

Minutes

SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING August 27, 2009

I. Call to Order

The Seminole State College Board of Regents' regular meeting was called to order at 1:30 p.m. in the Enoch Kelly Haney Center Board Room.

II. Roll Call of Members

Roll call was conducted. Regent Donaho was absent.

III. Introduction of Guests

President Utterback introduced visitors, administrators, faculty, and staff present at the meeting. Special recognition was given to members of the Math, Science and Engineering Division. Members present included Paula Rutledge, Division Chair; Dave Helseth, Life Science Instructor; and Annette Troglin, Math Instructor. President Utterback also gave special recognition to Courtney Lee, Human Resources Director.

IV. Minutes

There being no additions or corrections to the minutes of the regular meeting held July 23, 2009, Regent Huser made a motion to approve the minutes as written and Regent Bradford seconded the motion. This motion was approved unanimously.

V. Communications to the Board

Financial Report – Ms. Katherine Benton, Vice President for Fiscal Affairs presented a review of the College's revenue and expenses through July 31, 2009. Regent Wilson made a motion to approve the Financial Report as presented and Regent Miller seconded the motion. This motion was approved unanimously.

Report of Purchases over \$15,000:

- o \$22,738.00 to Hewlett-Packard for the NASNTI Federal Grant, equipment purchases

VI. Hearing of Delegations

None

VII. President's Report

President Utterback discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Personnel Update – President Utterback updated the Board on some personnel changes. Aggie Busby has been hired as Nursing Instructor and David Moore has been hired as the Veterans Upward Bound Coordinator.

Campus Activities – President Utterback told the Board about several campus activities on campus. The College's annual In-Service meeting was held August 12th through the 14th. William Allen Young, motivational speaker/actor spoke to the faculty and staff at In-Service. Congresswoman Mary Fallin spoke on campus at the August Seminole Chamber of Commerce Forum. Classes began on August 17th. Enrollment is up and parking lots are overflowing. Many activities were held during "Welcome Week" at Seminole State College. Students were invited to a cookout at Henderson Park, a hypnotist visited campus and a dance was held. President Utterback attended an American Association of Community Colleges Board meeting August 4th through August 7th. A Native American Student Welcome Luncheon has been scheduled for September 22nd and a Small Business Forum has been scheduled for September 24th.

2008 – 2009 Annual Report – President Utterback presented the Board members with a copy of the 2008-2009 Annual Report publication.

Enrollment Update – President Utterback presented the Board members with enrollment information. He stated that enrollment is up in double digit numbers and might reach a record high for the College.

Higher Learning Commission Update – President Utterback, Kelli McBride, and Dr. Gasparro updated the Board on the progress of the Self-Study Steering Committee's preparations for the Fall accreditation visit from the Higher Learning Commission. The final version of the self-study was presented to the Board members.

VIII. Business

Authorization to Purchase Services from Timecruiser – President Utterback presented the Board with information about a purchase from Timecruiser for online course management. This purchase is a sole source purchase. This purchase will improve the online course service to our students. Kelli McBride commented positively about how user friendly this software is compared to WebCT. Regent Bradford made a motion to authorize the College to purchase services from Timecruiser and Regent Wilson seconded this motion. This motion was approved unanimously.

Authorization to Enter Into a Consortium Agreement for Group Insurance –

President Utterback presented the Board with information about a proposed consortium agreement for group insurance. Vice President Benton has been working with a group of Oklahoma Colleges that make up this consortium. This group has been working on this proposal for over a year. This request stems from the current state insurance not paying bills for doctor office visits and hospital stays; and increasing rates and co-pay amounts for employees. President Utterback recommended approval. Regent Miller made a motion to authorize the College to enter into the consortium agreement for group insurance, subject to final review of the agreement by Board attorney Ed Cadenhead and Regent Huser seconded this motion. This motion was approved unanimously.

IX. Adjournment

The meeting was adjourned at 2:22 p.m.

Regent Jon Flowers, Chairman