

## Minutes

### SEMINOLE STATE COLLEGE BOARD OF REGENTS REGULAR MEETING May 27, 2010

#### **I. Call to Order**

The Seminole State College Board of Regents' regular monthly meeting was called to order at 1:30 p.m. in the Enoch Kelly Haney Center Board Room.

#### **II. Roll Call of Members**

Roll call was conducted. Regent Wilson was absent.

#### **III. Introduction of Guests**

President Utterback introduced visitors, administrators and staff present at the meeting.

#### **IV. Minutes**

There being no additions or corrections to the minutes of the regular meeting held March 25, 2010 Regent Bradford made a motion to approve the minutes as written and Regent Donaho seconded the motion. This motion was approved unanimously.

#### **V. Communications to the Board**

**Financial Report** – Ms. Katherine Benton, Vice President for Fiscal Affairs, presented a review of the College's revenue and expenses through April 30, 2010. Regent Donaho made a motion to approve the Financial Report as presented and Regent Henderson seconded the motion. This motion was approved unanimously.

- *Report on Purchases over \$15,000*
  - *March – \$132,689.50, Pearson Education; Bookstore Purchase for Resale*
  - *April – None*

#### **VI. Hearing of Delegations**

None

#### **VII. President's Report**

President Utterback discussed items under the President's Report and the Business portion of the agenda by utilizing a PowerPoint presentation. (See enclosed copy of the PowerPoint presentation)

Personnel Update – President Utterback updated the Board on several personnel items. He told the Board that Michael Dykstra was hired as the Veterans Upward Bound Advisor and President Utterback stated that resignation letters had been received from: Reggie Bibb, Carlos Sanchez and Richard Walcott.

Campus Events – President Utterback told the Board members about several campus activities since the March Board meeting. These were: Sigma Kappa Delta and the All Nations Development Center sponsored two guest speakers, LeAnne Howe, on April 2<sup>nd</sup> and Dr. John Roueche on April 14<sup>th</sup>; Sigma Kappa Delta members held their induction on April 15<sup>th</sup>; Reggie Whitten and John Hargrave visited campus on April 22<sup>nd</sup>; 51 students were inducted into the Alpha Theta Nu Chapter of Phi Theta Kappa on April 22<sup>nd</sup>; the State Regents recognized the SSC-BancFirst economic development partnership on April 27<sup>th</sup>; the SSC Recognition Banquet was held on May 6<sup>th</sup>; a “Shaping the Future” celebration was held May 10<sup>th</sup>; the Student Services Center ribbon cutting and open house was held on May 12<sup>th</sup>; and Commencement was held on May 14<sup>th</sup>. President Utterback also updated the Board on several athletic teams who advanced to the national tournaments. The SSC Trojan tennis team placed 5<sup>th</sup> overall at the NJCAA Men’s National Championship. The SSC Lady Trojan tennis team finished 9<sup>th</sup> overall at the NJCAA Women’s National Championship. The men’s golf team placed 6<sup>th</sup> at the NJCAA National Tournament and the women’s golf team placed 16<sup>th</sup> at the national tournament. The SSC Trojan softball team travelled to St. George, Utah to play in the NJCAA National Tournament and placed 4<sup>th</sup> in the nation.

Regent Appointment – President Utterback informed the Board that Ms. Leesa Adams has been confirmed by the Oklahoma State Senate as the incoming Regent replacing Jon Flowers who will be finishing his seven year term in June.

## **VIII. Business**

Approval of the FY10 Internal Audit of Miscellaneous Claims – President Utterback presented the Board with a copy of the FY 10 internal audit of miscellaneous claims conducted by BKD, LLP. The audit committee, consisting of Regents Huser, Flowers and Donaho, met before the regular meeting to review the audit. Regent Huser stated that this was a clean audit with no exceptions. Regent Huser made a motion to approve the audit as presented and Regent Miller seconded this motion. This motion was approved unanimously.

Acceptance of Bid for External Audit – President Utterback presented the Board with a copy of bids for the annual external audit. Regent Huser stated that the audit committee reviewed the bids that were received and made a motion to accept the bid for the external

audit from Hinkle and Company who offered the lowest and best bid. Regent Henderson seconded this motion. This motion was approved unanimously.

**Approval of Purchase of Technology Equipment** – President Utterback presented the Board with information about the purchase of technology equipment from SKC Smart Communication. This equipment will enable the College to offer video capture to our students. Federal funding will be used for this purchase. Regent Bradford made a motion to this purchase and Regent Donaho seconded this motion. This motion was approved unanimously.

**Approval of Continuation Agreement with Pearson Education, Inc.** – President Utterback presented the Board with a copy of the agreement with Pearson Education, Inc. for publication of the *Power of Language* English Reader developed by Seminole State College English Faculty. Regent Miller made a motion to authorize Dr. Utterback to enter into this agreement with Pearson Education, Inc. and Regent Donaho seconded this motion. This motion was approved unanimously.

#### **IX. Consent Agenda**

Regents were presented information concerning items on the Consent Agenda. President Utterback recommended approval of this item. Regent Donaho made a motion to approve the Consent Agenda items and Regent Bradford seconded the motion. This motion approved unanimously.

The Consent Agenda was as follows:

- Approval of the FY11 Campus Master Plan Projects for Annual Submission to the Oklahoma State Regents for Higher Education
- Approval of deletion of the Certificate in Native American Studies program
- Approval of the deletion of the Associate of Arts for Native American Studies program

#### **X. Adjournment**

There being no further business or discussion the meeting was adjourned at 1:55 p.m.

---

Jon Flowers, Chair