

Minutes

SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING March 29, 2007

I. Call to Order

The Seminole State College Board of Regent's regular monthly meeting was called to order at 1:30 p.m. in the Enoch Kelly Haney Center Board Room.

II. Roll Call of Members

Roll call was conducted. All Regents were present.

III. Introduction of Guests

President Utterback introduced visitors, administrators, faculty, and staff present at the meeting. Special recognition was given to members of the Language Arts and Humanities Division: Jeff Cox, Division Chair; Christian Morgan, English Instructor; Jessica Isaacs, English Instructor; Kevin Worden, Instructor; Marie Dawson, Speech Instructor; Toni Wittmann, Secretary; Kelly Kirk, Art Instructor; Dr. Donna Hardin, English Instructor; Rachelle Palmer, English Instructor; Marta Osby, Faculty Senate President Elect; Tracy Jacomo, Faculty Senate President; Dr. Richard Wood, History/Government Instructor; Rusty Beene, Athletic Director and Jenny Morgan, Executive Director of the Seminole Chamber of Commerce.

IV. Minutes

There being no additions or corrections to the minutes of the regular meeting held February 14, 2007, Regent Donaho made a motion to approve the minutes as written and Regent Nansel seconded the motion. This motion was approved unanimously.

V. Communications to the Board

Financial Report – Ms. Katherine Benton, Vice President for Fiscal Affairs presented a review of the College's revenue and expenses through February 28, 2007. Regent Miller made a motion to approve the Financial Report as presented and Regent Harrison seconded the motion. This motion was approved unanimously.

Report of Purchases over \$15,000 – *Pearson Education Publishing - \$22,371.43 – Textbook Purchases*

VI. Hearing of Delegations

None

VII. President's Report

President Utterback discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Personnel Update – President Utterback updated the Board on several personnel changes. Edith Cathey has been selected as Director of Bookstore Operations and Tony Yates, Science Instructor, has submitted his resignation.

Higher Ed Day at the Capital – President Utterback informed the Board that Higher Education Day at the Capital was very successful. Several legislators attended the luncheon with Seminole State College representatives.

Basketball Season Recap– President Utterback updated the Board on the SSC Basketball season. He stated that SSC Belles entered the NJCAA Regional tournament as the top seed and finished the season with a 25-6 record. Seven of the SSC Belles represented ten tribes; Seminole Nation, Anadarko, Wichita, Navajo, Cheyenne, Arapaho, Kiowa, Mississippi, Choctaw, and Chickasaw. The SSC Trojan Basketball team won the Regional championship and placed 5th in the NJCAA National tournament. SSC Trojan Robert Jarvis was named to the NJCAA 2007 All-Tournament Team.

Campus Events– President Utterback informed the Board of several campus activities and events. Marie Dawson, English Instructor was honored by college athletes as an outstanding faculty member. Four SGA leaders (Justin Huff, Ashley Greene, Patricia Hurlburt and David Neuman) participated in the annual OSGA conference at NSU. Three Seminole State College employees (Donna Chambers, Katherine Benton, and Fred Bunyan) were elected to OACC leadership roles. Michelle Crane and Heather Tapp, Seminole State College students, were honored at the OACC conference as Oklahoma All-Academic Team members. The annual science fair was held on the Seminole State College campus. Congresswoman Mary Fallin visited the College campus on February 21st to speak at the Rotary meeting. The SSC Rural Business and Resources Center hosted a Regional Economic Development Seminar open to the public. Rita Murray spoke about how to “survive and thrive in a multi-generational world.” The President gave the Board an update on the campus construction projects. The President also informed the Board that the SSC Educational Foundation's Spring Recognition Banquet will be held on May 3rd. Eric Myers, Marilyn Kincade and Ed Smith will be inducted into the Alumni Hall of Fame at this event. President Utterback presented the Board with information about the Seminole State College Capital Campaign 2007-1010 for the construction of the new residence hall. Finally, President Utterback told the Board that commencement will be held at 10 a.m. on Friday, May 11th in the Raymond Harber Field House.

VIII. Business

Recommendation to Enter into Executive Session – President Utterback recommended entering into executive session to discuss personnel matters. Regent Donaho made a motion to enter into executive session and Regent Harrison seconded this motion. This motion was approved unanimously.

Following the Executive Session, Regent Harrison made a motion to enter into open session and Regent Donaho seconded this motion. This motion was approved unanimously.

Consideration of Approval to Grant Tenure to Ms. Jessica Isaacs – President Utterback presented the Board with a copy of the tenure application for Ms. Jessica Isaacs and a letter of recommendation from Dr. Rebecca Kennedy, Vice President for Academic Affairs. President Utterback commended Ms. Isaacs for her dedication to students and recommended approval of her tenure. Regent Flowers made a motion to approve tenure for Ms. Jessica Isaacs and Regent Huser seconded this motion.

Consideration of Approval to Grant Tenure to Ms. Marta Osby – President Utterback presented the Board with a copy of the tenure application for Ms. Marta Osby and a letter of recommendation from Dr. Rebecca Kennedy, Vice President for Academic Affairs. President Utterback commended Ms. Osby for her dedication to students and recommended approval of her tenure. Regent Miller made a motion to approve tenure for Ms. Marta Osby and Regent Flowers seconded this motion. This motion was approved unanimously.

Consideration of Approval to Grant Tenure to Mr. Christian Morgan – President Utterback presented the Board with a copy of the tenure application for Mr. Christian Morgan and a letter of recommendation from Dr. Rebecca Kennedy, Vice President for Academic Affairs. President Utterback commended Mr. Morgan for his dedication to students and recommended approval of his tenure. Regent Donaho made a motion to approve tenure for Mr. Morgan and Regent Harrison seconded this motion. This motion was approved unanimously.

Consideration of Approval of Retirement Incentive Program for FY 2007 – President Utterback presented the Board with a copy of the proposed retirement incentive program for FY 2007 and recommended approval. Regent Nansel made a motion to approve the retirement incentive for FY 2007 as presented and Regent Harrison seconded this motion. This motion was approved unanimously.

X. Consent Agenda

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Regents were presented information concerning items on the Consent Agenda. President Utterback recommended approval of these items. Regent Donaho made a motion to approve the Consent Agenda items and Regent Miller seconded the motion. This motion passed.

The Consent Agenda was as follows:

Approval of the following items:

1. Acceptance of Change Order #001 on the Residence Hall Project – Buried Oil Pipe Excavation in the Amount of \$2,642.35
2. Acceptance of Change Order #003 on the Residence Hall Project – Above Ground Plumbing in the Amount of \$221,577.00
3. Acceptance of Change Order #004 on the Residence Hall Project – Standing Seam Metal Roof in the Amount of \$85,511.00
4. Approval of FY08 Campus Master Plan Projects for Annual Submission to the Oklahoma State Regents for Higher Education

XI. Adjournment

There being no further business or discussion the meeting was adjourned at 2:15 p.m.

David Wilson, Chair