATABASE FOR OUR STUDENTS?

- EBSCO



WHICH IS OUR LEARNING MANAGEMENT SYSTEM (LMS)?

- Brightspace



WHICH IS OUR STUDENT INFORMATION SYSTEM (SIS)?

- JENZABAR EX



HOW MANY FULL TIME EMPLOYEES WORK AT SSC?

- \approx 135 employees

WHO IS OUR TITLE IX DIRECTOR?

- Leslie Sewell

WHO IS OUR COORDINATOR OF INSTITUTIONAL EFFECTIVENESS?

- Dr. Linda Goeller

WHICH NEW ITEMS HAVE WE ADDED ON OUR CAMPUS OVER THE LAST TWO YEARS?

- Physical Therapy Assistant Program
- Engineering Technology
- Soccer
- Food Pantry
- Counseling Center
- NASNTI Mentor Facility
- Special Topics (CoRecs)
- Math Pathways (Quality Initiative)



WHICH NEW ITEMS HAVE WE ADDED ON OUR CAMPUS OVER THE LAST TWO YEARS?

- Strategic Master Plan
- Office of Institutional Effectiveness
- Starbucks
- Baseball Complex
- Pre-Nursing classes
- Boren Center
- FEMA Center/Shelter
- Jenzabar



WHICH NEW ITEMS HAVE WE ADDED ON OUR CAMPUS OVER THE LAST TWO YEARS?

- Academic Affairs website



ASSUMED PRACTICES

- Link
- <https://www.hlcommission.org/Policies/assumed-practices.html>

BUSINESS OFFICE

- Payroll
- Accounts Receivable
- Payment Plans
- Tuition Reimbursement
- Accreditation and College Bills



FINANCIAL AID OFFICE

- Complete FAFSA
- Federal Family Education Loan
- Federal Stafford Loan
- PELL
- Direct PLUS Loan
- Federal Supplemental Educational Opportunity Grant
- Federal Work Study



WHICH ARE THE TOP THREE FEEDER CITIES INTO SSC? (Fall 2018 Data)

- SHAWNEE
- SEMINOLE
- TECUMSEH



WHICH ARE THE TOP FIVE MAJORS ON OUR CAMPUS? (Fall 2018 Data)

- 1 Health Sciences 356 22.2%
- 2 Liberal Studies 195 12.2%
- 3 Business 132 8.2%
- 4 Nursing 88 5.5%
- 5 Psychology 57 3.6%



WHAT IS OUR STUDENT BODY RATIO? (Fall 2018 Data)

- 66% Females
- 34% Males



WHAT IS OUR YEARLY OPERATING BUDGET?

- \$10,994,828 Education & General
- \$4,453,275 Auxiliary
- \$9,866,857 Restricted



WHAT IS THE NAME OF OUR ATHLETIC GOVERNING BODY?

- NATIONAL JUNIOR COLLEGE ATHLETIC ASSOCIATION (NJCAA)



WHICH REGION DOES SSC PLAY IN?

- REGION II



HOW MANY TOTAL TEAM SPORTS DO WE HAVE IN ATHLETICS?

- 8 total team sports
- Men and Women's Golf
- Soccer
- Softball
- Volleyball
- Baseball
- Men's and Women's Basketball



WHAT ARE THE SCHOOL COLORS AND MASCOT

- Blue, White, and Red
- TROJANS/BELLES



WHO DO WE CONTRACT FOR FOOD SERVICES?

- Great Western Dining
- Mark Hudson Food Services Manager



HOW MANY RESIDENTIAL HALLS DO WE HAVE ON CAMPUS?

- 2
- Seminole Nation Residential Learning Center
- Roesler Residential Learning Center



WHO IS OUR ADA ADVISOR?

- Carmen Hutchins



WHO IS OUR CAMPUS POLICE CHIEF?

- Mr. Louis Ross
- (405) 382-9500 or 382-9526



WHICH IS OUR EMERGENCY NOTIFICATION SYSTEM?

- Rave Alert System



WHAT ARE SOME EXAMPLES OF STUDENT LIFE CAMPUS ORGANIZATIONS?

- Student Government Association
- Phi Theta Kappa Honor Society
- The Native American Student Association
- Sigma Kappa Delta Honor Society
- Student Nursing Association
- Mu Alpha Theta Honor Society
- Future Business Leaders of America



WHICH ARE SOME CIVIC GROUPS WE SERVE IN THE COMMUNITY?

- ROTARY CLUB
- LIONS CLUB
- CHAMBER OF COMMERCE



HOW MANY ACCREDITATIONS DO WE HOLD AND WHICH ONES ARE THEY?

- 4
- Higher Learning Commission (HLC)
- Accreditation Commission for Education in Nursing (ACEN)
- Commission on Accreditation in Physical Therapy Education (CAPTE)
- National Accrediting Agency for Clinical Laboratory Sciences (NAACLS)



WHAT DOES CO-CURRICULAR MEAN AND HOW DO WE PRACTICE/DISPLAY THIS ON CAMPUS?

- Learning activities, programs and experiences that reinforce the institution's mission and values and compliment the formal curriculum. Examples: study abroad, student-faculty research experiences, service learning, professional clubs or organizations, athletics, honor societies, career service



WHAT ARE EXAMPLES OF CO-CURRICULAR ON THIS CAMPUS?

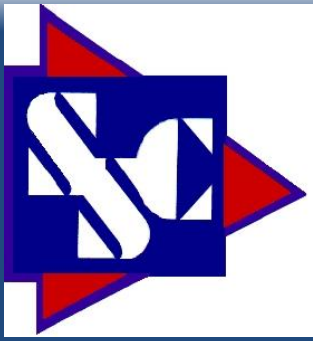
- Global Studies
- Special Projects in Art
- Serving and assisting in the Food Pantry
- Division internships
- Student Government Association National Conference
- Speech Tournament Judging
- Children's Book Drive
- Coordinating Blood Drives
- Assisting with Constitution Day
- Wrap Christmas gifts



WHAT ARE EXAMPLES OF CO-CURRICULAR ON THIS CAMPUS?

- Theatre class attending plays
- Howlers and Yawpers Creativity Symposium
- Field trips to museums





What Is Our Quality Initiative?

Math Pathways - Corequisite Remediation

MATH 1413
Quantitative
Reasoning

MATH 1503
Elementary
Statistics

MATH 1523
Pre-Calculus for
Bus-Bio

MATH 1513
Pre-Calculus
for Eng-Phys-CS

- Gen Ed Math More Relevant to Major
- Accelerated Remediation

Quality Initiative: Math Pathways and
Corequisite Math Remediation

Report Submitted April 2019

STATUS: APPROVED:

HLC Response Received June 2019

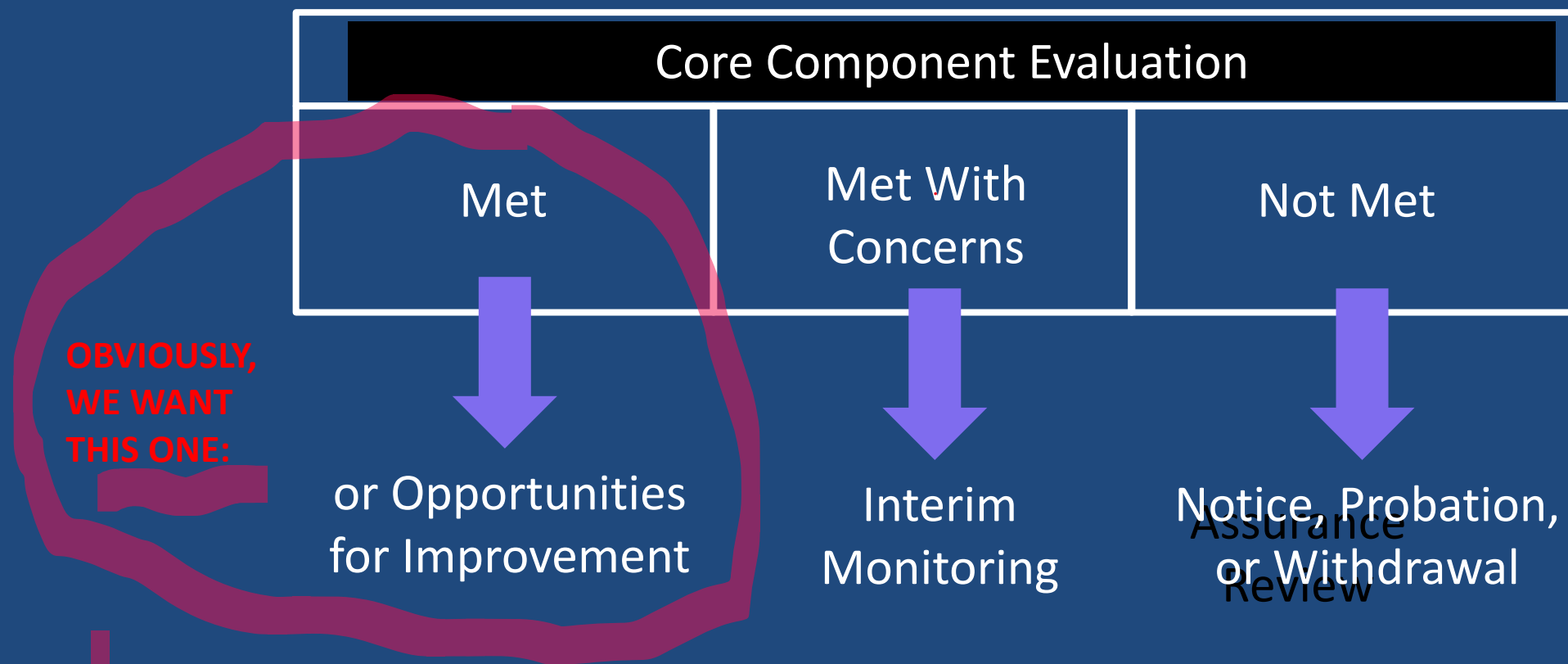
Quality Initiative Team

Dr. Linda Goeller, Emily Carpenter, Melissa Bryant,
Lynette Gomez, Dr. Tom Mills*, Tammy Madden*,
Sheila Morris, Tina Jones, Robbie Lindsey, Jason
Cook, and Jessica Isaacs

**no longer at SSC as of July 2019*



Evaluation Outcomes



SSC Chief Academic Officer / Interim Vice President for Academic Affairs:

Dr. Linda Goeller

SSC Accreditation Liaison Officer / Coordinator of Accreditation:
Jessica Isaacs

SSC Accreditation Evidence File Managers:
Carmen Hutchins and Kelli McBride

SSC Accreditation Proofreader:
Kelli McBride

HLC STAFF LIAISON: Dr. Gigi Fansler

Open Pathway to Accreditation

Quality
Initiative

Assurance
Argument

Comprehensive
Visit

Let's Do This!!!

Assessment Purpose

The primary goal of the assessment of student learning is to continuously improve student learning and achievement at Seminole State College. It is an ongoing process, distinct from the evaluation of individual students and faculty and is driven by the mission of Seminole State College.





Question:

- What are all the various Assessment Reports done each year?

Quick Guide to Assessment

Assessment	Purpose	Faculty or NonFaculty Responsibility	Date of Administration
Course-embedded assessment (Pre-post assessments) Every course is assessed once a year.	To assess General Education Outcomes, Degree Program Outcomes, Course Outcomes	Course Embedded Assessment Report and Course Embedded Form	Course Embedded Assessment Report is due at the same time as grades. Course Embedded Form is due no later than one month after the beginning of the subsequent semester
ETS Proficiency Profile Once a year in the fall	To compare our student scores to student scores at other institutions.	Encourage students to attend and volunteer to help	End of October or first of November
Transfer Reports from Four-Year Institutions	To assess SSC student success at main transfer institutions	None	July
Entering Student Engagement Survey	To assess efforts at engaging entering students	Instructors in STSC 1022 encourage students to participate in survey administered through Brightspace	6 th week of fall semester
Student Feedback on Instruction	Obtain feedback from students on classroom and online instruction	Encourage students to participate in survey administered through Brightspace	Administered for two weeks beginning the Monday after last day to withdraw in fall and spring semester
Faculty Survey on Student Engagement	To compare the faculty view of student engagement to the student view of engagement	participate in survey	January in-service
Graduate Exit Survey	Student feedback	Encourage students to give input	It is part of graduation process
Institutional Statistics Report		none	Date: the following semester
Satisfaction Surveys	Faculty and NonFaculty Feedback	Participate in Survey	Spring Semester

Question:

- When does Assessment happen?

2019 To Do List:

- Before each semester - Check to see which course(s) you teach must be assessed
- Each Semester - Give pre-assessment as determined by your division
 - Give post-assessment as determined by your division
- Fall Semester - Encourage students to participate in ETS Proficiency Profile
- Fall and Spring Semester - Encourage First Semester Students to Participate in Entering Student Engagement Survey during the 6th week of Learning Strategies
- Fall and Spring Semester - Encourage Students to Participate in Student Feedback on Instruction Survey during
- January - Participate in Faculty Survey on Student Engagement
- Encourage students to participate in Graduate Exit Survey
- Spring Semester - Participate in Faculty or NonFaculty Satisfaction Surveys

Question:

- What are some examples of useful information we acquire through our assessment processes?

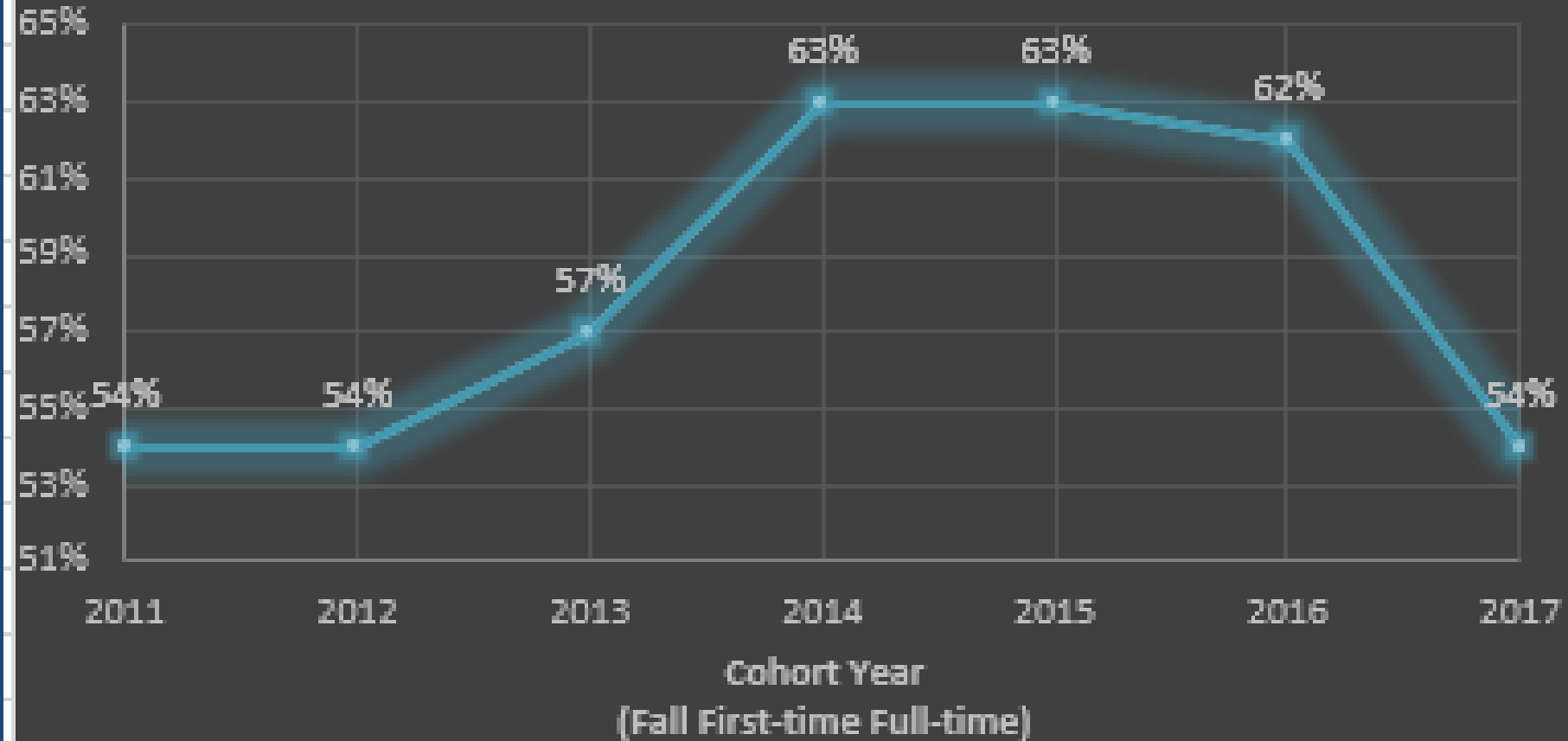
WHAT WAS OUR MEASURABLE GOAL?



The Three-Year Goal

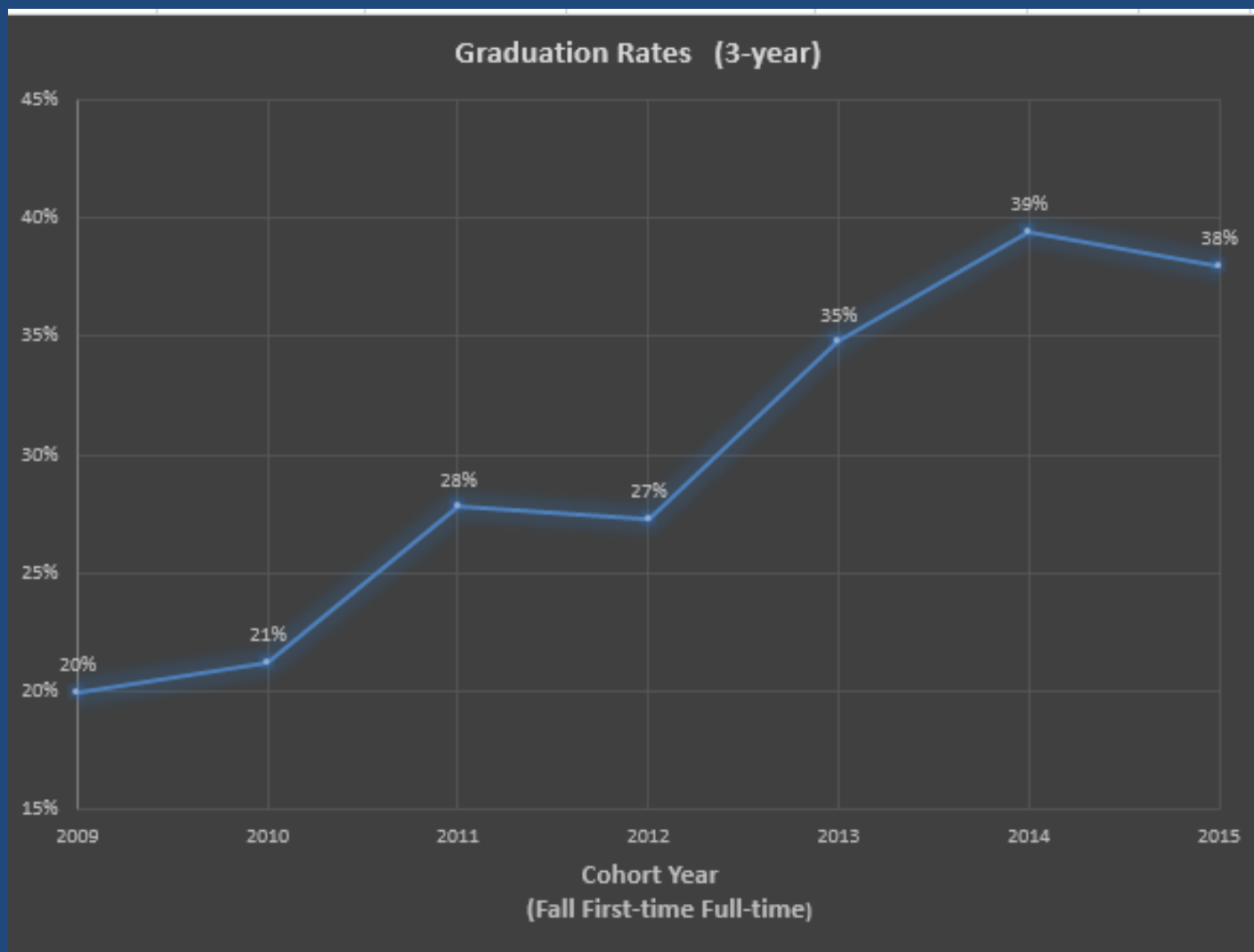
Increase retention and graduation rates by 3% each year compared to the previous three-year average for three years.

Fall to Fall Retention Rates



SSC Retention			
Fall Cohort	Students Retained	Rate	Previous Three-year Average
2012	221/410	54%	
2013	233/408	54%	
2014	238/380	63%	
2015	212/335	63%	57%
2016	226/362	62%	60%
2017	142/263	54%	63%

For full-time, first-time degree/certificate seeking students entering during fall semester.



SSC Graduation			
Fall Cohort	Graduates (3-year)	Rate	Previous Three-year Average
2010	98/461	21%	
2011	118/424	28%	
2012	112/410	27%	
2013	144/414	35%	25%
2014	150/380	39%	30%
2015	127/335	38%	34%

For full-time, first-time degree/certificate seeking students entering during fall semester.



The Office of Institutional Effectiveness

Just Released!

[Faculty Satisfaction Survey 2018](#)

[NonFaculty Satisfaction Survey 2018](#)

At Seminole State College (SSC), assessment of student learning is a dynamic, comprehensive process designed to create and sustain a culture of learning on campus. It is a process that begins when a student is admitted to the College, continues as the student actively pursues his/her studies, and follows the student after graduation with an associate degree or program certification.

The primary goal of the assessment of student learning is to continuously improve student learning and achievement at Seminole State College. It is an ongoing process, distinct from the evaluation of individual students and faculty and is driven by the mission of Seminole State College.

Accreditation

[Accreditation](#)

**Charting the Future of SSC –
Strategic Plan 2019-2022**



Question:

- Where can I find the instructions and forms for assessment reports?



You are here: [Home](#) > [Home](#)

Portal

Home



Quick Links

[SSC Main Web Site](#)

Portal



Home

Log In Help

To Log in Please use your full email address.

Students - The email address for students is last name & the first letter of your first name separated by a period and @student.sscok.edu added at the end. Some addresses may also have numbers in them.

Example: doe.j@student.sscok.edu or

doe.j88@student.sscok.edu

Student passwords are initially their 8 digit birthday.

Faculty/Staff - The email address for Faculty/Staff is your first initial and your last name separated by a period and @sscok.edu added at the end. Some addresses may also have numbers in them.

Example: j.doe@sscok.edu or j.doe88@sscok.edu

Faculty/Staff passwords are assigned.

Fall Into Place at SSC!

Calendar

[View full calendar](#)

July 30 — August 29, 2019

[Tue, Aug 6th](#)

8:00 am - 12:00 pm [NASNTI- Family Orientation](#) - at Boren Library 120 & 12A

[Wed, Aug 7th](#)

All day [Seminole State Campus -Fa...](#) - at SSC Haney Center

[Thu, Aug 8th](#)

All day [Seminole State Campus -Fa...](#) - at SSC Haney Center

[Tue, Aug 13th](#)

10:00 am - 2:00 pm [NASNTI Fall into Place](#) - at Commons area North o...

[Wed, Aug 14th](#)

10:00 am - 12:00 pm [NASNTI- Mom's Gang back...](#) - at JJFA

[Thu, Aug 15th](#)

9:00 am - 11:30 am [NASNTI-Science Symposiu...](#) - at JJFA

[Mon, Aug 19th](#)

1:00 pm - 5:00 pm [RESIDUAL ACT](#) - at CCLZ 112

2019-20 Committee Action Agenda

- Continue process of educating the SSC campus about assessment.
- Create fall and spring Assessment Newsletters
- Develop an assessment orientation for new employees.
- Develop a campus wide assessment process for institutional assessment.
- Update assessment procedure as required by the Oklahoma State Regents of Higher Education policy on student assessment and remediation.

RETENTION EFFORTS

- Tutoring sessions with faculty
- Institutional Grants for students
- Academic Advising
- Classes offered Fall/Spring/Summer
- Online classes
- Applied assessments into individual programs
- Restructured Admissions and added Learning Strategies classes



INSTITUTIONAL EFFECTIVENESS

- Annual Reports
- IPEDS
- Demographics
- Strategic Master Plan
- Assessment
- Enrollment
- Graduation Rates
- Retention Rates



Examples of Evidence

- HLC provides a document of different Examples of Evidence that can be used to prove the various Criteria for Accreditation:

http://download.hlcommission.org/ProvidingEvidence_INF.pdf

- 4.B. The institution demonstrates a commitment to educational achievement and improvement through ongoing assessment of student learning.

Examples Include: • General education and course-, program- and institutional-level learning goals and outcomes. • Annual reports of the assessment process. • Faculty expectations and evaluation processes. • Assessment and/or curriculum committee minutes. • Meeting minutes and agendas demonstrating departmental use of assessment data with evidence of action taken based on review and analysis of data. • Institutional learning outcomes and rubrics. • Documentation of cocurricular assessment and improvements based on data. • Assessment plan and/or process and calendar/ cycle. • Documents and reports using direct measures for assessment of student learning.

HIGHER LEARNING COMMISSION AWARENESS CAMPAIGN

SEMINOLE STATE COLLEGE

